



# AGENDA

Tuesday, November 01, 2011  
Yosemite 213 2:40 PM

## I. APPROVAL OF ORDER OF AGENDA

## II. APPROVAL OF MINUTES

October 11, 2011

## III. NOTIFICATION

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## IV. CONSENT

## V. DISCUSSION

### INACTIVATIONS

ARCH 117	<b>History of Architecture 1</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: 1. Architectural Drafting Technology A.S. Degree (PENDING INACTIVATION) 2. Architecture A.S. Degree (PENDING INACTIVATION) 3. CSU General Education Pattern and Certificate 4. City & Regional Planning A.S. Degree (PENDING INACTIVATION) 5. General Studies, Emphasis in Humanities A.A. Degree 6. Landscape Architecture A.S. Degree (PENDING INACTIVATION) 7. MJC-GE Pattern	3
ARCH 118	<b>History of Architecture 2</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: 1. Architectural Drafting Technology A.S. Degree (PENDING INACTIVATION) 2. Architecture Engineering A.S. Degree (PENDING INACTIVATION) 3. CSU General Education Pattern and Certificate 4. City & Regional Planning A.S. Degree (PENDING INACTIVATION) 5. General Studies, Emphasis in Humanities A.A. Degree 6. Landscape Architecture A.S. Degree (PENDING INACTIVATION) 7. MJC-GE Pattern	3
ARCH 331	<b>Basic Architectural Drafting</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: 1. Building and Safety Code Administration Certificate (PENDING INACTIVATION) 2. Landscape Design Certificate (PENDING INACTIVATION)	2

<b>CGR</b>	<b>211</b>	<b>InDesign and Typography</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Computer Graphics Applications A.S. Degree (<b>PENDING INACTIVATION</b>)</li> <li>2. Computer Graphics Applications C (<b>PENDING INACTIVATION</b>)</li> <li>3. Flexographic Printing Certificate (<b>PENDING INACTIVATION</b>)</li> <li>4. Graphic Design A.A. Degree (<b>PENDING INACTIVATION</b>)</li> <li>5. Graphic Design Certificate (<b>PENDING INACTIVATION</b>)</li> <li>6. Graphic Design A.A. Degree Major (<b>PENDING INACTIVATION</b>)</li> <li>7. Graphic Design Certificate (<b>PENDING INACTIVATION</b>)</li> <li>8. Prepress Certificate (<b>PENDING INACTIVATION</b>)</li> <li>9. Print Journalism Skills Recognition Award (<b>PENDING INACTIVATION</b>)</li> <li>10. Printing and Lithography Certificate (<b>PENDING INACTIVATION</b>)</li> </ol>	<b>3</b>
<b>CGR</b>	<b>214</b>	<b>Bindery</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Flexographic Printing Certificate (<b>PENDING INACTIVATION</b>)</li> <li>2. Printing Maintenance Certificate (<b>PENDING INACTIVATION</b>)</li> <li>3. Printing and Lithography Certificate (<b>PENDING INACTIVATION</b>)</li> </ol>	<b>3</b>
<b>CGR</b>	<b>222</b>	<b>Image Assembly and Platemaking</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Flexographic Printing Certificate (<b>PENDING INACTIVATION</b>)</li> <li>2. Prepress Certificate (<b>PENDING INACTIVATION</b>)</li> <li>3. Printing and Lithography Certificate (<b>PENDING INACTIVATION</b>)</li> </ol>	<b>1</b>
<b>CGR</b>	<b>223</b>	<b>Lithographic &amp; Flexographic Presses</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Flexographic Printing Certificate (<b>PENDING INACTIVATION</b>)</li> <li>2. Printing and Lithography Certificate (<b>PENDING INACTIVATION</b>)</li> </ol>	<b>3</b>
<b>CGR</b>	<b>224</b>	<b>Illustrator and Electronic Publishing</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Computer Graphics Applications Certificate (<b>PENDING INACTIVATION</b>)</li> <li>2. Computer Graphics Applications A.S. Degree (<b>PENDING INACTIVATION</b>)</li> <li>3. Graphic Design A.A. Degree Major (<b>PENDING INACTIVATION</b>)</li> <li>4. Graphic Design Certificate (<b>PENDING INACTIVATION</b>)</li> <li>5. Journalism A.A. Degree (<b>PENDING INACTIVATION</b>)</li> <li>6. Prepress Certificate (<b>PENDING INACTIVATION</b>)</li> <li>7. Printing and Lithography Certificate (<b>PENDING INACTIVATION</b>)</li> </ol>	<b>3</b>
<b>CGR</b>	<b>225</b>	<b>Production Screen Printing</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Printing and Lithography Certificate (<b>PENDING INACTIVATION</b>)</li> </ol>	<b>2</b>

CGR	230	<b>Graphic Design</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Graphic Design Certificate (<b>PENDING INACTIVATION</b>)</li> <li>2. Graphic Design A.A. Degree (<b>PENDING INACTIVATION</b>)</li> <li>3. Printing and Lithography Certificate (<b>PENDING INACTIVATION</b>)</li> </ol>	3
CGR	232	<b>Graphic Design Portfolio Development</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Graphic Design A.S. Degree (<b>PENDING INACTIVATION</b>)</li> <li>2. Printing Maintenance Certificate (<b>PENDING INACTIVATION</b>)</li> <li>3. Printing and Lithography Certificate (<b>PENDING INACTIVATION</b>)</li> </ol>	1
CGR	331	<b>InDesign and Typography 2</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Graphic Design A.S. Degree (<b>PENDING INACTIVATION</b>)</li> <li>2. Graphic Design Certificate (<b>PENDING INACTIVATION</b>)</li> <li>3. Journalism A.A. Degree (<b>PENDING INACTIVATION</b>)</li> <li>4. Prepress Certificate (<b>PENDING INACTIVATION</b>)</li> <li>5. Printing and Lithography Certificate (<b>PENDING INACTIVATION</b>)</li> </ol>	3
CGR	332	<b>Advanced Presses</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Graphic Design A.S. Degree (<b>PENDING INACTIVATION</b>)</li> <li>2. Graphic Design Certificate (<b>PENDING INACTIVATION</b>)</li> <li>3. Journalism A.A. Degree (<b>PENDING INACTIVATION</b>)</li> <li>4. Prepress Certificate (<b>PENDING INACTIVATION</b>)</li> <li>5. Printing and Lithography Certificate (<b>PENDING INACTIVATION</b>)</li> </ol>	3
CGR	342	<b>Designing for Clients</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Graphic Design A.S. Degree (<b>PENDING INACTIVATION</b>)</li> <li>2. Graphic Design Certificate (<b>PENDING INACTIVATION</b>)</li> </ol>	2
CGR	349	<b>Work Experience</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> Stand Alone	1-4
CGR	350	<b>Graphic Communications Internship</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Graphic Design Certificate (<b>PENDING INACTIVATION</b>)</li> <li>2. Printing and Lithography Certificate (<b>PENDING INACTIVATION</b>)</li> </ol>	2

<b>CGR</b>	<b>395</b>	<b>Communication Graphics Open Lab</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: Stand Alone	<b>1-3</b>
<b>CGR</b>	<b>398</b>	<b>Special Topics</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: Stand Alone	<b>1-2</b>
<b>CGR</b>	<b>399</b>	<b>Independent Study/Special Problems</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: Stand Alone	<b>1-4</b>
<b>COLSK</b>	<b>810</b>	<b>College Skills Development</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: Stand Alone	<b>0</b>
<b>COLSK</b>	<b>820</b>	<b>College Skills Enhancement</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: Stand Alone	<b>0</b>
<b>INTEC</b>	<b>50</b>	<b>Basic Vocational English for Industrial</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: Stand Alone	<b>2</b>
<b>INTEC</b>	<b>115</b>	<b>Introduction to Technical Industries</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: 1. Building and Safety Code Administration Certificate ( <b>PENDING INACTIVATION</b> ) 2. General Plant Maintenance Certificate ( <b>PENDING INACTIVATION</b> ) 3. Home Building Technologies Certificate 4. Industrial Technology - Maintenance A.S. Degree ( <b>PENDING INACTIVATION</b> ) 2. Industrial Technology - Systems A.S. Degree ( <b>PENDING INACTIVATION</b> ) 6. Maintenance Electrician A.A. Degree 7. Maintenance Electrician A.S. Degree	<b>1</b>
<b>INTEC</b>	<b>201</b>	<b>Introduction to Industrial Operation</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: 1. Industrial Technology - Maintenance A.S. Degree ( <b>PENDING INACTIVATION</b> ) 2. Industrial Technology - Systems A.S. Degree ( <b>PENDING INACTIVATION</b> )	<b>3</b>

<b>INTEC 203</b>	<b>Industrial Mechanical/Pneumatic Components</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. General Plant Maintenance Certificate (<b>PENDING INACTIVATION</b>)</li> <li>2. Industrial Electronics A.S. Degree</li> <li>3. Industrial Electronics Certificate</li> <li>4. Industrial Technology - Maintenance Certificate (<b>PENDING INACTIVATION</b>)</li> <li>5. Industrial Technology - Systems A.S. Degree (<b>PENDING INACTIVATION</b>)</li> <li>6. Maintenance Electrician A.A. Degree</li> <li>7. Maintenance Electrician A.S. Degree</li> <li>8. Maintenance Electrician Certificate</li> </ol>	<b>3</b>
<b>INTEC 204</b>	<b>Industrial Fabrication Processes</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> Stand Alone	<b>3</b>
<b>INTEC 208</b>	<b>The World of Electricity &amp; Electronics</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Building and Safety Code Administration Certificate (<b>PENDING INACTIVATION</b>)</li> <li>2. General Plant Maintenance Certificate (<b>PENDING INACTIVATION</b>)</li> <li>3. General Studies, Emphasis in Natural Sciences A.A. Degree</li> <li>4. Home Building Technologies A.S. Degree (<b>PENDING INACTIVATION</b>)</li> <li>5. Industrial Technology - Electrician Certificate</li> <li>6. Industrial Technology - Maintenance A.S. Degree</li> <li>7. MJC-GE Pattern</li> <li>8. Maintenance Electrician Certificate</li> <li>9. Maintenance Electrician A.S. Degree</li> </ol>	<b>3</b>
<b>INTEC 221</b>	<b>Instrumentation Devices and Systems</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Industrial Technology - Electrician Certificate</li> <li>2. Maintenance Electrician A.S. Degree</li> </ol>	<b>3</b>
<b>INTEC 225</b>	<b>Principles of Electrical Wiring</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Building and Safety Code Administration Certificate (<b>PENDING INACTIVATION</b>)</li> <li>3. Construction - General Skills Recognition Award (<b>PENDING INACTIVATION</b>)</li> <li>4. Home Building Technologies Certificate (<b>PENDING INACTIVATION</b>)</li> </ol>	<b>3</b>
<b>INTEC 230</b>	<b>Blueprint Reading for Electricians</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> Stand Alone	<b>1</b>

