



Curriculum Committee

AGENDA

Tuesday, November 22, 2011

Yosemite 213 2:40 PM

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

November 8, 2011

III. NOTIFICATION

Chancellor's Office Approvals: COURSES: CCC-530, CCC-580, CCC-456, CCC-480 Application Approvals Units Page
 (None)

Chancellor's Office Denials: COURSES
 (None)

<p>THETR 190 AB</p>	<p>Theatre Production Workshop Effective: Summer 2011 Expedited! MODIFY Enrollment restrictions Enrollment restrictions: Removing (A) Students are strongly advised to satisfactorily complete THETR 100 prior to enrolling in this course. This course appeared on the 12/07/10 Curriculum Committee agenda for expedited modifications (SU 2011) to many course elements. The agenda did not show that the proposal had also removed the advisory of THETR 100. Datatel was updated to reflect this on 11/15/2011 for the purpose of Spring 2012 registration. No further action is required. This appears on the agenda only for the purpose of informing the committee of the expedited correction.</p>	<p>1,2</p>
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IV. CONSENT

INACTIVATIONS

<p>BIO 130 L</p>	<p>Introduction to Marine Vertebrates Laboratory Effective: Summer 2012 Expedited! INACTIVATE 1. MJC-GE: Area A, Natural Sciences 2. CSU-GE: B2 (taken with BIO 130), and B3 3. General Studies, Emphasis in Natural Sciences (taken with BIO 130)</p>	<p>1</p>
<p>CLART 211</p>	<p>Food Safety and Sanitation Effective: Summer 2012 Expedited! INACTIVATE Program Impact: Stand Alone</p>	<p>2</p>

CLART 302	Culinary Academy 2 Effective: Summer 2012 Expedited! INACTIVATE Program Impact: <ol style="list-style-type: none"> 1. Culinary Arts Certificate of Achievement 2. Culinary Arts A.S. Degree 	14
DTAST 349	Work Experience Effective: Summer 2012 Expedited! INACTIVATE Program Impact: <ol style="list-style-type: none"> Stand Alone 	4
DTAST 360	Introduction to Dental Assisting Effective: Summer 2012 Expedited! INACTIVATE Program Impact: <ol style="list-style-type: none"> 1. Dental Assisting Certificate of Achievement 	3
DTAST 361	Prevention of Disease Transmission Effective: Summer 2012 Expedited! INACTIVATE Program Impact: <ol style="list-style-type: none"> 1. Dental Assisting Certificate of Achievement 	2
DTAST 362	Dental Science Effective: Summer 2012 Expedited! INACTIVATE Program Impact: <ol style="list-style-type: none"> 1. Dental Assisting Certificate of Achievement 	3
DTAST 363	Introduction to Clinical Dentistry Effective: Summer 2012 Expedited! INACTIVATE Program Impact: <ol style="list-style-type: none"> 1. Dental Assisting Certificate of Achievement 	2
DTAST 364	Dental Materials Effective: Summer 2012 Expedited! INACTIVATE Program Impact: <ol style="list-style-type: none"> 1. Dental Assisting Certificate of Achievement 	2
DTAST 365	Theory of Dental Radiology Effective: Summer 2012 Expedited! INACTIVATE Program Impact: <ol style="list-style-type: none"> 1. Dental Assisting Certificate of Achievement 	3
DTAST 366	Administrative Dental Assisting Effective: Summer 2012 Expedited! INACTIVATE Program Impact: <ol style="list-style-type: none"> 1. Dental Assisting Certificate of Achievement 	2

DTAST 367	<p>Expanded Functions Effective: Summer 2012 Expedited! INACTIVATE Program Impact: 1. Dental Assisting Certificate of Achievement</p>	2
DTAST 368	<p>Advanced Dental Assisting Effective: Summer 2012 Expedited! INACTIVATE Program Impact: 1. Dental Assisting Certificate of Achievement</p>	3
DTAST 369	<p>Clinical Dental Radiology Effective: Summer 2012 Expedited! INACTIVATE Program Impact: 1. Dental Assisting Certificate of Achievement</p>	3
DTAST 370	<p>Clinical 1 Effective: Summer 2012 Expedited! INACTIVATE Program Impact: 1. Dental Assisting Certificate of Achievement</p>	6
DTAST 371	<p>Clinical 2 Effective: Summer 2012 Expedited! INACTIVATE Program Impact: 1. Dental Assisting Certificate of Achievement</p>	1
DTAST 372	<p>Pit and Fissure Sealants Effective: Summer 2012 Expedited! INACTIVATE Program Impact: 1. Dental Assisting Certificate of Achievement</p>	½
DTAST 399	<p>Independent Study/Special Problems Effective: Summer 2012 Expedited! INACTIVATE Program Impact: Stand Alone</p>	1-6
FDSER 323	<p>Catering Effective: Summer 2012 Expedited! INACTIVATE Program Impact: 1. Culinary Arts A.S. Degree</p>	2
NURSE 350	<p>Vocational Nurse 1 Effective: Summer 2012 Expedited! INACTIVATE Program Impact: 1. Vocational Nursing Curriculum Certificate of Achievement</p>	14

