



Curriculum Committee

AGENDA

Tuesday, October 9, 2012

Yosemite 213 2:40 PM

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

September 25, 2012

III. COURSE NOTIFICATION AGENDA

Because of extenuating circumstances encountered during scheduling, the VPI (S. Kincade) authorized expedited implementation of FSCI 328 for Spring 2013, instead of Summer 2013. The course was originally approved for SU 2013 implementation at the 01/17/12 meeting. The minutes of that meeting appear below.

Table with 3 columns: Course ID (FSCI 328), Course Name (Investigation of Fires), and Units (3). Includes details on effective dates, modifications, enrollment restrictions, and program impact.

IV. COURSE CONSENT AGENDA

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

Table with 3 columns: Course ID (AGM 310, PORTG 51), Course Name (Agricultural Welding, Introduction to Practical Portuguese 1), and Units (2, 3). Includes effective dates and inactivation details.

**INACTIVATE:**

**Program Impact:**

1. General Studies, Emphasis in Humanities A.A. Degree

PORTG 52

**Introduction to Practical Portuguese 2**

3

Effective: Summer 2013

**INACTIVATE:**

**Program Impact:**

- Stand Alone

**UPDATES**

**PLACEMENT OF COURSES IN DISCIPLINES:**

MUSA	141	<b>Beginning Guitar</b> Modify: Disciplines Proposed Discipline(s): MUSIC Rationale for Disciplines: "Beginning Guitar requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC."	1
MUSA	142	<b>Guitar Enrichment</b> Modify: Disciplines Proposed Discipline(s): MUSIC Rationale for Disciplines: "Guitar Enrichment requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC."	1
MUSA	143	<b>Guitar Advancement</b> Modify: Disciplines Proposed Discipline(s): MUSIC Rationale for Disciplines: "Guitar Advancement requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC."	1
MUSA	144	<b>Intermediate Guitar</b> Modify: Disciplines Proposed Discipline(s): MUSIC Rationale for Disciplines: "Intermediate Guitar requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC."	1
MUSA	145	<b>Applied Guitar</b> Modify: Disciplines Proposed Discipline(s): MUSIC Rationale for Disciplines: "Applied Guitar requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC."	1
MUSE	145	<b>Guitar Orchestra</b> Modify: Disciplines Proposed Discipline(s): MUSIC Rationale for Disciplines: "Guitar Orchestra requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC."	1
MUSG	101	<b>Music Appreciation</b> Modify: Disciplines Proposed Discipline(s): MUSIC Rationale for Disciplines: "Music Appreciation requires the depth and breadth that comes with meeting the minimum qualifications for the discipline of MUSIC."	3



**Program Impact:**

1. Bookkeeping Certificate of Achievement
2. Supervisory Management A.S. Degree
3. Supervisory Management A.A. Degree

**BUSAD 364**  
**SUPR 364**

**Total Quality Management**

**3**

**Effective:** Summer 2013

**MODIFY:** DE Modalities

**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete SUPR 351 or BUSAD 240.

**Distance Education Status:** Maintaining; Online, Requesting Mixed Modalities/Hybrid

**Materials Fee Status:** None

**Articulation Status:** Does not transfer

**General Education Status:** Not approved for GE

**Rationale:** (Instruction Office note 09/25/12 AM: This course was approved for ONLINE modality in 02/19/02. CurricUNET did not have this information in the course record when the course was previously revised, misleading many involved. The proposal that appeared before the committee on 09/25/10 did not show the course as being approved for, or requesting DE. The department wished to retain previous ONLINE approval, and to also add HYBRID modalities for the course, and chose to revise the course after the 09/25/12 meeting to justify those modalities in CurricUNET.)

**Program Impact:**

Stand Alone

**HUMSR 104**  
**GERON 101**

**Aging in America**

**3**

**Effective:** ~~Spring 2013~~ **Expedited!** SUMMER 2013 (Request overridden by the Office of Instruction, as deadlines for spring scheduling have passed. Also, rationale states that this is for the SRA in Gerontology, and that this course is being offered in spring as part of the award but the SRA in Gerontology does not become active in the curriculum until Summer 2013)

**MODIFY:** DE modalities, content, description, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation.

**Enrollment Restrictions:** None

**Distance Education Status:** Requesting Online, Telecourse, Mixed modalities/Hybrid course

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU.

**General Education Status:** Not approved for GE

**Rationale:** A new skills recognition award in Gerontology was created, and this course is one of the required courses related to the SRA in Gerontology that the lead writer is scheduled to teach in the Spring of 2013.

**Program Impact:**

1. Gerontology Skills Recognition Award

**NEW COURSES**

(None)

**VI. PROGRAM NOTIFICATION AGENDA**

**Chancellor's Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals**

(None)

**Chancellor's Office Denials: PROGRAMS**

**Chancellor's Office Updates**

## **VII. PROGRAM CONSENT AGENDA**

## **VIII. PROGRAM DISCUSSION AGENDA**

### **Program Learning Outcomes**

(NONE)

### **Program Changes that do not require Chancellor's Office Notification/Application**

(NONE)

### **CCC-501: Application for Approval - New Credit Programs**

(NONE)

### **CCC-510: Substantial Changes to an Approved Credit Program**

<b>ADOPT</b>	<b>AA-T: Theatre</b> <b>Effective:</b> SUMMER 2013 pending CCCCCO approval NOTE: Division has provided application narrative and other required documentation for CCCCCO application.	<b>25</b>
<b>ADOPT</b>	<b>C: Automotive Brakes and Suspension</b> <b>Effective:</b> SUMMER 2013 pending CCCCCO approval NOTE: CCCCCO or YCCD BOT approval cannot take place until the division provides CCCCCO application paperwork to begin the application review process	<b>17½</b>
<b>ADOPT</b>	<b>C: Automotive Diagnosis</b> <b>Effective:</b> SUMMER 2013 pending CCCCCO approval NOTE: CCCCCO or YCCD BOT approval cannot take place until the division provides CCCCCO application paperwork to begin the application review process	<b>27</b>
<b>ADOPT</b>	<b>C: Automotive Engines and Transmissions</b> <b>Effective:</b> SUMMER 2013 pending CCCCCO approval NOTE: CCCCCO or YCCD BOT approval cannot take place until the division provides CCCCCO application paperwork to begin the application review process	<b>21</b>
<b>ADOPT</b>	<b>C: Automotive Service</b> <b>Effective:</b> SUMMER 2013 pending CCCCCO approval NOTE: CCCCCO or YCCD BOT approval cannot take place until the division provides CCCCCO application paperwork to begin the application review process	<b>35½</b>

### **CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status**

(None)

## **IX. STANDING REPORTS**

1. **Transfer Model Curriculum** **B. Adams**
2. **C-ID** **R. Cranley**

3. **CurricUNET Implementation/Issues**

**B. Adams/L. Miller**

## **X. UNFINISHED BUSINESS**

### **Action Items**

1. **Course Substitutions for Academic Awards** **M. Robles / B. Adams**
2. **Outcomes Assessments and Curriculum Modifications** **J. Todd/L. Miller**

### **Informational Items**

1. **Equating Courses and Repetitions** **L. Miller**  
Postponed Indefinitely
2. **Independent Study and Work Experience Course Outlines** **B. Adams**  
Postponed Indefinitely
3. **Policies for Prerequisites/Corequisites/Advisories** **M. Robles**
4. **Course Inactivation and Program Impacts** **B. Adams**

## **XI. NEW BUSINESS**

### **Action Items**

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization** **L. Miller**  
No Report

### **Informational Items**

1. **Repeatability for PE and Visual and Performing Arts** **B. Adams**

## **XII. PUBLIC COMMENT**



## Curriculum Committee

# MINUTES

Tuesday, September 25, 2012

Yosemite 213 2:40 PM

**Members Present:** B. Adams (Co-chair), M. Adams, J. Beebe, M. Boyd, S. Circle, R. Cranley, M. Garcia, E. Kerr, L. Lanigan, M. Lynch, C. Mulder, E. Maki, L. Hatch, M. Robles, S. Berger, J. Sola, P. Upton, J. Todd (Co-Chair/President-Elect Academic Senate), C. Vaughn

