



Curriculum Committee

AGENDA

Tuesday, November 8, 2011

Yosemite 213 2:40 PM

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

November 1, 2011

III. NOTIFICATION

Units Page

IV. CONSENT

ARCH	100	Introduction to Engineering and Architecture Effective: Summer 2012 INACTIVATE Program Impact: 1. Architectural Drafting Technology Certificate of Achievement 2. Architectural Drafting Technology A.S. Degree 3. Architectural Drafting Technology Certificate of Achievement 4. Architecture/Architectural Engineering A.S. Degree 5. City & Regional Planning A.S. Degree 6. Landscape Architecture A.S. Degree 7. Landscape Design Certificate of Achievement	1
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V. DISCUSSION

INACTIVATIONS

MUSA	131	Organ (Elementary) Effective: Summer 2013 INACTIVATE Program Impact: Stand Alone	1
MUSA	132	Organ 2 Effective: Summer 2013 INACTIVATE Program Impact: Stand Alone	1

MUSA	133	Organ 3 Effective: Summer 2013 INACTIVATE Program Impact: Stand Alone	1
MUST	111	Rhythmic Skills Effective: Summer 2013 INACTIVATE Program Impact: 1. Music A.A. Degree	1
MUST	120	Music Theory Review Effective: Summer 2013 INACTIVATE Program Impact: 1. Music A.A. Degree	1

UPDATES (including modifications/reactivations)

CLDDV	126	Inclusion Special Needs Practicum Effective: Summer 2013 MODIFY: Limitation on enrollment, materials fee, learning goals Enrollment Restrictions: Maintaining: (P) Satisfactory completion of CLDDV 103, Maintaining:(C) Concurrent enrollment in or satisfactory completion of CLDDV 121, Requesting (L) Enrollment limited to students who can provide evidence of TB clearance. Distance Education Status: None Materials Fee Status: Requesting fee of \$15 Articulation Status: Transfer to CSU General Education Status: Not approved for GE Rationale: To add a materials fee for student aprons and to change the wording for the FloorTime constructs Program Impact: 1. Master Teacher Certificate of Achievement 2. Site Supervisor Certificate of Achievement 3. Teacher Certificate of Achievement	3-5
CLDDV	160	Atypical Development Effective: Summer 2013 MODIFY: Content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CLDDV 103 or satisfactorily complete CLDDV 104 and CLDDV 105 and satisfactorily complete ENGL 50 Distance Education Status: None Materials Fee Status: None Articulation Status: Transfer to CSU General Education Status: Approved for (MJC-GE: B) Rationale: Periodic Review Program Impact: 1. Early Intervention Assistant 2 Certificate of Achievement 2. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree	3

- FSCI 301 Fire Protection Organization 3**
Effective: Summer 2013
MODIFY: Description, enrollment restrictions, textbooks, course goal
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to take MJC's assessment process test to determine their skill levels in math and reading comprehension
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Course is being modified to adhere to scheduled curriculum review matrix, Fall 2011.
Program Impact:
 1. Fire Science A.S. Degree
 2. Fire Science Certificate of Achievement
- FSCI 354 Fire Prevention IA 2.5**
Effective: Summer 2013
MODIFY: Units, hours/ face to face modalities, content, typical assignments, textbooks, course goal, methods of assessment
Enrollment Restrictions: Removing: (P) Satisfactory completion of FSCI 301. Requesting: (A) Before enrolling in this course, students are strongly advised to have completed their firefighter probation or have supervisor's approval for enrollment if still on probation
Distance Education Status: None
Materials Fee Status: Maintaining fee of \$110
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Course is being modified for compliance and adherence to scheduled periodic review in curriculum review matrix, Fall 2011.
Program Impact:
 1. Fire Science A.S. Degree
 2. Fire Science Certificate of Achievement
- FSCI 369 Training Instructor IC 2.5**
Effective: Summer 2013
MODIFY: Units, description, hours/ face to face modalities, requisite skills, content, methods of instruction, typical assignments, textbooks, learning goals, methods of assessment
Enrollment Restrictions: Removing: (P) Satisfactory completion of FSCI 353. Requesting: (L) Enrollment limited to students who can provide a State Fire Training Certificate for Training Instructor 1A and a State Fire Training Certificate for Training Instructor 1B.
Distance Education Status: None
Materials Fee Status: Increasing fee from \$165 to \$175
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: California State Fire Training is in the process of aligning all fire officer courses with National Fire Protection Associations training regulations. Training Instructor 1C now adheres to nationally recognized standards.
Program Impact:
 1. Fire Science A.S. Degree
 2. Fire Science Certificate of Achievement

PEC 147 **Gymnastics** 1
Effective: Summer 2013
MODIFY: Discipline/Number, description, field trips, repetitions, grading, hours/ face to face modalities, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU and UC
General Education Status: Maintaining MJC Activities
Rationale: Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix.
Program Impact:
 1. Physical Education A.A. Degree

NEW COURSES

THETR 105 **Introduction to Stagecraft** 3
Effective: Summer 2012 **Expedited!**
Rationale for Expedited Approval: The proposal met the submission deadlines for 2012-13 implementation, but due to technical issues with the proposal type, the Instruction Office did not see that it should be placed on the last 2012-13 agenda.
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfer to CSU, Requesting UC
Guidance/Activities Status: Requesting Activities
Rationale: To bring our curriculum in alignment with the CSU and UC system for core classes for a Theater major; for the following schools in particular: CSU's: Cal Poly Pomona, Chico, Sacramento, San Bernardino, San Francisco, San Jose, Sonoma and the UC's: San Diego, Santa Barbara, Santa Cruz.
Program Impact:
 1. Theatre A.A. Degree (Add to Electives)

Chancellor's Office Approvals: COURSES: CCC-530, CCC-580, CCC-456, CCC-480 Application Approvals
 (None)

Chancellor's Office Denials: COURSES
 (None)

VI. PROGRAMS

Chancellor's Office Approvals: PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals
 (None)

Chancellor's Office Denials: PROGRAMS
 (None)

Chancellor's Office Updates
 (None)

Program Changes that do not require Chancellor's Office Notification/Application

INACTIVATE:

SRA: Shakespeare Academy
Effective Term: Summer 2012

17 units

CCC-501: Application for Approval - New Credit Programs

None

CCC-510: Substantial Changes to an Approved Credit Program

None

CCC-511: Non-Substantial Changes to Approved Program or Change of Active-Inactive Status

None

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None

VII. UNFINISHED BUSINESS

Action Items

1. Course Substitutions for Academic Awards M. Robles / B. Adams

Informational Items

1. Equating Courses and Repetitions L. Miller
Postponed Indefinitely
2. Independent Study and Work Experience Course Outlines B. Adams

IX. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization L. Miller
No Report
2. Placing Courses within Disciplines M. Adams/B. Adams

Informational Items

Training scheduled November 16th, 2:30 – 4:00, FH 111

X. WORKGROUPS

1. Operations Workgroup J. Zamora / B. Adams / L. Miller

XI. TASK FORCES

1. CurricUNET Implementation Task Force Update

B. Adams/L. Miller

XII. PUBLIC COMMENT



Curriculum Committee

MINUTES

**Tuesday, November 01, 2011
Yosemite 213 2:40 PM**

Members Present: B. Adams (Co-chair), M. Adams, K. Ennis, M. Garcia, E. Kerr, L. Lanigan, M. Lynch, C. Mulder, E. Maki, M. Robles, J. Sola, P. Upton, C. Vaughn

Members Absent: J. Beebe, M. Boyd, S. Circle, Community & Economic Development Rep. (Vacant), R. Cranley, D. Gilbert, L. Hatch, R. Jones (ASMJC Rep.), Student Services Rep. (Vacant), K. Walters Dunlap, J. Zamora (Co-Chair/President-Elect Academic Senate)

Others Present: L. Gerasimchuk (Administrative Assistant, Instruction Office), L. Miller (Curriculum Specialist), N. Backlund (OFADM), K. Alavezos (OFADM), B. Thames (V.P., Student Services)

I. APPROVAL OF ORDER OF AGENDA**II. APPROVAL OF MINUTES**

October 11, 2011

Hearing no objections, the minutes of 10/11/2011 were approved.

III. NOTIFICATION

Units Page

IV. CONSENT**V. DISCUSSION****INACTIVATIONS**

ARCH	117	History of Architecture 1	3
		Effective: Summer 2012	

INACTIVATE**Program Impact:**

1. Architectural Drafting Technology A.S. Degree (**PENDING INACTIVATION**)
2. Architecture A.S. Degree (**PENDING INACTIVATION**)
3. CSU General Education Pattern and Certificate
4. City & Regional Planning A.S. Degree (**PENDING INACTIVATION**)
5. General Studies, Emphasis in Humanities A.A. Degree
6. Landscape Architecture A.S. Degree (**PENDING INACTIVATION**)
7. MJC-GE Pattern

B. Adams asked if there was any discussion pertaining to the blanket approval of discontinued program course inactivations. She displayed an email received from J. Zamora, who, on behalf of L. Kropp, asked if it was prudent to inactivate Board-discontinued courses and programs currently undergoing employment law litigation. And, In light of this, recommended that inactivation of said courses and programs be tabled until there is more clarity on the outcome. B. Adams reasoned that Accreditation, catalog production, as well as federal reporting for financial aid require alignment of curriculum records with reality. She shared that J. Zamora asked "what if these programs are brought back?" She remarked that the committee could then reactivate and align the program with current standards and practices. She added that K. Walters Dunlap explained that litigation and curriculum approval are two separate issues. B. Adams noted the committee is responsible for staying compliant and keeping college reporting of programs current and accurate. C. Vaughn asked to speak,

under the premise of having strong opinions, as well as strong sentiment about these programs. He noted he “would not be here [at MJC] were it not for these industries.” He remarked that the decision to remove these programs was arbitrary, with no discussion. If the committee votes yes, it “validates” this action. “Our goals as are nebulous, but even so, aren’t our goals to have depth and breadth?” He went on, “This is a poor example of serving our community.” K. Ennis appended his remarks, noting that colleagues and specifically, close friends have been negatively affected. While she noted the importance of accuracy and currency of information, she would not vote to inactivate because, personally, it is an emotional decision. Many members noted that litigation is a separate issue. B. Adams reminded the group that the Board has already removed the programs, and it is the committee’s responsibility to keep things up to date. M. Adams reasoned that it could possibly hurt the position of RIFed personnel to have programs in the catalog, in that the evidence of the negative impact of their removal would not be as compelling without showing the program removal. Many members felt strongly that the programs can be reactivated. C. Vaughn suggested that in addition to retaining them in the catalog, that an addendum be created later showing their removal. C. Mulder expressed concern that – by not inactivating programs and courses removed by the Board, that this is analogous to defying a supervisor. Questions were raised about the process. L. Miller read from the 2009 CCCCO PCAH (CCC-511) which details the information required for reactivating an inactive programs:

“[To] Change from Inactive to Active Status: attach proposed program description and requirements, catalog description, list of required course titles, units, and other completion requirements.”