NURSE 351	Vocational Nurse 2 Effective: Summer 2012 Expedited! INACTIVATE Program Impact: 1. Vocational Nursing Curriculum Certificate of Achievement	12
NURSE 352	Vocational Nurse 3 Effective: Summer 2012 Expedited! INACTIVATE Program Impact: 1. Vocational Nursing Curriculum Certificate of Achievement	13
NURSE 353	Vocational Nurse 4 Effective: Summer 2012 Expedited! INACTIVATE Program Impact: 1. Vocational Nursing Curriculum Certificate of Achievement	9
NURSE 354	Vocational Nurse 5 Effective: Summer 2012 Expedited! INACTIVATE Program Impact: 1. Vocational Nursing Curriculum Certificate of Achievement	2
NURSE 355	Intravenous Therapy Effective: Summer 2012 Expedited! INACTIVATE Program Impact: Stand Alone	1½

UPDATES

FSCI 362	Basic Fire Academy Effective: Summer 2012 Expedited! Rationale for Expedited Approval: To pass on cost savings to students at earliest possible implementation date. MODIFY: Fees Distance Education Status: None Materials Fee Status: Decreasing fee from \$410 to \$300 Articulation Status: Does not transfer General Education Status: Not approved for GE Rationale: Fees are decreasing due to a cost savings found by changing vendors for a product Program Impact: 1. Fire Science A.S. Degree 2. Fire Science Certificate of Achievement 3. Fire Academy Skills Recognition Award	8
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V. DISCUSSION

INACTIVATIONS

CLDDV 123	Learning Environments for Young Children Effective: Summer 2013 INACTIVATE Program Impact: 1. Early Intervention Assistant 1 Certificate of Achievement 2. Early Intervention Assistant 2 Certificate of Achievement	3
CLDDV 130B	Supervised Field Experience Effective: Summer 2013 INACTIVATE Program Impact: Stand Alone	2
CLDDV 130C	Supervised Field Experience Effective: Summer 2013 INACTIVATE Program Impact: Stand Alone	3
CLDDV 130D	Supervised Field Experience Effective: Summer 2013 INACTIVATE Program Impact: Stand Alone	4
CLDDV 357	Current Issues: Child Care Directors Effective: Summer 2013 INACTIVATE Program Impact: Stand Alone	1
CLDDV 370	Issues in Children's Nutritional Health Effective: Summer 2013 INACTIVATE Program Impact: Stand Alone	2
CLDDV 398A	Grant Writing for Preschool Program Effective: Summer 2013 INACTIVATE Program Impact: Stand Alone	1
FDNTR 320	Diet in Health and Disease Effective: Summer 2013 INACTIVATE Program Impact: Stand Alone	3

INTDS	10X	Interior Design Open Lab Effective: Summer 2013 INACTIVATE Program Impact: Stand Alone	1/2
INTDS	250	Comp Aided Draft/Design for Int Design Effective: Summer 2013 INACTIVATE Program Impact: Stand Alone	3

UPDATES (including modifications/reactivations)

FAMLF	800	Parent Education Effective: Summer 2013 MODIFY: Content, methods of instruction, learning goals, methods of assessment Enrollment Restrictions: None Distance Education Status: None Materials Fee Status: None Articulation Status: Does not transfer General Education Status: Not approved for GE Rationale: This course was approved at the local MJC curriculum meeting but not approved at the State level. After a discussion with the State, changes were made to the course content Program Impact: Stand-Alone	0
FSCI	347	Fire Prevention 1C Effective: Summer 2012 Expedited! Rationale for Expedited Approval: To meet the needs of Fire Prevention Officer working in the Regional Fire Training Center area. MODIFY: Units, hours/face to face modalities, enrollment restrictions, requisite skills, typical assignments, course goal, learning goals, methods of assessment Enrollment Restrictions: Requesting: (L) before enrolling in this course, students are strongly advised to California State Fire Training requires Fire Prevention 1A and 1B before enrolling. Certificates will be checked on the first day of class by the Instructor; Removing: (P) Satisfactory completion of FSCI 354 and FSCI 355 Distance Education Status: None Materials Fee Status: Maintaining fee of \$110 Articulation Status: Does not transfer General Education Status: Not approved for GE Rationale: Course is being modified to adhere to scheduled curriculum review matrix, Fall 2011. Program Impact: <ol style="list-style-type: none"> 1. Fire Science A.S. Degree 2. Fire Science Certificate of Achievement 	2 1/2

