



**Curriculum Committee**

**AGENDA**

*Tuesday, February 28, 2012  
Yosemite 213 2:40 PM*

**I. APPROVAL OF ORDER OF AGENDA**

**II. APPROVAL OF MINUTES**

*February 14, 2012*

**III. NOTIFICATION**

Units    Page

**IV. CONSENT**

**V. DISCUSSION**

**INACTIVATIONS**

EHS	65	<b>Introductory Landscape Planning and Designing</b> Effective: Summer 2013 <b>INACTIVATE:</b> Program Impact: Stand Alone	3
FDP	300	<b>Certified Professional Food Manager Training</b> Effective: Summer 2013 <b>INACTIVATE:</b> Program Impact: 1. Food Processing A.S. Degree None 2. Food Processing Certificate of Achievement	1.5
FDP	301	<b>Certified HACCP Manager Training</b> Effective: Summer 2013 <b>INACTIVATE:</b> Program Impact: 1. Food Processing A.S. Degree None 2. Food Processing Certificate of Achievement	1.5
FDP	342	<b>Introductory Wine Evaluation</b> Effective: Summer 2013 <b>INACTIVATE:</b> Program Impact: 1. Food Processing Certificate of Achievement	1

FDP	376	<p><b>Basic Food Plant Lab Procedures</b>  <b>Effective:</b> Summer 2013  <b>INACTIVATE:</b>  <b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. Agriculture Laboratory Technician Certificate of Achievement</li> <li>2. Agriculture Laboratory Technician A.S. Degree</li> <li>3. Food Processing Certificate of Achievement</li> <li>4. Food Processing A.S. Degree</li> </ol>	1
FDP	378	<p><b>Food Lab Instruments</b>  <b>Effective:</b> Summer 2013  <b>INACTIVATE:</b>  <b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. Agriculture Laboratory Technician Certificate of Achievement</li> <li>2. Agriculture Laboratory Technician A.S. Degree</li> <li>3. Food Processing Certificate of Achievement</li> <li>4. Food Processing A.S. Degree</li> </ol>	1
FDP	379	<p><b>Food Products Grading</b>  <b>Effective:</b> Summer 2013  <b>INACTIVATE:</b>  <b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. Agriculture Laboratory Technician Certificate of Achievement</li> <li>2. Agriculture Laboratory Technician A.S. Degree</li> <li>3. Food Processing Certificate of Achievement</li> <li>4. Food Processing A.S. Degree</li> </ol>	1
FDP	380	<p><b>Food Products Microanalysis-A</b>  <b>Effective:</b> Summer 2013  <b>INACTIVATE:</b>  <b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. Food Processing A.S. Degree</li> <li>2. Food Processing Certificate of Achievement</li> <li>3. Agriculture Laboratory Technician Certificate of Achievement</li> <li>4. Agriculture Laboratory Technician A.S. Degree</li> </ol>	1
FDP	382	<p><b>Food Products Microanalysis-C</b>  <b>Effective:</b> Summer 2013  <b>INACTIVATE:</b>  <b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. Food Processing A.S. Degree</li> <li>2. Food Processing Certificate of Achievement</li> <li>3. Agriculture Laboratory Technician Certificate of Achievement</li> <li>4. Agriculture Laboratory Technician A.S. Degree</li> </ol>	1
FDP	386	<p><b>Food Lab Chemistry Procedures</b>  <b>Effective:</b> Summer 2013  <b>INACTIVATE:</b>  <b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. Food Processing A.S. Degree</li> <li>2. Food Processing Certificate of Achievement</li> <li>3. Agriculture Laboratory Technician Certificate of Achievement</li> <li>4. Agriculture Laboratory Technician A.S. Degree</li> </ol>	1

**FDP 387 Food Processing Sanitation & Cleanup 1**  
**Effective:** Summer 2013  
**INACTIVATE:**  
**Program Impact:**  
 1. Agriculture Laboratory Technician Certificate of Achievement  
 2. Agriculture Laboratory Technician A.S. Degree  
 3. Food Processing Certificate of Achievement  
 4. Food Processing A.S. Degree

**INTDS 155 Hist of Interiors/Decorative Arts 2 3**  
**Effective:** Summer 2013  
**INACTIVATE:**  
**Program Impact:**  
 1. General Studies, Emphasis in Humanities A.A. Degree

**UPDATES (including modifications/reactivations)**

**FSCI 323 Fire Hydraulics 3**  
**Effective:** Summer 2013  
**MODIFY:** Content, requisite skills, methods of Instruction, textbooks, leaning goals  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 301  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Course is being modified for adherence to scheduled periodic review matrix, Fall 2011/Spring 2012.  
**Program Impact:**  
 1. Fire Science Certificate of Achievement  
 2. Fire Science A.S. Degree

**FSCI 374 Fire Instructor 2B 2.5**  
**Effective:** Summer 2013  
**MODIFY:** Units, description, hours/face to face modalities, requisite skills, content, methods of Instruction, typical assignments, textbooks, leaning goals, methods of assessment  
**Enrollment Restrictions:** Removing: (P) Satisfactory completion of FSCI 352, FSCI 353; Requesting: (L) Enrollment limited to students who can provide State Fire Training Certificates for Fire Instructor 1A and 1B, or Training Instructor 1A, 1B, and 1C.  
**Distance Education Status:** None  
**Materials Fee Status:** Maintaining fee of \$110  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic Review  
**Program Impact:**  
 1. Fire Science Certificate of Achievement  
 2. Fire Science A.S. Degree