**Members Absent:** Community & Economic Development Rep. (Vacant), D. Dyrssen, (ASMJC Rep.), K. Ennis, Student Services Rep. (Vacant), S. Kincade (VP, Instruction)

**Others Present:** L. Gerasimchuk (Administrative Assistant, Instruction Office), J. Hughes (Evaluator)L. Miller (Curriculum Specialist), L. Kropp (BUSAD) N. Sill (BUSAD)

### I. APPROVAL OF ORDER OF AGENDA

*M/S/U (C. Mulder/J. Sola) to approve the order of the agenda taking into account that BUSAD faculty were in attendance and that any BUSAD items should be reviewed as early as possible.*

### II. APPROVAL OF MINUTES

September 11, 2012

*Hearing no objections, the MINUTES of 09/11/12 were approved with the correction noted during the meeting.*

### III. COURSE NOTIFICATION AGENDA

*Hearing no objections, the committee was notified of the following actions:*

AUTEC 115 (AUBDY 115)	Introduction to Technical Industries <b>INACTIVATE</b> Effective: Summer 2013 <b>Rationale:</b> AUBDY 115 was inactivated on 09/11/2012. This course was cross-listed was AUTEC 115, but not noted on the agenda. This appears here to ensure that both listings of the course reflect as inactive in the curriculum and in systems.	1
ENGL 161	<b>Film Appreciation</b> <b>Modify:</b> textbooks Effective: As of this meeting <b>Rationale:</b> To bring course into alignment for UC-TCA resubmission. R. Cranley is manually updating the active course record in CurricUNET	4
GEOL 166	<b>Historical Geology</b> <b>Modify:</b> textbooks <b>Rationale:</b> To bring course into alignment with C-ID text requirement. R. Cranley is manually updating the active course record in CurricUNET	4
MUSG 101	<b>Music Appreciation</b> <b>Modify:</b> textbooks Effective: As of this meeting	3

**Rationale:** To bring course into alignment with C-ID text requirement. R. Cranley is manually updating the active course record in CurricUNET

- |                 |  |          |
|-----------------|--|----------|
| <b>MUST 121</b> | <b>Music Theory 1</b><br><b>Modify:</b> textbooks<br><b>Effective:</b> As of this meeting<br><b>Rationale:</b> To bring course into alignment with C-ID text requirement. R. Cranley is manually updating the active course record in CurricUNET                 | <b>3</b> |
| <b>MUST 122</b> | <b>Music Theory 2</b><br><b>Modify:</b> textbooks<br><b>Effective:</b> As of this meeting<br><b>Rationale:</b> To bring course into alignment with C-ID text requirement. R. Cranley is manually updating the active course record in CurricUNET                 | <b>3</b> |
| <b>MUST 123</b> | <b>Music Theory 3</b><br><b>Modify:</b> textbooks<br><b>Effective:</b> As of this meeting<br><b>Rationale:</b> To bring course into alignment with C-ID text requirement. R. Cranley is manually updating the active course record in CurricUNET                 | <b>3</b> |
| <b>MUST 124</b> | <b>Music Theory 4</b><br><b>Modify:</b> textbooks<br><b>Effective:</b> As of this meeting<br><b>Rationale:</b> To bring course into alignment with C-ID text requirement. R. Cranley is manually updating the active course record in CurricUNET                 | <b>3</b> |
| <b>MUST 131</b> | <b>Aural Skills 1</b><br><b>Modify:</b> textbooks<br><b>Effective:</b> As of this meeting<br><b>Rationale:</b> To bring course into alignment with C-ID text requirement. R. Cranley is manually updating the active course record in CurricUNET                 | <b>1</b> |
| <b>MUST 132</b> | <b>Aural Skills 2</b><br><b>Modify:</b> textbooks<br><b>Effective:</b> As of this meeting<br><b>Rationale:</b> To bring course into alignment with C-ID text requirement. R. Cranley is manually updating the active course record in CurricUNET                 | <b>1</b> |
| <b>PLSC 250</b> | <b>Plant Nutrition and Fertilizer</b><br><b>Modify:</b> textbooks<br><b>Effective:</b> As of this meeting<br><b>Rationale:</b> To bring course into alignment with C-ID text requirement. R. Cranley is manually updating the active course record in CurricUNET | <b>3</b> |

**MODIFICATIONS**

- |                 |  |          |
|-----------------|--|----------|
| <b>MATH 134</b> | <b>Elementary Statistics</b><br><b>Effective:</b> <del>Summer 2012</del> <b>Expedited!</b> SUMMER 2013 (Request overridden by the Office of Instruction, deadlines for spring scheduling had passed) To comply with newly revised code or law. <b>This course appears on the 09/25/2012 agenda because the CurricUNET record required updating. On 04/10/2012, the course requested expedited removal of the materials fee for Summer 2012, however, the CurricUNET record was not updated at the time. This appears on this agenda to show that the faculty have revised the record in CurricUNET so the record is now current.</b> | <b>5</b> |
|-----------------|--|----------|



**MODIFY:** materials fee, methods of instruction, methods of evaluation.

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of MATH 90 or qualification by the MJC assessment process.

**Distance Education Status:** None

**Materials Fee Status:** Removing fee of \$3

**Articulation Status:** Transfer to CSU and UC

**General Education Status:** Approved for (MJC-GE: D2) ((CSU-GE: B 4) (IGETC: 2)

**Rationale:** Collecting a materials fee for a software package the students will no longer receive is illegal.

**Program Impact:**

1. CSU General Education Pattern Certificate of Achievement
2. General Studies, Emphasis in Language and Rationality A.A. Degree
3. Kinesiology AS-T Associate of Science for Transfer
4. MJC-GE Pattern A.A. Degree Major
5. University Preparation, Emphasis in Agricultural Sciences A.A. Univ Prep - Area of Emphasis

## IV. COURSE CONSENT AGENDA

## V. COURSE DISCUSSION AGENDA

### INACTIVATIONS

ASTRO 141	<b>Introduction to Astrophysics</b> <b>Effective:</b> Summer 2013 <b>INACTIVATE:</b> <b>Program Impact:</b> <ol style="list-style-type: none"><li>1. CSU General Education Pattern Certificate of Achievement</li><li>2. General Studies, Emphasis in Natural Sciences A.A. Degree</li><li>3. MJC-GE Pattern A.A. Degree Major</li><li>4. Physical Science A.S. Degree</li></ol> <b>M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE ASTRO 141</b>	3
CLDDV 104	<b>Child Growth and Development-Conception Through Early Childhood</b> <b>Effective:</b> Summer 2013 <b>INACTIVATE:</b> <b>Program Impact:</b> <ol style="list-style-type: none"><li>1. Associate Teacher Skills Recognition Award</li><li>2. CSU General Education Pattern Certificate of Achievement</li><li>3. Early Intervention Assistant 1 Certificate of Achievement</li><li>4. Early Intervention Assistant 2 Certificate of Achievement</li><li>5. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree</li><li>6. MJC-GE Pattern A.A. Degree Major</li><li>7. Master Teacher Certificate of Achievement</li><li>8. Site Supervisor Certificate of Achievement</li><li>9. Teacher Certificate of Achievement</li></ol> <b>M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE CLDDV 104</b>	2
CLDDV 105	<b>Child Growth and Development-Late Childhood Through Adolescence</b> <b>Effective:</b> Summer 2013	2

**INACTIVATE:**

**Program Impact:**

1. Associate Teacher Skills Recognition Award
2. CSU General Education Pattern Certificate of Achievement
3. Early Intervention Assistant 1 Certificate of Achievement
4. Early Intervention Assistant 2 Certificate of Achievement
5. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
6. MJC-GE Pattern A.A. Degree Major
7. Master Teacher Certificate of Achievement
8. Site Supervisor Certificate of Achievement
9. Teacher Certificate of Achievement