INTEC 261	<b>Introduction to Plant Maintenance</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. General Plant Maintenance Certificate (<b>PENDING INACTIVATION</b>)</li> <li>2. Industrial Technology - Electrician Certificate</li> <li>3. Industrial Technology - Maintenance Certificate (<b>PENDING INACTIVATION</b>)</li> <li>4. Maintenance Electrician A.A. Degree (<b>PENDING INACTIVATION</b>)</li> <li>5. Maintenance Electrician A.S. Degree</li> <li>6. Maintenance Electrician Certificate</li> <li>7. Maintenance Machinist 2 Certificate</li> </ol>	3
INTEC 265	<b>Troubleshooting Techniques</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Maintenance Electrician Certificate</li> </ol>	1
INTEC 298A	<b>Special Topics</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> Stand Alone	1.5
INTEC 298C	<b>Introduction to Teamwork Development</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> Stand Alone	3
INTEC 320	<b>Electrical Safety</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> Stand Alone	1
INTEC 340	<b>Uniform Bldg Code, Structural</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Building and Safety Code Administration Certificate (<b>PENDING INACTIVATION</b>)</li> <li>2. Home Building Technologies Certificate (<b>PENDING INACTIVATION</b>)</li> </ol>	3
INTEC 341	<b>Uniform Bldg Code, Non-Structural</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Building and Safety Code Administration Certificate (<b>PENDING INACTIVATION</b>)</li> <li>2. Home Building Technologies Certificate (<b>PENDING INACTIVATION</b>)</li> </ol>	3
INTEC 344	<b>Uniform Mechanical Code</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Building and Safety Code Administration Certificate (<b>PENDING INACTIVATION</b>)</li> </ol>	3

INTEC 346	<b>Enforcement of Building Repair &amp; Abatement Regulations</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Building and Safety Code Administration Certificate (<b>PENDING INACTIVATION</b>)</li> <li>2. Home Building Technologies Certificate (<b>PENDING INACTIVATION</b>)</li> </ol>	3
INTEC 349	<b>Work Experience</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> Stand Alone	4
INTEC 350	<b>Industrial Technology Internship</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Industrial Technology - Maintenance A.S. Degree (<b>PENDING INACTIVATION</b>)</li> </ol>	2
INTEC 362	<b>Industrial Refrigerator Systems</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. General Plant Maintenance Certificate (<b>PENDING INACTIVATION</b>)</li> <li>2. Industrial Technology - Maintenance Certificate (<b>PENDING INACTIVATION</b>)</li> </ol>	2
INTEC 366	<b>Heating, Ventilation, Air Conditioning</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Construction - General Skills Recognition Award (<b>PENDING INACTIVATION</b>)</li> </ol>	2
INTEC 379	<b>Uniform Plumbing Code</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Building and Safety Code Administration Certificate (<b>PENDING INACTIVATION</b>)</li> <li>2. Home Building Technologies A.S. Degree (<b>PENDING INACTIVATION</b>)</li> </ol>	3
INTEC 380	<b>Elementary Carpentry and Construction</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Construction - Carpentry Skills Recognition Award (<b>PENDING INACTIVATION</b>)</li> </ol>	5
INTEC 390X	<b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> Stand Alone <ol style="list-style-type: none"> <li>1. Construction - Carpentry Skills Recognition Award (<b>PENDING INACTIVATION</b>)</li> </ol>	
INTEC 390A	<b>Advanced Manufacturing Training</b> <b>Effective:</b> Summer 2012 <b>INACTIVATE</b> <b>Program Impact:</b> Stand Alone	1

<b>INTEC 390B</b>	<b>Advanced Manufacturing Training</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: Stand Alone	<b>2</b>
<b>INTEC 391</b>	<b>Advanced Manufacturing Training</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: Stand Alone	<b>1.5</b>
<b>INTEC 399</b>	<b>Independent Study/Special Problems</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: Stand Alone	<b>1-2</b>
<b>MATH 810</b>	<b>Mathematical Skill Modules</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: Stand Alone	<b>0</b>
<b>MUSE 185</b>	<b>Evening Jazz Band</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: 1. Music A.A. Degree	<b>1</b>
<b>OFADM 312</b>	<b>Alphabetic Notetaking</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: 1. Clerical A.S. Degree 2. Office Administration A.S. Degree 3. Office Support Certificate	<b>3</b>
<b>SM 333</b>	<b>Sheet Metal and Installation 3</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: Stand Alone	<b>3</b>
<b>SM 334</b>	<b>Sheet Metal and Installation 4</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: Stand Alone	<b>3</b>
<b>SM 335</b>	<b>Sheet Metal and Installation 5</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: Stand Alone	<b>3</b>



<b>SM</b>	<b>336</b>	<b>Sheet Metal and Installation 6</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: Stand Alone	<b>3</b>
<b>SM</b>	<b>337</b>	<b>Sheet Metal and Installation 7</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: Stand Alone	<b>3</b>
<b>SM</b>	<b>338</b>	<b>Sheet Metal and Installation 8</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: Stand Alone	<b>3</b>
<b>SPCOM</b>	<b>198</b>	<b>Special Topics</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: Stand Alone	<b>1-3</b>
<b>SPCOM</b>	<b>349</b>	<b>Work Experience</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: Stand Alone	<b>1-4</b>
<b>SPCOM</b>	<b>399</b>	<b>Independent Study/Special Problems</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: Stand Alone	<b>1-3</b>

**UPDATES (including modifications/reactivations)**

- |                  |  |          |
|------------------|--|----------|
| <b>CMPSC 202</b> | <p><b>Business Information Systems</b></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Requisites, requisite skills, content</p> <p><b>Enrollment Restrictions:</b> Modifying: (P) Satisfactory completion of CMPSC 201 or CMPSC 203 or CMPSC 204; Removing: (P) Satisfactory completion of BUSAD 201 or BUSAD 310</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU and UC</p> <p><b>General Education Status:</b> Not approved for GE</p> <p><b>Rationale:</b> Prerequisite changes</p> <p><b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. Accounting A.S. Degree</li> <li>2. Accounting Certificate</li> <li>3. Bookkeeping Certificate</li> <li>4. Business Administration A.A. Degree</li> <li>5. Business Operations: Management A.A. Degree</li> <li>6. Computer Applications Specialist Certificate</li> <li>7. Computer Graphics Applications A.S. Degree</li> <li>8. Computer Graphics Applications Certificate</li> <li>9. Computer Information Systems A.A. Degree</li> <li>10. Computer Science A.S. Degree</li> <li>11. International Business Certificate</li> <li>12. Retail Management (WAFC) Certificate</li> </ol> | <b>3</b> |
| <b>CMPSC 275</b> | <p><b>Database Management Systems/Microcomputer</b></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Requisites, requisite skills, textbooks, learning goals</p> <p><b>Enrollment Restrictions:</b> Modifying: (P) Satisfactory completion of CMPSC 201 or CMPSC 203 or CMPSC 204</p> <p><b>Distance Education Status:</b> Maintaining online, hybrid</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU</p> <p><b>General Education Status:</b> Approved for (MJC-GE: D2)</p> <p><b>Rationale:</b> New text book and change of prerequisites</p> <p><b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. Computer Applications Specialist Certificate</li> <li>2. Computer Information Systems A.A. Degree</li> <li>3. Computer Science A.S. Degree</li> <li>4. General Studies, Emphasis in Language and Rationality A.A. Degree</li> </ol>  | <b>3</b> |