M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011

9 AYES

2 NAYS

1 ABSTENTION

ARCH	118	<p>History of Architecture 2 3 Effective: Summer 2012 INACTIVATE Program Impact:</p> <ol style="list-style-type: none"> 1. Architectural Drafting Technology A.S. Degree (PENDING INACTIVATION) 2. Architecture Engineering A.S. Degree (PENDING INACTIVATION) 3. CSU General Education Pattern and Certificate 4. City & Regional Planning A.S. Degree (PENDING INACTIVATION) 5. General Studies, Emphasis in Humanities A.A. Degree 6. Landscape Architecture A.S. Degree (PENDING INACTIVATION) 7. MJC-GE Pattern <p>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)</p>
ARCH	331	<p>Basic Architectural Drafting 2 Effective: Summer 2012 INACTIVATE Program Impact:</p> <ol style="list-style-type: none"> 1. Building and Safety Code Administration Certificate (PENDING INACTIVATION) 2. Landscape Design Certificate (PENDING INACTIVATION) <p>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)</p>
CGR	211	<p>InDesign and Typography 3 Effective: Summer 2012 INACTIVATE Program Impact:</p>

1. Computer Graphics Applications A.S. Degree (PENDING INACTIVATION)
2. Computer Graphics Applications C (PENDING INACTIVATION)
3. Flexographic Printing Certificate (PENDING INACTIVATION)
4. Graphic Design A.A. Degree (PENDING INACTIVATION)
5. Graphic Design Certificate (PENDING INACTIVATION)
6. Graphic Design A.A. Degree Major (PENDING INACTIVATION)
7. Graphic Design Certificate (PENDING INACTIVATION)
8. Prepress Certificate (PENDING INACTIVATION)
9. Print Journalism Skills Recognition Award (PENDING INACTIVATION)
10. Printing and Lithography Certificate (PENDING INACTIVATION)

M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)

CGR	214	<p>Bindery 3</p> <p>Effective: Summer 2012</p> <p>INACTIVATE</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Flexographic Printing Certificate (PENDING INACTIVATION) 2. Printing Maintenance Certificate (PENDING INACTIVATION) 3. Printing and Lithography Certificate (PENDING INACTIVATION) <p>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)</p>
CGR	222	<p>Image Assembly and Platemaking 1</p> <p>Effective: Summer 2012</p> <p>INACTIVATE</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Flexographic Printing Certificate (PENDING INACTIVATION) 2. Prepress Certificate (PENDING INACTIVATION) 3. Printing and Lithography Certificate (PENDING INACTIVATION) <p>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)</p>
CGR	223	<p>Lithographic & Flexographic Presses 3</p> <p>Effective: Summer 2012</p> <p>INACTIVATE</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Flexographic Printing Certificate (PENDING INACTIVATION) 2. Printing and Lithography Certificate (PENDING INACTIVATION) <p>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)</p>
CGR	224	<p>Illustrator and Electronic Publishing 3</p> <p>Effective: Summer 2012</p> <p>INACTIVATE</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Computer Graphics Applications Certificate (PENDING INACTIVATION) 2. Computer Graphics Applications A.S. Degree (PENDING INACTIVATION) 3. Graphic Design A.A. Degree Major (PENDING INACTIVATION) 4. Graphic Design Certificate (PENDING INACTIVATION) 5. Journalism A.A. Degree (PENDING INACTIVATION) 6. Prepress Certificate (PENDING INACTIVATION) 7. Printing and Lithography Certificate (PENDING INACTIVATION) <p>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)</p>

CGR	225	<p>Production Screen Printing</p> <p>Effective: Summer 2012</p> <p>INACTIVATE</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Printing and Lithography Certificate (PENDING INACTIVATION) <p>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)</p>	2
CGR	230	<p>Graphic Design</p> <p>Effective: Summer 2012</p> <p>INACTIVATE</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Graphic Design Certificate (PENDING INACTIVATION) 2. Graphic Design A.A. Degree (PENDING INACTIVATION) 3. Printing and Lithography Certificate (PENDING INACTIVATION) <p>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)</p>	3
CGR	232	<p>Graphic Design Portfolio Development</p> <p>Effective: Summer 2012</p> <p>INACTIVATE</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Graphic Design A.S. Degree (PENDING INACTIVATION) 2. Printing Maintenance Certificate (PENDING INACTIVATION) 3. Printing and Lithography Certificate (PENDING INACTIVATION) <p>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)</p>	1
CGR	331	<p>InDesign and Typography 2</p> <p>Effective: Summer 2012</p> <p>INACTIVATE</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Graphic Design A.S. Degree (PENDING INACTIVATION) 2. Graphic Design Certificate (PENDING INACTIVATION) 3. Journalism A.A. Degree (PENDING INACTIVATION) 4. Prepress Certificate (PENDING INACTIVATION) 5. Printing and Lithography Certificate (PENDING INACTIVATION) <p>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)</p>	3
CGR	332	<p>Advanced Presses</p> <p>Effective: Summer 2012</p> <p>INACTIVATE</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Graphic Design A.S. Degree (PENDING INACTIVATION) 2. Graphic Design Certificate (PENDING INACTIVATION) 3. Journalism A.A. Degree (PENDING INACTIVATION) 4. Prepress Certificate (PENDING INACTIVATION) 5. Printing and Lithography Certificate (PENDING INACTIVATION) <p>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)</p>	3
CGR	342	<p>Designing for Clients</p> <p>Effective: Summer 2012</p>	2

		INACTIVATE	
		Program Impact:	
		1. Graphic Design A.S. Degree (PENDING INACTIVATION)	
		2. Graphic Design Certificate (PENDING INACTIVATION)	
		M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)	
CGR	349	Work Experience Effective: Summer 2012	1-4
		INACTIVATE	
		Program Impact:	
		Stand Alone	
		M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)	
CGR	350	Graphic Communications Internship Effective: Summer 2012	2
		INACTIVATE	
		Program Impact:	
		1. Graphic Design Certificate (PENDING INACTIVATION)	
		2. Printing and Lithography Certificate (PENDING INACTIVATION)	
		M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)	
CGR	395	Communication Graphics Open Lab Effective: Summer 2012	1-3
		INACTIVATE	
		Program Impact:	
		Stand Alone	
		M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)	
CGR	398	Special Topics Effective: Summer 2012	1-2
		INACTIVATE	
		Program Impact:	
		Stand Alone	
		M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)	
CGR	399	Independent Study/Special Problems Effective: Summer 2012	1-4
		INACTIVATE	
		Program Impact:	
		Stand Alone	
		M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)	
COLSK	810	College Skills Development Effective: Summer 2012	0
		INACTIVATE	
		Program Impact:	
		Stand Alone	
		M/S/U (M. LYNCH, C. VAUGHN) to INACTIVATE COLSK 810	

COLSK 820	College Skills Enhancement Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone M/S/U (M. LYNCH, C. VAUGHN) to INACTIVATE COLSK 820	0
INTEC 50	Basic Vocational English for Industrial Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)	2
INTEC 115	Introduction to Technical Industries Effective: Summer 2012 INACTIVATE Program Impact: <ol style="list-style-type: none"> 1. Building and Safety Code Administration Certificate (PENDING INACTIVATION) 2. General Plant Maintenance Certificate (PENDING INACTIVATION) 3. Home Building Technologies Certificate 4. Industrial Technology - Maintenance A.S. Degree (PENDING INACTIVATION) 2. Industrial Technology - Systems A.S. Degree (PENDING INACTIVATION) 6. Maintenance Electrician A.A. Degree 7. Maintenance Electrician A.S. Degree M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES INCLUDED ON THE AGENDA WHICH ARE FROM PROGRAMS DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)	1
INTEC 201	Introduction to Industrial Operation Effective: Summer 2012 INACTIVATE Program Impact: <ol style="list-style-type: none"> 1. Industrial Technology - Maintenance A.S. Degree (PENDING INACTIVATION) 2. Industrial Technology - Systems A.S. Degree (PENDING INACTIVATION) M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)	3
INTEC 203	Industrial Mechanical/Pneumatic Components Effective: Summer 2012 INACTIVATE Program Impact: <ol style="list-style-type: none"> 1. General Plant Maintenance Certificate (PENDING INACTIVATION) 2. Industrial Electronics A.S. Degree 3. Industrial Electronics Certificate 4. Industrial Technology - Maintenance Certificate (PENDING INACTIVATION) 5. Industrial Technology - Systems A.S. Degree (PENDING INACTIVATION) 6. Maintenance Electrician A.A. Degree 7. Maintenance Electrician A.S. Degree 8. Maintenance Electrician Certificate M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)	3
INTEC 204	Industrial Fabrication Processes Effective: Summer 2012	3

INACTIVATE**Program Impact:**

Stand Alone

M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011

(See discussion notes on ARCH 117)

INTEC 208	<p>The World of Electricity & Electronics</p> <p>Effective: Summer 2012</p> <p>INACTIVATE</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Building and Safety Code Administration Certificate (PENDING INACTIVATION) 2. General Plant Maintenance Certificate (PENDING INACTIVATION) 3. General Studies, Emphasis in Natural Sciences A.A. Degree 4. Home Building Technologies A.S. Degree (PENDING INACTIVATION) 5. Industrial Technology - Electrician Certificate 6. Industrial Technology - Maintenance A.S. Degree 7. MJC-GE Pattern 8. Maintenance Electrician Certificate 9. Maintenance Electrician A.S. Degree <p>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011</p> <p><i>(See discussion notes on ARCH 117)</i></p>	3
INTEC 221	<p>Instrumentation Devices and Systems</p> <p>Effective: Summer 2012</p> <p>INACTIVATE</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Industrial Technology - Electrician Certificate 2. Maintenance Electrician A.S. Degree <p>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011</p> <p><i>(See discussion notes on ARCH 117)</i></p>	3
INTEC 225	<p>Principles of Electrical Wiring</p> <p>Effective: Summer 2012</p> <p>INACTIVATE</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Building and Safety Code Administration Certificate (PENDING INACTIVATION) 3. Construction - General Skills Recognition Award (PENDING INACTIVATION) 4. Home Building Technologies Certificate (PENDING INACTIVATION) <p>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011</p> <p><i>(See discussion notes on ARCH 117)</i></p>	3
INTEC 230	<p>Blueprint Reading for Electricians</p> <p>Effective: Summer 2012</p> <p>INACTIVATE</p> <p>Program Impact:</p> <p>Stand Alone</p> <p>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011</p> <p><i>(See discussion notes on ARCH 117)</i></p>	1
INTEC 261	<p>Introduction to Plant Maintenance</p> <p>Effective: Summer 2012</p> <p>INACTIVATE</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. General Plant Maintenance Certificate (PENDING INACTIVATION) 2. Industrial Technology - Electrician Certificate 3. Industrial Technology - Maintenance Certificate (PENDING INACTIVATION) 	3

4. Maintenance Electrician A.A. Degree (PENDING INACTIVATION)
5. Maintenance Electrician A.S. Degree
6. Maintenance Electrician Certificate
7. Maintenance Machinist 2 Certificate

M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011
(See discussion notes on ARCH 117)

INTEC 265	<p>Troubleshooting Techniques 1 Effective: Summer 2012 INACTIVATE Program Impact: 1. Maintenance Electrician Certificate</p> <p>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)</p>
INTEC 298A	<p>Special Topics 1.5 Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone</p> <p>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)</p>
INTEC 298C	<p>Introduction to Teamwork Development 3 Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone</p> <p>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)</p>
INTEC 320	<p>Electrical Safety 1 Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone</p> <p>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)</p>
INTEC 340	<p>Uniform Bldg Code, Structural 3 Effective: Summer 2012 INACTIVATE Program Impact: 1. Building and Safety Code Administration Certificate (PENDING INACTIVATION) 2. Home Building Technologies Certificate (PENDING INACTIVATION)</p> <p>M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)</p>
INTEC 341	<p>Uniform Bldg Code, Non-Structural 3 Effective: Summer 2012 INACTIVATE Program Impact: 1. Building and Safety Code Administration Certificate (PENDING INACTIVATION) 2. Home Building Technologies Certificate (PENDING INACTIVATION)</p>