<b>PEM</b>	<b>140</b>	<p><b>Touch Football and Kanaki</b> <span style="float: right;"><b>1</b></span></p> <p><b>Effective:</b> Summer 2013</p> <p><b>MODIFY:</b> Discipline/Number, units, field trips, hours/face to face modalities, content, methods of Instruction, typical assignments, textbooks, leaning goals, methods of assessment</p> <p><b>Enrollment Restrictions:</b> None</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfer to CSU and UC</p> <p><b>General Education Status:</b> Approved for (MJC-GE: Activities)</p> <p><b>Rationale:</b> Periodic review and update to meet current curriculum standards and adhere to curriculum matrix.</p> <p><b>Program Impact:</b></p> <p style="padding-left: 20px;">1. Physical Education A.A. Degree</p>
<b>PEM</b>	<b>141</b>	<p><b>Advanced Touch Football</b> <span style="float: right;"><b>1</b></span></p> <p><b>Effective:</b> Summer 2013</p> <p><b>MODIFY:</b> Discipline/Number, units, field trips, hours/face to face modalities, enrollment restrictions, content, methods of Instruction, typical assignments, textbooks, course goal, leaning goals, methods of assessment</p> <p><b>Enrollment Restrictions:</b> Requesting: (A) before enrolling in this course, students are strongly advised to have previously participated in high school and/or intercollegiate sports requiring strength, agility, and physical conditioning.</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfer to CSU and UC</p> <p><b>General Education Status:</b> Approved for (MJC-GE: Activities)</p> <p><b>Rationale:</b> Periodic review and update to meet current curriculum standards and adhere to curriculum matrix.</p> <p><b>Program Impact:</b></p> <p style="padding-left: 20px;">1. Physical Education A.A. Degree</p>
<b>PEM</b>	<b>162</b>	<p><b>Soccer</b> <span style="float: right;"><b>1</b></span></p> <p><b>Effective:</b> Summer 2013</p> <p><b>MODIFY:</b> Discipline/Number, units, field trips, hours/face to face modalities, content, methods of Instruction, typical assignments, textbooks, course goal, leaning goals, methods of assessment</p> <p><b>Enrollment Restrictions:</b> None</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfer to CSU and UC</p> <p><b>General Education Status:</b> Approved for (MJC-GE: Activities)</p> <p><b>Rationale:</b> Periodic review and update to meet current curriculum standards and adhere to curriculum matrix.</p> <p><b>Program Impact:</b></p> <p style="padding-left: 20px;">1. Physical Education A.A. Degree</p>

<b>PEW</b>	<b>164</b>	<p><b>Women's Indoor-Outdoor Soccer</b></p> <p><b>Effective:</b> Summer 2013</p> <p><b>MODIFY:</b> Discipline/Number, units, field trips, hours/face to face modalities, content, methods of Instruction, typical assignments, textbooks, course goal, leaning goals, methods of assessment</p> <p><b>Enrollment Restrictions:</b> None</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfer to CSU and UC</p> <p><b>General Education Status:</b> Approved for (MJC-GE: Activities)</p> <p><b>Rationale:</b> Periodic review and update to meet current curriculum standards and adhere to curriculum matrix.</p> <p><b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. Physical Education A.A. Degree</li> </ol>	<b>1</b>
<b>PLSC</b>	<b>200</b>	<p><b>Introduction to Plant Science</b></p> <p><b>Effective:</b> Summer 2013</p> <p><b>MODIFY:</b> Field trips, content, typical Assignments, textbooks, course goal, methods of assessment</p> <p><b>Enrollment Restrictions:</b> None</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfer to CSU and UC</p> <p><b>General Education Status:</b> Approved for (MJC-GE: A) (CSU-GE: B2)</p> <p><b>Rationale:</b> Periodic Review</p> <p><b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. Agricultural Science A.S. Degree</li> <li>2. Agriculture Business A.S. Degree</li> <li>3. Agriculture Laboratory Technician Certificate of Achievement</li> <li>4. Agriculture Laboratory Technician A.S. Degree</li> <li>5. Agriculture: Sales, Service A.S. Degree</li> <li>6. Agriculture: Sales, Service Technician Certificate of Achievement</li> <li>7. Animal Science A.S. Degree</li> <li>8. CSU General Education Pattern Certificate of Achievement</li> <li>9. Commercial Floristry Technician Certificate of Achievement</li> <li>10. Crop Science A.S. Degree</li> <li>11. Dairy Industry A.S. Degree</li> <li>12. Dairy Science A.S. Degree</li> <li>13. Environmental Horticultural Science A.S. Degree</li> <li>14. Food Processing A.S. Degree</li> <li>15. Food Processing Certificate of Achievement</li> <li>16. Forestry A.S. Degree</li> <li>17. Forestry Technician Certificate of Achievement</li> <li>18. Fruit Science A.S. Degree</li> <li>19. General Studies, Emphasis in Natural Sciences A.A. Degree</li> <li>20. Landscape and Park Maintenance Certificate of Achievement</li> <li>21. MJC-GE Pattern A.A. Degree Major</li> <li>22. Mechanized Agriculture A.S. Degree</li> <li>23. Nursery Production Certificate of Achievement</li> <li>24. Poultry Science A.S. Degree</li> <li>25. Recreational Land Management Certificate of Achievement</li> <li>26. Recreational Land Management A.S. Degree</li> <li>27. Soil Science A.S. Degree</li> <li>28. University Preparation, Emphasis in Agricultural Sciences A.A. Degree</li> </ol>	<b>3</b>

## NEW COURSES

None

## VI. PROGRAM NOTIFICATION AGENDA

### Program Learning Outcomes

(None)

### Chancellor's Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals

(None)

### Chancellor's Office Denials: PROGRAMS

### Chancellor's Office Updates

## VII. PROGRAM CONSENT AGENDA

## VIII. PROGRAM DISCUSSION AGENDA

### Program Changes that do not require Chancellor's Office Notification/Application

(None)

### CCC-501: Application for Approval - New Credit Programs

(None)

### CCC-510: Substantial Changes to an Approved Credit Program

(None)