**M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE CLDDV 105**

CLDDV 129B	<b>School Age Practicum</b> Effective: Summer 2013 <b>INACTIVATE</b> Program Impact: Stand Alone <b>M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE CLDDV 129B</b>	2
CLDDV 166	<b>ADHD: Identify, Assess, Interventions</b> Effective: Summer 2013 <b>INACTIVATE</b> Program Impact: Stand Alone <b>M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE CLDDV 166</b>	1
CLDDV 290	<b>Brain Development Through Music</b> Effective: Summer 2013 <b>INACTIVATE</b> Program Impact: Stand Alone <b>M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE CLDDV 290</b>	3
CLDDV 291	<b>Creative Activities for Young Children</b> Effective: Summer 2013 <b>INACTIVATE</b> Program Impact: Stand Alone <b>M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE CLDDV 291</b>	3
CLDDV 292	<b>Math &amp; Science Curriculum for Young</b> Effective: Summer 2013 <b>INACTIVATE</b> Program Impact: 1. CSU General Education Pattern Certificate of Achievement <b>M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE CLDDV 292</b>	3
CLDDV 366	<b>Current Issues: Infant/Toddler Teachers</b> Effective: Summer 2013 <b>INACTIVATE</b> Program Impact: Stand Alone <b>M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE CLDDV 366</b>	1

CLDDV 367	<p><b>Current Issues: Preschool Teachers</b>  <b>Effective:</b> Summer 2013  <b>INACTIVATE:</b>  <b>Program Impact:</b>  Stand Alone  <b>M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE CLDDV 367</b></p>	1
CLDDV 48B	<p><b>Fundamental Skills for Child Development</b>  <b>Effective:</b> Summer 2013  <b>INACTIVATE:</b>  <b>Program Impact:</b>  Stand Alone  <b>M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE CLDDV 48B</b></p>	2
FAMLF 242	<p><b>Parent Involvement</b>  <b>Effective:</b> Summer 2013  <b>INACTIVATE:</b>  <b>Program Impact:</b>  Stand Alone  <b>M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE FAMLF 242</b></p>	3
FAMLF 398A	<p><b>Special Topics</b>  <b>Effective:</b> Summer 2013  <b>INACTIVATE:</b>  <b>Program Impact:</b>  Stand Alone  <b>M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE FAMLF 398A</b></p>	1 or 2
FDNTR 351	<p><b>Practical Nutrition</b>  <b>Effective:</b> Summer 2013  <b>INACTIVATE:</b>  <b>Program Impact:</b>  1. Culinary Arts A.S. Degree  2. General Studies, Emphasis in Natural Sciences A.A. Degree  3. MJC-GE Pattern A.A. Degree Major  <b>M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE FDNTR 351</b></p>	3
MATH 50	<p><b>Business Mathematics</b>  <b>Effective:</b> Summer 2013  <b>INACTIVATE:</b>  <b>Program Impact:</b>  1. Accounting Certificate of Achievement  2. Accounting Clerk Certificate of Achievement  3. Bookkeeping Certificate of Achievement  4. Bookkeeping A.A. Degree  5. Bookkeeping A.S. Degree  6. Clerical Certificate of Achievement  7. Office Administration Certificate of Achievement  8. Professional Selling Certificate of Achievement  9. Retail Management (W AFC) Certificate of Achievement  <b>M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE MATH 50</b></p>	3
MATH 71	<p><b>Elementary Algebra 1</b>  <b>Effective:</b> Summer 2013  <b>INACTIVATE:</b>  <b>Program Impact:</b></p>	3

	<ol style="list-style-type: none"> <li>1. Nursing A.S. Degree</li> <li>2. Nursing: Associate Degree Nursing A.S. Degree</li> <li>3. Nursing: LVN to ADN Upgrade A.S. Degree</li> </ol> <p><b>M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE MATH 71</b></p>	
<b>MATH 72</b>	<p><b>Elementary Algebra 2</b>  <b>Effective:</b> Summer 2013  <b>INACTIVATE</b>  <b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. Nursing: Associate Degree Nursing A.S. Degree</li> <li>2. Nursing: LVN to ADN Upgrade A.S. Degree</li> <li>3. Nursing A.S. Degree</li> </ol> <p><b>M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE MATH 72</b></p>	<b>3</b>
<b>MATH 80</b>	<p><b>Plane Geometry</b>  <b>Effective:</b> Summer 2013  <b>INACTIVATE</b>  <b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. General Studies, Emphasis in Language and Rationality A.A. Degree</li> <li>2. MJC-GE Pattern A.A. Degree Major</li> </ol> <p><b>M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE MATH 80</b></p>	<b>3</b>
<b>PHSCI 161</b>	<p><b>Science Matters</b>  <b>Effective:</b> Summer 2013  <b>INACTIVATE</b>  <b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. CSU General Education Pattern Certificate of Achievement</li> <li>2. General Studies, Emphasis in Natural Sciences A.A. Degree</li> <li>3. MJC-GE Pattern A.A. Degree Major</li> </ol> <p><b>M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE PHSCI 161</b></p>	<b>3</b>
<b>PHSCI 52</b>	<p><b>The Way Things Work</b>  <b>Effective:</b> Summer 2013  <b>INACTIVATE</b>  <b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. General Studies, Emphasis in Natural Sciences A.A. Degree</li> <li>2. MJC-GE Pattern A.A. Degree Major</li> </ol> <p><b>M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE PHSCI 52</b></p>	<b>3</b>
<b>PHSCI 164</b>	<p><b>Physical Science Environmental Lab</b>  <b>Effective:</b> Summer 2013  <b>INACTIVATE</b>  <b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. CSU General Education Pattern Certificate of Achievement</li> <li>2. General Studies, Emphasis in Natural Sciences A.A. Degree</li> <li>3. MJC-GE Pattern A.A. Degree Major</li> </ol> <p><b>M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE PHSCI 164</b></p>	<b>1</b>
<b>PHYS 164</b>	<p><b>Physics Environmental Laboratory</b>  <b>Effective:</b> Summer 2013  <b>INACTIVATE</b>  <b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. CSU General Education Pattern Certificate of Achievement</li> <li>2. General Studies, Emphasis in Natural Sciences A.A. Degree</li> <li>3. MJC-GE Pattern A.A. Degree Major</li> </ol> <p><b>M/S/U (C. VAUGHN, J. BEEBE) to INACTIVATE PHYS 164</b></p>	<b>1</b>



**Articulation Status:** Transfer to CSU and UC

**General Education Status:** Approved for (MJC-GE: C)

**Rationale:** The grandfathering of this course as a C-ID descriptor expires February 28, 2013. To facilitate the application of this course for permanent C-ID descriptor the title of this course needs to be changed to follow the pattern set with Art 125, minor additions were made to the objectives and some were separated into laboratory objectives, a written essay or report was added, and the textbooks were brought up to date. At the time of submission the drop-down menu assigning course to a discipline was not working. This course has already been submitted for the discipline of Art.

**Program Impact:**

1. Art A.A. Degree
2. Art History for Transfer AA-T Associate of Arts for Transfer
3. Computer Graphics Applications Certificate of Achievement
4. Computer Graphics --Applications A.S. Degree
5. General Studies, Emphasis in Humanities A.A. Degree
6. Graphic Design A.A. Degree Major
7. Graphic Design Certificate of Achievement
8. MJC-GE Pattern A.A. Degree Major
9. Photography A.A. Degree
10. Studio Arts for Transfer AA-T Associate of Arts for Transfer

**M/S/U (C. VAUGHN, J. BEEBE) to MODIFY ART 124** It was noted during block discussion of the motion to approve the block of course modifications the word two dimensional seemed awkward under "Evidence of Critical Thinking.". Was this an error, or a deliberate use of a disciplinary term? One member stated that he understood it to be an appropriate use of the word within the context of the discipline.

**M/S/U (J. SOLA, S. CIRCLE) to MAINTAIN REQUISITES for ART 124**

**M/S/U (C. VAUGHN, C. MULDER) to MAINTAIN PLACEMENT of ART 124 on GE pattern**

ART 164

**History of Art 1**

3

**Effective:** Summer 2013

**MODIFY:** Textbooks.

**Enrollment Restrictions:** None

**Distance Education Status:** Maintaining hybrid course

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU and UC

**General Education Status:** Approved for (MJC-GE: C), (CSU-GE: C1) (IGETC: 3A)

**Rationale:** The grandfathering of this course as a C-ID descriptor expires February 28, 2013. To facilitate the application of this course for permanent C-ID descriptor status the textbooks must be brought up to date. This is the only change to this outline. The drop-down menu for assigning disciplines above was not working at the time the outline was submitted. This course has already been submitted for the discipline of Art History.