		M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)	
INTEC	344	Uniform Mechanical Code Effective: Summer 2012 INACTIVATE Program Impact: 1. Building and Safety Code Administration Certificate (PENDING INACTIVATION) M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)	3
INTEC	346	Enforcement of Building Repair & Abatement Regulations Effective: Summer 2012 INACTIVATE Program Impact: 1. Building and Safety Code Administration Certificate (PENDING INACTIVATION) 2. Home Building Technologies Certificate (PENDING INACTIVATION) M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)	3
INTEC	349	Work Experience Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)	4
INTEC	350	Industrial Technology Internship Effective: Summer 2012 INACTIVATE Program Impact: 1. Industrial Technology - Maintenance A.S. Degree (PENDING INACTIVATION) M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)	2
INTEC	362	Industrial Refrigerator Systems Effective: Summer 2012 INACTIVATE Program Impact: 1. General Plant Maintenance Certificate (PENDING INACTIVATION) 2. Industrial Technology - Maintenance Certificate (PENDING INACTIVATION) M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)	2
INTEC	366	Heating, Ventilation, Air Conditioning Effective: Summer 2012 INACTIVATE Program Impact: 1. Construction - General Skills Recognition Award (PENDING INACTIVATION) M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 (See discussion notes on ARCH 117)	2

INTEC 379	<p>Uniform Plumbing Code Effective: Summer 2012 INACTIVATE Program Impact: 1. Building and Safety Code Administration Certificate (PENDING INACTIVATION) 2. Home Building Technologies A.S. Degree (PENDING INACTIVATION) M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 <i>(See discussion notes on ARCH 117)</i></p>	3
INTEC 380	<p>Elementary Carpentry and Construction Effective: Summer 2012 INACTIVATE Program Impact: 1. Construction - Carpentry Skills Recognition Award (PENDING INACTIVATION) M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 <i>(See discussion notes on ARCH 117)</i></p>	5
INTEC 390X	<p>Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone 1. Construction - Carpentry Skills Recognition Award (PENDING INACTIVATION) M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 <i>(See discussion notes on ARCH 117)</i></p>	
INTEC 390A	<p>Advanced Manufacturing Training Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 <i>(See discussion notes on ARCH 117)</i></p>	1
INTEC 390B	<p>Advanced Manufacturing Training Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 <i>(See discussion notes on ARCH 117)</i></p>	2
INTEC 391	<p>Advanced Manufacturing Training Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011 <i>(See discussion notes on ARCH 117)</i></p>	1.5
INTEC 399	<p>Independent Study/Special Problems Effective: Summer 2012 INACTIVATE Program Impact:</p>	1-2

Stand Alone

M/S/C(J. SOLA, C. MULDER) to INACTIVATE COURSES ON THE AGENDA FROM PROGRAMS WHICH WERE DISCONTINUED BY BOARD ACTION in SPRING of 2011
 (See discussion notes on ARCH 117)

MATH	810	Mathematical Skill Modules Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone M/S/U (M. LYNCH, C. VAUGHN) to INACTIVATE MATH 810	0
MUSE	185	Evening Jazz Band Effective: Summer 2012 INACTIVATE Program Impact: 1. Music A.A. Degree M/S/U (M. LYNCH, C. VAUGHN) to INACTIVATE MUSE 185	1
OFADM	312	Alphabetic Notetaking Effective: Summer 2012 INACTIVATE Program Impact: 1. Clerical A.S. Degree 2. Office Administration A.S. Degree 3. Office Support Certificate M/S/U (M. LYNCH, C. VAUGHN) to INACTIVATE OFADM 312	3
SM	333	Sheet Metal and Installation 3 Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone M/S/U (M. LYNCH, C. VAUGHN) to INACTIVATE SM 333	3
SM	334	Sheet Metal and Installation 4 Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone M/S/U (M. LYNCH, C. VAUGHN) to INACTIVATE SM 334	3
SM	335	Sheet Metal and Installation 5 Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone M/S/U (M. LYNCH, C. VAUGHN) to INACTIVATE SM 335	3
SM	336	Sheet Metal and Installation 6 Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone M/S/U (M. LYNCH, C. VAUGHN) to INACTIVATE SM 336	3
SM	337	Sheet Metal and Installation 7 Effective: Summer 2012 INACTIVATE Program Impact:	3

		Stand Alone M/S/U (M. LYNCH, C. VAUGHN) to INACTIVATE SM 337	
SM	338	Sheet Metal and Installation 8 Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone M/S/U (M. LYNCH, C. VAUGHN) to INACTIVATE SM 338	3
SPCOM	198	Special Topics Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone M/S/U (M. LYNCH, C. VAUGHN) to INACTIVATE SPCOM 198	1-3
SPCOM	349	Work Experience Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone M/S/U (M. LYNCH, C. VAUGHN) to INACTIVATE SPCOM 349	1-4
SPCOM	399	Independent Study/Special Problems Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone M/S/U (M. LYNCH, C. VAUGHN) to INACTIVATE SPCOM 399	1-3

UPDATES (including modifications/reactivations)

CMPSC	202	Business Information Systems Effective: Summer 2012 MODIFY : Requisites, requisite skills, content Enrollment Restrictions : Modifying: (P) Satisfactory completion of CMPSC 201 or CMPSC 203 or CMPSC 204; Removing: (P) Satisfactory completion of BUSAD 201 or BUSAD 310 Distance Education Status : None Materials Fee Status : None Articulation Status : Transfers to CSU and UC General Education Status : Not approved for GE Rationale : Prerequisite changes Program Impact : 1. Accounting A.S. Degree 2. Accounting Certificate 3. Bookkeeping Certificate 4. Business Administration A.A. Degree 5. Business Operations: Management A.A. Degree 6. Computer Applications Specialist Certificate 7. Computer Graphics Applications A.S. Degree 8. Computer Graphics Applications Certificate 9. Computer Information Systems A.A. Degree 10. Computer Science A.S. Degree 11. International Business Certificate 12. Retail Management (WAFC) Certificate <i>Pulled for discussion by C. Mulder due to concerns about the course goal, which included the phrase "CurricUNET is an example." Is this appropriate? C. Vaughn agreed to strike it. Other concerns were raised about the lecture/lab statement in lab content section. Why not use language as in CMPSC 275, which has a clear explanation? C. Vaughn agreed that the</i>	3
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information should be “boilerplate” for the courses that have the same lecture and lab content. P. Upton noted an issue with Requisite Skills and that there were duplicate entries. CurricUNET was not accessible at this point, so B. Adams made notations of the revisions to fix post-meeting. M. Garcia asked why there was no longer a (P) of BUSAD 201. C. Vaughn explained that the program emphasizes technical skills, and that students will still take BUSAD 201, merely later in the program. Why prevent students from advancing when it is not necessary?

M/S/U (C. MULDER, J. SOLA) to MODIFY CMPSC 202 with a friendly amendment to modify the course goal, the lab content, and requisite skills.

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for CMPSC 202

CMPSC 275	<p>Database Management Systems/Microcomputer 3</p> <p>Effective: Summer 2012</p> <p>MODIFY: Requisites, requisite skills, textbooks, learning goals</p> <p>Enrollment Restrictions: Modifying: (P) Satisfactory completion of CMPSC 201 or CMPSC 203 or CMPSC 204</p> <p>Distance Education Status: Maintaining online, hybrid</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Transfers to CSU</p> <p>General Education Status: Approved for (MJC-GE: D2)</p> <p>Rationale: New text book and change of prerequisites</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Computer Applications Specialist Certificate 2. Computer Information Systems A.A. Degree 3. Computer Science A.S. Degree 4. General Studies, Emphasis in Language and Rationality A.A. Degree <p><i>Pulled for discussion by M. Garcia due to concerns that repeatability didn't make clear how the course would vary in subsequent completions. B. Adams explained that this issue was noted and fixed recently and that the repeat information now shows in the proposal. M. Garcia also noted that Formative and Summative assessments appeared to be duplicate information. The committee suggested a revision so that assignments, quizzes, and labs be listed as formative, while exams and projects be listed as summative. C. Vaughn was amenable to this change.</i></p> <p>M/S/U (P. UPTON, M. GARCIA) to MODIFY CMPSC 275 with a friendly amendment to modify the formative/summative assessments</p> <p>M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for CMPSC 275</p> <p>M/S/U (M. LYNCH, P. UPTON) to MAINTAIN ONLINE, and HYBRID MODALITIES for CMPSC 275</p> <p>M/S/U (L. LANIGAN, C. VAUGHN) to MAINTAIN GE PLACEMENT for CMPSC 275</p>
FREN 51	<p>Introductory French 1 3</p> <p>Effective: Summer 2012</p> <p>MODIFY: GE Placement</p> <p>Note: Because this course is compliant and scheduled for Curriculum review in FA 2012, it is only appearing on the agenda for GE modification. The course record will not move through the CurricUNET review queue.</p> <p>Enrollment Restrictions: None</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Does not transfer</p> <p>General Education Status: Requesting MJC-GE: C</p> <p>Rationale: To align French offerings with other foreign language offerings on MJC-GE: C</p> <p>Program Impact:</p> <p style="padding-left: 20px;">Stand Alone</p> <p>M/S/U (L. LANIGAN, C. VAUGHN) to place FREN 51 on MJC-GE:C</p>
FSCI 309	<p>Fire Management 2E 2</p> <p>Effective: Summer 2012</p>

MODIFY: Units (**NOTE:** additional changes that take effect 2012 were approved by Committee on 10/11/2011. See rationale below)

Enrollment Restrictions: Maintaining (LOE) Enrollment limited to students who provide proof of certificate of completion for Fire Management 1

Distance Education Status: None

Materials Fee Status: Maintaining fee of \$110

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Rationale: This course was approved at the 10/11/11 meeting. Further review by FSCI personnel revealed the need for the course to be increased to 2-1/2 units to meet standards of State Fire Marshal. The course is being placed on the 11/1/11 agenda for approval of the increase in units and affected fields.

Program Impact:

1. Fire Science Certificate of Achievement
2. Fire Science A.S. Degree

M/S/U (K. ENNIS, E. MAKI) to MODIFY FSCI 309. Motion carried with a friendly amendment to correct minor issues noted on some courses included in the blanket approval which did not warrant to be pulled for separate discussion. C. Mulder noted that methods of instruction for a series of OFADM courses included methods of instruction that are not student-centered. She will provide a list to B. Adams and L. Miller. (OFADM 201, OFADM 202, OFADM 203, OFADM 231, OFADM 301, OFADM 302, OFADM 303, OFADM 353, OFADM 356, OFADM 359, OFADM 361, OFADM 362, and OFADM 363.) P. Upton noted a stylistic problem on THETR 175, wherein multiple items were listed under one bullet in the course content. This was fixed during the meeting. C. Mulder also questioned the use of Study Aids as a formative assessment in GUIDE 120. M. Garcia stated that the author, M. Silva would not object if the formative assessment was removed. Members noted that there was an adequate supply of alternate formative assessment methods.