- |             |            |   |          |
|-------------|------------|---|----------|
| <b>FREN</b> | <b>51</b>  | <p><b>Introductory French 1</b><br/> <b>Effective:</b> Summer 2012<br/> <b>MODIFY:</b> GE Placement<br/> <b>Note:</b> <i>Because this course is compliant and scheduled for Curriculum review in FA 2012, it is only appearing on the agenda for GE modification. The course record will not move through the CurricUNET review queue.</i><br/> <b>Enrollment Restrictions:</b> None<br/> <b>Distance Education Status:</b> None<br/> <b>Materials Fee Status:</b> None<br/> <b>Articulation Status:</b> Does not transfer<br/> <b>General Education Status:</b> Requesting MJC-GE: C<br/> <b>Rationale:</b> To align French offerings with other foreign language offerings on MJC-GE: C<br/> <b>Program Impact:</b><br/>             Stand Alone</p>  | <b>3</b> |
| <b>FSCI</b> | <b>309</b> | <p><b>Fire Management 2E</b><br/> <b>Effective:</b> Summer 2012<br/> <b>MODIFY:</b> Units (<b>NOTE:</b> <i>additional changes that take effect 2012 were approved by Committee on 10/11/2011. See rationale below</i>)<br/> <b>Enrollment Restrictions:</b> Maintaining (LOE) Enrollment limited to students who provide proof of certificate of completion for Fire Management 1<br/> <b>Distance Education Status:</b> None<br/> <b>Materials Fee Status:</b> Maintaining fee of \$110<br/> <b>Articulation Status:</b> Does not transfer<br/> <b>General Education Status:</b> Not approved for GE<br/> <b>Rationale:</b> This course was approved at the 10/11/11 meeting. Further review by FSCI personnel revealed the need for the course to be increased to 2-1/2 units to meet standards of State Fire Marshal. The course is being placed on the 11/1/11 agenda for approval of the increase in units and affected fields.<br/> <b>Program Impact:</b><br/>             1. Fire Science Certificate of Achievement<br/>             2. Fire Science A.S. Degree</p> | <b>2</b> |
| <b>FSCI</b> | <b>352</b> | <p><b>Training Instructor 1A</b><br/> <b>Effective:</b> Summer 2012<br/> <b>MODIFY:</b> Description, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment<br/> <b>Enrollment Restrictions:</b> Requesting: (A) Before enrolling in this course, students are strongly advised to complete of FSCI 301 or and/or possess a California Firefighter I Certificate<br/> <b>Distance Education Status:</b> None<br/> <b>Materials Fee Status:</b> Maintaining fee of \$110<br/> <b>Articulation Status:</b> Does not transfer<br/> <b>General Education Status:</b> Not approved for GE<br/> <b>Rationale:</b> California State Fire Training is in the process to align all fire officer courses with National Fire Protection Associations training regulations. Training Instructor 1A now adheres to nationally recognized standards<br/> <b>Program Impact:</b><br/>             1. Fire Science Certificate<br/>             2. Fire Science A.S. Degree</p>  | <b>2</b> |

<b>FSCI</b>	<b>353</b>	<p><b>Training Instructor 1B</b></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Description, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment</p> <p><b>Enrollment Restrictions:</b> Requesting: (LOE) Enrollment limited to students who possess State Fire Training Certificate for Training Instructor 1A.</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> Maintaining fee of \$110</p> <p><b>Articulation Status:</b> Does not transfer</p> <p><b>General Education Status:</b> Not approved for GE</p> <p><b>Rationale:</b> California State Fire Training is in the process to align all fire officer courses with National Fire Protection Associations training regulations. Training Instructor 1B now adheres to nationally recognized standards.</p> <p><b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. Fire Science, A.S. Degree</li> <li>1. Fire Science, Certificate</li> </ol>	<b>2</b>
<b>FSCI</b>	<b>372</b>	<p><b>Fire Management 2B</b></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Hours/ face to face modalities, content, typical assignments, textbooks, course goal, learning goals, methods of assessment</p> <p><b>Enrollment Restrictions:</b> Requesting: (LOE) Enrollment limited to students who possess State Fire Training Certificate for Fire Management 1.</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> Maintaining fee of \$110</p> <p><b>Articulation Status:</b> Does not transfer</p> <p><b>General Education Status:</b> Not approved for GE</p> <p><b>Rationale:</b> Course is being modified for compliance and adherence to scheduled periodic review in curriculum review matrix, Fall 2011</p> <p><b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. Fire Science Certificate</li> <li>2. Fire Science A.S. Degree</li> </ol>	<b>2</b>
<b>GUIDE</b>	<b>120</b>	<p><b>Success Strategies for Transfer Students</b></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Description, content, methods of instruction, typical assignments, textbooks, methods of assessment</p> <p><b>Enrollment Restrictions:</b> None</p> <p><b>Distance Education Status:</b> Requesting Online</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU and UC</p> <p><b>General Education Status:</b> Approved for (MJC-GE: Guidance)</p> <p><b>Rationale:</b> This course is being proposed for modification to keep it in the compliance cycle</p> <p><b>Program Impact:</b></p> <p style="padding-left: 20px;">Stand Alone</p>	<b>3</b>

<b>HIST</b>	<b>102</b>	<p><b>History of the United States since 1865</b></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Title, description, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment</p> <p><b>Enrollment Restrictions:</b> Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101</p> <p><b>Distance Education Status:</b> Requesting Mixed Modalities/Hybrid, Online course, Telecourse</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU and UC</p> <p><b>General Education Status:</b> Approved for (MJC-GE: B) (CSU-GE: D6) (IGETC: 4F)</p> <p><b>Rationale:</b> Periodic Review</p> <p><b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. CSU General Education Pattern Certificate</li> <li>2. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree</li> <li>3. MJC-GE Pattern A.A. Degree Major</li> </ol>	<b>3</b>
<b>MUSA</b>	<b>161</b>	<p><b>Elementary Strings</b></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Methods of instruction, learning goals</p> <p><b>Enrollment Restrictions:</b> None</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU and UC</p> <p><b>General Education Status:</b> Approved for MJC Activities</p> <p><b>Rationale:</b> Periodic Review for Title 5 compliance</p> <p><b>Program Impact:</b></p> <p style="padding-left: 20px;">Stand Alone</p>	<b>1</b>
<b>OFADM</b>	<b>201</b>	<p><b>Intermediate Keyboarding 1</b></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Title, Requisites, requisite skills, textbooks, course goal, learning goals, methods of assessment</p> <p><b>Enrollment Restrictions:</b> Modifying: (A) Before enrolling in this course, students are strongly advised to complete at least one semester of keyboarding and type a minimum of 45 gross words per minute on a five-minute timing</p> <p><b>Distance Education Status:</b> Requesting Online, hybrid</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU</p> <p><b>General Education Status:</b> Not approved for GE</p> <p><b>Rationale:</b> Periodic review for course compliance.</p> <p><b>Program Impact:</b></p> <p style="padding-left: 20px;">Stand Alone</p>	<b>1</b>

<b>OFADM 202</b>	<p><b>Intermediate Keyboarding 2</b> <span style="float: right;"><b>2</b></span></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Title, Requisite skills, content, textbooks, learning goals, methods of assessment</p> <p><b>Enrollment Restrictions:</b> Modifying: (A) Before enrolling in this course, students are strongly advised to complete at least one semester of keyboarding and type a minimum of 45 gross words per minute on a five-minute timing</p> <p><b>Distance Education Status:</b> Requesting Online, hybrid</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU</p> <p><b>General Education Status:</b> Not approved for GE</p> <p><b>Rationale:</b> Periodic review</p> <p><b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. Clerical Certificate</li> <li>2. Clerical A.A. Degree</li> <li>3. Clerical Certificate</li> <li>4. Office Administration A.A. Degree</li> <li>5. Office Administration Certificate</li> <li>6. Office Computer Applications Certificate</li> </ol>
<b>OFADM 203</b>	<p><b>Intermediate Keyboarding 3</b> <span style="float: right;"><b>3</b></span></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Requisite skills, textbooks, course goal, learning goals, methods of assessment</p> <p><b>Enrollment Restrictions:</b> Modifying: (A) Before enrolling in this course, students are strongly advised to complete at least one semester of keyboarding and type a minimum of 45 gross words per minute of on a five-minute timing</p> <p><b>Distance Education Status:</b> Requesting Online, hybrid</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU</p> <p><b>General Education Status:</b> Not approved for GE</p> <p><b>Rationale:</b> Periodic review</p> <p><b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. Bookkeeping Certificate</li> <li>2. Word Processing Certificate</li> </ol>
<b>OFADM 231</b> <b>CMPSC 231</b>	<p><b>Intermediate Word Processing</b> <span style="float: right;"><b>3</b></span></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Requisites, content, textbooks, learning goals</p> <p><b>Enrollment Restrictions:</b> Modifying: (A) Before enrolling in this course, students are strongly advised to have completed OFADM 203 and/or OFADM 330</p> <p><b>Distance Education Status:</b> Maintaining Online, hybrid</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU</p> <p><b>General Education Status:</b> Not approved for GE</p> <p><b>Rationale:</b> Periodic review</p> <p><b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. Clerical Certificate</li> <li>2. Clerical A.A. Degree</li> <li>3. Clerical Certificate</li> <li>4. Office Administration Certificate</li> <li>5. Office Administration A.A. Degree</li> <li>6. Office Computer Applications Certificate</li> <li>7. Word Processing Certificate</li> </ol>

- OFADM 232**                    **Advanced Word Processing and Desktop Publishing**                    **3**  
**Effective:** Summer 2012  
**MODIFY:** Title, requisite skills, content, methods of instruction, typical assignments, textbooks, learning goals, methods of assessment  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CMPSC 231 or OFADM 231 or have strong prior knowledge of word processing software  
**Distance Education Status:** Maintaining Online, Requesting: hybrid  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic review  
**Program Impact:**  
     1. Clerical A.S. Degree  
     2. Office Administration A.S. Degree  
     3. Word Processing Certificate
- OFADM 301**                    **Beginning Keyboarding**                    **1.5**  
**Effective:** Summer 2012  
**MODIFY:** Content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment  
**Enrollment Restrictions:** None  
**Distance Education Status:** Requesting Online, hybrid  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic review  
**Program Impact:**  
     1. Accounting Clerk Certificate  
     2. Computer Science A.A. Degree  
     3. Office Computer Applications Certificate  
     4. Office Support Certificate  
     5. Records Management/Data Entry Specialist Certificate
- OFADM 302**                    **Beginning Document Processing**                    **1.5**  
**Effective:** Summer 2012  
**MODIFY:** Content, repetitions, typical assignments, textbooks, course goal, learning goals, methods of assessment  
**Enrollment Restrictions:** Modifying: (A) Before enrolling in this course, students are strongly advised to complete OFADM 301 or have ability to keyboard and type a minimum of 35 gross words per minute on a three-minute timing  
**Distance Education Status:** Requesting Online, hybrid  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic review  
**Program Impact:**  
     1. Office Computer Applications Certificate  
     2. Office Support Certificate  
     3. Records Management/Data Entry Specialist Certificate