- FSCI 355 Fire Prevention IB 2½**
Effective: Summer 2013
MODIFY: Units, hours/ face to face modalities, enrollment restrictions, requisite skills, content, typical assignments, course goal, learning goals, methods of assessment.
Enrollment Restrictions: Removing: (P) Satisfactory completion of FSCI 301 and FSCI 354.
 Requesting: (L) Before enrolling in this course, students are strongly advised to complete Firefighter 1 certificate or complete Fire Prevention 1A with State Fire Training certification or successfully complete FSCI 301
Distance Education Status: None
Materials Fee Status: Maintaining fee of \$110
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Course is being modified for compliance and adherence to scheduled periodic review in curriculum review matrix, Fall 2011.
Program Impact:
1. Fire Science A.S. Degree
 2. Fire Science Certificate of Achievement
 3. Fire Academy Skills Recognition Award
- FSCI 371 Fire Command 2A 2½**
Effective: Summer 2013
MODIFY: Units, repetitions, hours/ face to face modalities, enrollment restrictions, content, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Removing: (P) Satisfactory completion of FSCI 350 with a minimum grade of C or better. Requesting: (L) Enrollment limited to students who can provide a State Fire Training Certificate for Fire Command 1A and I-300.
Distance Education Status: None
Materials Fee Status: Maintaining fee of \$110
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Course is being modified for compliance and adherence to scheduled periodic review in curriculum review matrix, Fall 2011.
Program Impact:
 Stand Alone
- FSCI 373 Fire Instructor 2A 2½**
Effective: Summer 2013
MODIFY: Units, description, hours/ face to face modalities, enrollment restrictions, content, methods of instruction, typical assignments, textbooks, methods of assessment
Enrollment Restrictions: Removing: (P) Satisfactory completion of FSCI 350 with a minimum grade of C or better; Requesting: (L) Before enrolling in this course, students are strongly advised to completed to Course instructor will confirm students have successfully completed Training Instructor 1A, 1B, and 1C.
Distance Education Status: None
Materials Fee Status: Increasing fee from \$110 to \$120
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Course is being modified to adhere to scheduled periodic review in curriculum review matrix, Fall 2011.
Program Impact:
1. Fire Science A.S. Degree
 2. Fire Science Certificate of Achievement

MATH 88 Algebra with Applications 3
Effective: Summer 2013
MODIFY: Description
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 70 or MATH 71 and MATH 72 or qualification by the MJC assessment process
Distance Education Status: Maintaining Mixed Modalities/Hybrid Course
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Approved for (MJC-GE: D2)
Rationale: After discussion with the counseling department, we have decided to improve the wording of the Catalog Description for this course.
Program Impact:
 1. General Studies, Emphasis in Language and Rationality A.A. Degree
 2. MJC-GE Pattern A.A. Degree Major

NEW COURSES

None

VI. PROGRAMS

Chancellor's Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals
 (None)

Chancellor's Office Denials: PROGRAMS
 (None)

Chancellor's Office Updates
 (None)

Program Changes that do not require Chancellor's Office Notification/Application

MODIFY: SRA : Art Gallery/Museum Studies
Effective Term: Summer 2012 **Expedited!**
Modify: Remove ART 161 from Art History/Humanities Area

MODIFY: AS: Clerical
Effective Term: Summer 2012 **Expedited!**
Modify: Remove OFADM 312 from the list of electives

MODIFY: CSU-GE Pattern and Certificate of Achievement
Effective Term: Summer 2012 **Expedited!**
Modify: Remove ART 161 from Area C1, remove BIO 130 from B2, remove BIO 130L from B2 and B3, and remove ZOO 110 from B2

MODIFY: AS: Fire Science
Effective Term: Summer 2012 **Expedited!**
Modify: Remove FSCI 346 and FSCI 365 from list of elective courses.

MODIFY: C: Food Processing
Effective Term: Summer 2012 **Expedited!**
Modify: Remove ANSC 316 from Agriculture Major Electives area.