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for FSCI 309
M/S/U (M. ROBLES, J. SOLA) to MAINTAIN FEE on FSCI 309.

FSCI	352	<p>Training Instructor 1A 2</p> <p>Effective: Summer 2012</p> <p>MODIFY: Description, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment</p> <p>Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to complete of FSCI 301 or and/or possess a California Firefighter I Certificate</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: Maintaining fee of \$110</p> <p>Articulation Status: Does not transfer</p> <p>General Education Status: Not approved for GE</p> <p>Rationale: California State Fire Training is in the process to align all fire officer courses with National Fire Protection Associations training regulations. Training Instructor 1A now adheres to nationally recognized standards</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Fire Science Certificate 2. Fire Science A.S. Degree <p>M/S/U (K. ENNIS, E. MAKI) to MODIFY FSCI 352 M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for FSCI 352 M/S/U (M. ROBLES, J. SOLA) to MAINTAIN FEE on FSCI 352.</p>
FSCI	353	<p>Training Instructor 1B 2</p> <p>Effective: Summer 2012</p> <p>MODIFY: Description, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment</p> <p>Enrollment Restrictions: Requesting: (LOE) Enrollment limited to students who can provide State Fire Training Certificate for Training Instructor 1A.</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: Maintaining fee of \$110</p>

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Rationale: California State Fire Training is in the process to align all fire officer courses with National Fire Protection Associations training regulations. Training Instructor 1B now adheres to nationally recognized standards.

Program Impact:

1. Fire Science, A.S. Degree
1. Fire Science, Certificate

M/S/U (K. ENNIS, E. MAKI) to MODIFY FSCI 353

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for FSCI 353

M/S/U (M. ROBLES, J. SOLA) to MAINTAIN FEE on FSCI 353.

FSCI	372	<p>Fire Management 2B 2</p> <p>Effective: Summer 2012</p> <p>MODIFY: Hours/ face to face modalities, content, typical assignments, textbooks, course goal, learning goals, methods of assessment</p> <p>Enrollment Restrictions: Requesting: (LOE) Enrollment limited to students who can provide State Fire Training Certificate for Fire Management 1.</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: Maintaining fee of \$110</p> <p>Articulation Status: Does not transfer</p> <p>General Education Status: Not approved for GE</p> <p>Rationale: Course is being modified for compliance and adherence to scheduled periodic review in curriculum review matrix, Fall 2011</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Fire Science Certificate 2. Fire Science A.S. Degree <p>M/S/U (K. ENNIS, E. MAKI) to MODIFY FSCI 372</p> <p>M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for FSCI 372</p> <p>M/S/U (M. ROBLES, J. SOLA) to MAINTAIN FEE on FSCI 372.</p>
GUIDE	120	<p>Success Strategies for Transfer Students 3</p> <p>Effective: Summer 2012</p> <p>MODIFY: Description, content, methods of instruction, typical assignments, textbooks, methods of assessment</p> <p>Enrollment Restrictions: None</p> <p>Distance Education Status: Requesting: Online</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Transfers to CSU and UC</p> <p>General Education Status: Approved for (MJC-GE: Guidance)</p> <p>Rationale: This course is being proposed for modification to keep it in the compliance cycle</p> <p>Program Impact:</p> <p>Stand Alone</p> <p>M/S/U (K. ENNIS, E. MAKI) to MODIFY GUIDE 120</p> <p>M/S/U (M. LYNCH, P. UPTON) to APPROVE ONLINE for GUIDE 120</p> <p>M/S/U (M. GARCIA, K. ENNIS) to MAINTAIN GUIDANCE PLACEMENT for GUIDE 120</p>
HIST	102	<p>History of the United States since 1865 3</p> <p>Effective: Summer 2012</p> <p>MODIFY: Title, description, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment</p> <p>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101</p> <p>Distance Education Status: Requesting Mixed Modalities/Hybrid, Online course, Telecourse</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Transfers to CSU and UC</p> <p>General Education Status: Approved for (MJC-GE: B) (CSU-GE: D6) (IGETC: 4F)</p> <p>Rationale: Periodic Review</p> <p>Program Impact:</p>

1. CSU General Education Pattern Certificate
2. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
3. MJC-GE Pattern A.A. Degree Major

M/S/U (K. ENNIS, E. MAKI) to MODIFY HIST 102

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for HIST 102

M/S/U (M. LYNCH, P. UPTON) to APPROVE HYBRID, ONLINE, and TELECOURSE MODALITIES for HIST 102

M/S/U (L. LANIGAN, C. VAUGHN) to MAINTAIN GE PLACEMENT for HIST 102

MUSA 161	<p>Elementary Strings 1</p> <p>Effective: Summer 2012</p> <p>MODIFY: Methods of instruction, learning goals</p> <p>Enrollment Restrictions: None</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Transfers to CSU and UC</p> <p>General Education Status: Approved for MJC Activities</p> <p>Rationale: Periodic Review for Title 5 compliance</p> <p>Program Impact: Stand Alone</p> <p>M/S/U (K. ENNIS, E. MAKI) to MODIFY MUSA 161</p> <p>M/S/U (M. GARCIA, K. ENNIS) to MAINTAIN ACTIVITIES PLACEMENT for MUSA 161</p>
OFADM 201	<p>Intermediate Keyboarding 1 1</p> <p>Effective: Summer 2012</p> <p>MODIFY: Title, Requisites, requisite skills, textbooks, course goal, learning goals, methods of assessment</p> <p>Enrollment Restrictions: Modifying: (A) Before enrolling in this course, students are strongly advised to complete at least one semester of keyboarding and type a minimum of 45 gross words per minute on a five-minute timing</p> <p>Distance Education Status: Requesting Online, hybrid</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Transfers to CSU</p> <p>General Education Status: Not approved for GE</p> <p>Rationale: Periodic review for course compliance.</p> <p>Program Impact: Stand Alone</p> <p>M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 201</p> <p>M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 201</p> <p>M/S/U (M. LYNCH, P. UPTON) to APPROVE HYBRID, ONLINE MODALITIES for OFADM 201</p>
OFADM 202	<p>Intermediate Keyboarding 2 2</p> <p>Effective: Summer 2012</p> <p>MODIFY: Title, Requisite skills, content, textbooks, learning goals, methods of assessment</p> <p>Enrollment Restrictions: Modifying: (A) Before enrolling in this course, students are strongly advised to complete at least one semester of keyboarding and type a minimum of 45 gross words per minute on a five-minute timing</p> <p>Distance Education Status: Requesting Online, hybrid</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Transfers to CSU</p> <p>General Education Status: Not approved for GE</p> <p>Rationale: Periodic review</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Clerical Certificate 2. Clerical A.A. Degree 3. Clerical Certificate 4. Office Administration A.A. Degree

5. Office Administration Certificate
6. Office Computer Applications Certificate

M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 202

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 202

M/S/U (M. LYNCH, P. UPTON) to APPROVE HYBRID, ONLINE MODALITIES for OFADM 202

OFADM 203	<p>Intermediate Keyboarding 3 3</p> <p>Effective: Summer 2012</p> <p>MODIFY: Requisite skills, textbooks, course goal, learning goals, methods of assessment</p> <p>Enrollment Restrictions: Modifying: (A) Before enrolling in this course, students are strongly advised to complete at least one semester of keyboarding and type a minimum of 45 gross words per minute of on a five-minute timing</p> <p>Distance Education Status: Requesting Online, hybrid</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Transfers to CSU</p> <p>General Education Status: Not approved for GE</p> <p>Rationale: Periodic review</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Bookkeeping Certificate 2. Word Processing Certificate <p>M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 203</p> <p>M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 203</p> <p>M/S/U (M. LYNCH, P. UPTON) to APPROVE HYBRID, ONLINE MODALITIES for OFADM 203</p>
OFADM 231 CMPSC 231	<p>Intermediate Word Processing 3</p> <p>Effective: Summer 2012</p> <p>MODIFY: Requisites, content, textbooks, learning goals</p> <p>Enrollment Restrictions: Modifying: (A) Before enrolling in this course, students are strongly advised to have completed OFADM 203 and/or OFADM 330</p> <p>Distance Education Status: Maintaining Online, hybrid</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Transfers to CSU</p> <p>General Education Status: Not approved for GE</p> <p>Rationale: Periodic review</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Clerical Certificate 2. Clerical A.A. Degree 3. Clerical Certificate 4. Office Administration Certificate 5. Office Administration A.A. Degree 6. Office Computer Applications Certificate 7. Word Processing Certificate <p>M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 231 / CMPSC 231</p> <p>M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 231/ CMPSC 231</p> <p>M/S/U (E. MAKI, E. KERR) to APPROVE HYBRID, ONLINE MODALITIES for OFADM 231/ CMPSC 231 with a friendly amendment to revise the DE ADDENDUM so that on-campus meetings are noted on the hybrid modality.</p>
OFADM 232	<p>Advanced Word Processing and Desktop Publishing 3</p> <p>Effective: Summer 2012</p> <p>MODIFY: Title, requisite skills, content, methods of instruction, typical assignments, textbooks, learning goals, methods of assessment</p> <p>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CMPSC 231 or OFADM 231 or have strong prior</p>

knowledge of word processing software

Distance Education Status: Maintaining Online, Requesting: hybrid

Materials Fee Status: None

Articulation Status: Transfers to CSU

General Education Status: Not approved for GE

Rationale: Periodic review

Program Impact:

1. Clerical A.S. Degree
2. Office Administration A.S. Degree
3. Word Processing Certificate

M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 232

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 232

M/S/U (M. LYNCH, P. UPTON) to MAINTAIN ONLINE, and APPROVE HYBRID MODALITIES for OFADM 232

OFADM 301

Beginning Keyboarding

1.5

Effective: Summer 2012

MODIFY: Content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment

Enrollment Restrictions: None

Distance Education Status: Requesting Online, hybrid

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Rationale: Periodic review

Program Impact:

1. Accounting Clerk Certificate
2. Computer Science A.A. Degree
3. Office Computer Applications Certificate
4. Office Support Certificate
5. Records Management/Data Entry Specialist Certificate

M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 301

M/S/U (M. LYNCH, P. UPTON) to APPROVE HYBRID, ONLINE MODALITIES for OFADM 301

OFADM 302

Beginning Document Processing

1.5

Effective: Summer 2012

MODIFY: Content, repetitions, typical assignments, textbooks, course goal, learning goals, methods of assessment

Enrollment Restrictions: Modifying: (A) Before enrolling in this course, students are strongly advised to complete OFADM 301 or have ability to keyboard and type a minimum of 35 gross words per minute on a three-minute timing

Distance Education Status: Requesting Online, hybrid

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Rationale: Periodic review

Program Impact:

1. Office Computer Applications Certificate
2. Office Support Certificate
3. Records Management/Data Entry Specialist Certificate

M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 302

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 302

M/S/U (M. LYNCH, P. UPTON) to APPROVE HYBRID, ONLINE MODALITIES for OFADM 302

OFADM 303

Keyboarding for Speed and Accuracy

1/2

Effective: Summer 2012

MODIFY: Enrollment restrictions, Requisite skills, learning goals

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 301 or have ability to keyboard by touch at 20 GWAM

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Rationale: Periodic review

Program Impact:

1. Accounting Clerk Certificate
2. Accounting Clerk Certificate
3. Clerical Certificate
4. Clerical A.S. Degree
5. Office Administration A.S. Degree
6. Word Processing Certificate