- OFADM 303**                      **Keyboarding for Speed and Accuracy**                      **1/2**  
**Effective:** Summer 2012  
**MODIFY:** Enrollment restrictions, Requisite skills, learning goals  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 301 or have ability to keyboard by touch at 20 GWAM  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic review  
**Program Impact:**  
    1. Accounting Clerk Certificate  
    2. Accounting Clerk Certificate  
    3. Clerical Certificate  
    4. Clerical A.S. Degree  
    5. Office Administration A.S. Degree  
    6. Word Processing Certificate
- OFADM 304**                      **Professional English for Business**                      **3**  
**Effective:** Summer 2012  
**MODIFY:** Typical assignments, learning goals  
**Enrollment Restrictions:** None  
**Distance Education Status:** Maintaining Online, hybrid  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic review  
**Program Impact:**  
    1. Clerical Certificate  
    2. Clerical A.A. Degree  
    3. Office Administration A.S. Degree  
    4. Office Support Certificate  
    5. Records Management/Data Entry Specialist Certificate  
    6. Supervisory Management A.S. Degree  
    7. Supervisory Management A.A. Degree
- OFADM 305**                      **Records Management**                      **3**  
**Effective:** Summer 2012  
**MODIFY:** Requisite skills, textbooks, learning goals  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to have successfully completed OFADM 353 and have ENGL 50 eligibility  
**Distance Education Status:** Maintaining Online, hybrid  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic review  
**Program Impact:**  
    1. Bookkeeping Certificate  
    2. Clerical Certificate  
    3. Clerical A.A. Degree  
    4. Office Administration A.S. Degree  
    5. Office Support Certificate  
    6. Records Management/Data Entry Specialist Certificate



- |                  |  |
|------------------|--|
| <b>OFADM 313</b> | <p><b>Office Skills</b> <span style="float: right;"><b>3</b></span></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Typical assignments, textbooks, learning goals</p> <p><b>Enrollment Restrictions:</b> None</p> <p><b>Distance Education Status:</b> Requesting Online, hybrid</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Does not transfer</p> <p><b>General Education Status:</b> Not approved for GE</p> <p><b>Rationale:</b> Periodic review</p> <p><b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. Clerical Certificate</li> <li>2. Clerical A.A. Degree</li> <li>3. Records Management/Data Entry Specialist Certificate</li> </ol>  |
| <b>OFADM 314</b> | <p><b>Office Procedures &amp; Technologies</b> <span style="float: right;"><b>3</b></span></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Enrollment restrictions, requisite skills, description, content, typical assignments, textbooks, learning goals</p> <p><b>Enrollment Restrictions:</b> Maintaining: (A) Before enrolling in this course, students are strongly advised to have satisfactorily completed OFADM 202 and OFADM 362 and OFADM 231, or have prior knowledge of word processing software</p> <p><b>Distance Education Status:</b> Maintaining Online, hybrid</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Does not transfer</p> <p><b>General Education Status:</b> Not approved for GE</p> <p><b>Rationale:</b> Periodic review</p> <p><b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. Accounting Clerk Certificate</li> <li>2. Clerical Certificate</li> <li>3. Clerical A.A. Degree</li> <li>4. Office Administration A.A. Degree</li> <li>5. Office Administration Certificate</li> <li>6. Office Support Certificate</li> <li>7. Word Processing Certificate</li> </ol> |
| <b>OFADM 315</b> | <p><b>Today's Office</b> <span style="float: right;"><b>2</b></span></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Repetitions, grading, requisites, requisite skills, content, methods of instruction, textbooks, learning goals, methods of assessment</p> <p><b>Enrollment Restrictions:</b> Removing: (A) Before enrolling in this course, students are strongly advised to previous completion of all core courses for Office Administration or Clerical degree or certificate. Requesting: (P) Satisfactory completion of OFADM 202 and OFADM 314</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Does not transfer</p> <p><b>General Education Status:</b> Not approved for GE</p> <p><b>Rationale:</b> Periodic review</p> <p><b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. Office Administration A.A. Degree</li> <li>2. Office Administration Certificate</li> </ol>   |

- OFADM 320**      **Telephone Techniques**      **1**  
**Effective:** Summer 2012  
**MODIFY:** Hours, Content, learning goals, methods of assessment  
**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic review  
**Program Impact:**  
    1. Clerical A.S. Degree  
    2. Office Administration Certificate  
    3. Office Administration A.A. Degree  
    4. Office Support Certificate
- OFADM 328**      **Machine Transcription 1**      **1**  
**Effective:** Summer 2012  
**MODIFY:** Course ID/Number, title, hours, requisite skills, content, methods of instruction, typical assignments, textbooks, learning goals, methods of assessment  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 311 or OFADM 304 and have the ability to keyboard 40 gross words per minute on a three-minute timing  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic review  
**Program Impact:**  
    Stand Alone
- OFADM 329**      **Machine Transcription 2**      **2**  
**Effective:** Summer 2012  
**MODIFY:** Course ID/Number, title, description, hours, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment  
**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 311 or OFADM 304 and have the ability to keyboard 40 gross words per minute on a three-minute timing  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic review  
**Program Impact:**  
    1. Office Administration Certificate

- OFADM 330**                    **Beginning Word Processing**                    **3**  
**Effective:** Summer 2012  
**MODIFY:** Repetitions, content, methods of instruction, textbooks  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 301  
**Distance Education Status:** Maintaining Online, hybrid  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic review  
**Program Impact:**  
1. Clerical A.S. Degree  
2. Office Computer Applications Certificate  
3. Office Support Certificate
- OFADM 353**                    **Introduction to Computers and Windows**                    **1**  
**Effective:** Summer 2012  
**MODIFY:** Repetitions, methods of instruction, typical assignments, textbooks, course goal, learning goals  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to have the ability to keyboard by touch  
**Distance Education Status:** Requesting Online, hybrid  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic review  
**Program Impact:**  
1. Clerical Certificate  
2. Clerical A.A. Degree  
3. Office Computer Applications Certificate
- OFADM 356**                    **Introduction to Word Processing**                    **1**  
**Effective:** Summer 2012  
**MODIFY:** Textbooks, learning goals  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to have satisfactorily completed OFADM 301 and/or have the ability to keyboard by touch  
**Distance Education Status:** Requesting Online, hybrid  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic review  
**Program Impact:**  
1. Accounting Clerk Certificate

- OFADM 359**                    **Introduction to Spreadsheet Software**                    **1**  
**Effective:** Summer 2012  
**MODIFY:** Methods of instruction, typical assignments, textbooks, learning goals  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to have satisfactorily completed OFADM 353  
**Distance Education Status:** Requesting Online, hybrid  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic review  
**Program Impact:**  
    1. Accounting Clerk Certificate  
    2. Clerical Certificate  
    3. Clerical A.A. Degree  
    4. Office Administration Certificate  
    5. Office Administration A.A. Degree  
    6. Office Support Certificate  
    7. Word Processing Certificate
- OFADM 361**                    **Introduction to Databases**                    **1**  
**Effective:** Summer 2012  
**MODIFY:** Requisite skills, textbooks, learning goal  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to have satisfactorily completed OFADM 353 and OFADM 356 and OFADM 359, and/or OFADM 362  
**Distance Education Status:** Requesting Online, hybrid  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic review  
**Program Impact:**  
    1. Office Administration A.A. Degree  
    2. Office Administration Certificate  
    3. Office Computer Applications Certificate  
    4. Records Management/Data Entry Specialist Certificate  
    5. Word Processing Certificate
- OFADM 362**                    **Introduction to Business Presentation Software**                    **1**  
**Effective:** Summer 2012  
**MODIFY:** Textbooks, learning goals, methods of assessment  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to have satisfactorily completed OFADM 353  
**Distance Education Status:** Requesting Online, hybrid  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic review  
**Program Impact:**  
    1. Clerical Certificate  
    2. Clerical A.S. Degree  
    3. Office Administration A.A. Degree  
    4. Office Computer Applications Certificate

- OFADM 363**                    **Understanding the Internet**                    **1**  
**Effective:** Summer 2012  
**MODIFY:** Hours, hours/face-to-face modalities, repetitions, field trips, content, methods of instruction, typical assignments, textbooks, learning goals, methods of assessment  
**Enrollment Restrictions:** None  
**Distance Education Status:** Requesting Online, hybrid  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic review  
**Program Impact:**  
    1. Clerical Certificate  
    2. Clerical A.S. Degree  
    3. Office Administration Certificate  
    4. Office Support Certificate  
    5. Word Processing Certificate
- OFADM 364**                    **Grammar in the Office**                    **1**  
**Effective:** Summer 2012  
**MODIFY:** Content, typical assignments, learning goals, methods of assessment  
**Enrollment Restrictions:** None  
**Distance Education Status:** Requesting Online, hybrid  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic review  
**Program Impact:**  
    1. Word Processing Certificate
- OFADM 375**                    **10-Key on the Computer**                    **1**  
**Effective:** Summer 2012  
**MODIFY:** Content, typical assignments, textbooks, learning goals, methods of assessment  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete OFADM 301 or have the ability to keyboard by touch  
**Distance Education Status:** Maintaining Online, hybrid  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic review  
**Program Impact:**  
    1. Accounting Clerk Certificate  
    2. Clerical Certificate  
    3. Clerical A.A. Degree  
    4. Office Administration A.S. Degree  
    5. Office Administration Certificate  
    6. Records Management/Data Entry Specialist Certificate