- MODIFY:** AA: General Studies, Humanities
Effective Term: Summer 2012 **Expedited!**
Modify: Remove ART 161
- MODIFY:** AA: General Studies, Natural Sciences
Effective Term: Summer 2012 **Expedited!**
Modify: Remove BIO 130, BIO 130 L, and ZOOL 110 from the list of electives
- MODIFY:** MJC-GE Pattern
Effective Term: Summer 2012 **Expedited!**
Modify: Remove BIO 130, BIO 130L and ZOOL 110 from AREA 1. Remove ART 161 from Area 3.
- MODIFY:** AA: Music
Effective Term: Summer 2012 **Expedited!**
Modify: Remove MUSE 185 from ENSEMBLE requirement options because it was approved for inactivation on 11/01/01.
- MODIFY:** AS: Office Administration
Effective Term: Summer 2012 **Expedited!**
Modify: Remove OFADM 312 from the list of electives
- MODIFY:** C: Office Support 18 units
Effective Term: Summer 2012 **Expedited!**
Replace OFADM 312 – Alphabetic Notetaking with OFADM 314 Office Procedures and Technologies
- MODIFY:** AA: Photography
Effective Term: Summer 2012 **Expedited!**
Modify: Remove ART 161 from the list of electives.
- MODIFY:** AA: Physical Education
Effective Term: Summer 2012 **Expedited!**
Modify: Remove PEA 116, PEA 154, PE 145XA from the list of elective (activities) courses.
- MODIFY:** AS: Poultry Science
Effective Term: Summer 2012 **Expedited!**
Modify: Remove ANSC 234 from Agriculture Major Courses area.
- MODIFY:** AA: Theatre
Effective Term: Summer 2012 **Expedited!**
Modify: Add Theatre 105 to list of electives

CCC-501: Application for Approval - New Credit Programs

(None)

CCC-510: Substantial Changes to an Approved Credit Program

(None)

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

- MODIFY:** AA: Computer Information Systems 21 units
Effective Term: Summer 2012 **Expedited!**
Modify: Degree Type (Convert AA to AS)
- MODIFY:** AA: University Preparation, Emphasis in Health and Physical Education 19 units
Effective Term: Summer 2012 **Expedited!**
Modify: Degree Type (Convert AA to AS)

INACTIVATE:

C: Vocational Nurse

14 units

Effective Term: Summer 2012 **Expedited!**

Rationale for Expedited Approval: This program was discontinued in Fall of 2011 due to a lack of funding. For the past ten years, 100% of its funding had been provided by a community group, which stopped the funding last year. It was removed from the catalog informally while L. Miller was on maternity leave in the Spring of 2011. It is currently active in the CCCC Curriculum Inventory (Program ID 06679, TOP 123000).

VII. UNFINISHED BUSINESS

Action Items

- 1. **Course Substitutions for Academic Awards** **M. Robles / B. Adams**

Informational Items

- 1. **Equating Courses and Repetitions** **L. Miller**
Postponed Indefinitely
- 2. **Independent Study and Work Experience Course Outlines** **B. Adams**

IX. NEW BUSINESS

Action Items

- 1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization** **L. Miller**
No Report
- 2. **Placing Courses within Disciplines** **M. Adams/B. Adams**
- 3. **Proposed Changes to the Format of Curriculum Committee Agendas** **B. Adams/ L. Miller**

Informational Items

X. WORKGROUPS

- 1. **Operations Workgroup** **J. Zamora / B. Adams / L. Miller**

XI. TASK FORCES

- 1. **CurricUNET Implementation Task Force Update** **B. Adams/L. Miller**

XII. PUBLIC COMMENT



Curriculum Committee

MINUTES

Tuesday, November 8, 2011

Yosemite 213 2:40 PM

Members Present: B. Adams (Co-chair), M. Adams, J. Beebe, R. Cranley, K. Ennis, M. Garcia, D. Gilbert, E. Kerr, L. Lanigan, E. Maki, L. Hatch, M. Robles, J. Sola, P. Upton, J. Zamora (Co-Chair/President-Elect Academic Senate)

Members Absent: M. Boyd, S. Circle, R. Jones (ASMJC Rep.), Community & Economic Development Rep. (Vacant), M. Lynch, C. Mulder, Student Services Rep. (Vacant), C. Vaughn, K. Walters Dunlap

Others Present: L. Miller (Curriculum Specialist)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objection, the order of the agenda was approved.

II. APPROVAL OF MINUTES

November 1, 2011

Hearing no objection, the minutes of Nov. 1, 2011 were approved with changes.