M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 303

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 303

OFADM 304

Professional English for Business

3

Effective: Summer 2012

MODIFY: Typical assignments, learning goals

Enrollment Restrictions: None

Distance Education Status: Maintaining Online, hybrid

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Rationale: Periodic review

Program Impact:

1. Clerical Certificate
2. Clerical A.A. Degree
3. Office Administration A.S. Degree
4. Office Support Certificate
5. Records Management/Data Entry Specialist Certificate
6. Supervisory Management A.S. Degree
7. Supervisory Management A.A. Degree

M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 304

M/S/U (M. LYNCH, P. UPTON) to MAINTAIN HYBRID, ONLINE MODALITIES for OFADM 304

OFADM 305

Records Management

3

Effective: Summer 2012

MODIFY: Requisite skills, textbooks, learning goals

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to have successfully completed OFADM 353 and have ENGL 50 eligibility

Distance Education Status: Maintaining Online, hybrid

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Rationale: Periodic review

Program Impact:

1. Bookkeeping Certificate
2. Clerical Certificate
3. Clerical A.A. Degree
4. Office Administration A.S. Degree
5. Office Support Certificate
6. Records Management/Data Entry Specialist Certificate

M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 305

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 305

M/S/U (M. LYNCH, P. UPTON) to MAINTAIN HYBRID, ONLINE MODALITIES for OFADM 305

OFADM 313 Office Skills 3

Effective: Summer 2012

MODIFY: Typical assignments, textbooks, learning goals

Enrollment Restrictions: None

Distance Education Status: Requesting Online, hybrid

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Rationale: Periodic review

Program Impact:

1. Clerical Certificate
2. Clerical A.A. Degree
3. Records Management/Data Entry Specialist Certificate

M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 313

M/S/U (M. LYNCH, P. UPTON) to MAINTAIN HYBRID, ONLINE MODALITIES for OFADM 313

OFADM 314 Office Procedures & Technologies 3

Effective: Summer 2012

MODIFY: Enrollment restrictions, requisite skills, description, content, typical assignments, textbooks, learning goals

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to have satisfactorily completed OFADM 202 and OFADM 362 and (OFADM 231 or CMPSC 231), or have prior knowledge of word processing software

Distance Education Status: Maintaining Online, hybrid

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Rationale: Periodic review

Program Impact:

1. Accounting Clerk Certificate
2. Clerical Certificate
3. Clerical A.A. Degree
4. Office Administration A.A. Degree
5. Office Administration Certificate
6. Office Support Certificate
7. Word Processing Certificate

M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 314

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 314

M/S/U (M. LYNCH, P. UPTON) to MAINTAIN HYBRID, ONLINE MODALITIES for OFADM 314

OFADM 315 Today's Office 2

Effective: Summer 2012

MODIFY: Repetitions, grading, requisites, requisite skills, content, methods of instruction, textbooks, learning goals, methods of assessment

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to previous completion of all core courses for Office Administration or Clerical degree or certificate. Requesting: (P) Satisfactory completion of OFADM 202 and OFADM 314

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Rationale: Periodic review

Program Impact:

1. Office Administration A.A. Degree
2. Office Administration Certificate

M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 315

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 315

OFADM 320

Telephone Techniques

1

Effective: Summer 2012

MODIFY: Hours, Content, learning goals, methods of assessment

Enrollment Restrictions: None

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Rationale: Periodic review

Program Impact:

1. Clerical A.S. Degree
2. Office Administration Certificate
3. Office Administration A.A. Degree
4. Office Support Certificate

M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 320

OFADM 328

Machine Transcription 1

1

Effective: Summer 2012

MODIFY: Course ID/Number, title, hours, requisite skills, content, methods of instruction, typical assignments, textbooks, learning goals, methods of assessment

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 311 or OFADM 304 and have the ability to keyboard 40 gross words per minute on a three-minute timing

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Rationale: Periodic review

Program Impact:

Stand Alone

Pulled for discussion by C. Mulder, who had concerns about the repeatability statement. K. Alavezos provided rationale, and committee requested the wording in the outline be revised to parallel his oral explanation. He agreed to work with B. Adams to revise accordingly.

M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 328 with a friendly amendment to revise repeatability phrase in lab content section.

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 320

OFADM 329

Machine Transcription 2

2

Effective: Summer 2012

MODIFY: Course ID/Number, title, description, hours, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 311 or OFADM 304 and have the ability to keyboard 40 gross words per minute on a three-minute timing

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Rationale: Periodic review

Program Impact:

1. Office Administration Certificate

M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 329 (See notes for OFADM 328)

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 329

OFADM 330	<p>Beginning Word Processing 3</p> <p>Effective: Summer 2012</p> <p>MODIFY: Repetitions, content, methods of instruction, textbooks</p> <p>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 301</p> <p>Distance Education Status: Maintaining Online, hybrid</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Does not transfer</p> <p>General Education Status: Not approved for GE</p> <p>Rationale: Periodic review</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Clerical A.S. Degree 2. Office Computer Applications Certificate 3. Office Support Certificate <p>M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 330</p> <p>M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 330</p> <p>M/S/U (M. LYNCH, P. UPTON) to MAINTAIN HYBRID, ONLINE MODALITIES for OFADM 330</p>
OFADM 353	<p>Introduction to Computers and Windows 1</p> <p>Effective: Summer 2012</p> <p>MODIFY: Repetitions, methods of instruction, typical assignments, textbooks, course goal, learning goals</p> <p>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to have the ability to keyboard by touch</p> <p>Distance Education Status: Requesting Online, hybrid</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Does not transfer</p> <p>General Education Status: Not approved for GE</p> <p>Rationale: Periodic review</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Clerical Certificate 2. Clerical A.A. Degree 3. Office Computer Applications Certificate <p>M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 353</p> <p>M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 353</p> <p>M/S/U (M. LYNCH, P. UPTON) to APPROVE HYBRID, ONLINE MODALITIES for OFADM 353</p>
OFADM 356	<p>Introduction to Word Processing 1</p> <p>Effective: Summer 2012</p> <p>MODIFY: Textbooks, learning goals</p> <p>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to have satisfactorily completed OFADM 301 and/or have the ability to keyboard by touch</p> <p>Distance Education Status: Requesting Online, hybrid</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Does not transfer</p> <p>General Education Status: Not approved for GE</p>

Rationale: Periodic review

Program Impact:

1. Accounting Clerk Certificate

M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 356

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 356

M/S/U (M. LYNCH, P. UPTON) to APPROVE HYBRID, ONLINE MODALITIES for OFADM 356

OFADM 359 **Introduction to Spreadsheet Software** **1**

Effective: Summer 2012

MODIFY: Methods of instruction, typical assignments, textbooks, learning goals

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to have satisfactorily completed OFADM 353

Distance Education Status: Requesting Online, hybrid

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Rationale: Periodic review

Program Impact:

1. Accounting Clerk Certificate
2. Clerical Certificate
3. Clerical A.A. Degree
4. Office Administration Certificate
5. Office Administration A.A. Degree
6. Office Support Certificate
7. Word Processing Certificate

M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 359

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 359

M/S/U (M. LYNCH, P. UPTON) to APPROVE HYBRID, ONLINE MODALITIES for OFADM 359

OFADM 361 **Introduction to Databases** **1**

Effective: Summer 2012

MODIFY: Requisite skills, textbooks, learning goal

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to have satisfactorily completed OFADM 353 and OFADM 356 and OFADM 359, and/or OFADM 362

Distance Education Status: Requesting Online, hybrid

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Rationale: Periodic review

Program Impact:

1. Office Administration A.A. Degree
2. Office Administration Certificate
3. Office Computer Applications Certificate
4. Records Management/Data Entry Specialist Certificate
5. Word Processing Certificate

M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 361

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 361

M/S/U (M. LYNCH, P. UPTON) to APPROVE HYBRID, ONLINE MODALITIES for OFADM 361

OFADM 362 **Introduction to Business Presentation Software** **1**

Effective: Summer 2012

MODIFY: Textbooks, learning goals, methods of assessment

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are

strongly advised to have satisfactorily completed OFADM 353

Distance Education Status: Requesting Online, hybrid

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Rationale: Periodic review

Program Impact:

1. Clerical Certificate
2. Clerical A.S. Degree
3. Office Administration A.A. Degree
4. Office Computer Applications Certificate

M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 362

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 362

M/S/U (M. LYNCH, P. UPTON) to APPROVE HYBRID, ONLINE MODALITIES for OFADM 362

OFADM 363	<p>Understanding the Internet 1</p> <p>Effective: Summer 2012</p> <p>MODIFY: Hours, hours/face-to-face modalities, repetitions, field trips, content, methods of instruction, typical assignments, textbooks, learning goals, methods of assessment</p> <p>Enrollment Restrictions: None</p> <p>Distance Education Status: Requesting Online, hybrid</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Does not transfer</p> <p>General Education Status: Not approved for GE</p> <p>Rationale: Periodic review</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Clerical Certificate 2. Clerical A.S. Degree 3. Office Administration Certificate 4. Office Support Certificate 5. Word Processing Certificate <p>M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 363</p> <p>M/S/U (M. LYNCH, P. UPTON) to APPROVE HYBRID, ONLINE MODALITIES for OFADM 363</p>
OFADM 364	<p>Grammar in the Office 1</p> <p>Effective: Summer 2012</p> <p>MODIFY: Content, typical assignments, learning goals, methods of assessment</p> <p>Enrollment Restrictions: None</p> <p>Distance Education Status: Requesting Online, hybrid</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Does not transfer</p> <p>General Education Status: Not approved for GE</p> <p>Rationale: Periodic review</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Word Processing Certificate <p>M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 364</p> <p>M/S/U (M. LYNCH, P. UPTON) to MAINTAIN HYBRID, ONLINE MODALITIES for OFADM 364</p>
OFADM 375	<p>10-Key on the Computer 1</p> <p>Effective: Summer 2012</p> <p>MODIFY: Content, typical assignments, textbooks, learning goals, methods of assessment</p> <p>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 301 or have the ability to keyboard by touch</p> <p>Distance Education Status: Maintaining Online, hybrid</p>

Materials Fee Status: None
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic review
Program Impact:

1. Accounting Clerk Certificate
2. Clerical Certificate
3. Clerical A.A. Degree
4. Office Administration A.S. Degree
5. Office Administration Certificate
6. Records Management/Data Entry Specialist Certificate