<b>PE</b>	<b>113</b>	<p><b>Offensive/Defensive Softball Theory</b></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Units, repetitions, hours/face to face modalities, content, methods of Instruction, course goal, learning goals, methods of assessment</p> <p><b>Enrollment Restrictions:</b> None</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU and UC</p> <p><b>Guidance/Activities Status:</b> Requesting MJC Activities</p> <p><b>Rationale:</b> This course is being expanded to more accurately reflect what is taught and the time commitment involved</p> <p><b>Program Impact:</b></p> <p style="padding-left: 20px;">Physical Education A.A. Degree</p>	<b>2</b>
<b>PEC</b>	<b>178</b>	<p><b>Tournament Tennis</b></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Discipline/Number, (<i>x version of course will require inactivation in Datatel</i>), units, hours/ face to face modalities, requisite skills, content, methods of Instruction, typical assignments, learning goals, methods of assessment</p> <p><b>Enrollment Restrictions:</b> Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 177</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU and UC</p> <p><b>Guidance/Activities Status:</b> Approved for MJC Activities</p> <p><b>Rationale:</b> Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix</p> <p><b>Program Impact:</b></p> <p style="padding-left: 20px;">1. Physical Education A.A. Degree</p>	<b>1</b>
<b>PEC</b>	<b>179</b>	<p><b>Track and Field</b></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Discipline/Number, (<i>x version of course will require inactivation in Datatel</i>), units, repetitions, hours/ face to face modalities, content, methods of Instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment</p> <p><b>Enrollment Restrictions:</b> None</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU and UC</p> <p><b>Guidance/Activities Status:</b> Approved for MJC Activities</p> <p><b>Rationale:</b> Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix</p> <p><b>Program Impact:</b></p> <p style="padding-left: 20px;">1. Physical Education A.A. Degree</p>	<b>1</b>
<b>PEC</b>	<b>184</b>	<p><b>Power Volleyball</b></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Discipline/Number (<i>x version of course will require inactivation in Datatel</i>), requisite skills, units, repetitions, hours/ face to face modalities, content, methods of Instruction, typical assignments, course goal, learning goals, methods of assessment</p> <p><b>Enrollment Restrictions:</b> Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 183</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU and UC</p> <p><b>Guidance/Activities Status:</b> Approved for MJC Activities</p> <p><b>Rationale:</b> Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix</p> <p><b>Program Impact:</b></p> <p style="padding-left: 20px;">1. Physical Education A.A. Degree</p>	<b>1</b>

<b>PHILO 107</b>	<p><b>Philosophy of Science</b> <span style="float: right;"><b>3</b></span>  <b>Effective:</b> Summer 2012  <b>MODIFY:</b> Description, Requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment  <b>Enrollment Restrictions:</b> Maintaining: (P) Satisfactory completion of ENGL 101  <b>Distance Education Status:</b> None  <b>Materials Fee Status:</b> None  <b>Articulation Status:</b> Transfers to CSU and UC  <b>General Education Status:</b> Approved for (MJC-GE: D2 ), (CSU-GE: A3 ), (IGETC: 1B)  <b>Rationale:</b> Periodic Review  <b>Program Impact:</b>  1. CSU General Education Pattern Certificate  2. General Studies, Emphasis in Language and Rationality A.A. Degree</p>
<b>PHILO 111</b>	<p><b>Ethics: Theory and Application</b> <span style="float: right;"><b>3</b></span>  <b>Effective:</b> Summer 2012  <b>MODIFY:</b> Description, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment  <b>Enrollment Restrictions:</b> None  <b>Distance Education Status:</b> Maintaining: Telecourse, Requesting: Online, Mixed Modalities/Hybrid course  <b>Materials Fee Status:</b> None  <b>Articulation Status:</b> Transfers to CSU and UC  <b>General Education Status:</b> Approved for (MJC-GE:C), (CSU-GE: C2 ), (IGETC: 3B)  <b>Rationale:</b> Periodic Review  <b>Program Impact:</b>  1. CSU General Education Pattern Certificate  2. General Studies, Emphasis in Humanities A.A. Degree  3. MJC-GE Pattern</p>
<b>PHILO 123</b>	<p><b>Twentieth Century Philosophy</b> <span style="float: right;"><b>3</b></span>  <b>Effective:</b> Summer 2012  <b>MODIFY:</b> Description, pattern placement, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment  <b>Enrollment Restrictions:</b> None  <b>Distance Education Status:</b> None  <b>Materials Fee Status:</b> None  <b>Articulation Status:</b> Transfers to CSU and UC  <b>General Education Status:</b> Approved for (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B)  <b>Rationale:</b> Periodic Review  <b>Program Impact:</b>  1. CSU General Education Pattern Certificate  2. General Studies, Emphasis in Humanities A.A. Degree</p>
<b>REC 110</b>	<p><b>Social Recreation Leadership</b> <span style="float: right;"><b>3</b></span>  <b>Effective:</b> Summer 2012  <b>MODIFY:</b> Description, Content, methods of instruction, textbooks  <b>Enrollment Restrictions:</b> None  <b>Distance Education Status:</b> None  <b>Materials Fee Status:</b> None  <b>Articulation Status:</b> Transfers to CSU  <b>General Education Status:</b> Not approved for GE  <b>Rationale:</b> Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix.  <b>Program Impact:</b>  Stand Alone</p>

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| <b>SPCOM 105</b> | <p><b>Forensics Debate</b> <span style="float: right;"><b>2</b></span></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Enrollment restrictions, hour/face-to-face modalities, description, repetitions, requisite skills, content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment</p> <p><b>Enrollment Restrictions:</b> Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete SPCOM 107</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU</p> <p><b>General Education Status:</b> Approved for MJC Activities</p> <p><b>Rationale:</b> To add an advisory and to comply with Title 5 Regulation</p> <p><b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. AA-T: Communication Studies for Transfer</li> <li>2. Speech Communication A.A. Degree</li> </ol>                 |
| <b>SPCOM 115</b> | <p><b>Forensics Platform Speeches</b> <span style="float: right;"><b>2</b></span></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Enrollment restrictions, description, repetitions, hours/face-to-face modalities, requisite skills, content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment</p> <p><b>Enrollment Restrictions:</b> Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete SPCOM 100</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU</p> <p><b>General Education Status:</b> Approved for MJC Activities</p> <p><b>Rationale:</b> To add an advisory and to comply with Title 5 Regulation</p> <p><b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. AA-T: Communication Studies for Transfer</li> <li>2. Speech Communication A.A. Degree</li> </ol>     |
| <b>SPCOM 125</b> | <p><b>Forensics Interpretation Events</b> <span style="float: right;"><b>2</b></span></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Enrollment restrictions, description, repetitions, hours/face-to-face modalities, requisite skills, content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment</p> <p><b>Enrollment Restrictions:</b> Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete SPCOM 120</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU</p> <p><b>General Education Status:</b> Approved for MJC Activities</p> <p><b>Rationale:</b> To add an advisory and to comply with Title 5 Regulation</p> <p><b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. AA-T: Communication Studies for Transfer</li> <li>2. Speech Communication A.A. Degree</li> </ol> |



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|------------------------------------|---|----------|
| <b>THETR 175</b>                   | <b>Stage Costuming</b><br><b>Effective:</b> Summer 2012<br><b>MODIFY:</b> Description, hours/face to face modalities, content, methods of instruction, typical assignments, textbooks, course goal, learning goal, methods of assessment<br><b>Enrollment Restrictions:</b> None<br><b>Distance Education Status:</b> None<br><b>Materials Fee Status:</b> None<br><b>Articulation Status:</b> Transfers to CSU and UC<br><b>General Education Status:</b> Approved for MJC Activities<br><b>Rationale:</b> Bringing the course into conformity with the Transfer Model Curriculum<br><b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Design &amp; Technical Theatre Skills Recognition Award</li> <li>2. Theatre A.A. Degree</li> </ol>   | <b>3</b> |
| <b>THETR 185</b><br><b>PEC 122</b> | <b>Modern Dance 1</b><br><b>Effective:</b> Summer 2012<br><b>MODIFY:</b> Discipline/Number (x versions will need to be inactivated in Datatel), title, description, repetitions, hours/ face to face modalities, content, methods of instruction, typical assignments, textbooks, course goal, learning goal, methods of assessment<br><b>Enrollment Restrictions:</b> None<br><b>Distance Education Status:</b> None<br><b>Materials Fee Status:</b> None<br><b>Articulation Status:</b> Transfers to CSU and UC<br><b>General Education Status:</b> Approved for MJC Activities<br><b>Rationale:</b> Course is being modified to change course title and to change to Lab hours only - 54 hours total lab<br><b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Theatre A.A. Degree (THETR 185)</li> <li>2. Physical Education A.A. Degree (PEC 122)</li> </ol>                     | <b>1</b> |
| <b>THETR 186</b><br><b>PEC 123</b> | <b>Modern Dance 2</b><br><b>Effective:</b> Summer 2012<br><b>MODIFY:</b> Discipline/Number, title, repetitions, hours/ face to face modalities, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goal, methods of assessment<br><b>Enrollment Restrictions:</b> Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete THETR 185 OR PEC 122<br><b>Distance Education Status:</b> None<br><b>Materials Fee Status:</b> None<br><b>Articulation Status:</b> Transfers to CSU and UC<br><b>General Education Status:</b> Approved for MJC Activities<br><b>Rationale:</b> Title change, change to all lab hrs 54 total<br><b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Theatre A.A. Degree (THETR 186)</li> <li>2. Physical Education A.A. Degree (PEC 123)</li> </ol> | <b>1</b> |