**Program Impact:**

1. Art A.A. Degree
2. Art Gallery / Museum Studies Skills Recognition Award
3. Art History for Transfer AA-T Associate of Arts for Transfer
4. CSU General Education Pattern Certificate of Achievement
5. General Studies, Emphasis in Humanities A.A. Degree
6. MJC-GE Pattern A.A. Degree Major
7. Photography A.A. Degree Major
8. Studio Arts for Transfer AA-T Associate of Arts for Transfer
9. University Preparation, Emphasis in Humanities A.A. Degree

**MODIFICATIONS pulled for discussion by M. Garcia** due to concerns about Typical Assignments. Reference to Phidias seemed unclear, was this a type of assignment, or an example of an assignment? The group agreed that it appeared to be an example of an assignment rather than a category of types of assignments, and revised Typical Assignments to clarify it as an example. Another member expressed concern that the Methods of

*Instruction appeared to be student-centered rather than instruction centered. The language was revised making it clear that these were teaching methods, not student assignments.*

**M/S/U (E. MAKI, M. LYNCH) to MODIFY ART 164**

**M/S/U (C. VAUGHN, C. MULDER) to MAINTAIN PLACEMENT of ART 164 on GE patterns**

**BUSAD 200**

**Spreadsheet Skills for Financial Accounting**

**2**

**Effective:** Summer 2013

**MODIFY:** Title, description, enrollment restrictions, requisite skills, content, methods of Instruction, typical Assignments, textbooks, learning goals, methods of Assessment.

**Enrollment Restrictions:** Maintaining: (C) Concurrent enrollment in or satisfactory completion of BUSAD 201 or 320.

**Distance Education Status:** Maintaining Mixed modalities/Hybrid course, Online course

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Not approved for GE

**Rationale:** This course is part of the BUSAD program curriculum review cycle.

**Program Impact:**

1. Accounting Certificate of Achievement
2. Accounting A.A. Degree
3. Accounting A.S. Degree
4. Bookkeeping Certificate of Achievement
5. Bookkeeping A.A. Degree
6. Bookkeeping A.S. Degree
7. Marketing A.S. Degree

**M/S/U (C. VAUGHN, J. BEEBE) to MODIFY BUSAD 200**

**M/S/U (J. SOLA, S. CIRCLE) to MAINTAIN REQUISITES for BUSAD 200**

**M/S/U (C. MULDER, L. HATCH) to MAINTAIN DE MODALITIES for BUSAD 200**

**BUSAD 203**

**Computer Accounting**

**3**

**Effective:** Summer 2013

**MODIFY:** Repetitions, content, methods of Instruction, typical Assignments, textbooks, learning goals, methods of Assessment.

**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of BUSAD 201 or BUSAD 310; (A) Before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 320 if BUSAD 310 is used to satisfy the prerequisite.

**Distance Education Status:** Maintaining Mixed modalities/Hybrid course, Requesting: Online course

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Not approved for GE

**Rationale:** This course is part of the BUSAD curriculum which is included in the regular review cycle.

**Program Impact:**

1. Accounting Certificate of Achievement
2. Accounting A.A. Degree
3. Accounting A.S. Degree
4. Bookkeeping Certificate of Achievement
5. Bookkeeping A.A. Degree
6. Bookkeeping A.S. Degree

**M/S/U (C. VAUGHN, J. BEEBE) to MODIFY BUSAD 203**

**M/S/U (J. SOLA, S. CIRCLE) to MAINTAIN REQUISITES for BUSAD BUSAD 203**

**M/S/U (C. MULDER, L. HATCH) to MODIFY DE MODALITIES for BUSAD 203**

**BUSAD 230**

**Personal Finance**

**3**

**Effective:** Summer 2013

**MODIFY:** Description, field trips, content, methods of Instruction, typical Assignments, textbooks, learning goals, methods of Assessment.

**Enrollment Restrictions:** None

**Distance Education Status:** Maintaining: Online course; Requesting: Mixed modalities/Hybrid course, Removing: Telecourse

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Requesting: (CSU-GE: E)

**Rationale:** Scheduled Periodic Review.

**Program Impact:**

1. Accounting Certificate of Achievement

**M/S/U (C. VAUGHN, J. BEEBE) to MODIFY BUSAD 230**

**M/S/U (C. MULDER, L. HATCH) to MODIFY DE MODALITIES for BUSAD 230**

**GE Request for BUSAD 230 pulled for discussion by M. Garcia** due to concern that the course did not meet CSU-GE Reviewer Criteria for Area E. C. Mulder noted that typically, when reviewing for MJC-GE: E we place only those courses that incorporate more than one finite area of content. This appears too narrowly focused. R. Cranley noted that she had initially removed a request for placement on MJC-GE: E for this reason, and had suggested CSU-GE as an alternative when seeing other colleges that had qualified for CSU-GE:E, but added that she had missed additional reviewer criteria for the CSU-GE:E. N. Sill (BUSAD) explained that actually, the content of the course does incorporate the additional criteria (sociological, physical, and psychological content) such as Estate planning, wills, and corresponding life phases. It's just not well-documented on the outline. It was agreed that the request to place on CSU-GE should be withdrawn, and that it should be brought back to committee soon for consideration for CSU-GE: E AND MJC-GE:E, contingent on the faculty author(s) broadening the content the outline prior to moving it to the implementation level in CurricUNET.

**M/S/ WITHDRAWN (L. HATCH, C. VAUGHN) to REQUEST PLACEMENT of BUSAD 230 on GE pattern**

## BUSAD 240

### Principles of Management

3

**Effective:** Summer 2013

**MODIFY:** Description, content, methods of Instruction, typical Assignments, textbooks, learning goals, methods of Assessment.

**Enrollment Restrictions:** None

**Distance Education Status:** Maintaining Online course; Request hybrid/mixed modalities course; Removing: Telecourse

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Approved for (MJC-GE: B)

**Rationale:** This is part of our area-wide curriculum review.

**Program Impact:**

1. Accounting A.S. Degree
2. Business Operations: Management A.A. Degree
3. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
4. MJC-GE Pattern A.A. Degree Major
5. Retail Management (WAFC) Certificate of Achievement
6. Supervisory Management A.A. Degree
7. Supervisory Management A.S. Degree

**M/S/U (C. VAUGHN, J. BEEBE) to MODIFY BUSAD 240**

**M/S/U (C. MULDER, L. HATCH) to MODIFY DE MODALITIES for BUSAD 240**

**M/S/U (C. VAUGHN, C. MULDER) to MAINTAIN PLACEMENT of BUSAD 240 on GE pattern**



**BUSAD 245** **Principles of Marketing** **3**  
**Effective:** Summer 2013  
**MODIFY:** Description, content, methods of Instruction, typical Assignments, textbooks, leaning goals, methods of Assessment.  
**Enrollment Restrictions:** None  
**Distance Education Status:** Requesting: Online, Hybrid/Mixed Modalities  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU  
**General Education Status:** Not approved for GE  
**Rationale:** Regular Updated.  
**Program Impact:**

1. Accounting A.S. Degree
2. Bookkeeping A.S. Degree
3. Bookkeeping A.A. Degree
4. Business Operations: Management A.A. Degree
5. Marketing A.A. Degree
6. Professional Selling Certificate of Achievement

**M/S/U (C. VAUGHN, J. BEEBE) to MODIFY BUSAD 245**  
**M/S/U (C. MULDER, L. HATCH) to ADD DE MODALITIES to BUSAD 245**

**BUSAD 248** **Introduction to Business** **3**  
**Effective:** Summer 2013  
**MODIFY:** Requisite skills, methods of Instruction, typical Assignments, textbooks, leaning goals, methods of Assessment.  
**Enrollment Restrictions:** None  
**Distance Education Status:** Maintaining: Online course; Removing: Telecourse  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU and UC  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic Review  
**Program Impact:**