M/S/U (K. ENNIS, E. MAKI) to MODIFY OFADM 375

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for OFADM 375

M/S/U (M. LYNCH, P. UPTON) to MAINTAIN HYBRID, ONLINE MODALITIES for OFADM 375

PE	113	<p>Offensive/Defensive Softball Theory 2</p> <p>Effective: Summer 2012</p> <p>MODIFY: Units, repetitions, hours/face to face modalities, content, methods of Instruction, course goal, learning goals, methods of assessment</p> <p>Enrollment Restrictions: None</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Transfers to CSU and UC</p> <p>Guidance/Activities Status: Requesting MJC Activities</p> <p>Rationale: This course is being expanded to more accurately reflect what is taught and the time commitment involved</p> <p>Program Impact:</p> <p style="padding-left: 20px;">Physical Education A.A. Degree</p> <p>M/S/U (K. ENNIS, E. MAKI) to MODIFY PE 113</p> <p>Activities Placement request WITHDRAWN by rep C. Mulder. PE 113 should not have been designated in the course proposal, as this is a theory class.</p>
PEC	178	<p>Tournament Tennis 1</p> <p>Effective: Summer 2012</p> <p>MODIFY: Discipline/Number, (x version of course will require inactivation in Datatel), units, hours/ face to face modalities, requisite skills, content, methods of Instruction, typical assignments, learning goals, methods of assessment</p> <p>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 177</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Transfers to CSU and UC</p> <p>Guidance/Activities Status: Approved for MJC Activities</p> <p>Rationale: Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix</p> <p>Program Impact:</p> <p style="padding-left: 20px;">1. Physical Education A.A. Degree</p> <p>M/S/U (K. ENNIS, E. MAKI) to MODIFY PEC 178</p> <p>M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for PEC 178</p> <p>M/S/U (M. GARCIA, K. ENNIS) to MAINTAIN ACTIVITIES PLACEMENT for PE 178</p>
PEC	179	<p>Track and Field 1</p> <p>Effective: Summer 2012</p> <p>MODIFY: Discipline/Number, (x version of course will require inactivation in Datatel), units, repetitions, hours/ face to face modalities, content, methods of Instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment</p> <p>Enrollment Restrictions: None</p>

		<p>Distance Education Status: None Materials Fee Status: None Articulation Status: Transfers to CSU and UC Guidance/Activities Status: Approved for MJC Activities Rationale: Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix Program Impact: 1. Physical Education A.A. Degree M/S/U (K. ENNIS, E. MAKI) to MODIFY PEC 179 M/S/U (M. GARCIA, K. ENNIS) to MAINTAIN ACTIVITIES PLACEMENT for PEC 179</p>	
PEC	184	<p>Power Volleyball 1 Effective: Summer 2012 MODIFY: Discipline/Number (<i>x version of course will require inactivation in Datate!</i>), requisite skills, units, repetitions, hours/ face to face modalities, content, methods of Instruction, typical assignments, course goal, learning goals, methods of assessment Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 183 Distance Education Status: None Materials Fee Status: None Articulation Status: Transfers to CSU and UC Guidance/Activities Status: Approved for MJC Activities Rationale: Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix Program Impact: 1. Physical Education A.A. Degree M/S/U (K. ENNIS, E. MAKI) to MODIFY PEC 184 M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for PEC 184 M/S/U (M. GARCIA, K. ENNIS) to MAINTAIN ACTIVITIES PLACEMENT for PEC 184</p>	
PHILO	107	<p>Philosophy of Science 3 Effective: Summer 2012 MODIFY: Description, Requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment Enrollment Restrictions: Maintaining: (P) Satisfactory completion of ENGL 101 Distance Education Status: None Materials Fee Status: None Articulation Status: Transfers to CSU and UC General Education Status: Approved for (MJC-GE: D2), (CSU-GE: A3), (IGETC: 1B) Rationale: Periodic Review Program Impact: 1. CSU General Education Pattern Certificate 2. General Studies, Emphasis in Language and Rationality A.A. Degree M/S/U (K. ENNIS, E. MAKI) to MODIFY PHILO 107 M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for PHILO 107 M/S/U (L. LANIGAN, C. VAUGHN) to MAINTAIN GE PLACEMENT for PHILO 107</p>	
PHILO	111	<p>Ethics: Theory and Application 3 Effective: Summer 2012 MODIFY: Description, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment Enrollment Restrictions: None Distance Education Status: Maintaining: Telecourse, Requesting: Online, Mixed Modalities/Hybrid course Materials Fee Status: None Articulation Status: Transfers to CSU and UC General Education Status: Approved for (MJC-GE:C), (CSU-GE: C2), (IGETC: 3B)</p>	

Rationale: Periodic Review

Program Impact:

1. CSU General Education Pattern Certificate
2. General Studies, Emphasis in Humanities A.A. Degree
3. MJC-GE Pattern

M/S/U (K. ENNIS, E. MAKI) to MODIFY PHILO 111

M/S/U (M. LYNCH, P. UPTON) to MAINTAIN TELECOURSE, and to APPROVE ONLINE and HYBRID MODALITIES for PHILO 111

M/S/U (L. LANIGAN, C. VAUGHN) to MAINTAIN GE PLACEMENT for PHILO 111

PHILO 123

Twentieth Century Philosophy

3

Effective: Summer 2012

MODIFY: Description, pattern placement, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment

Enrollment Restrictions: None

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU and UC

General Education Status: Approved for (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B)

Rationale: Periodic Review

Program Impact:

1. CSU General Education Pattern Certificate
2. General Studies, Emphasis in Humanities A.A. Degree

***Pulled for discussion by M. Garcia** due to concerns about a requisite skill of ENGL 101, even though there is no requisite listed and that the textbook is more than 10 years old. E. Kerr stated she believed the intent was for there to be an advisory. There were attempts to reach the author, but since he is on sabbatical, it is difficult to communicate and make contact. B. Adams noted that the committee could not vote on an advisory that was not included in the agenda. She will clean up the requisite skill and attempt to consult with B. Anelli about his intent, and any changes to the enrollment restrictions will appear on a future agenda. Regarding the textbook, B. Adams agreed to look at the textbook and search for more current editions.*

M/S/U (J. SOLA, E. KERR) to MODIFY PHILO 123

M/S/U (L. LANIGAN, C. VAUGHN) to MAINTAIN GE PLACEMENT for PHILO 123

REC 110

Social Recreation Leadership

3

Effective: Summer 2012

MODIFY: Description, Content, methods of instruction, textbooks

Enrollment Restrictions: None

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU

General Education Status: Not approved for GE

Rationale: Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix.

Program Impact:

Stand Alone

M/S/U (K. ENNIS, E. MAKI) to MODIFY REC 110

SPCOM 105

Forensics Debate

2

Effective: Summer 2012

MODIFY: Enrollment restrictions, hour/face-to-face modalities, description, repetitions, requisite skills, content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete SPCOM 107

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU

General Education Status: Approved for MJC Activities

Rationale: To add an advisory and to comply with Title 5 Regulation

Program Impact:

1. AA-T: Communication Studies for Transfer
2. Speech Communication A.A. Degree

***Pulled for discussion by M. Garcia** due to concerns about evidence of critical thinking. The phrase “heal the wound” is unclear – what does it mean? B. Adams explained that this is a typical type of resolution one might see in parliamentary debate, and commonly used in the SPCOM discipline. How to clarify? B. Adams suggested inserting “Typical debate resolution:” before the actual stated resolution for clarification. The committee agreed to this revision. B Adams also noted she had consulted with T. Guy (author of course) before the meeting and he indicated he was okay with any minor revisions that needed to be made to the Forensics course proposals.*

M/S/U (J. SOLA, M. LYNCH) to MODIFY SPCOM 105 with a friendly amendment to modify the assignment in the evidence of critical thinking section.

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for SPCOM 105

M/S/U (M. GARCIA, K. ENNIS) to MAINTAIN ACTIVITIES PLACEMENT for SPCOM 105

SPCOM 115

Forensics Platform Speeches

2

Effective: Summer 2012

MODIFY: Enrollment restrictions, description, repetitions, hours/face-to-face modalities, requisite skills, content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete SPCOM 100

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU

General Education Status: Approved for MJC Activities

Rationale: To add an advisory and to comply with Title 5 Regulation

Program Impact:

1. AA-T: Communication Studies for Transfer
2. Speech Communication A.A. Degree

M/S/U (K. ENNIS, E. MAKI) to MODIFY SPCOM 115

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for SPCOM 115

M/S/U (M. GARCIA, K. ENNIS) to MAINTAIN ACTIVITIES PLACEMENT for SPCOM 115

SPCOM 125

Forensics Interpretation Events

2

Effective: Summer 2012

MODIFY: Enrollment restrictions, description, repetitions, hours/face-to-face modalities, requisite skills, content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete SPCOM 120

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU

General Education Status: Approved for MJC Activities

Rationale: To add an advisory and to comply with Title 5 Regulation

Program Impact:

1. AA-T: Communication Studies for Transfer
2. Speech Communication A.A. Degree

M/S/U (K. ENNIS, E. MAKI) to MODIFY SPCOM 125

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for SPCOM 125

M/S/U (M. GARCIA, K. ENNIS) to MAINTAIN ACTIVITIES PLACEMENT for SPCOM 125

THETR 175	<p>Stage Costuming 3</p> <p>Effective: Summer 2012</p> <p>MODIFY: Description, hours/face to face modalities, content, methods of instruction, typical assignments, textbooks, course goal, learning goal, methods of assessment</p> <p>Enrollment Restrictions: None</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Transfers to CSU and UC</p> <p>General Education Status: Approved for MJC Activities</p> <p>Rationale: Bringing the course in to conformity with the Transfer Model Curriculum</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Design & Technical Theatre Skills Recognition Award 2. Theatre A.A. Degree <p>M/S/U (K. ENNIS, E. MAKI) to MODIFY THETR 175</p> <p>M/S/U (M. GARCIA, K. ENNIS) to MAINTAIN ACTIVITIES PLACEMENT for THETR 175</p>
THETR 185 PEC 122	<p>Modern Dance 1 1</p> <p>Effective: Summer 2012</p> <p>MODIFY: Discipline/Number (x versions will need to be inactivated in Datatel), title, description, repetitions, hours/ face to face modalities, content, methods of instruction, typical assignments, textbooks, course goal, learning goal, methods of assessment</p> <p>Enrollment Restrictions: None</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Transfers to CSU and UC</p> <p>General Education Status: Approved for MJC Activities</p> <p>Rationale: Course is being modified to change course title and to change to Lab hours only - 54 hours total lab</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Theatre A.A. Degree (THETR 185) 2. Physical Education A.A. Degree (PEC 122) <p>M/S/U (K. ENNIS, E. MAKI) to MODIFY THETR 185 / PEC 122</p> <p>M/S/U (M. GARCIA, K. ENNIS) to MAINTAIN ACTIVITIES PLACEMENT for THETR 175/PEC 122</p>
THETR 186 PEC 123	<p>Modern Dance 2 1</p> <p>Effective: Summer 2012</p> <p>MODIFY: Discipline/Number, title, repetitions, hours/ face to face modalities, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goal, methods of assessment</p> <p>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete THETR 185 OR PEC 122</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Transfers to CSU and UC</p> <p>General Education Status: Approved for MJC Activities</p> <p>Rationale: Title change, change to all lab hrs 54 total</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Theatre A.A. Degree (THETR 186) 2. Physical Education A.A. Degree (PEC 123) <p>M/S/U (K. ENNIS, E. MAKI) to MODIFY THETR 186 / PEC 123</p> <p>M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for THETR 186 / PEC 123</p> <p>M/S/U (M. GARCIA, K. ENNIS) to MAINTAIN ACTIVITIES PLACEMENT for THETR 186 / PEC 123</p>
THETR 187 PEC 124	<p>Modern Dance 3 1</p> <p>Effective: Summer 2012</p> <p>MODIFY: Discipline/Number (x-version of the course will need to be inactivated in Datatel),</p>

title, description, repetitions, hours/face to face modalities, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goal, methods of assessment

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete THETR 186 or PEC 123

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU and UC

General Education Status: Approved for MJC Activities

Rationale: Course is being modified to change course title and to lab hours only

Program Impact:

1. Theatre A.A. Degree (THETR 187)
2. Physical Education A.A. Degree (PEC 124)

M/S/U (K. ENNIS, E. MAKI) to MODIFY THETR 187 / PEC 124

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for THETR 187 / PEC 124

M/S/U (M. GARCIA, K. ENNIS) to MAINTAIN ACTIVITIES PLACEMENT for THETR 187 / PEC 124

THETR 188
PEC 126

Jazz 1

1

Effective: Summer 2012

MODIFY: Discipline/Number (x-version of the course will need to be inactivated in Datatel), title, repetitions, hours/ face to face modalities, field trips, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goal, methods of assessment

Enrollment Restrictions: None

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU and UC

General Education Status: Approved for MJC Activities

Rationale: Course is being modified to change course title and to lab hours only

Program Impact:

1. Theatre A.A. Degree (THETR 188)
2. Physical Education A.A. Degree (PEC 126)

M/S/U (K. ENNIS, E. MAKI) to MODIFY THETR 188 / PEC 126

M/S/U (M. GARCIA, K. ENNIS) to MAINTAIN ACTIVITIES PLACEMENT for THETR 188 / PEC 126

THETR 197

Broadway/Europe Theatre Travel

1

Effective: Summer 2012

MODIFY: Hours/ face to face modalities, content, typical assignments, course goal, learning goal, methods of assessment

Enrollment Restrictions: None

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU

General Education Status: Not approved for GE

Rationale: Periodic Review

Program Impact:

Stand Alone

M/S/U (K. ENNIS, E. MAKI) to MODIFY THETR 197

NEW COURSES

FSCI 399

Independent Study/Special Problems

2 ½

Effective: Summer 2012

REACTIVATE/MODIFY: Course number (will need to inactivate FSCI 399 ABC versions in Datatel, and create new 399 version in Datatel), units, hours, description, field trips, repetitions, grading, enrollment restrictions, materials fee, content, methods of instruction,

typical assignments, textbooks, course goal, learning goals, methods of assessment

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to have completed their firefighter probation or have supervisor's approval for enrollment if still on probation

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Does not transfer

General Education Status: Not approved for GE

Rationale: Course is being reactivated to follow recommendation of state auditor to offer as independent study rather than special topics (398).

Program Impact: Stand-Alone

***Pulled for discussion by M. Adams** due to concerns about this course being configured as an independent study for 2.5 units, as well as a grammatical error in the catalog description. Is that typical? Do we allow for that? Multiple representatives confirmed that their disciplines and divisions do. B. Adams explained that this change was necessary and actually suggested by a CCCC auditor, who had pulled this course (formerly listed as 398) and explicitly said "This course should be an Independent Study, as opposed to Special Topics." This revision is part of a two-part plan to reactivate FSCI 399, and subsequently inactivate 398. B. Adams added that she learned in consultation with Lee Parker that prior issues with fitting the course hours in to the Carnegie formula are no longer an issue. With this change, hours are being increased to 45 from 40. 40 hours is the minimum amount of hours the course may have, and the course is still within State Fire Marshal regulations with hours that exceed 40. FSCI faculty were reportedly having difficulty covering the desired amount of material in the previous configuration, so this increase in hours is beneficial to students.*

M/S/U (M. ADAMS, M. GARCIA) to REACTIVATE and MODIFY FSCI 399

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for FSCI 399

PE 124

Introduction to Kinesiology

3

Effective: Summer 2012

ADOPT

Enrollment Restrictions: None

Distance Education Status: Requesting: Online

Materials Fee Status: None

Articulation Status: Transfers to CSU; requesting UC

General Education Status: Requesting (MJC-GE: A)

Rationale: This course is being proposed to enhance transferable program curriculum within the Physical Education/Kinesiology area.

Program Impact:

Stand Alone

M/S/U (K. ENNIS, E. MAKI) to ADOPT PE 124

M/S/U (M. LYNCH, P. UPTON) to APPROVE ONLINE MODALITY for PE 124

M/S/U (L. LANIGAN, C. VAUGHN) to PLACE PE 124 on MJC-GE:A

SPCOM 135

Forensics Limited Preparation Events

2

Effective: Summer 2012

ADOPT

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete SPCOM 100

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU

General Education Status: Requesting MJC Activities

Rationale: Students have 2 years of competitive eligibility. This creates the 4th class in the Forensics series for competitors to take and complies with title 5 requirements

Program Impact:

1. Speech Communication, A.A. Degree (elective)
2. Communication Studies for Transfer, AA-T Degree

M/S/U (K. ENNIS, E. MAKI) to ADOPT SPCOM 135

M/S/U (E. MAKI, C. VAUGHN) to APPROVE ENROLLMENT RESTRICTIONS for SPCOM

135

M/S/U (M. GARCIA, K. ENNIS) to APPROVE ACTIVITIES PLACEMENT FOR SPCOM 135

VI. PROGRAMS

Chancellor's Office Approvals

CB00 Numbers Granted/ Updated

FSCI 312: CCC000527770

FSCI 366: CCC000527776

Chancellor's Office Denials

(None)

Chancellor's Office Updates

(None)

Program Changes that do not require Chancellor's Office Notification/Application**MODIFY:****AA: Art 20 units****Modify:** Required courses, elective courses (refer to current catalog to review changes)**Effective Term:** Summer 2012**Art (proposed 2012-2013)**

The comprehensive MJC Art Program offers several areas of concentration: art history, ceramics, computer graphics, drawing, design, sculpture, water color painting, oil painting, museum studies, and photography. The program is designed to include pre-professional and professional courses, personal enrichment in specific art areas, and classes for students who plan an art-related career. Art courses help students develop a capacity for visual analysis and the ability to solve problems in new and creative ways.

A.A. Degree: Art**STUDENT LEARNING OUTCOMES**

Upon satisfactory completion of this program, the student will be able to:

- Demonstrate preparedness to successfully continue studies in art at an upper division level.
- Reproduce, render, and interpret in a variety of media through observation.
- Plan, design, and produce original works of art.
- Make informed assessments of quality and effectiveness in works of art, including their own.
- Identify and distinguish various historical periods of art.

PROGRAM REQUIREMENTS

To earn an Associate in Arts Degree in this major, the student must complete the requirements detailed in the Career Technical Education Pathway or the University Preparation Pathway which include completion of the requirements below. Courses should be selected with the assistance of an Art faculty advisor.

- Students who plan to transfer to a four-year college or university should consult with an Art faculty advisor and a counselor to ensure that all required transfer courses are completed.

REQUIRED COURSES - Complete 9 units

	Units
ART 120 [NP] Basic Drawing 1	3
ART 124 [NP] Color and Design 1	3
ART 164 [NP] History of Art 1	3 OR
ART 165 [NP] History of Art 2	3

ELECTIVE COURSES - Complete 11 units, no more than 1 course in each area

	Units
<i>Design and Drawing Area</i>	
ART 121 [NP] Basic Drawing 2	3 OR
ART 123 [NP] Figure Drawing	3 OR
ART 125 [NP] Color and Design 2	3
<i>Three-Dimensional Art Area</i>	
ART 108 [NP] Ceramics 1	3 OR
ART 140 [NP] Sculpture 1	3
<i>Painting and Printmaking Area</i>	
ART 144 [NP] Watercolor Painting 1	3 OR
ART 146 [NP] Mixed Media Painting	3 OR
ART 147 [NP] Painting 1 (in Acrylic)	3 OR
ART 148 [NP] Painting 1 (in Oil)	3
<i>Art History and Appreciation Area</i>	
ART 150 [NP] Gallery Operation and Management	3 OR
ART 162 [NP] History of Renaissance Art	3 OR

ART 163	[NP]	History of Modern Art	3 OR
ART 164	[NP]	History of Art 1	3 OR
ART 165	[NP]	History of Art 2	3 OR
ART 168	[NP]	Survey of Photography	3 OR
ART 169	[NP]	History of Non-Western Art	3
Photography and Computer Graphics Area			
ART 102	[NP]	Introduction to Computer Graphics	3 OR
ART 170	[NP]	Basic Photography	3 OR
ART 181	[NP]	Basic Photography 1	1.5 OR
ART 182	[NP]	Basic Photography 2	1.5 OR
ART 173	[NP]	Digital Imaging for Photographers	3
Units in Major			20

M/S/C (P. Upton, M. Garcia) to MODIFY AA: ART

- MODIFY:** AA: Speech Communication 20 units
 Modify: Elective courses (refer to current catalog to review changes)
 Add SPCOM 135 to list of electives
 Effective Term: Summer 2012
M/S/C (P. Upton, M. Garcia) to MODIFY AA: SPEECH COMMUNICATION
- MODIFY:** AA-T: Communication Studies 20 units
 Modify: Elective courses (List B) (refer to current catalog to review changes)
 Add SPCOM 135 to list of electives
 Effective Term: Summer 2012
M/S/C (P. Upton, M. Garcia) to MODIFY AA-T: COMMUNICATION STUDIES
- INACTIVATE:** SRA: Print Journalism 15 units
 Effective Term: Summer 2012
M/S/C (P. Upton, M. Garcia) to INACTIVATE SRA: PRINT JOURNALISM
- INACTIVATE:** SRA: Television Broadcasting 16 units
 Effective Term: Summer 2012
M/S/C (P. Upton, M. Garcia) to INACTIVATE SRA: TELEVISION BROADCASTING
- INACTIVATE:** SRA: Radio Broadcasting 17 units
 Effective Term: Summer 2012
M/S/C (P. Upton, M. Garcia) to INACTIVATE SRA: RADIO BROADCASTING
- INACTIVATE:** SRA: CLART 301 28 units
 Effective Term: Summer 2012
M/S/C (P. Upton, M. Garcia) to INACTIVATE SRA: CLART 101
- INACTIVATE:** SRA: Construction-Carpentry 15 units
 Effective Term: Summer 2012
M/S/C (P. Upton, M. Garcia) to INACTIVATE SRA: CONSTRUCTION-CARPENTRY
- INACTIVATE:** SRA: Construction-General 16 units
 Effective Term: Summer 2012
M/S/C (P. Upton, M. Garcia) to INACTIVATE SRA: CONSTRUCTION-GENERAL

CCC-501: Application for Approval - New Credit Programs

None

CCC-510: Substantial Changes to an Approved Credit Program

None

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

MODIFY:

AA: Athletic Training/Sports Medicine

32 units

Modify: Required courses, Units in Major (refer to current catalog to review changes)

Effective Term: Summer 2012

Athletic Training/Sports Medicine Program (proposed 2012-2013)

The Athletic Training/Sports Medicine program at MJC is designed to prepare students for appropriate procedures in prevention, care, and rehabilitation of athletic injuries. This degree is also designed to transfer students to four-year institutions where they can continue their education to fulfill the requirements of the National Athletic Trainer's Association. This will lead to the student's eventual eligibility to challenge the national examination, and upon satisfactory completion of the required Courses and passing the exam, become a Certified Athletic Trainer.

A.S. Degree: Athletic Training /Sports Medicine

STUDENT LEARNING OUTCOMES

Upon satisfactory completion of this program, the student will be able to:

- Complete the transfer pattern to successfully transfer to a four (4) year degree program.
- Apply critical thinking to utilize protocols in regard to safely designing and monitoring the various preventive and rehabilitative techniques, as well as administering emergency care.
- Demonstrate competence in Athletic Training concepts, NATA competencies, and NATA theoretical perspectives and current research
- Comply with degree related institutional GELO's.