### CCC-511: Non-Substantial Changes to Approved Program or Change of Active-Inactive Status

#### **MODIFY:**

University Preparation, Emphasis in Earth Science

18

Effective Term: Summer 2012 **Expedited**

Modify: Degree type from AA to AS

## IX. UNFINISHED BUSINESS

### **Action Items**

- |                                                                   |                      |
|-------------------------------------------------------------------|----------------------|
| 1. Course Substitutions for Academic Awards                       | M. Robles / B. Adams |
| 2. Placing Courses within Disciplines                             | M. Adams/B. Adams    |
| 3. Revisions to CurricUNET Course Proposal Fields and Word Report | B. Adams/J. Zamora   |

## **Informational Items**

1. **Equating Courses and Repetitions** L. Miller  
Postponed Indefinitely
2. **Independent Study and Work Experience Course Outlines** B. Adams

## **X. NEW BUSINESS**

### **Action Items**

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization** L. Miller  
No Report

## **XI. WORKGROUPS**

1. **Operations Workgroup** J. Zamora / B. Adams / L. Miller  
Catalog Production Update

## **XII. TASK FORCES**

1. **CurricUNET Implementation Task Force Update** B. Adams/L. Miller

## **XIII. PUBLIC COMMENT**



## Curriculum Committee

# MINUTES

Tuesday, February 14, 2012

Yosemite 213 2:40 PM

- Members Present:** B. Adams (Co-chair), M. Adams, J. Beebe, S. Circle, R. Cranley, K. Ennis, M. Garcia, E. Kerr, L. Lanigan, C. Mulder, E. Maki, L. Hatch, P. Upton, J. Zamora (Co-Chair/President-Elect Academic Senate)
- Members Absent:** M. Boyd, Community & Economic Development Rep. (Vacant), S. Shore, R. Jones (ASMJC Rep.), M. Lynch, M. Robles, J. Sola, C. Vaughn, Student Services Rep. (Vacant), K. Walters Dunlap
- Others Present:** L. Gerasimchuk (Administrative Assistant, Instruction Office), J. Hughes (Evaluations)

## I. APPROVAL OF ORDER OF AGENDA

**Hearing no objections, the order of the agenda was approved.**

## II. APPROVAL OF MINUTES

January 31, 2012

**(M/S/U ( ) to APPROVE the MINUTES of 01/31/2012**

## III. NOTIFICATION

			<u>Units</u>	<u>Page</u>
ART	181	<b>Basic Photography 1</b> Effective: Summer 2012 <b>Expedited</b> <b>Modify:</b> Remove from Activities placement and place on (MJC-GE: C) <b>Rationale for expedited approval:</b> When the Curriculum did the GE Alignment project on 4/12/2011, we removed ART 170 from MJC Activities and moved it to MJC-GE Humanities, Area C. In order to make the alignment project more accurate, we need to remove ART 181 Basic Photography 1 (1.5) and ART 182 Basic Photography 2 (1.5) from MJC Activities and move them to MJC-GE Humanities, Area C as well. This update has already been reflected in MJC-GE and Guidance/Activities patterns in the 2012-2013 Catalog. <b>The committee was notified of the EXPEDITED MODIFICATION to ART 181</b>	1½	
ART	182	<b>Basic Photography 1</b> Effective: Summer 2012 <b>Expedited</b> <b>Modify:</b> Remove from Activities placement and place on (MJC-GE: C) <b>Rationale for expedited approval:</b> When the Curriculum did the GE Alignment project on 4/12/2011, we removed ART 170 from MJC Activities and moved it to MJC-GE Humanities, Area C. In order to make the alignment project more accurate, we need to remove ART 181 Basic Photography 1 (1.5) and ART 182 Basic Photography 2 (1.5) from MJC Activities and move them to MJC-GE Humanities, Area C as well. This update has already been reflected in MJC-GE and Guidance/Activities patterns in the 2012-2013 Catalog. <b>The committee was notified of the EXPEDITED MODIFICATION to ART 182</b>	1½	



CMPSC 275	<b>Database Management Systems</b> <b>Effective:</b> Summer 2012 <b>Expedited</b> <b>Rationale for Expedited Approval:</b> This title is currently listed as Database Management Systems/Microcomputer and appears to be truncated. In consultation with the department (J. Zamora) it was determined that the title could be shortened to the above and not have any adverse impact. <b>MODIFY:</b> Title <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Computer Applications Specialist Certificate of Achievement</li> <li>2. Computer Information Systems A.A. Degree</li> <li>3. Computer Science A.S. Degree</li> <li>4. General Studies, Emphasis in Language and Rationality A.A. Degree</li> </ol>	3
	<b>The committee was notified of the EXPEDITED MODIFICATION to CMPSC 275</b>	

## IV. CONSENT

## V. DISCUSSION

### INACTIVATIONS

FSCI 398	<b>Fire Science Special Topics</b> <b>Effective:</b> Summer 2012 <b>Expedited</b> <b>Rationale for Expedited Approval:</b> Inactivation of this course will align with the reactivation of FSCI 399, and catalog course information. In addition, note that FSCI 398 will be proposed for removal from Fire Science certificate and degree electives list and FSCI 399 will be proposed for addition to electives list at 2/14/12 meeting. <b>INACTIVATE:</b> <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Fire Science A.S. Degree</li> <li>2. Fire Science Certificate of Achievement</li> </ol>	2
	<b>M/S/U (J. BEEBE/M. GARCIA) to INACTIVATE FSCI 398</b> <b>M/S/U (J. BEEBE/ M. GARCIA) to EXPEDITE INACTIVATION OF FSCI 398</b>	
OLDAD 820	<b>Jewelry and Metalcraft</b> <b>Effective:</b> Summer 2012 <b>Expedited</b> <b>Rationale for Expedited Approval:</b> This course is being expedited for inactivation to ensure accuracy in the 2012-2013 college catalog. <b>INACTIVATE:</b> <b>Rationale:</b> Course is now being offered in Community Education fee funded mode. <b>Program Impact:</b> None	0
	<b>M/S/U (J. BEEBE/M. GARCIA) to INACTIVATE OLDAD 820</b> <b>M/S/U (J. BEEBE/ M. GARCIA) to EXPEDITE INACTIVATION OF OLDAD 820</b>	
OLDAD 822	<b>Lapidary</b> <b>Effective:</b> Summer 2012 <b>Expedited</b> <b>Rationale for Expedited Approval:</b> This course is being expedited for inactivation to ensure accuracy in the 2012-2013 college catalog. <b>INACTIVATE:</b> <b>Rationale:</b> Course is now being offered in Community Education fee funded mode. <b>Program Impact:</b> None	0
	<b>M/S/U (J. BEEBE/M. GARCIA) to INACTIVATE OLDAD 822</b> <b>M/S/U (J. BEEBE/ M. GARCIA) to EXPEDITE INACTIVATION OF OLDAD 822</b>	