1. Bookkeeping Certificate of Achievement
2. Supervisory Management A.S. Degree
3. Supervisory Management A.A. Degree

**M/S/U (C. VAUGHN, J. BEEBE) to MODIFY BUSAD 248**  
**M/S/U (C. MULDER, L. HATCH) to MODIFY DE MODALITIES for BUSAD 248**

**BUSAD 274** **Human Resources Management** **3**  
**Effective:** Summer 2013  
**MODIFY:** Description, content, methods of Instruction, typical Assignments, textbooks, leaning goals, methods of Assessment.  
**Enrollment Restrictions:** None  
**Distance Education Status:** Maintaining: Online course, Requesting: Hybrid/Mixed Modalities  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU  
**General Education Status:** Not approved for GE  
**Rationale:** This course is part of the periodic curriculum review cycle.  
**Program Impact:**

1. Accounting A.S. Degree
2. Retail Management (WAFC) Certificate of Achievement
3. Supervisory Management A.S. Degree
4. Supervisory Management Certificate of Achievement
5. Supervisory Management A.A. Degree
6. Supervisory Management in Public Safety Skills Recognition Award

**M/S/U (C. VAUGHN, J. BEEBE) to MODIFY BUSAD 274**  
**M/S/U (C. MULDER, L. HATCH) to MODIFY DE MODALITIES for BUSAD 274**

**BUSAD 336**      **Tax Accounting**      **3**  
**Effective:** Summer 2013  
**MODIFY:** Typical Assignments, leaning goals, methods of Assessment.  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 201 or BUSAD 310.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** This course is part of the periodic curriculum review cycle.  
**Program Impact:**  
    1. Accounting A.S. Degree  
    2. Accounting Certificate of Achievement

**M/S/U (C. VAUGHN, J. BEEBE) to MODIFY BUSAD 336**  
**M/S/U (J. SOLA, S. CIRCLE) to MAINTAIN REQUISITES for BUSAD 336**

**BUSAD 364**      **Total Quality Management**      **3**  
**SUPR 364**  
**Effective:** Summer 2013  
**MODIFY:** Typical Assignments, methods of Assessment.  
**Enrollment Restrictions:** Maintaining: (A) before enrolling in this course, students are strongly advised to satisfactorily complete SUPR 351 or BUSAD 240.  
**Distance Education Status:** None (Instruction Office note 09/25/12 AM: Course was approved for ONLINE modality in 02/19/02. CurricUNET did not have this information when course was revised misleading many involved. Does the department wish to retain ONLINE modality? If so, the proposal should be updated upon approval to reflect ONLINE data from 02/19/2012)  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic Review  
**Program Impact:**  
    Stand Alone

**M/S/U (C. VAUGHN, J. BEEBE) to MODIFY BUSAD/SUPR 364**  
**M/S/U (J. SOLA, S. CIRCLE) to MAINTAIN REQUISITES for BUSAD/SUPR 364**

**EASCI 161**      **Earth Science**      **4**  
**Effective:** Summer 2013  
**MODIFY:** Content, objectives.  
**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU and UC  
**General Education Status:** Approved for (MJC-GE: A) (CSU-GE: B1, B3) (IGETC: 5A, 5C)  
**Rationale:** this course is being modified in response to concerns raised by the C-ID review process. The goal is to meet the C-ID descriptor and get the class a C-ID number so that it can be used in the Transfer Model Curriculum process.  
**Program Impact:**  
    1. CSU General Education Pattern Certificate of Achievement  
    2. Earth Sciences A.A. Univ Prep - Area of Emphasis  
    3. General Studies, Emphasis in Natural Sciences A.A. Degree  
    4. MJC-GE Pattern A.A. Degree  
    5. Physical Science A.S. Degree

**M/S/U (C. VAUGHN, J. BEEBE) to MODIFY EASCI 161**

**M/S/U (C. VAUGHN, C. MULDER) to MAINTAIN PLACEMENT of EASCI 161 on GE patterns**

PEM	108	<b>Baseball</b> <b>Effective:</b> Summer 2013 <b>MODIFY:</b> Discipline/Number, units, hours/face to face modalities, description, grading, content, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation. <b>Enrollment Restrictions:</b> None <b>Distance Education Status:</b> None <b>Materials Fee Status:</b> None <b>Articulation Status:</b> Transfer to CSU and UC <b>General Education Status:</b> Approved for MJC Activities <b>Rationale:</b> Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix. <b>Program Impact:</b> Stand Alone <b>M/S/U (C. VAUGHN, J. BEEBE) to MODIFY PEM 108</b> <b>M/S/U (C. VAUGHN, C. MULDER) to MAINTAIN PLACEMENT of PEM 108 on ACTIVITIES</b>	1
RSCR	220	<b>Introduction to Respiratory Care</b> <b>Effective:</b> Summer 2013 <b>MODIFY:</b> Content, hours/face to face modalities, enrollment restrictions, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation. <b>Enrollment Restrictions:</b> Maintaining: (P) Satisfactory completion of CHEM 143; Maintaining:( C) Concurrent enrollment in RSCR 230; Requesting (L) students admitted to the respiratory care program. Maintain: (P) Satisfactory completion of CHEM 143 <b>Distance Education Status:</b> None <b>Materials Fee Status:</b> Maintaining fee of \$35 <b>Articulation Status:</b> Transfer to CSU <b>General Education Status:</b> Not approved for GE <b>Rationale:</b> Periodic review to keep course in compliance. <b>Program Impact:</b> 1. Respiratory Care A.S. Degree <b>M/S/U (C. VAUGHN, J. BEEBE) to MODIFY RSCR 220</b> <b>M/S/U (J. SOLA, S. CIRCLE) to MODIFY REQUISITES for RSCR 220</b> <b>M/S/U (M. GARCIA, J. BEEBE) to MAINTAIN FEE for RSCR 220</b>	5
RSCR	230	<b>Clinical 1</b> <b>Effective:</b> Summer 2013 <b>MODIFY:</b> <b>Repetitions in Datatel and catalog (09/27/11 LSM)</b> Field trips, requisite skills, content, methods of instruction, typical assignments, objectives, methods of evaluation. <b>Enrollment Restrictions:</b> Maintaining: (C) Concurrent enrollment in RSCR 220; Maintaining: (A) satisfactory completion of AP 150; Requesting: (LOE) students admitted to the respiratory care program. <b>Distance Education Status:</b> None <b>Materials Fee Status:</b> None <b>Articulation Status:</b> Transfer to CSU <b>General Education Status:</b> Not approved for GE <b>Rationale:</b> Updating for course compliance and to adhere to curriculum review matrix. <b>Program Impact:</b> 1. Respiratory Care A.S. Degree	1

**RSCR 230 modifications pulled for discussion by M. Garcia** due to questions about repeatability. He noted that the current catalog shows that the course is repeatable one time, while this version does not allow for repeats. This is a change, but it is not noted as a change. L. Miller noted that the catalog may be incorrect. It was suggested that this be looked into. L. Miller, investigated on 09.27.12 and found that the active version of the course is correct in CNET, since the course was approved on 09.06.05 for no repeats. Datatel and the catalog are erroneously allowing for one repetition. L. Miller will reflect this change in the minutes to ensure that the repetitions need to be fixed in systems and publications.

**RSCR 230 requisites pulled for discussion by M. Garcia** due to questions about AP 150. After discussion and input from P. Upton and L. Lanigan, it was determined the requisite of AP 150 is appropriate.

**M/S/U (C. VAUGHN, L. HATCH) to MODIFY RSCR 230**

**M/S/U (L. HATCH, L. LANIGAN) to MODIFY REQUISITES for RSCR 230**

## **NEW COURSES**

**BUSAD 50 Business Computations 3**

**Effective:** Summer 2013

### **ADOPT**

**Note:** (09/25/12 AM)The BUSAD department wishes for this course to be equated to MATH 50 so that students who have completed MATH 50 in the past may not enroll in BUSAD 50.

**Enrollment Restrictions:** Requesting: (A) before enrolling in this course, students are strongly advised to satisfactorily complete MATH 20 or qualify by placement through the MJC assessment process.

**Distance Education Status:** Requesting Mixed Modalities/Hybrid course, Online course

**Materials Fee Status:** None

**Articulation Status:** Does not transfer

**General Education Status:** Not approved for General Education

**Rationale:** Course currently taught as MATH 50 and is scheduled to be inactivated in Spring 2013. Business department will propose this as a new course offering.