III. NOTIFICATION

Units Page

IV. CONSENT

ARCH	100	Introduction to Engineering and Architecture Effective: Summer 2012 Expedited! INACTIVATE Program Impact: 1. Architectural Drafting Technology Certificate of Achievement 2. Architectural Drafting Technology A.S. Degree 3. Architectural Drafting Technology Certificate of Achievement 4. Architecture/Architectural Engineering A.S. Degree 5. City & Regional Planning A.S. Degree 6. Landscape Architecture A.S. Degree 7. Landscape Design Certificate of Achievement M/S/U (J. SOLA, P.UPTON) to INACTIVATE ARCH 100 M/S/U (L. HATCH, J. BEEBE) to EXPEDITE INACTIVATION OF ARCH 100	1
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V. DISCUSSION

INACTIVATIONS

MUSA	131	Organ (Elementary)	1
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		<p>Effective: Summer 2013 INACTIVATE Program Impact: Stand Alone M/S/U to (M. GARCIA, E. KERR) INACTIVATE MUSA 131.</p>	
MUSA	132	<p>Organ 2 Effective: Summer 2013 INACTIVATE Program Impact: Stand Alone M/S/U to (M. GARCIA, E. KERR) INACTIVATE MUSA 132.</p>	1
MUSA	133	<p>Organ 3 Effective: Summer 2013 INACTIVATE Program Impact: Stand Alone M/S/U to (M. GARCIA, E. KERR) INACTIVATE MUSA 133.</p>	1
MUST	111	<p>Rhythmic Skills Effective: Summer 2013 INACTIVATE Program Impact: 1. Music A.A. Degree M/S/U to (M. GARCIA, E. KERR) INACTIVATE MUST 111.</p>	1
MUST	120	<p>Music Theory Review Effective: Summer 2013 INACTIVATE Program Impact: 1. Music A.A. Degree M/S/U to (M. GARCIA, E. KERR) INACTIVATE MUST 120.</p>	1

UPDATES (including modifications/reactivations)

CLDDV	126	CDE	<p>Inclusion Special Needs Practicum Effective: Summer 2013 MODIFY: Limitation on enrollment, materials fee, learning goals Enrollment Restrictions: Maintaining: (P) Satisfactory completion of CLDDV 103, Maintaining:(C) Concurrent enrollment in or satisfactory completion of CLDDV 121, Requesting (L) Enrollment limited to students who can provide evidence of TB clearance. Distance Education Status: None Materials Fee Status: Requesting fee of \$15 Articulation Status: Transfer to CSU General Education Status: Not approved for GE Rationale: To add a materials fee for student aprons and to change the wording for the FloorTime constructs Program Impact: 1. Master Teacher Certificate of Achievement 2. Site Supervisor Certificate of Achievement</p>	3-5
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3. Teacher Certificate of Achievement

Modifications pulled by E. Maki due to concerns that the outline for this variable unit course shows three tabular breakdowns of hours per each variable unit, but the header for each table displays 3 units, as opposed to 3, 4, or 5. B. Adams clarified that this is not an author error, but a display issue in CurricUNET. Other members noted that the agenda did not display the variable increments as well and requested that it be fixed. R. Cranley noted that there were no prerequisite skills, and that completion information was missing for repetitions. D. Gilbert noted on behalf of S. Circle that there was only one learning goal. Others noted that the texts were missing dates of publication. L. Hatch explained that this is a lab manual created each term by an MJC instructor, so dates are not relevant.

M/S/ (E. MAKI, J. BEEBE) CLDDV 126 CDE WITHDRAWN BY DIVISION REPRESENTATIVE (L. HATCH)

CLDDV 160

Atypical Development

3

Effective: Summer 2013

MODIFY: Content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CLDDV 103 or satisfactorily complete CLDDV 104 and CLDDV 105 and satisfactorily complete ENGL 50

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfer to CSU

General Education Status: Approved for (MJC-GE: B)

Rationale: Periodic Review

Program Impact:

1. Early Intervention Assistant 2 Certificate of Achievement
2. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree

Modifications pulled by M. Adams due to concerns that the textbook was out of date, there was an advisory but no requisite skills. He asked for clarification "Is a requisite an advisory? Do we require authors to provide requisite skills for advisories?" B. Adams explained that two years prior that the committee decided there must be at least one requisite skill listed for advisories. M. Adams was also puzzled that the assignments appeared to be term-based as opposed to weekly. "is this stylistically appropriate?" He added that the Methods of Instruction did not appear to be instructor-centered, for example, "presentation on resource development," is something the student does, not the instructor. It was noted that the Distance Education box was checked, but the form was not completed. B. Adams asked the division representative if the author wanted DE or not, as the course does not currently have approval for DE modalities.

M/S/ (M. ROBLES, J. BEEBE) CLDDV 160 WITHDRAWN BY DIVISION REPRESENTATIVE (L. HATCH)

FSCI 301

Fire Protection Organization

3

Effective: Summer 2013

MODIFY: Description, enrollment restrictions, textbooks, course goal

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to be eligible for ENGL 50.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Rationale: Course is being modified to adhere to scheduled curriculum review matrix, Fall 2011.