**OLDAD 830**                      **Public Speaking Talking It Out**                      **0**  
**Effective:** Summer 2012 **Expedited**  
**Rationale for Expedited Approval:** This course is being expedited for inactivation to ensure accuracy in the 2012-2013 college catalog.  
**INACTIVATE:**  
**Rationale:** Course is no longer being offered.  
**Program Impact:**  
None  
**M/S/U (J. BEEBE/M. GARCIA) to INACTIVATE OLDAD 830**  
**M/S/U (J. BEEBE/ M. GARCIA) to EXPEDITE INACTIVATION OF OLDAD 830**

**OLDAD 874**                      **Clothing Construction through Knitting**                      **0**  
**Effective:** Summer 2012 **Expedited**  
**Rationale for Expedited Approval:** This course is being expedited for inactivation to ensure accuracy in the 2012-2013 college catalog.  
**INACTIVATE:**  
**Rationale:** Course is no longer being offered.  
**Program Impact:**  
None  
**M/S/U (J. BEEBE/M. GARCIA) to INACTIVATE OLDAD 874**  
**M/S/U (J. BEEBE/ M. GARCIA) to EXPEDITE INACTIVATION OF OLDAD 874**

**UPDATES (including modifications/reactivations)**

**ADJU 203**                      **Concepts of Criminal Law**                      **3**  
**Effective:** Summer 2012 **Expedited**  
**Rational for Expedited Approval:** Course revision had been approved at the 10/11/2011 meeting in which the agenda reflected "removal of Distance Education." After reviewing the meeting minutes, G. Hausmann alerted B. Adams that there may be an error. He reported that the course should show DE approval. Upon investigation, it was found that – even though the DE module appeared to be inactive, information *had* been entered into the module by the course author. A query into the system showed that before the course was submitted, the Distance Education field in the cover page had been changed from YES to NO and this made it appear as though no Distance Education modality was proposed.  
**Rationale:** To maintain current DE approval status  
**M/S/U (S. CIRCLE/L. LANIGAN) to MAINTAIN DE MODALITY FOR ADJU 203**  
**M/S/U (L. HATCH/M. ADAMS) to EXPEDITE IMPLEMENTATION of DE for ADJU 203**

**ADJU 232**                      **Juvenile Justice Procedures**                      **3**  
**Effective:** Summer 2013  
**MODIFY** Description, Content, Methods of Instruction, Typical Assignments, Textbooks, Course Goal, Learning Goals, Methods of Assessment  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101 Removing: (A) With a minimum Grade of C or Better  
**Distance Education Status:** Approved for Online  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU  
**General Education Status:** Requesting: (MJC-GE: B)  
**Rationale:** Periodic Review  
**Program Impact:**  
1. Administration of Justice A.S. Degree  
**M/S/U (P. UPTON/C. MULDER) to MODIFY ADJU 232**  
**M/S/U (S. CIRCLE/L. LANIGAN) to MAINTAIN DE MODALITY FOR ADJU 232**  
**M/S/F (L. HATCH/P. UPTON) to REQUEST PLACEMENT on MJC-GE AREA B**  
0 AYES  
12 NAYS

ART 172

**Intermediate Photography**

3

**Effective:** Summer 2012 **Expedited**

**Rationale for Expedited Approval:** *To comply with newly revised code or law.* This class is presently out of compliance and is part of an overall update in photography.

**MODIFY** Description, Requisite Skills, Content, Methods of Instruction, Typical Assignments, Textbooks, Course Goal, Learning Goals, Methods of Assessment

**Enrollment Restrictions:** Removing: Satisfactory completion of ART 170 with a minimum grade of C or better ART 182 with a minimum grade of C or better or Requesting: Satisfactory completion of ART 170 Or ART 182

**Distance Education Status:** None

**Materials Fee Status:** Maintaining fee of \$28

**Articulation Status:** Transfer to CSU and UC

**General Education Status:** None

**Rationale:** Curriculum is being updated to reflect changes in the materials, techniques and aesthetics of fine art photography.

**Program Impact:**

1. Art A.A. Degree
2. Photography A.A. Degree

**M/S/U (P. UPTON/C. MULDER) to MODIFY ART 172**

**M/S/U (M. GARCIA, J. BEEBE ) to MAINTAIN FEE for ART 172.**

**Request to EXPEDITE ART 172 withdrawn by rep E. MAKI** *Comments included in CurricUNET noted that the author did not provide rationale for the expedited approval that indicated it met criteria for imminent need. Committee members agreed that courses that are late submissions should not be granted expedited approval if imminent need is not demonstrated.*

NURSE 260

**Nursing Process: Pharmacology**

2

**Effective:** Summer 2013

**MODIFY** Description, Hours/Face to Face Modalities, Content, Methods of Instruction, Typical Assignments, Textbooks, Course Goal, Learning Goals, Methods of Assessment

**Enrollment Restrictions:** Removing (A) Satisfactory completion of FDNTR 219, (P) Acceptance into the Nursing Program, (C) Concurrent enrollment in NURSE 261 or satisfactory completion of corequisite course, Modifying (LOE): Enrollment limited to students who have been accepted into the Associate Degree Nursing Program.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** None