<b>THETR 187</b> <b>PEC 124</b>	<b>Modern Dance 3</b> <b>Effective:</b> Summer 2012 <b>MODIFY:</b> Discipline/Number (x-version of the course will need to be inactivated in Datatel), title, description, repetitions, hours/face to face modalities, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goal, methods of assessment <b>Enrollment Restrictions:</b> Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete THETR 186 or PEC 123 <b>Distance Education Status:</b> None <b>Materials Fee Status:</b> None <b>Articulation Status:</b> Transfers to CSU and UC <b>General Education Status:</b> Approved for MJC Activities <b>Rationale:</b> Course is being modified to change course title and to lab hours only <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Theatre A.A. Degree (THETR 187)</li> <li>2. Physical Education A.A. Degree (PEC 124)</li> </ol>	<b>1</b>
<b>THETR 188</b> <b>PEC 126</b>	<b>Jazz 1</b> <b>Effective:</b> Summer 2012 <b>MODIFY:</b> Discipline/Number (x-version of the course will need to be inactivated in Datatel), title, repetitions, hours/ face to face modalities, field trips, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goal, methods of assessment <b>Enrollment Restrictions:</b> None <b>Distance Education Status:</b> None <b>Materials Fee Status:</b> None <b>Articulation Status:</b> Transfers to CSU and UC <b>General Education Status:</b> Approved for MJC Activities <b>Rationale:</b> Course is being modified to change course title and to lab hours only <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Theatre A.A. Degree (THETR 188)</li> <li>2. Physical Education A.A. Degree (PEC 126)</li> </ol>	<b>1</b>
<b>THETR 197</b>	<b>Broadway/Europe Theatre Travel</b> <b>Effective:</b> Summer 2012 <b>MODIFY:</b> Hours/ face to face modalities, content, typical assignments, course goal, learning goal, methods of assessment <b>Enrollment Restrictions:</b> None <b>Distance Education Status:</b> None <b>Materials Fee Status:</b> None <b>Articulation Status:</b> Transfers to CSU <b>General Education Status:</b> Not approved for GE <b>Rationale:</b> Periodic Review <b>Program Impact:</b> <p style="padding-left: 20px;">Stand Alone</p>	<b>1</b>

**NEW COURSES**

<b>FSCI</b>	<b>399</b>	<b>Independent Study/Special Problems</b> <b>Effective:</b> Summer 2012 <b>REACTIVATE/MODIFY:</b> Course number (will need to inactivate FSCI 399 ABC versions in Datatel, and create new 399 version in Datatel), units, description, field trips, repetitions, grading, enrollment restrictions, materials fee, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment <b>Enrollment Restrictions:</b> Maintaining: (A) Before enrolling in this course, students are strongly advised to have completed their firefighter probation or have supervisor's approval for enrollment if still on probation <b>Distance Education Status:</b> None <b>Materials Fee Status:</b> None <b>Articulation Status:</b> Does not transfer <b>General Education Status:</b> Not approved for GE <b>Rationale:</b> Course is being reactivated to follow recommendation of state auditor to offer as independent study rather than special topics (398). <b>Program Impact:</b> Stand-Alone	<b>2 ½</b>
<b>PE</b>	<b>124</b>	<b>Introduction to Kinesiology</b> <b>Effective:</b> Summer 2012 <b>ADOPT</b> <b>Enrollment Restrictions:</b> None <b>Distance Education Status:</b> Requesting: Online <b>Materials Fee Status:</b> None <b>Articulation Status:</b> Transfers to CSU; requesting UC <b>General Education Status:</b> Requesting (MJC-GE: A) <b>Rationale:</b> This course is being proposed to enhance transferable program curriculum within the Physical Education/Kinesiology area. <b>Program Impact:</b> Stand Alone	<b>3</b>
<b>SPCOM</b>	<b>135</b>	<b>Forensics Limited Preparation Events</b> <b>Effective:</b> Summer 2012 <b>ADOPT</b> <b>Enrollment Restrictions:</b> Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete SPCOM 100 <b>Distance Education Status:</b> None <b>Materials Fee Status:</b> None <b>Articulation Status:</b> Transfers to CSU <b>General Education Status:</b> Requesting MJC Activities <b>Rationale:</b> Students have 2 years of competitive eligibility. This creates the 4th class in the Forensics series for competitors to take and complies with title 5 requirements <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Speech Communication, A.A. Degree (elective)</li> <li>2. Communication Studies for Transfer, AA-T Degree</li> </ol>	<b>2</b>

## **VI. PROGRAMS**

### **Chancellor's Office Approvals**

#### **CB00 Numbers Granted/ Updated**

FSCI 312: CCC000527770

FSCI 366: CCC000527776

### **Chancellor's Office Denials**

(None)

### **Chancellor's Office Updates**

(None)

**Program Changes that do not require Chancellor's Office Notification/Application****MODIFY:****AA: Art            20 units****Modify:** Required courses, elective courses (refer to current catalog to review changes)**Effective Term:** Summer 2012**Art (proposed 2012-2013)**

The comprehensive MJC Art Program offers several areas of concentration: art history, ceramics, computer graphics, drawing, design, sculpture, water color painting, oil painting, museum studies, and photography. The program is designed to include pre-professional and professional courses, personal enrichment in specific art areas, and classes for students who plan an art-related career. Art courses help students develop a capacity for visual analysis and the ability to solve problems in new and creative ways.

**A.A. Degree: Art****STUDENT LEARNING OUTCOMES**

*Upon satisfactory completion of this program, the student will be able to:*

- Demonstrate preparedness to successfully continue studies in art at an upper division level.
- Reproduce, render, and interpret in a variety of media through observation.
- Plan, design, and produce original works of art.
- Make informed assessments of quality and effectiveness in works of art, including their own.
- Identify and distinguish various historical periods of art.

**PROGRAM REQUIREMENTS**

To earn an Associate in Arts Degree in this major, the student must complete the requirements detailed in the Career Technical Education Pathway or the University Preparation Pathway which include completion of the requirements below. Courses should be selected with the assistance of an Art faculty advisor.

- Students who plan to transfer to a four-year college or university should consult with an Art faculty advisor and a counselor to ensure that all required transfer courses are completed.

**REQUIRED COURSES - Complete 9 units**

	<b>Units</b>
ART 120 [NP]    Basic Drawing 1	3
ART 124 [NP]    Color and Design 1	3
ART 164 [NP]    History of Art 1	3 <b>OR</b>
ART 165 [NP]    History of Art 2	3

**ELECTIVE COURSES - Complete 11 units, no more than 1 course in each area**

	<b>Units</b>
<b><i>Design and Drawing Area</i></b>	
ART 121        [NP]        Basic Drawing 2	3 <b>OR</b>
ART 123        [NP]        Figure Drawing	3 <b>OR</b>
ART 125        [NP]        Color and Design 2	3
<b><i>Three-Dimensional Art Area</i></b>	
ART 108        [NP]        Ceramics 1	3 <b>OR</b>
ART 140        [NP]        Sculpture 1	3
<b><i>Painting and Printmaking Area</i></b>	
ART 144        [NP]        Watercolor Painting 1	3 <b>OR</b>
ART 146        [NP]        Mixed Media Painting	3 <b>OR</b>
ART 147        [NP]        Painting 1 (in Acrylic)	3 <b>OR</b>
ART 148        [NP]        Painting 1 (in Oil)	3
<b><i>Art History and Appreciation Area</i></b>	
ART 150        [NP]        Gallery Operation and Management	3 <b>OR</b>
ART 162        [NP]        History of Renaissance Art	3 <b>OR</b>

ART 163	[NP]	History of Modern Art	3 OR
ART 164	[NP]	History of Art 1	3 OR
ART 165	[NP]	History of Art 2	3 OR
ART 168	[NP]	Survey of Photography	3 OR
ART 169	[NP]	History of Non-Western Art	3
<b>Photography and Computer Graphics Area</b>			
ART 102	[NP]	Introduction to Computer Graphics	3 OR
ART 170	[NP]	Basic Photography	3 OR
ART 181	[NP]	Basic Photography 1	1.5 OR
ART 182	[NP]	Basic Photography 2	1.5 OR
ART 173	[NP]	Digital Imaging for Photographers	3
<b>Units in Major .....</b>			<b>20</b>

**MODIFY:** AA: Speech Communication 20 units  
 Modify: Elective courses (refer to current catalog to review changes)  
 Add SPCOM 135 to list of electives  
 Effective Term: Summer 2012

**MODIFY:** AA: Speech Communication 20 units  
 Modify: Elective courses (List B) (refer to current catalog to review changes)  
 Add SPCOM 135 to list of electives  
 Effective Term: Summer 2012

**INACTIVATE:** SRA: Print Journalism 15 units  
 Effective Term: Summer 2012

**INACTIVATE:** SRA: Television Broadcasting 16 units  
 Effective Term: Summer 2012

**INACTIVATE:** SRA: Radio Broadcasting 17 units  
 Effective Term: Summer 2012

**INACTIVATE:** SRA: CLART 301 28 units  
 Effective Term: Summer 2012

**INACTIVATE:** SRA: Construction-Carpentry 15 units  
 Effective Term: Summer 2012

**INACTIVATE:** SRA: Construction-General 16 units  
 Effective Term: Summer 2012

**CCC-501: Application for Approval - New Credit Programs**

None

**CCC-510: Substantial Changes to an Approved Credit Program**

None

**CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status**

**MODIFY:**

**AA: Athletic Training/Sports Medicine**

**32 units**

**Modify: Required courses, Units in Major** (refer to current catalog to review changes)

**Effective Term: Summer 2012**

## **Athletic Training/Sports Medicine Program (proposed 2012-2013)**

The Athletic Training/Sports Medicine program at MJC is designed to prepare students for appropriate procedures in prevention, care, and rehabilitation of athletic injuries. This degree is also designed to transfer students to four-year institutions where they can continue their education to fulfill the requirements of the National Athletic Trainer's Association. This will lead to the student's eventual eligibility to challenge the national examination, and upon satisfactory completion of the required Courses and passing the exam, become a Certified Athletic Trainer.

### **A.S. Degree: Athletic Training /Sports Medicine**

#### **STUDENT LEARNING OUTCOMES**

Upon satisfactory completion of this program, the student will be able to:

- Complete the transfer pattern to successfully transfer to a four (4) year degree program.
- Apply critical thinking to utilize protocols in regard to safely designing and monitoring the various preventive and rehabilitative techniques, as well as administering emergency care.
- Demonstrate competence in Athletic Training concepts, NATA competencies, and NATA theoretical perspectives and current research
- Comply with degree related institutional GELO's.

#### **PROGRAM REQUIREMENTS**

To earn an Associate in Science degree in this major, the student must complete the requirements detailed in the Athletic Training/Sports Medicine Pathway, which include completion of the requirements below. Courses should be selected with the assistance of an Athletic Training faculty adviser.