Program Impact:

1. Fire Science A.S. Degree
2. Fire Science Certificate of Achievement

MODIFICATIONS pulled by M. Adams due to concerns about the advisory, which referenced Assessment Testing. B. Adams noted that various assignments are included in the catalog description, and that this is not stylistically consistent with other catalog descriptions. D. Gilbert asked on behalf of S.

Circle why there is reference to both a 10-page essay, and a 1,000 word essay. B. Adams noted M. Adams' concern about the advisory should be addressed during the group's vote on enrollment restrictions. All other modification issues were corrected in the meeting.

M/S/U (M. ADAMS, E. MAKI) to MODIFY FSCI 301.

ENROLLMENT RESTRICTIONS pulled by M. Adams due to concerns about the advisory, which referenced Assessment Testing. J. Sola explained that the goal is to have some form of assessment so that instructors are clear on the students' level of skill, specifically in English. Members asked for clarification on the level of assessment and the advisory was modified to reflect this. Eligibility for ENGL 50 was determined to be appropriate and advisory was modified to reflect this. B. Adams also updated the requisite skills to justify this advisory.

M/S/U (M. ADAMS, J. BEEBE) to ADD ENROLLMENT RESTRICTION to FSCI 301.

FSCI 354

Fire Prevention IA

2.5

Effective: Summer 2013

MODIFY: Units, hours/ face to face modalities, content, typical assignments, textbooks, course goal, methods of assessment

Enrollment Restrictions: Removing: (P) Satisfactory completion of FSCI 301. Requesting: (A) Before enrolling in this course, students are strongly advised to have completed their firefighter probation or have supervisor's approval for enrollment if still on probation

Distance Education Status: None

Materials Fee Status: Maintaining fee of \$110

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Rationale: Course is being modified for compliance and adherence to scheduled periodic review in curriculum review matrix, Fall 2011.

Program Impact:

1. Fire Science A.S. Degree
2. Fire Science Certificate of Achievement

FSCI 354 pulled by M. Adams due to concerns about a typo in the Evidence of Appropriate Workload, "resent" as opposed to "recent." This was corrected in the meeting.

M/S/U (M. ADAMS, M. GARCIA) to MODIFY FSCI 354.

ENROLLMENT RESTRICTIONS pulled by M. ADAMS due to concerns that there are requisite skills listed with no requisite in place. B. Adams noted she had met with J. Sola on 11/3/11 and they revised. She made a notation in the CurricUNET comments for the course proposal.

M/S/U (M. ADAMS, M. GARCIA) to MODIFY ENROLLMENT RESTRICTION to FSCI 354

M/S/U (J. BEEBE, E. MAKI) to MAINTAIN FEE for FSCI 354.

FSCI 369

Training Instructor IC

2.5

Effective: Summer 2013

MODIFY: Units, description, hours/ face to face modalities, requisite skills, content, methods of instruction, typical assignments, textbooks, learning goals, methods of assessment

Enrollment Restrictions: Removing: (P) Satisfactory completion of FSCI 353. Requesting: (L) Enrollment limited to students who can provide a State Fire Training Certificate for Training Instructor 1A and a State Fire Training Certificate for Training Instructor 1B.

Distance Education Status: None

Materials Fee Status: Increasing fee from \$165 to \$175

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Rationale: California State Fire Training is in the process of aligning all fire officer courses with National Fire Protection Associations training regulations. Training Instructor 1C now adheres to nationally recognized standards.

Program Impact:

1. Fire Science A.S. Degree
2. Fire Science Certificate of Achievement

M/S/U (M. GARCIA, E. KERR) to MODIFY FSCI 369

M/S/U (P. UPTON, L. HATCH) to MODIFY ENROLLMENT RESTRICTIONS for FSCI 369.

M/S/U (J. BEEBE, E. MAKI) to INCREASE FEE for FSCI 369.

PEC 147 **Gymnastics** 1
Effective: Summer 2013
MODIFY: Discipline/Number, description, field trips, repetitions, grading, hours/ face to face modalities, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Maintaining MJC Activities
Rationale: Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix.
Program Impact:
1. Physical Education A.A. Degree
M/S/U (M. GARCIA, E. KERR) to MODIFY PEC 147
M/S/U (M. ROBLES, J. SOLA) to MAINTAIN ACTIVITIES PLACEMENT for PEC 147