**Rationale:** Periodic Review

**Program Impact:**

1. Associate Degree Nursing Program Curriculum (for RN) A.S. Degree

**M/S/U (P. UPTON/C. MULDER) to MODIFY NURSE 260**

**M/S/U (S. CIRCLE/J. BEEBE ) to MODIFY ENROLLMENT RESTRICTIONS FOR NURSE 260**

**M/S/U (S. CIRCLE/L. LANIGAN) to MAINTAIN DE MODALITY FOR NURSE 260**

NURSE 261

**Nursing Process Fundamentals**

8

**Effective:** Summer 2013

**MODIFY** Hours/Face to Face Modalities, Content, Methods of Instruction, Typical Assignments, Textbooks, Course Goal, Learning Goals, Methods of Assessment

**Enrollment Restrictions:** Removing: (P) Acceptance into the Associate Degree Nursing program (C) Concurrent enrollment in NURSE 260, Maintaining (A) Before enrolling in this course, students are strongly advised to satisfactorily complete NURSE 115 and FDNTR 219. Maintaining (C) Concurrent enrollment in NURSK 800, Modifying: (LOE) Enrollment limited to students who have been accepted into the Associate Degree Nursing Program.

**Distance Education Status:** Requesting: Teleclass

**Materials Fee Status:** Decreasing fee from \$150 to \$135

**Articulation Status:** Transfer to CSU

**General Education Status:** None

**Rationale:** Periodic Review

**Program Impact:**

1. Associate Degree Nursing Program Curriculum (for RN) A.S. Degree

**M/S/U (P. UPTON/C. MULDER) to MODIFY NURSE 261**

**M/S/U (S. CIRCLE/J. BEEBE) to MODIFY ENROLLMENT RESTRICTIONS FOR NURSE 261**

**M/S/U (S. CIRCLE/L. LANIGAN) to MAINTAIN DE MODALITY FOR NURSE 261**

**M/S/U (M. GARCIA, J. BEEBE) to DECREASE FEE for NURSE 261**

PEC 162

**Aikido 1 Basic**

1

**Effective:** Summer 2013

**MODIFY** Content, Methods of Instruction, Course Goal, Learning Goals, Methods of Assessment

**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to be able to demonstrate physical activity, such as falling down and standing up. Students are also advised to consult a physician if they are pregnant, or have significant health problems.

**Distance Education Status:** Not approve for Distance Education

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU and UC

**General Education Status:** Approved for MJC Activities.

**Rationale:** Minor changes in vocabulary.

**Program Impact:**

1. Physical Education A.A. Degree

**M/S/U (P. UPTON/C. MULDER) to MODIFY PEC 162**

**M/S/U (M. ADAMS/E. KERR) to MAINTAIN ACTIVITIES PLACEMENT for PEC 162**

PEC 163

**Aikido 2 Intermediate**

1

**Effective:** Summer 2013

**MODIFY** Repetitions, Content, Methods of Instruction, Typical Assignments, Course Goal, Learning Goals, Methods of Assessment

**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to demonstrate the Aikido Techniques: Yonkyo, Sumi Otoshi, Tenchi Nage, Ikkyo, Kotegaeshi and Irimi Nage or hold Kyu rank from an Aikido Dojo.

**Distance Education Status:** Not approve for Distance Education

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU and UC

**General Education Status:** Approved for MJC Activities.

**Rationale:** Updating to reflect correct lab unit values.

**Program Impact:**

1. Physical Education A.A. Degree

**M/S/U (P. UPTON/C. MULDER) to MODIFY PEC 163**

**M/S/U (S. CIRCLE/J. BEEBE) to MODIFY ENROLLMENT RESTRICTIONS FOR PEC 163**

*Discussion on requisites indicated PEC 162 should be listed as an advisory rather than the Aikido techniques. The advisory section was modified in CurricUNET to reflect the following as the advisory: PEC 162 or hold Kyu rank from an Aikido Dojo.*

**M/S/U (M. ADAMS/E. KERR) to MAINTAIN ACTIVITIES PLACEMENT for PEC 163**

PEW 180 **Women's Softball** 1  
**Effective:** Summer 2013  
**MODIFY** Discipline Number, Units, Description, Field Trips, Repetitions, Hours, Content, Methods of Instruction, Typical Assignments, Course Goal, Learning Goals, Methods of Assessment  
**Enrollment Restrictions:** None  
**Distance Education Status:** Not approve for Distance Education  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU and UC  
**General Education Status:** Approved for MJC Activities.  
**Rationale:** Periodic Review  
**Program Impact:**  
 1. Physical Education A.A. Degree  
**M/S/U (P. UPTON/C. MULDER) to MODIFY PEW 180**  
**M/S/U (M. ADAMS/E. KERR) to MAINTAIN ACTIVITIES PLACEMENT for PEW 180**

PHILO 140 **Philosophy and Film** 3  
**Effective:** Summer 2013  
**MODIFY** Content, typical Assignments Textbooks, Course Goal, Learning Goals, Methods of Assessment  
**Enrollment Restrictions:** None  
**Distance Education Status:** Not approve for Distance Education  
**Materials Fee Status:** None  
**Articulation Status:** Transfer to CSU and UC  
**General Education Status:** Approved for MJC-GE: C, CSU-GE: C2, IGETC: 3B  
**Rationale:** Cover  
**Program Impact:**  
 1. CSU General Education Pattern Certificate of Achievement  
 2. General Studies, Emphasis in Humanities A.A. Degree  
**M/S/U (P. UPTON/C. MULDER) to MODIFY PHILO 140**  
*Discussion included one of the methods of instruction, which committee agreed should be modified for clarity. For time considerations, rather than modify at meeting (CurricUNET was loading slowly), B. Adams will make revision before moving course forward in approval stream.*  
**M/S/U (E. MAKI/K. ENNIS) to MAINTAIN EXISTING GE PLACEMENT FOR PHILO 140**