### **Program Impact:**

Stand Alone (at the time of the meeting)

The BUSAD department plans to revise the following programs in CurricUNET so that BUSAD 50 replaces all MATH 50 requirements.

### **Planned Program Impact:**

1. Accounting Certificate of Achievement
2. Accounting Clerk Certificate of Achievement
3. Bookkeeping Certificate of Achievement
4. Bookkeeping A.A. Degree
5. Bookkeeping A.S. Degree
6. Clerical Certificate of Achievement
7. Office Administration Certificate of Achievement
8. Professional Selling Certificate of Achievement
9. Retail Management (WAFC) Certificate of Achievement

**BUSAD 50 pulled for discussion by E. Maki** due to puzzlement that there were so many programs associated with BUSAD 50, but that the program status in the system was identified as stand-alone. N. Sill explained that the course is intended to replace MATH 50 (being inactivated on this agenda) in the curriculum, and that all programs which require MATH 50 will need to be updated to show that they require BUSAD 50. L. Miller explained that because BUSAD 50 was created as a new course instead of renaming MATH 50 that the relationships to those programs are now broken, requiring the departments to have to modify each program independently. Also, the history of the course (showing that it was "formerly listed as MATH 50") will not auto-populate as it should because the system sees BUSAD 50 as a new course. If the course were simply renamed and recoded from the MATH 50 record, this could be

facilitated automatically by the system. The history would be retained and the relationships to the programs would be updated automatically from the revised course record. It was explained that the course was not copied from MATH 50 because the system would not allow for BUSAD faculty to author MATH courses. L. Miller asked if this was a circumstance in which there should have been administrative override to allow for this unique interdivision course change. The authors expressed a willingness to pull the course and fix it. B. Adams emphasized that this is an implementation issue, not a committee decision of appropriateness of the course, and Instruction Office should be able to fix the record for implementation purposes. The BUSAD faculty expressed concern for how it would affect the workload of the Instruction Office. It was determined that Instruction would resolve the issues with the BUSAD and MATH 50 records outside of the meeting to ensure the data updates correctly for the purpose of the record.

**M/S/U (P. UPTON, E. MAKI) to ADOPT BUSAD 50**

**M/S/U (J. SOLA, S. CIRCLE) to ADOPT REQUISITES for BUSAD 50**

**M/S/U (C. MULDER, L. HATCH) to ADOPT DE MODALITIES for BUSAD 50**

## VI. PROGRAM NOTIFICATION AGENDA

Chancellor's Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals  
(None)

Chancellor's Office Denials: PROGRAMS

Chancellor's Office Updates

## VII. PROGRAM CONSENT AGENDA

## VIII. PROGRAM DISCUSSION AGENDA

Program Learning Outcomes

Program Changes that do not require Chancellor's Office Notification/Application

**MODIFY**

AA: University Preparation, Emphasis in Humanities  
Effective: SUMMER 2013

18-20

**M/S/U (P. UPTON, E. MAKI) to MODIFY the AA, University Preparation, Emphasis in Humanities**

CCC-501: Application for Approval - New Credit Programs

CCC-510: Substantial Changes to an Approved Credit Program

(None)

CCC-511: Non-Substantial Changes to Approved Program or Change of Active-Inactive Status

**MODIFY**

AS: University Preparation, Emphasis in Physics  
Effective: SUMMER 2013 pending CCCCCO approval

25

Modify: Units required, required courses, elective requirements

**M/S/U (P. UPTON, E. MAKI) to MODIFY the AS, University Preparation, Emphasis in Physics**

## **IX. UNFINISHED BUSINESS**

### **Action Items**

1. **Course Substitutions for Academic Awards** **M. Robles / B. Adams**  
M. Robles reported that, for unknown reasons, she did not receive the updated form, and therefore it was not distributed for use this summer. E. Maki explained he had received a form that was very vague and provided no supporting documentation. He shared that he, and staff in his division are very unclear as to where the completed forms originate. It was suggested that, when the final form is available, that training be provided to the division. M. Robles stated that, upon receipt of the form, she would distribute it for use and report back to the committee at the end of the fall semester.

### **Informational Items**

1. **Equating Courses and Repetitions** **L. Miller**  
Postponed Indefinitely
2. **Independent Study and Work Experience Course Outlines** **B. Adams**  
Postponed Indefinitely
3. **CCCCO Curriculum Inventory** **B. Adams**  
B. Adams reported that, per a memo from the CCCCCO, the CCCCCO Curriculum Inventory, Version 2 (CIV2) is now live. Anyone can access the site to pull reports on course and program data on file at the CCCCCO. Users can search for unique codes and TOP codes, units awarded, and award types. It will eventually have an interface in which users can enter course and program applications driven by the options selected. In the past, users had to know which form was required for the action being taken. The system is to be implemented in phases. Until the broader user interface is developed, only core curriculum process personnel at MJC will be given access, which is managed by the Vice President of Instruction.

## **X. NEW BUSINESS**

### **Action Items**

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization** **L. Miller**  
No Report
2. **Outcomes Assessments and Curriculum Modifications** **J. Todd/L. Miller**  
The committee maintained that it wanted to see a revision to the CurricUNET mockup provided by B. Sanders which would prompt faculty to note that (when applicable) curriculum changes were being made as a result of insights gleaned from outcomes assessment. The committee wanted to see overt linkage of justification to actual assessments. The revision had not been completed. L. Miller said she would work with B. Sanders to develop the mockup.  
**TOPIC TABLED UNTIL THE NEXT MEETING**

### **Informational Items**

1. **Policies for Prerequisites/Corequisites/Advisories** **M. Robles**  
M. Robles reported that MJC is in compliance with regulations on prerequisites/co-requisites/advisories. We use content validity and statistical validation to ensure requisites and advisories are appropriate for courses. She shared the regulations may require that we only use a content-validity model. B. Adams shared that there have been concerns about enrollment in the past, but that we cannot let numbers affect our decisions if

the ultimate goal is student success.

2. **Course Inactivation and Program Impacts**

**B. Adams**

B. Adams raised the topic of the impacts of course inactivations on academic awards, for example, when a course is inactivated, and required for a degree or certificate, what happens to the award? Who is responsible for updating it? Might we add a radio button asking authors to confirm that they will reconcile affected awards?

She asked the group to think about this. Should the inactivation interface require more of the initiating faculty? For example, if an award is affected, should that faculty be required to update the award at the same time? It was asked what would happen if the award affected was not in the author's area? What would the process look like then? L. Miller pointed out that this affects not only awards, but other courses, for example, when an inactivated course is a prerequisite for another course. The group agreed to keep this topic under discussion.

## **XI. TASK FORCES**

1. **CurricUNET Implementation Task Force Update**

**B. Adams/L. Miller**

B. Adams informed the committee that a few issues still had outstanding tickets in Governet, and that hopefully they would be resolved soon.

## **XIII. PUBLIC COMMENT**

***M/S/U to adjourn the meeting at 4:35 PM***

**Theatre Arts Transfer Model Curriculum**  
**CCC Major or Area of Emphasis:** Theatre Arts  
**CSU Major or Majors:** Theatre, Theatre Arts, Drama  
**Total units:** 18 (all units are semester units)

Rev. 5/23/2011  
 Template #1005

In the four columns on the right, enter the course identifier, course title and number of units of a course that is comparable to the course indicated for the TMC (in the far left column). If the course may be double-counted, put an X in the GE column.