NEW COURSES

THETR 105 **Introduction to Stagecraft** 3
Effective: Summer 2012 **Expedited!**
Rationale for Expedited Approval: The proposal met the submission deadlines for 2012-13 implementation, but due to technical issues with the proposal type, the Instruction Office did not see that it should be placed on the last 2012-13 agenda.
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU, Requesting UC
Guidance/Activities Status: Requesting Activities
Rationale: To bring our curriculum in alignment with the CSU and UC system for core classes for a Theater major; for the following schools in particular: CSU's: Cal Poly Pomona, Chico, Sacramento, San Bernardino, San Francisco, San Jose, Sonoma and the UC's: San Diego, Santa Barbara, Santa Cruz.
Program Impact:
1. Theatre A.A. Degree (Add to Electives)
M/S/U (M. GARCIA, E. KERR) to ADOPT THETR 105
M/S/U (M. ROBLES, J. SOLA) to APPROVE ACTIVITIES PLACEMENT for THETR 105
M/S/U (L. HATCH, E. KERR) to EXPEDITE IMPLEMENTATION of THETR 105

Chancellor's Office Approvals: COURSES: CCC-530, CCC-580, CCC-456, CCC-480 Application Approvals
(None)

Chancellor's Office Denials: COURSES
(None)

VI. PROGRAMS

Chancellor's Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals
(None)

Chancellor's Office Denials: PROGRAMS
(None)

Chancellor's Office Updates

(None)

Program Changes that do not require Chancellor's Office Notification/Application

INACTIVATE:

SRA: Shakespeare Academy
Effective Term: Summer 2012

17 units

It was asked why this Skills Recognition was being inactivated. D. Gilbert explained that the department voted to do so about one year ago because, in attempting to convert it to a certificate, they learned that there is no other award like it on ASSIST, that very few students earn the award annually, that they would be required to write PLOs (program learning outcomes). After learning this, the faculty expressed little interest in keeping the award active.

M/S/U (P. UPTON, L. HATCH) to INACTIVATE the SKILLS RECOGNITION IN SHAKESPEARE ACADEMY.

M/S/U (R. CRANLEY, M. ADAMS) to EXPEDITE INACTIVATION for the 2012-13 CATALOG.

CCC-501: Application for Approval - New Credit Programs

None

CCC-510: Substantial Changes to an Approved Credit Program

None

CCC-511: Non-Substantial Changes to Approved Program or Change of Active-Inactive Status

None

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None

VII. UNFINISHED BUSINESS

Action Items

1. **Course Substitutions for Academic Awards** **M. Robles / B. Adams**
The form is being finalized within the workgroup Monday with hopes to bring it to the next curriculum meeting.

Informational Items

1. **Equating Courses and Repetitions** **L. Miller**
Postponed Indefinitely
2. **Independent Study and Work Experience Course Outlines** **B. Adams**
Since the curriculum committee has met the last three weeks, there has been no Curriculum Operations Meeting. B. Adams has been planning to discuss this topic with K. Walters Dunlap at the next Operations meeting.

IX. NEW BUSINESS

Action Items

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization** L. Miller
No Report

2. **Placing Courses within Disciplines** M. Adams/B. Adams

M. Adams explained that he reported in error at the last meeting that the Academic Senate would vote last week on this resolution, since they did not meet because of Plenary Session. The Academic Senate will meet on Thursday and it is anticipated by many that this resolution will pass with no complication. E. Kerr asked for clarification on the process "Who determines which faculty teach these courses? For example, for interdisciplinary programs, can someone who has never taught the course make that decision?" It was noted that this will need to be hammered out in the process. M. Garcia was interested in how the inactivation of INTEC courses would affect the cross-listed ELTEC courses. It was explained that only the INTEC versions of the courses were to be inactivated.

Informational Items

Training scheduled November 16th, 2:30 – 4:00, FH 111

B. Adams reminded the committee that the training would be offered and is recommended for those who need to get a course outline through curriculum. In the past two months, several faculty have asked for training. Full-time faculty, and IAC have received the announcement via email. B Adams asked that representatives inform part-time faculty who run smaller programs of this opportunity.

X. WORKGROUPS

1. **Operations Workgroup** J. Zamora / B. Adams / L. Miller
No report.

XI. TASK FORCES

1. **CurricUNET Implementation Task Force Update** B. Adams/L. Miller

B. Adams reminded the committee of SP11-CC2, where it was agreed that AA degrees would be offered in the liberal arts, while Science, Math, Engineering, Technology and CTE programs (with some exceptions) would offer AS degrees and that all other areas would be AA degrees. She asked if they realized that University Preparation programs are classified mostly as AA degrees, and that some should be offered as AS degrees. After questions were raised about the rule of 20 units for AA degrees and 30 units for AS degrees, B. Adams explained that the SP11-CC2 resolution eliminated that rule. She informed the committee as well that the CCCCCO inventory will restrict colleges from submitting applications for both AA and AS programs with the same title in the same TOP code. The colleges must choose one or the other, not both.