**NEW COURSES**

None

**VI. PROGRAM NOTIFICATION AGENDA**

**Program Learning Outcomes**

*Medical Assisting Program Learning Outcomes (attached)*

*Theatre Program Learning Outcomes (attached)*

**Chancellor's Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals**

(None)

**Chancellor's Office Denials: PROGRAMS**

**Chancellor's Office Updates**

## VII. PROGRAM CONSENT AGENDA

<b>INACTIVATE:</b>	SRA: Art Gallery/Museum Studies Effective Term: Summer 2012 <b>Expedited!</b> <b>M/S/U (P. UPTON/J. BEEBE) to INACTIVATE SRA: ART GALLERY/MUSEUM STUDIES</b> <b>M/S/C (M. GARCIA/P. UPTON) to EXPEDITE INACTIVATION of SRA: ART GALLERY/MUSEUM STUDIES</b>	17 units
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## VIII. PROGRAM DISCUSSION AGENDA

### Program Changes that do not require Chancellor's Office Notification/Application

<b>MODIFY</b>	AS: Fire Science Effective Term: Summer 2012 <b>Expedited!</b> Modify: Electives List - Add FSCI 399; Remove FSCI 398 Rationale: Following CCCCCO auditor recommendations, FSCI 399 has been reactivated and FSCI 398 is proposed for inactivation. <b>M/S/U (P. UPTON/J. BEEBE) to APPROVE MODIFICATION of AS: FIRE SCIENCE</b> <b>M/S/U to (M. GARCIA/P. UPTON) EXPEDITE APPROVAL of AS: FIRE SCIENCE</b>	30 units
<b>MODIFY</b>	C: Fire Science Effective Term: Summer 2012 <b>Expedited!</b> Modify: Electives List - Add FSCI 399; Remove FSCI 398 Rationale: Following CCCCCO auditor recommendations, FSCI 399 has been reactivated and FSCI 398 is proposed for inactivation. <b>M/S/U to (P. UPTON/J. BEEBE) to APPROVE MODIFICATION of C: FIRE SCIENCE</b> <b>M/S/U to (M. GARCIA/P. UPTON) EXPEDITE APPROVAL of C: FIRE SCIENCE</b>	30 units
<b>MODIFY</b>	AA: Spanish Effective Term: Summer 2012 <b>Expedited!</b> Modify: Required preparation courses: Removal of "or" statements Rationale: "Or" statements are incorrect. They are no longer necessary. <b>M/S/U with friendly amendment (P. UPTON/J. BEEBE) to APPROVE MODIFICATION of A.A.: SPANISH</b> <b>M/S/U to (M. GARCIA/P. UPTON) EXPEDITE APPROVAL of A.A.: SPANISH</b> See discussion notes under CCC-511	20 units

### CCC-501: Application for Approval - New Credit Programs

(None)

### CCC-510: Substantial Changes to an Approved Credit Program

<b>ADOPT:</b>	C: Chemical Dependency Counseling Effective Term: Upon CCCCCO application approval <b>M/S/U (L. HATCH/L. LANIGAN ) to APPROVE ADOPTION of C: CHEMICAL DEPENDENCY COUNSELING</b>	36
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### CCC-511: Non-Substantial Changes to Approved Program or Change of Active-Inactive Status

<b>MODIFY:</b>	AA: Spanish Effective Term: Summer 2012 <b>Expedited!</b>	20 units
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**Modify:** Required preparation courses: Removal of “or” statements

**Rationale:** “Or” statements are incorrect. They are no longer necessary.

*M. Garcia questioned the unit values, stating the course unit values would total 10, not 8, based on the courses being 5 units each. This would also impact the total number of units to 22. The change in unit value would require a CCC-511, so this item and discussion is shown here for documentation purposes. M. Garcia made a friendly amendment to approve the revisions to the degree with the revisions to unit values. The approval of the program with the friendly amendment will change effective date to the CCCC application approval date. Questions arose if it modified degree could go into next year’s catalog. B. Adams informed the committee the revised program may still be included in the 2012-2013 catalog, with the statement “Pending CCCC Approval” attached to it.*