#### **Required Courses - Complete 32 units**

			Units
PE 108	[NP]	Care and Prevention of Athletic Injuries	3
PE 111	[NP]	Application of Sports Medicine	3
PE 141	[NP]	Supervision in Athletic Training	2
ANAT 125	[NP]	Human Anatomy	5
CHEM 143	[NP]	Introductory College Chemistry	5
HE 101	[NP]	Emergency Response/CPR FPR	3
HE 110	[NP]	Healthful Living	3
PHYSO 101	[NP]	Introductory Human Physiology	5
PSYCH 101	[NP]	General Psychology	3

**Units in Major** ..... **32**

The following awards are being inactivated due to budgetary program discontinuances which took place effective Summer, 2011. They will remain accessible in the CCCC Inventory until reactivation or (permanent) deletion is requested by Modesto Junior College.

<b>INACTIVATE:</b>	AA: Journalism Requested Effective Term: Summer 2012	22 units
<b>INACTIVATE:</b>	AA: Radio Broadcasting Requested Effective Term: Summer 2012	20 units
<b>INACTIVATE:</b>	AA: Television Broadcasting Requested Effective Term: Summer 2012	20 units
<b>INACTIVATE:</b>	AS: Architecture Requested Effective Term: Summer 2012	30 units
<b>INACTIVATE:</b>	AS: Landscape Architecture Requested Effective Term: Summer 2012	30 units
<b>INACTIVATE:</b>	AS: Drafting Technology Requested Effective Term: Summer 2012	30 units
<b>INACTIVATE:</b>	C: Flexographic Printing Requested Effective Term: Summer 2012	16 units
<b>INACTIVATE:</b>	C: Graphic Design Requested Effective Term: Summer 2012	37 units
<b>INACTIVATE:</b>	AA: Graphic Design Requested Effective Term: Summer 2012	21 units
<b>INACTIVATE:</b>	AS: Graphic Design Requested Effective Term: Summer 2012	32 units
<b>INACTIVATE:</b>	C: Prepress Requested Effective Term: Summer 2012	16 units
<b>INACTIVATE:</b>	C: Presses and Bindery Requested Effective Term: Summer 2012	13 units
<b>INACTIVATE:</b>	C: Printing and Lithography Requested Effective Term: Summer 2012	36 units
<b>INACTIVATE:</b>	AA: Printing and Lithography Requested Effective Term: Summer 2012	21 units
<b>INACTIVATE:</b>	AS: Printing and Lithography Requested Effective Term: Summer 2012	31 units
<b>INACTIVATE:</b>	C: Printing Maintenance Requested Effective Term: Summer 2012	16 units
<b>INACTIVATE:</b>	C: Culinary Arts Requested Effective Term: Summer 2012	28 units



<b>INACTIVATE:</b>	<b>AS: Culinary Arts</b> Requested Effective Term: Summer 2012	<b>30 units</b>
<b>INACTIVATE:</b>	<b>C: Dental Assisting</b> Requested Effective Term: Summer 2012	<b>38 ½ units</b>
<b>INACTIVATE:</b>	<b>AS: Dental Assisting</b> Requested Effective Term: Summer 2012	<b>60 units</b>
<b>INACTIVATE:</b>	<b>C: Building and Safety Code Administration</b> Requested Effective Term: Summer 2012	<b>30 units</b>
<b>INACTIVATE:</b>	<b>AS: Building and Safety Code Administration</b> Requested Effective Term: Summer 2012	<b>30 units</b>
<b>INACTIVATE:</b>	<b>C: Home Building Technologies</b> Requested Effective Term: Summer 2012	<b>24 units</b>
<b>INACTIVATE:</b>	<b>AS: Home Building Technologies</b> Requested Effective Term: Summer 2012	<b>30 units</b>
<b>INACTIVATE:</b>	<b>C: General Plant Maintenance</b> Requested Effective Term: Summer 2012	<b>24 units</b>
<b>INACTIVATE:</b>	<b>AA: General Plant Maintenance</b> Requested Effective Term: Summer 2012	<b>21 units</b>
<b>INACTIVATE:</b>	<b>AS: General Plant Maintenance</b> Requested Effective Term: Summer 2012	<b>30 units</b>
<b>INACTIVATE:</b>	<b>C: Industrial Technology - Maintenance</b> Requested Effective Term: Summer 2012	<b>24 units</b>
<b>INACTIVATE:</b>	<b>AS: Industrial Technology - Maintenance</b> Requested Effective Term: Summer 2012	<b>30 units</b>
<b>INACTIVATE:</b>	<b>C: Industrial Technology - Systems</b> Requested Effective Term: Summer 2012	<b>30 units</b>
<b>INACTIVATE:</b>	<b>AS: Industrial Technology - Systems</b> Requested Effective Term: Summer 2012	<b>30 units</b>
<b>INACTIVATE:</b>	<b>C: Industrial Technology - Technician</b> Requested Effective Term: Summer 2012	<b>29 units</b>
<b>INACTIVATE:</b>	<b>AS: Industrial Technology - Technician</b> Requested Effective Term: Summer 2012	<b>30 units</b>

The following awards are being inactivated because the Career/Technical Education division wishes to observe Resolution SP11-CC2 which states CTE programs should be designated as A.S. degrees; therefore they propose inactivation of:

<b>INACTIVATE:</b>	<b>AA: Autobody Collision Repair</b> Requested Effective Term: Summer 2012	<b>24 units</b>
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<b>INACTIVATE:</b>	<b>AA: Computer Electronics</b> Requested Effective Term: Summer 2012	<b>20 units</b>
<b>INACTIVATE:</b>	<b>AA: Maintenance Electrician</b> Requested Effective Term: Summer 2012	<b>21 1/2 units</b>
<b>INACTIVATE:</b>	<b>AA: Welding</b> Requested Effective Term: Summer 2012	<b>21 units</b>

## **VII. UNFINISHED BUSINESS**

### **Action Items**

1. **Course Substitutions for Academic Awards** M. Robles / B. Adams

### **Informational Items**

1. **Equating Courses and Repetitions** L. Miller  
Postponed Indefinitely
2. **Independent Study and Work Experience Course Outlines** B. Adams
3. **Placing Courses within Disciplines** M. Adams / B. Adams

## **IX. NEW BUSINESS**

### **Action Items**

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization** L. Miller  
No Report

### **Informational Items**

1. **Accreditation Team Visit/Meetings Regarding Curriculum** B.Adams/J. Zamora

## **X. WORKGROUPS**

1. **Operations Workgroup** J. Zamora / B. Adams / L. Miller

## **XI. TASK FORCES**

1. **CurricUNET Implementation Task Force Update** B. Adams/L. Miller

## **XII. PUBLIC COMMENT**



## Curriculum Committee

# MINUTES

Tuesday, October 11, 2011

Yosemite 213 2:40 PM

**Members Present:** B. Adams (Co-chair), M. Adams, M. Boyd, R. Cranley, M. Garcia, D. Gilbert, L. Lanigan C. Mulder, E. Maki, L. Hatch, M. Robles, J. Sola, P. Upton, C. Vaughn, J. Zamora (Co-Chair/President-Elect Academic Senate)

**Members Absent:** J. Beebe, S. Circle, Community & Economic Development Rep. (Vacant), K. Ennis, R. Jones (ASMJC Rep.), E. Kerr, M. Lynch, Student Services Rep. (Vacant), K. Walters Dunlap

**Others Present:** L. Gerasimchuk (Administrative Assistant, Instruction Office), J. Hughes (Evaluator) L. Miller (Curriculum Specialist)

## I. APPROVAL OF ORDER OF AGENDA

**Hearing no objection, the order of the agenda was approved.**

## II. APPROVAL OF MINUTES

September 27, 2011

**Hearing no objection, the order of the agenda was approved.**

## III. NOTIFICATION

Units      Page

**The committee was notified of the following activity.**

MATH	49	<b>Skills for Success in Transfer Level Math courses</b> <b>Effective:</b> Summer 2012 <i>MATH 49 was approved at the 9/13/11 meeting. At the meeting, the course was pulled for discussion and there was concern that requisite skills were listed, but no requisites were listed. M. Adams indicated he would go back to Math department faculty to determine if an advisory should be added, or if the requisite skills were not necessary and should not have been included. It was agreed upon that if an advisory needed to be added, it would be placed as an agenda item on a future agenda since requisites require separate approval. The Math department faculty determined no advisory should be listed, and requested the requisite skills be removed. On 9/28/11, B. Adams removed the requisite skills from MATH 49 in the CurricUNET requisite skills field. This notification item is for documentation/historical purposes.</i>	1/2
FSCI	366	<b>Fire Apparatus Driver/Operator 1B</b> <b>Effective:</b> Summer 2011 <b>Modify:</b> Course ID <b>Rationale:</b> <b>Rationale:</b> <i>On 11/09/2010, this course was first adopted as FSCI 368. During the spring of 2011, N. Marcelino discovered on implementation that the course ID "FSCI 368" had been used in the past for a variable unit course of a different name. For this reason, implementation under FSCI 368 could not take place. N. Marcelino worked with the department to find another course ID, FSCI 366. This notification item is for documentation/historical purposes.</i>	2

## IV. CONSENT

## V. DISCUSSION

### INACTIVATIONS

ANSC	316	<b>Farm Processing of Meat Animals</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: 1. Food Processing Certificate of Achievement <b>M/S/U (J. SOLA/L. HATCH) to INACTIVATE ANSC 316</b>	2
ART	127	<b>Alternative Drawing Methods</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: 1. Art A.A. Degree <b>M/S/U (J. SOLA/L. HATCH) to INACTIVATE ART 127</b>	3
ART	161	<b>American Art</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: 1. Art A.A. Degree 2. Art Gallery / Museum Studies Skills Recognition Award 3. CSU General Education Pattern Certificate of Achievement 4. General Studies, Emphasis in Humanities A.A. Degree 5. MJC-GE Pattern A.A. Degree Major 6. Photography A.A. Degree Major 7. Photography A.A. Degree <b>M/S/U (J. SOLA/L. HATCH) to INACTIVATE ART 161</b>	3
FSCI	346	<b>Instructional Methods for Fire</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: 1. Fire Science Certificate of Achievement 2. Fire Science A.S. Degree <b>M/S/U (J. SOLA/L. HATCH) to INACTIVATE FSCI 346</b>	2
FSCI	365	<b>Emergency Aid 1<sup>st</sup> Responder</b> Effective: Summer 2012 <b>INACTIVATE</b> Program Impact: 1. Fire Science Certificate of Achievement 2. Fire Science A.S. Degree <b>M/S/U (J. SOLA/L. HATCH) to INACTIVATE FSCI 365</b>	1