XII. PUBLIC COMMENT

Meeting adjourned at 3:48

FEE REPORT				
FSCI 362 Basic Fire Academy *AWAITING ORIGINATOR ACTION*				
Periodic Review (P)				
John Sola				
#	Item	Qty	Price	SubTtl
1	State Fire Training Cert. of Completion	1	110.00	\$110.00
2	Printed Firefighter 1 material	1	25.00	\$25.00
3	Fire Fighting Safety Equipment	1	155.00	\$155.00
4	Fire Fighter Academy Binder	1	10.00	\$10.00
Total				\$300.00
How materials are related to the Student Learning Goals for the course:		Fire fighting equipment is used by the students when demonstrating their ability to perform drills. The materials are study aids. Fire fighting equipment needed for safety.		
How the materials have continuing value outside the classroom:		The materials enable students to acquire their State Fire Training Firefighter 1 Certificate. The certification is required by most fire departments before applying for a job. The students may also use the equipment in their careers.		
Is the amount of material the student receives commensurate with the fee paid AND with the amount of material necessary to achieve the Student Learning Goals for the course AND provided at the district's actual cost:		Yes		
Explanation why the students have to pay a fee to the district rather than supply the materials themselves. (Cost savings? Health/Safety? Consistency/Uniformity?):		Required to have a standard equipment and to meet the safety requirements.		

PROPOSED CHANGE TO THE FORMAT/STRUCTURE OF CURRICULUM COMMITTEE AGENDAS

November 22, 2011

Proposed by B. Adams and L. Miller

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

November 8, 2011

III. COURSE NOTIFICATION AGENDA

Chancellor's Office Approvals: COURSES: CCC-530, CCC-580, CCC-456, CCC-480 Application Approvals
(None)

Chancellor's Office Denials: COURSES
(None)

IV. COURSE CONSENT AGENDA

COURSE ID ##	Course Title	1
	Effective: Summer 2012 Expedited!	
	INACTIVATE	
	Program Impact:	
	1. MJC-GE: Area A, Natural Sciences	
	2. CSU-GE: B2 (taken with BIO 130), and B3	
	3. General Studies, Emphasis in Natural Sciences (taken with BIO 130)	

V. COURSE DISCUSSION AGENDA

PROPOSED COURSE INACTIVATIONS

COURSE ID ##	Course Title	1
	Effective: Summer 2012 Expedited!	
	INACTIVATE	
	Program Impact:	
	1. Early Intervention Assistant 1 Certificate of Achievement	
	2. Early Intervention Assistant 2 Certificate of Achievement	

PROPOSED COURSE UPDATES (modifications/reactivations)

COURSE ID ##	Course Title	1
	Effective: Summer 2012 Expedited!	
	MODIFY : Content, methods of instruction, learning goals, methods of assessment	
	Enrollment Restrictions: None	

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Rationale: This course was approved at the local MJC curriculum meeting but not approved at the State level. After a discussion with the State, changes were made to the course content

Program Impact:

Stand Alone

PROPOSED COURSE ADOPTIONS

(None)

VI. PROGRAMS NOTIFICATION AGENDA

Chancellor's Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals

(None)

Chancellor's Office Denials: PROGRAMS

(None)

Chancellor's Office Updates

(None)

VII. PROGRAM CONSENT AGENDA

VIII. PROGRAM DISCUSSION AGENDA

Proposed Program Changes that do not require Chancellor's Office Approval

MODIFY:

AA: Basketweaving

20 units

Effective Term: Summer 2012 **Expedited!**

Modify: Remove FIBRE 185 from elective options because it was approved for inactivation on 11/01/01.

CCC-501: Application for Approval - New Credit Programs

(None)

CCC-510: Substantial Changes to an Approved Credit Program

(None)

CCC-511: Non-Substantial Changes to Approved Program or Change of Active-Inactive Status

MODIFY:

AA: Aeronautical Engineering

Effective Term: Summer 2012 **Expedited!**

Modify: Degree Type (Convert AA to AS)

VIII. UNFINISHED BUSINESS

Action Items

1. Course Substitutions for Academic Awards M. Robles / B. Adams

Informational Items

1. Equating Courses and Repetitions L. Miller
Postponed Indefinitely
2. Independent Study and Work Experience Course Outlines B. Adams

IX. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization L. Miller
No Report
2. Placing Courses within Disciplines M. Adams/B. Adams

Informational Items

X. WORKGROUPS

1. Operations Workgroup J. Zamora / B. Adams / L. Miller

XI. TASK FORCES

1. CurricUNET Implementation Task Force Update B. Adams/L. Miller

XII. PUBLIC COMMENT

XII. PUBLIC COMMENT