**M/S/U with friendly amendment (P. UPTON/J. BEEBE) to APPROVE MODIFICATION of AA: SPANISH**

**M/S/U to (M. GARCIA/P. UPTON) EXPEDITE APPROVAL of A.A.: SPANISH**

<b>INACTIVATE:</b>	<b>AS: Industrial Technology – Electrician</b> <span style="float: right;"><b>30</b></span> Effective Term: Summer 2012 <b>Expedited!</b> <b>M/S/U (J. BEEBE/C. MULDER) to INACTIVATE AS: INDUSTRIAL TECHNOLOGY-ELECTRICIAN</b> <b>M/S/C (M. GARCIA/P. UPTON) to EXPEDITE INACTIVATION of AS: INDUSTRIAL TECHNOLOGY-ELECTRICIAN</b>
<b>INACTIVATE:</b>	<b>C: Industrial Technology – Electrician</b> <span style="float: right;"><b>30 ½</b></span> Effective Term: Summer 2012 <b>Expedited!</b> <b>M/S/U (J. BEEBE/C. MULDER) to INACTIVATE C: INDUSTRIAL TECHNOLOGY-ELECTRICIAN</b> <b>M/S/C (M. GARCIA/P. UPTON) to EXPEDITE INACTIVATION of C: INDUSTRIAL TECHNOLOGY-ELECTRICIAN</b>
<b>INACTIVATE:</b>	<b>AS: Maintenance Electrician</b> <span style="float: right;"><b>30 ½</b></span> Effective Term: Summer 2012 <b>Expedited!</b> <b>M/S/U (J. BEEBE/C. MULDER) to INACTIVATE AS: MAINTENANCE ELECTRICIAN</b> <b>M/S/C (M. GARCIA/P. UPTON) to EXPEDITE INACTIVATION of AS: MAINTENANCE ELECTRICIAN</b>
<b>INACTIVATE:</b>	<b>C: Maintenance Electrician</b> <span style="float: right;"><b>24½</b></span> Effective Term: Summer 2012 <b>Expedited!</b> <b>M/S/U (J. BEEBE/C. MULDER) to INACTIVATE C: MAINTENANCE ELECTRICIAN</b> <b>M/S/C (M. GARCIA/P. UPTON) to EXPEDITE INACTIVATION of C: MAINTENANCE ELECTRICIAN</b>
<b>MODIFY:</b>	<b>C: Automotive Maintenance</b> <span style="float: right;"><b>37</b></span> Effective Term: Summer 2012 <b>Expedited!</b> Modify: Title from “Maintenance Mechanic” to the above. <b>M/S/U (J. BEEBE/C. MULDER) to MODIFY C: AUTOMOTIVE MAINTENANCE</b> <b>M/S/C (M. GARCIA/P. UPTON) to EXPEDITE MODIFICATION of C: AUTOMOTIVE MAINTENANCE</b>
<b>MODIFY</b>	University Preparation, Emphasis in Biological Sciences <span style="float: right;"><b>21-25</b></span> Effective Term: Summer 2012 <b>Expedited!</b> Modify: Degree type from AA to AS <b>M/S/U (J. BEEBE/C. MULDER) to MODIFY UP, BIOLOGICAL SCIENCES</b> <b>M/S/C (M. GARCIA/P. UPTON) to EXPEDITE MODIFICATION OF UP, BIOLOGICAL SCIENCES</b>

**MODIFY:** University Preparation, Emphasis in Chemistry 20  
**Effective Term:** Summer 2012 **Expedited!**  
**Modify:** Degree type from AA to AS  
**M/S/U (J. BEEBE/C. MULDER) to MODIFY UP, CHEMISTRY**  
**M/S/C (M. GARCIA/P. UPTON) to EXPEDITE MODIFICATION OF UP, CHEMISTRY**

**MODIFY:** University Preparation, Emphasis in Environmental Science 18  
**Effective Term:** Summer 2012 **Expedited!**  
**Modify:** Degree type from AA to AS  
**M/S/U (J. BEEBE/C. MULDER) to MODIFY UP, ENVIRONMENTAL SCIENCE**  
**M/S/C (M. GARCIA/P. UPTON) to EXPEDITE MODIFICATION OF UP, ENVIRONMENTAL SCIENCE**

**MODIFY:** University Preparation, Emphasis in Physics 20  
**Effective Term:** Summer 2012 **Expedited!**  
**Modify:** Degree type from AA to AS  
**M/S/U (J. BEEBE/C. MULDER) to MODIFY UP, PHYSICS**  
**M/S/C (M. GARCIA/P. UPTON) to EXPEDITE MODIFICATION OF UP, PHYSICS**

## IX. UNFINISHED BUSINESS

### Action Items

- 1. Course Substitutions for Academic Awards** **M. Robles / B. Adams**  
*B. Adams reported that this project is on hold until the completion of catalog production so that L. Miller can assist with designing improvements to the form.*
- 2. Placing Courses within Disciplines** **M. Adams/B. Adams**  
*B. Adams reported that she and M. Adams met after the 1/31/12 meeting and on 2/7/12 to draft a mockup of the placement of courses within disciplines field and the procedure for proposal and approval of assignments of discipline(s) within course outlines. The document was included in the full agenda for committee members to review. The committee members agreed the cover page was a logical place for the field, and also agreed that having the link to the ASCCC disciplines list next to the field would be the best spot for it. If the link is not able to be placed there, then it was proposed to put the link on the left hand side of the page with other existing links. B. Adams also informed the committee of a question from a faculty member regarding proposals outside of CurricUNET. For example, his department recently completed curriculum review based on the review cycle, and didn't want to wait until the next cycle to propose disciplines. He asked if there was a way to propose once the process is approved by committee and the Senate, and before, or even after, the disciplines field is functioning in CurricUNET. Discussion continued about the scenario of a course that has been recently revised and the only field that would be updated would be the disciplines field. It doesn't seem feasible to ask department faculty to complete an entire revision proposal. She then noted the example of a course that is recently revised and there isn't even the capability of making a working copy to make a revision to the course. The committee agreed the first four steps of the process seemed reasonable, but wished for the "fast track" proposal process to be delineated separately. B. Adams will revise the draft and the revised mockup and process will be placed on the next agenda.*
- 3. Revisions to CurricUNET Course Proposal Fields and Word Report** **B. Adams**  
*B. Adams brought up the proposal prepared by B. Sanders for further discussion. J. Zamora noted there was discussion of warehousing of outcomes in the final accreditation Site Visit Report and it was tied to one of the recommendations. S. Circle still voiced some concerns regarding the placement of the outcomes in the course checklist. It was once again noted the outcomes would **not** be placed on the course outline report, but that outcomes would be entered for data recording purposes. The other intent of placement of course learning outcomes in the checklist is to enable faculty to be able to review objectives and outcomes in one centralized database so alignment of objectives and outcomes may be discerned. K. Ennis noted the need to demonstrate faculty's ability to differentiate between objectives and outcomes, and this would enable the college to have concrete evidence of this. She noted there has been discussion of this recommendation in the Assessment Workgroup also. S. Circle asked for*



clarification on another part of the mockup, the learning goals (being renamed to objectives) and the methods of assessment (being renamed to methods of evaluation). It was noted these are two changes to the language, and the student learning outcomes would be entered in the overall course goal field (which would be removed). J. Zamora noted he has not had enough time to review the accreditation document and the revisions to CurricUNET course proposal fields to determine if the proposal is the best way to solve the problem identified by accreditation. Questions arose on the use of Program Review module, which houses outcome assessments. It was noted that the assessments are entered in PRNet, not the actual learning outcomes. J. Zamora requested that members talk with their constituents for feedback on the proposal. The discussion may continue at next meeting.