The units indicated in the TMC are semester units – and they are minimum units. All courses must be CSU transferable. **Where there is an indicated C-ID descriptor, you are certifying that your course is comparable.**  
[http://www.c-id.net/descriptors/view\\_final](http://www.c-id.net/descriptors/view_final)

**No additional documentation is required for alignment with this TMC.**

Theatre Arts Transfer Model Curriculum		Associate in Arts degree in Theatre Arts for transfer College Name: Modesto Junior College Program Requirements			
Course Title (units)	C-ID Designation	Course ID	Course Title	Units	GE
<b>Required Core:</b> 9 units					
Introduction to Theatre (3) or Theatre History I (3)	THTR 111 or THTR 113	THTR 100	Introduction to Theatre	3	<input checked="" type="checkbox"/>
Acting I (3)	THTR 151	THTR 160	Fundamentals of Acting	3	<input checked="" type="checkbox"/>
Rehearsal and Performance (max 3 units) or Technical Theatre Practicum (max 3 units)	THTR 191 or THTR 192	THTR 156, 157, 158, 159, or THTR 190AB	Rehearsal and Performance in Comedy, Drama, Classical Theatre, and Musical Theatre, or Theatre Production Workshop	1-2	<input type="checkbox"/>
<b>List A (select three):</b> 9 units					
Acting II (3)	THTR 152	THTRE 161	Intermediate Acting	3	<input checked="" type="checkbox"/>
Introduction to Design (3)	THTR 172				<input type="checkbox"/>
Introduction to Stage Lighting (3)	THTR 173	THTR 182	Practical Stage Lighting	3	<input type="checkbox"/>
Introduction to Stage Costume (3)	THTR 174	THTR 175	Stage Costuming	3	<input type="checkbox"/>
Stage Makeup (3)	THTR 175	THTR 174	Stage Make-up	3	<input type="checkbox"/>
Script Analysis (3)	THTR 114				<input type="checkbox"/>
Stagecraft (3)	THTR 171	THTR 105	Introduction to Stagecraft	3	<input type="checkbox"/>
Rehearsal and Performance (max 3 units) or Technical Theatre Practicum (max 3 units) (if not used in Core)	THTR 191 or THTR 192	THTR 156, 157, 158, 159, or THTR 190AB	Rehearsal and Performance in Comedy, Drama, Classical Theatre, and Musical Theatre, or Theatre Production Workshop	1-2	<input type="checkbox"/>
<b>Total Units for the Major:</b>	<b>18</b>		<b>Total Units for the Major:</b>	18	
			<b>Total Units that may be double-counted:</b>		3



**DEVELOPMENT CRITERIA AND NARRATIVE  
MODESTO JUNIOR COLLEGE  
ASSOCIATE IN ARTS DEGREE IN THEATRE ARTS FOR TRANSFER**

**Criteria A. Appropriateness to Mission**

**1. Statement of Program Goals and Objectives**

a. The MJC Theatre program is committed to providing a broad education for the general education student and theatre majors. The proposed change to our existing program is the addition of the Associate in Arts in Theatre Arts for Transfer (AA-T). This second option will offer students a more specific route to transfer that guarantees their admission to a CSU campus. All major course requirements are aligned with the Theatre Arts Transfer Model Curriculum. They are also all transferable to most other Universities.

The mission and goals of the Theatre Arts Department fully support the overall mission and goals of the College. Our curriculum is student and community centered with a commitment to developing skills, challenging the intellect, and strengthening character as we prepare students for transfer and workplace development. The faculty and staff are dedicated to providing a quality education, to promoting creativity, innovation and academic excellence within a safe and supportive environment.

In addition to transfer preparation, upon completion of this major students will be able to:

1. demonstrate knowledge of theatre from a historical perspective.
2. demonstrate an understanding of time management, commitment, follow-through, and responsibility to achieve a common goal.
3. creatively analyze, critique, and interpret works of theatrical art.
4. demonstrate an understanding of and empathy for the racial, ethnic and cultural diversity of U.S. and world theatre.
5. express creativity in the artistic process.

**2. Catalog Description**

The Theatre Program at MJC is designed to prepare students to work in professional or semi-professional theatre situations or to transfer to four-year colleges and universities to pursue additional theatre classes that may include preparation for teaching theatre. The program is designed to teach students the techniques of acting, costuming, directing, playwriting, lighting, makeup, oral interpretation, stage design, and children's theatre. The Theatre program provides students the opportunity to act in major productions.

The Associate in Arts in Theatre Arts for transfer (AA-T) prepares students to move into a curriculum at a four-year institute leading to a baccalaureate degree in Theatre Arts which can lead to careers in teaching, design, technical theatre, theatre management, professional performance, stage direction,, stage management, etc. Please consult a counselor regarding specific course requirements for the transfer institution. Completion of the

AA-T degree also provides guaranteed admission with junior status to the CSU system. Upon completion of the AA-T in Theatre Arts students will understand and be able to demonstrate the fundamental performance and technical production processes for the Theatre Arts, demonstrate knowledge of the historical and cultural dimensions of theatre and understand the interaction between script, actor and audience and the areas of scenery, lighting, sound and costume.

California Community Colleges are now offering associate degrees for transfer to the CSU. These may include Associate in Arts (AA-T) or Associate in Science (AS-T) degrees. These degrees are designed to provide a clear pathway to a CSU major and baccalaureate degree. California Community College students who are awarded an AA-T or AS-T degree are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU campus or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or campuses.

Students who have been awarded an AA-T or AS-T are able to complete their remaining requirements for the 120-unit baccalaureate degree within 60 semester units.

To view the most current list of Modesto Junior College Associate Degrees for Transfer and to find out which CSU campuses accept each degree, please go to [insert URL]. Current and prospective community college students are encouraged to meet with a counselor to review their options for transfer and to develop an educational plan that best meets their goals and needs.

1. Completion of 60 semester units that are eligible for transfer to the California State University, including both of the following:

- A. The Intersegmental General Education Transfer Curriculum (IGETC) or the California State University General Education-Breadth Requirements.
- B. A minimum of 18 semester units in a major or area of emphasis, as determined by the community college district.

2. Obtainment of a minimum grade point average of 2.0.

It should be noted that title 5 Section 55063(a) also requires that students must earn a C or better in all courses required for the major or area of emphasis.

### 3. Program Requirements

Associate in Arts Degree in Theatre for Transfer

<b><u>REQUIRED CORE – (9 units)</u></b>	<b>Units</b>	<b><u>CSU GE/ IGETC</u></b>
THETR 100 Introduction to Theatre Arts	3	C1/Area 3A
THETR 160 Fundamentals of Acting	3	C1
THETR 156 Rehearsal and Performance in Comedy*	2	
THETR 157 Rehearsal and Performance in Drama*	2	
THETR 158 Rehearsal and Performance in Classical Theatre*	2	
THETR 159 Rehearsal and Performance in Musical Theatre*	2	
or		
THETR 190AB Theatre Production Workshop*	1-2	
*Rehearsal and Performance (Maximum 3 units)		
or Theatre Production Workshop (Maximum 3 units)		

**LIST A – (9 units)**

THETR 105 Introduction to Stagecraft	3	C1
THETR 161 Intermediate Acting	3	
THETR 174 Stage Makeup	3	
THETR 175 Stage Costuming	3	
THETR 178 Introduction to Scenery Design	3	
THETR 182 Practical Stage Lighting	3	
THETR 156 Rehearsal and Performance in Comedy*	2	
THETR 157 Rehearsal and Performance in Drama*	2	
THETR 158 Rehearsal and Performance in Classical Theatre*	2	
THETR 159 Rehearsal and Performance in Musical Theatre*	2	
or		
THETR 190AB Theatre Production Workshop*	1-2	
*Rehearsal and Performance (Maximum 3 units) (if not used for core)		
or Theatre Production Workshop (Maximum 3 units) (if not used for core)		

Required Major Total.....18 units  
 Completion of CSU-GE Breadth or IGETC.pattern.....39-41 units  
 Transferable Electives (as needed to reach 60 units)  
 A.A. Transfer Degree Total.....60 units  
 Note: Double counting courses in GE and the major is permissible.

**4. Background and Rationale**

a. The existing program, Theatre Arts has been in the Approved Inventory of Programs for decades. This proposed program is an addition to the existing program to facilitate student transferability to CSU, in accordance with SB 1440. The Theatre faculty members have determined that aligning the major requirements with the TMC to offer students who intend to transfer to a CSU campus would help them achieve their goals in a timely manner. The Theatre Arts faculty has always aligned their classes with the counterparts found at the CSU/UC. Because of this, we would also like to offer the AA-T Degree to Theatre majors.