PROGRAM REQUIREMENTS

To earn an Associate in Science degree in this major, the student must complete the requirements detailed in the Athletic Training/Sports Medicine Pathway, which include completion of the requirements below. Courses should be selected with the assistance of an Athletic Training faculty adviser.

Required Courses - Complete 32 units			Units
PE 108	[NP]	Care and Prevention of Athletic Injuries	3
PE 111	[NP]	Application of Sports Medicine	3
PE 141	[NP]	Supervision in Athletic Training	2
ANAT 125	[NP]	Human Anatomy	5
CHEM 143	[NP]	Introductory College Chemistry	5
HE 101	[NP]	Emergency Response/CPR FPR	3
HE 110	[NP]	Healthful Living	3
PHYSO 101	[NP]	Introductory Human Physiology	5
PSYCH 101	[NP]	General Psychology	3

Units in Major **32**

M/S/C (P. Upton, M. Garcia) to MODIFY AS: ATHLETIC TRAINING/SPORTS MEDICINE

The following awards are being inactivated due to budgetary program discontinuances which took place effective Summer, 2011. They will remain accessible in the CCCC O Inventory until reactivation or (permanent) deletion is requested by Modesto Junior College.

INACTIVATE:	<p>AA: Journalism 22 units Requested Effective Term: Summer 2012 M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES 8 AYES 2 NAYS 2 ABSTENTIONS <i>It was noted that members upheld the same concerns referenced during discussion of course inactivations resulting from program discontinuances, but most acknowledged that it is the responsibility of the committee to ensure accuracy and currency of the curriculum and the college catalog.</i></p>
INACTIVATE:	<p>AA: Radio Broadcasting 20 units Requested Effective Term: Summer 2012 M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES <i>See details above on INACTIVATION OF AA: JOURNALISM</i></p>
INACTIVATE:	<p>AA: Television Broadcasting 20 units Requested Effective Term: Summer 2012 M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES <i>See details above on INACTIVATION OF AA: JOURNALISM</i></p>
INACTIVATE:	<p>AS: Architecture 30 units Requested Effective Term: Summer 2012 M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES <i>See details above on INACTIVATION OF AA: JOURNALISM</i></p>
INACTIVATE:	<p>AS: Landscape Architecture 30 units Requested Effective Term: Summer 2012 M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES <i>See details above on INACTIVATION OF AA: JOURNALISM</i></p>
INACTIVATE:	<p>AS: Drafting Technology 30 units Requested Effective Term: Summer 2012 M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES <i>See details above on INACTIVATION OF AA: JOURNALISM</i></p>
INACTIVATE:	<p>C: Flexographic Printing 16 units Requested Effective Term: Summer 2012 M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES <i>See details above on INACTIVATION OF AA: JOURNALISM</i></p>
INACTIVATE:	<p>C: Graphic Design 37 units Requested Effective Term: Summer 2012 M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES <i>See details above on INACTIVATION OF AA: JOURNALISM</i></p>
INACTIVATE:	<p>AA: Graphic Design 21 units Requested Effective Term: Summer 2012 M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES <i>See details above on INACTIVATION OF AA: JOURNALISM</i></p>

INACTIVATE:	AS: Graphic Design 32 units Requested Effective Term: Summer 2012 <i>M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES</i> See details above on INACTIVATION OF AA: JOURNALISM
INACTIVATE:	C: Prepress 16 units Requested Effective Term: Summer 2012 <i>M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES</i> See details above on INACTIVATION OF AA: JOURNALISM
INACTIVATE:	C: Presses and Bindery 13 units Requested Effective Term: Summer 2012 <i>M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES</i> See details above on INACTIVATION OF AA: JOURNALISM
INACTIVATE:	C: Printing and Lithography 36 units Requested Effective Term: Summer 2012 <i>M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES</i> See details above on INACTIVATION OF AA: JOURNALISM
INACTIVATE:	AA: Printing and Lithography 21 units Requested Effective Term: Summer 2012 <i>M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES</i> See details above on INACTIVATION OF AA: JOURNALISM
INACTIVATE:	AS: Printing and Lithography 31 units Requested Effective Term: Summer 2012 <i>M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES</i> See details above on INACTIVATION OF AA: JOURNALISM
INACTIVATE:	C: Printing Maintenance 16 units Requested Effective Term: Summer 2012 <i>M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES</i> See details above on INACTIVATION OF AA: JOURNALISM
INACTIVATE:	C: Culinary Arts 28 units Requested Effective Term: Summer 2012 <i>M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES</i> See details above on INACTIVATION OF AA: JOURNALISM
INACTIVATE:	AS: Culinary Arts 30 units Requested Effective Term: Summer 2012 <i>M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES</i> See details above on INACTIVATION OF AA: JOURNALISM
INACTIVATE:	C: Dental Assisting 38 ½ units Requested Effective Term: Summer 2012 <i>M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES</i> See details above on INACTIVATION OF AA: JOURNALISM
INACTIVATE:	AS: Dental Assisting 60 units Requested Effective Term: Summer 2012 <i>M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES</i> See details above on INACTIVATION OF AA: JOURNALISM

INACTIVATE:	C: Building and Safety Code Administration 30 units Requested Effective Term: Summer 2012 M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES <i>See details above on INACTIVATION OF AA: JOURNALISM</i>
INACTIVATE:	AS: Building and Safety Code Administration 30 units Requested Effective Term: Summer 2012 M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES <i>See details above on INACTIVATION OF AA: JOURNALISM</i>
INACTIVATE:	C: Home Building Technologies 24 units Requested Effective Term: Summer 2012 M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES <i>See details above on INACTIVATION OF AA: JOURNALISM</i>
INACTIVATE:	AS: Home Building Technologies 30 units Requested Effective Term: Summer 2012 M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES <i>See details above on INACTIVATION OF AA: JOURNALISM</i>
INACTIVATE:	C: General Plant Maintenance 24 units Requested Effective Term: Summer 2012 M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES <i>See details above on INACTIVATION OF AA: JOURNALISM</i>
INACTIVATE:	AA: General Plant Maintenance 21 units Requested Effective Term: Summer 2012 M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES <i>See details above on INACTIVATION OF AA: JOURNALISM</i>
INACTIVATE:	AS: General Plant Maintenance 30 units Requested Effective Term: Summer 2012 M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES <i>See details above on INACTIVATION OF AA: JOURNALISM</i>
INACTIVATE:	C: Industrial Technology - Maintenance 24 units Requested Effective Term: Summer 2012 M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES <i>See details above on INACTIVATION OF AA: JOURNALISM</i>
INACTIVATE:	AS: Industrial Technology - Maintenance 30 units Requested Effective Term: Summer 2012 M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES <i>See details above on INACTIVATION OF AA: JOURNALISM</i>
INACTIVATE:	C: Industrial Technology - Systems 30 units Requested Effective Term: Summer 2012 M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES <i>See details above on INACTIVATION OF AA: JOURNALISM</i>
INACTIVATE:	AS: Industrial Technology - Systems 30 units Requested Effective Term: Summer 2012 M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES <i>See details above on INACTIVATION OF AA: JOURNALISM</i>

INACTIVATE: C: Industrial Technology - Technician 29 units
 Requested Effective Term: Summer 2012
M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES
 See details above on INACTIVATION OF AA: JOURNALISM

INACTIVATE: AS: Industrial Technology - Technician 30 units
 Requested Effective Term: Summer 2012
M/S/C (M. Robles, C. Mulder) to INACTIVATE due to PROGRAM DISCONTINUANCES
 See details above on INACTIVATION OF AA: JOURNALISM

The following awards are being inactivated because the Career/Technical Education division wishes to observe Resolution SP11-CC2 which states CTE programs should be designated as A.S. degrees; therefore they propose inactivation of:

INACTIVATE: AA: Autobody Collision Repair 24 units
 Requested Effective Term: Summer 2012
M/S/U (J. Sola/C.Mulder) to INACTIVATE to align with Resolution SP11-CC2

INACTIVATE: AA: Computer Electronics 20 units
 Requested Effective Term: Summer 2012
M/S/U (J. Sola/C.Mulder) to INACTIVATE to align with Resolution SP11-CC2

INACTIVATE: AA: Maintenance Electrician 21 1/2 units
 Requested Effective Term: Summer 2012
M/S/U (J. Sola/C.Mulder) to INACTIVATE to align with Resolution SP11-CC2

INACTIVATE: AA: Welding 21 units
 Requested Effective Term: Summer 2012
M/S/U (J. Sola/C.Mulder) to INACTIVATE to align with Resolution SP11-CC2

VII. UNFINISHED BUSINESS

Action Items

1. **Course Substitutions for Academic Awards** M. Robles / B. Adams
 M. Robles said there is nothing to report, except that a process has been drafted.

Informational Items

1. **Equating Courses and Repetitions** L. Miller
 Postponed Indefinitely
2. **Independent Study and Work Experience Course Outlines** B. Adams
 No report.
3. **Placing Courses within Disciplines** M. Adams / B. Adams
 The resolution passed the First Reading, will likely pass on Thursday, Nov. 3 M. Adams shared he already has ideas for how the process might work.

IX. NEW BUSINESS

Action Items

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization** L. Miller
No Report

Informational Items

1. **Accreditation Team Visit/Meetings Regarding Curriculum** B.Adams/J. Zamora
B. Adams reported that she attended three meetings on behalf of curriculum, one with the committee, one exclusively with herself and J. Zamora as co-chairs, and one regarding SB 1440 and TMCs. She shared the informal commendation announced by the Chair of the Visiting Team at the exit presentation for MJC's prompt response to SB1440. It was also noted that the Fire Science program was also commended.

X. WORKGROUPS

1. **Operations Workgroup** J. Zamora / B. Adams / L. Miller
B. Adams reported that there have not been any operations workgroup meetings because of other campus activities. However, she noted that she and L. Miller have been in discussion about having a curriculum meeting focused on the impact of course changes on programs that are typically realized after courses are approved. B. Adams will be working extensively in the Program Module to bring some of these changes to light, and hopes to bring them before the committee in one of the next few meetings.

XI. TASK FORCES

1. **CurricUNET Implementation Task Force Update** B. Adams/L. Miller

XII. PUBLIC COMMENT

- M. Robles asked about the status of Activities Requirement listings. Last spring there was discussion of the appropriateness of some of these courses for this requirement. Has this work been finalized? B. Adams commented that she believes it is with the completion of the GE Alignment project undertaken last spring.
- C. Mulder wanted the committee to be aware that, following input from the ASCCJC/WASC Site Visitor, Rebecca Kenney that our requirements should be written in a manner that is clear for students, that C. Mulder rewrote the PLOs for the AS: Athletic Training/Sports Medicine so that the language would be more clear to a student. Instead of "Complete the transfer pattern to successfully transfer to a four (4) year degree program" it now reads "complete the courses to successfully transfer to a four (4) year degree program." It was noted that this change was made after the agenda was published.
- J. Sola announced to the committee that he has been attaching documentation from the State Fire Marshall requirements to FSCI CurricUNET proposals to provide clear evidence as to the nature of their changes and how the curriculum is configured. B. Adams commended the department for a high level of compliance and adherence to what is clearly and extensive set of guidelines, regulations and good practices in the discipline.

Meeting adjourned at 4:54 PM