## **Informational Items**

1. **Equating Courses and Repetitions** **L. Miller**  
Postponed Indefinitely
2. **Independent Study and Work Experience Course Outlines** **B. Adams**  
*B. Adams noted she met with K. Walters Dunlap and asked for some guidance on the independent study course outlines, noting the committee was concerned about the DIV-199 outlines and how SLO's would come into play. K. Walters Dunlap offered to send out some questions via the CIO listserv to find out what other colleges are doing. B. Adams noted the Curriculum Chair listserv could be another avenue for information. She asked committee members to bring back possible questions to next meeting so they could be discussed and sent out via listserv(s).*

## **X. NEW BUSINESS**

### **Action Items**

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization** **L. Miller**  
No Report

## **XI. WORKGROUPS**

1. **Operations Workgroup** **J. Zamora / B. Adams / L. Miller**  
**Catalog Production Update**  
*B. Adams informed the committee the deadline date to submit revisions to proof has passed, and at this point L. Miller is completing final phases of catalog production.*

## **XII. TASK FORCES**

1. **CurricUNET Implementation Task Force Update** **B. Adams/L. Miller**  
*B. Adams indicated this was addressed in Unfinished Business Action Item #3, Revisions to CurricUNET.*

## **XIII. PUBLIC COMMENT**

**Meeting adjourned at 4:28**

CurricUNET Revisions – Placement of Courses within Disciplines would be added to cover page.

The screenshot shows the CURRICUNET interface for course HIST-115. The main content area displays course details: Department (HIST-History), Course Number (115), Course Title (Economic History of the United States), Proposed as (Not Proposed for Honors), Distance Ed Addendum (Proposed for Distance Ed), and Catalog Description. A red arrow points to the 'Discipline(s)' field, which is currently empty. Another red arrow points to the 'Links' section on the left, which includes a link to 'Go to ASCCC Disciplines List'. The 'Course Checklist' on the right shows various course components like Cover, Cross Listed Courses, Units/Hours, Technical Details, Institutional Learning Outcomes, Overall Course Goal, and Methods of Assessment.

If CurricUNET is not able to provide the ASCCC link in the discipline field, a link will be provided on the left hand side of the page with the other Internet links

Revisions to Course Outline Word Report would be as follows:

The screenshot shows a proposed course outline for HIST 115. Key annotations include:
 

- A yellow box labeled 'AWAITING ORIGINATOR ACTION' next to the status field.
- A note: '(Status field moved from right side of page.)' pointing to the status field.
- A yellow box labeled 'Discipline(s): XXXX YYYY' next to the discipline field.
- The course title: 'Modesto Junior College Proposed Course Outline HIST 115'.
- The course overview: 'I. OVERVIEW The following information will appear in the 2013 - 2014 catalog'.
- Course details: 'HIST 115 Economic History of the United States 3 Units'.
- Additional information: 'Also offered as: ECON - 115', 'Recommended for Success: Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.', and a detailed description of the course content.
- Field trips: 'Field trips are not required. (A-F or P/NP - Student choice) Lecture'.
- Transfer and General Education requirements: 'Transfer: (CSU, UC) General Education: (MJC-GE: B requested) (CSU-GE: b - Group b, a - Group a, c - Group c, D2, D6, D8 requested) (IGETC: 4B, 4F, 4H requested)'.

### **MJC Process for Placing Courses within Disciplines – Course Proposals Submitted in CurricUNET**

1. Course author will choose appropriate discipline(s) from the ASCCC Disciplines List. The link to the Disciplines List is located in CurricUNET.
2. Discipline proposal will be reviewed by Technical Review in the normal Technical Review process.
3. Discipline proposal will be reviewed by Curriculum Committee in the normal Committee Member review process.
4. The discipline proposal will be considered an element of the course and will be voted on within the course vote, and will not require a separate vote.

### **MJC Process for Placing Courses within Disciplines – Course Proposals Not Submitted in CurricUNET**

1. If a department wishes to propose assignment of courses to discipline(s) in an expedient manner and the courses are in compliance and not in need of being updated in CurricUNET, a proposal may be submitted to the committee for review and voting purposes. The proposal will be included in the appropriate Curriculum Committee agenda.
2. The proposal will be typed on a Word document that includes the following components:
  - a. Faculty Requestor(s) and Division(s)
  - b. Course Number and Name
  - c. Proposed Discipline(s)
  - d. Rationale for placement
3. The proposal will be submitted to the Office of Instruction, via e-mail or hard copy.
4. Discipline proposal will be reviewed by Technical Review Committee.
5. Proposal will be placed on next available agenda and the Word document will be included in the full agenda for Committee Review. The proposal will also be e-mailed via the Curriculum Committee distribution list before the scheduled meeting.
6. The discipline proposal will be voted on under separate consideration than the typical voting categories (course outlines, requisites, local requirements, GE placements, distance education modalities, materials fees).

A sample Word proposal follows: (a formal template would be created by Instruction Office after approval of process, then reviewed and approved by Curriculum Committee):

MJC Proposal for Placement of Courses within Disciplines

1. Date: 2/22/12
2. Faculty Requestor(s)/Division(s): Barbara Adams/Arts, Humanities, & Communications
3. Course Number and Name: SPCOM 100 – The Art of Public Speaking
4. Proposed Discipline(s): Communication Studies (Speech Communication)
5. Rationale for Placement: SPCOM 100 should be classified in this single discipline, Communication Studies (Speech Communication) because the preparation needed to teach the course clearly falls under the minimum qualifications listed for the discipline of Communication Studies (Speech Communication) in the document, *Minimum Qualifications for Faculty and Administrators – California Community Colleges*, January 2012 edition.

Note: A formal template would be created by Instruction Office after approval of process, then reviewed and approved by Curriculum Committee.