**Criteria B. Need****6. Place of Proposed Change in Curriculum**

a. The existing Theatre Arts degree (TOP Code 100700 Dramatic Arts; Unique Code 6672) better serves students who do not plan to transfer to a university by providing flexibility in selecting a curriculum that focuses on a specialty area in either performance or technical theatre. The proposed new program will provide another option for students who would like to benefit from the guaranteed and priority admission with junior status to a CSU campus. The proposed AA-T Degree in Theatre Arts will not impact any current program, including the current AA Degree in Theatre Arts.

**Criteria C. Curriculum Standards****14. Transfer Applicability to a Two Four-Year Institutions (attach GE, IGETC, TMC)**

a. TMC and transfer documentation attached.

**Criteria D. Adequate Resources****15. Library and Learning Resources Plan**

No additional resources will be required beyond the college's current resources. This includes library and learning resources, facilities and equipment, and financial support.

**16. Facilities and Equipment Plan**

No additional resources will be required beyond the college's current resources. This includes library and learning resources, facilities and equipment, and financial support.

**17. Financial Support Plan**

No additional resources will be required beyond the college's current resources. This includes library and learning resources, facilities and equipment, and financial support.

**18. Faculty Qualifications and Availability**

No additional resources will be required beyond the college's current resources. This includes library and learning resources, facilities and equipment, and financial support. All of the faculty that will teach in this program meet the state minimum qualifications and possess knowledge and experience in this program area.

**Criteria E. Compliance****19. Based on Model Curriculum**

There are no licensing or accrediting standards that apply to this program. No additional student selection criteria are in place. This program complies with California Code of Regulations, title 5, sections 55201 and 58106. Additionally, there are no additional fees required beyond those identified in California Education Code section 76300.

**20. Licensing or Accreditation Standards**

There are no licensing or accrediting standards that apply to this program. No additional student selection criteria are in place. This program complies with California Code of Regulations, title 5, sections 55201 and 58106. Additionally, there are no additional fees required beyond those identified in California Education Code section 76300.

**21. Student Selection and Fees**

There are no licensing or accrediting standards that apply to this program. No additional student selection criteria are in place. This program complies with California Code of Regulations, title 5, sections 55201 and 58106. Additionally, there are no additional fees required beyond those identified in California Education Code section 76300.

CSU GE Certification Course List by Department  
 Modesto Junior College  
 12-13

Course	Title	Smstr Units	Cert Area	Date Apprvd	Date Rmvd
<b>==== Theater Arts ====</b>					
THETR 100	Introduction to Theater Arts	3	C1		
THETR 102	World Theatre	3	C1	F05	
THETR 110	Drama in Performance	3	C1	F01	F03
THETR 120	Oral Reading and Interpretation	3	C1		
	Same as: SPCOM 120				
THETR 121	Advanced Oral Interpretation	3	C1		F82
THETR 122	Introduction to Reader's Theater	3	C1		
	Same as: SPCOM 122				
THETR 123	Storytelling	3	C1	F00	
	Same as: SPCOM 123				
THETR 124	Advanced Reader's Theater	3	C1		
	Same as: SPCOM 124				
THETR 150	Elements of Playwriting	3	C1 C2	F94 F94	
THETR 160	Fundamentals of Acting	3	C1		
THETR 161	Intermediate Acting	3	C1		
THETR 165	History of the American Musical Theatre	3	C1	F92	
THETR 166	Hist of the Theatre	3	C1		S82
THETR 167	Survey of the American Musical Theatre	3	C1		F88
THETR 194	Introduction to World Dance	3	C1	F01	
	Same as: PE 194				

**END OF REPORT**

www.assist.org  
 IGETC Course List by Department  
 Modesto Junior College  
 12-13

Course	Title	Smstr Units	IGETC Area	Date Apprvd	Date Rmvd
<b>==== Theater Arts ====</b>					
THETR 100	Introduction to Theater Arts	3	3A	F91	
THETR 102	World Theatre	3	3A	S06	
THETR 110	Drama in Performance	3	3A	F01	F03
THETR 165	History of the American Musical Theatre	3	3A	S07	
THETR 194	Introduction to World Dance	3	3A	S01	
	Same as: PE 194				

**END OF REPORT**

Note: Courses approved for Fall 91 may be taken prior to Fall 91  
 Courses approved for Fall 92 or later may **NOT** be taken prior to Fall 92

## Letitia Miller

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**From:** Barbara Adams  
**Sent:** Friday, October 05, 2012 10:50 AM  
**To:** Letitia Miller  
**Cc:** Lilia Gerasimchuk  
**Subject:** FW: Associate Degrees for Transfer

Please include in full agenda under TMC standing report.

Thanks!

B

*Curriculum Committee Meeting Fall Schedule  
October 9 & 23, November 6 & 20, Dec. 4  
Meetings start at 2:40 PM in Yosemite 213  
Barbara Adams  
Curriculum Co-Chair  
Speech Communication Professor  
Modesto Junior College  
(209) 575-6890*

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**From:** Julie Adams [mailto:julie@ASCCC.ORG]  
**Sent:** Thursday, October 04, 2012 6:09 PM  
**To:** CURRICULUM@LISTSERV.CCCNEXT.NET  
**Subject:** FW: Associate Degrees for Transfer

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**From:** Chief Instructional Officers [<mailto:CIO-ALL@LISTSERV.CCCCO.EDU>] **On Behalf Of** Russell, Barry  
**Sent:** Thursday, October 04, 2012 5:15 PM  
**To:** cio-all  
**Subject:** Associate Degrees for Transfer

Dear CIOs and CSSOs,

I wanted to give you a quick update on a couple of issues related to Associate Degrees for Transfer (AA-T and AS-T). Recently, there were basically two events that took place...both related in information but for two completely different purposes and outcomes. Issues were found with both...and just want to provide a little explanation.

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### Release of [www.ADegreeWithAGuarantee.com](http://www.ADegreeWithAGuarantee.com)

The new website that is associated with the marketing of the Associate Degrees for Transfer was released. This website is a project that has been in the works for many months and involved people from both the community college and CSU systems. On the release date, we found that there was a minor glitch in the list of degrees for each college. We didn't lose any of them...one database was just not sharing appropriately with another database. The problem is fixed and the inventory of degrees on this website for your college should be accurate at this time. However, please be aware that in the future this listing may be a little behind the actual timing in which you receive notification of your approved degrees...as all the databases must be updated...usually on the last Friday of every month.

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### CSU Mentor Opens

The CSU admissions window for Fall 2013 opened (October 1, 2012 through November 30, 2012). Many of you and your students are finding that AA-T and AS-T degrees are missing from the pull down menus. Once again, we didn't lose any degrees....it is another case of one database not being up to date. In this case, the fix is not so easy. CSU only does major updates on CSU Mentor once a year, during the spring. A major update would include updating the list of degrees from the

community colleges. In the meantime, CSU has added the following language to the “Transfer Information” section to inform students.

**PLEASE NOTE: AA-T/AS-T degrees recently approved for California Community Colleges may not appear in the program selection popup. Applicants earning recently approved degrees should petition for a graduation evaluation at the community college at which the degree will be earned and provide a copy of the completed evaluation to each CSU to which she/he has applied.**

The CSU Office of the Chancellor advises that students in this situation should email (not call) the admissions office at the CSUs they identified on their application and advise them they are AA-T/AS-T track candidates, so the CSUs can update their application accordingly. The student should then follow through with the degree petition-verification process.

Additionally, the CSU has advised their campuses that because of the continuous degree approval process there will be degrees that are approved after the Mentor updates that are not posted on Mentor. Students are permitted to apply for these degrees. Campuses can verify the community college degree by checking the similar degree report posted on the [www.SB1440.org](http://www.SB1440.org) website.

While this may not be an ideal solution, it will eventually be worked out, when we reach the point where the majority of the degrees have been developed and reviewed for similar. The Mentor update cycles will no longer be such a large issue, but at this time, since this is an ongoing process, this seems to be the best solution.

If you have any questions concerning any of this information, please feel free to contact me, [Sally Lenz](#), [Jeff Spano](#), or [Bob Quinn](#). Also, please feel free to forward this message to those on your campus who are working with the implementation of AA-T and AS-T degrees.

Sincerely,

**Barry A. Russell, Ph.D.**  
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California Community Colleges  
Chancellor's Office  
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