FSCI	381	<p><b>Ethics of Leadership Course 1</b>  <b>Effective:</b> Summer 2012  <b>INACTIVATE</b>  <b>Program Impact:</b>  Stand Alone  <b>M/S/U (J. SOLA/L. HATCH) to INACTIVATE FSCI 381</b></p>	3
FSCI	382	<p><b>Ethics of Leadership Course 2</b>  <b>Effective:</b> Summer 2012  <b>INACTIVATE</b>  <b>Program Impact:</b>  Stand Alone  <b>M/S/U (J. SOLA/L. HATCH) to INACTIVATE FSCI 382</b></p>	3
FSCI	860	<p><b>Advanced Medical First Responder</b>  <b>Effective:</b> Summer 2012  <b>INACTIVATE</b>  <b>Program Impact:</b>  Stand Alone  <b>M/S/U (J. SOLA/L. HATCH) to INACTIVATE FSCI 360</b></p>	0
GENED	349 D	<p><b>Work Experience</b>  <b>Effective:</b> Summer 2012  <b>INACTIVATE</b>  <b>Program Impact:</b>  Stand Alone  <b>M/S/U (J. SOLA/L. HATCH) to INACTIVATE GENED 349</b></p>	4
GENED	956	<p><b>GED Preparation</b>  <b>Effective:</b> Summer 2012  <b>INACTIVATE</b>  <b>Program Impact:</b>  Stand Alone  <b>M/S/U (J. SOLA/L. HATCH) to INACTIVATE GENED 956</b></p>	0
GUIDE	199A	<p><b>Independent Study/Special</b>  <b>Effective:</b> Summer 2012  <b>INACTIVATE</b>  <b>Program Impact:</b>  Stand Alone  <b>M/S/U (J. SOLA/L. HATCH) to INACTIVATE GUIDE 199A</b></p>	1
GUIDE	199B	<p><b>Independent Study/Special</b>  <b>Effective:</b> Summer 2012  <b>INACTIVATE</b>  <b>Program Impact:</b>  Stand Alone  <b>M/S/U (J. SOLA/L. HATCH) to INACTIVATE GUIDE 199B</b></p>	2
GUIDE	199C	<p><b>Independent Study/Special</b>  <b>Effective:</b> Summer 2012  <b>INACTIVATE</b>  <b>Program Impact:</b>  Stand Alone  <b>M/S/U (J. SOLA/L. HATCH) to INACTIVATE GUIDE 199C</b></p>	3

GUIDE 199X	<p>Guidance: Ind. Study  Effective: Summer 2012  <b>INACTIVATE</b>  Program Impact:  Stand Alone  <i>M/S/U (J. SOLA/L. HATCH) to INACTIVATE GUIDE 199X</i></p>	1/2
GUIDE 399A	<p>Independent Study/Special  Effective: Summer 2012  <b>INACTIVATE</b>  Program Impact:  Stand Alone  <i>M/S/U (J. SOLA/L. HATCH) to INACTIVATE GUIDE 399A</i></p>	1
GUIDE 399B	<p>Independent Study/Special Problems  Effective: Summer 2012  <b>INACTIVATE</b>  Program Impact:  Stand Alone  <i>M/S/U (J. SOLA/L. HATCH) to INACTIVATE GUIDE 399B</i></p>	2
GUIDE 399C	<p>Independent Study/Special Problems  Effective: Summer 2012  <b>INACTIVATE</b>  Program Impact:  Stand Alone  <i>M/S/U (J. SOLA/L. HATCH) to INACTIVATE GUIDE 399C</i></p>	3
GUIDE 399D	<p>Independent Study/Special Problems  Effective: Summer 2012  <b>INACTIVATE</b>  Program Impact:  Stand Alone  <i>M/S/U (J. SOLA/L. HATCH) to INACTIVATE GUIDE 399D</i></p>	4
LIBR 120	<p>Library Research on the Internet  Effective: Summer 2012  <b>INACTIVATE</b>  Program Impact:  1. Print Journalism Skills Recognition Award  <i>M/S/U (J. SOLA/L. HATCH) to INACTIVATE LIBR 120</i></p>	1
STSK 199	<p>Independent Study/Special Problems  Effective: Summer 2012  <b>INACTIVATE</b>  Program Impact:  Stand Alone  <i>M/S/U (J. SOLA/L. HATCH) to INACTIVATE STSK 199</i></p>	1/2

## UPDATES (including modifications/reactivations)

ADJU	201	<p><b>Intro to Administration of Justice</b> <span style="float: right;"><b>3</b></span></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Content, methods of instruction, typical assignments, textbooks, course goal, methods of assessment</p> <p><b>Enrollment Restrictions:</b> None</p> <p><b>Distance Education Status:</b> Maintaining Online, Removing hybrid.</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU and UC</p> <p><b>General Education Status:</b> Approved for (MJC-GE: B), (CSU-GE:DO); Requesting: (CSU-GE: D8) (IGETC: 4H)</p> <p><b>Rationale:</b> Periodic Review</p> <p><b>Program Impact:</b></p> <ol style="list-style-type: none"><li>1. Administration of Justice A.A. Degree</li><li>2. Administration of Justice A.S. Degree</li><li>3. CSU General Education Pattern Certificate of Achievement</li><li>4. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree</li></ol> <p><b>M/S/U (J. SOLA/L. HATCH) to MODIFY ADJU 201</b></p> <p><b>M/S/U (M. ADAMS/L. LANIGAN) to MAINTAIN ONLINE MODALITY for ADJU 201</b></p> <p><b>M/S/U (J. SOLA/R. CRANLEY) to MAINTAIN GE PLACEMENT and REQUEST CSU-GE:D8 and IGETC:4H for ADJU 201</b></p>
ADJU	202	<p><b>Principles/Procedures of Justice</b> <span style="float: right;"><b>3</b></span></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Content, methods of instruction, typical assignments, textbooks, course goal, methods of assessment</p> <p><b>Enrollment Restrictions:</b> Maintaining: (A) students are strongly advised to satisfactorily complete ADJU 201</p> <p><b>Distance Education Status:</b> Maintaining Online. Removing Hybrid.</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU; Requesting UC</p> <p><b>General Education Status:</b> Requesting: (MJC-GE:B)(CSU-GE: D8) (IGETC: 4H)</p> <p><b>Rationale:</b> Updating for course compliance</p> <p><b>Program Impact:</b></p> <ol style="list-style-type: none"><li>1. Administration of Justice A.S. Degree</li><li>2. Administration of Justice A.A. Degree</li></ol> <p><b>M/S/U (J. SOLA/L. HATCH) to MODIFY ADJU 202</b></p> <p><b>M/S/U (M. GARCIA/L. HATCH) to MAINTAIN ADVISORY for ADJU 202.</b></p> <p><i>DE Addendum pulled for discussion by M. Garcia due to concerns that supporting information on the TMI form was placed in the wrong field. He noted that the information "Students can access bookstores, ours and other libraries world-wide. Student service information is also on line as well as registration, the current schedule, the catalog and students can contract via e-mail any of the staff or instructors at the college. The MJC help desk offers on-line student help with technical question" which was input under methods that allow student to meet the student learning goals for the course. This should have been placed under methods to ensure appropriate instructor/student contact B. Adams made the change during the meeting.</i></p> <p><b>M/S/U (M. ROBLES/M. BOYD) to MODIFY DE MODALITIES for ADJU 202 with a friendly amendment that responses in the DE Addendum be edited and moved to more appropriately respond to the prompts in the addendum.</b></p> <p><b>M/S/U (J. SOLA/R. CRANLEY) to REQUEST PLACEMENT of ADJU 202 ON MJC-GE:B, CSU-GE:D8, and IGETC:4H</b></p>

ADJU 203	<p><b>Concepts of Criminal Law</b> <span style="float: right;">3</span></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Enrollment restrictions, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment</p> <p><b>Enrollment Restrictions:</b> Maintaining: (A) Students are strongly advised to satisfactorily complete ADJU 201 and ADJU 202</p> <p><b>Distance Education Status:</b> Removing Online and Hybrid.</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU and UC</p> <p><b>General Education Status:</b> Requesting (MJC-GE:B), (CSU-GE:D8), (IGETC: 4H)</p> <p><b>Rationale:</b> Updating for course compliance</p> <p><b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. Administration of Justice A.S. Degree</li> <li>2. Administration of Justice A.A. Degree</li> </ol> <p><b>M/S/U (J. SOLA/L. HATCH) to MODIFY ADJU 203</b></p> <p><b>M/S/U (M. GARCIA/L. HATCH) to MAINTAIN ENROLLMENT RESTRICTIONS for ADJU 203.</b></p> <p><b>M/S/U (M. ADAMS/L. LANIGAN) to REMOVE DE MODALITIES for ADJU 203</b></p> <p><b>M/S/U (J. SOLA/R. CRANLEY) to REQUEST PLACEMENT of ADJU 203 ON MJC-GE:B, CSU-GE:D8, and IGETC:4H</b></p>
ADJU 204	<p><b>Legal Aspects of Evidence</b> <span style="float: right;">3</span></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Enrollment restrictions, content, methods of instruction, typical assignments, textbooks, course goal, methods of assessment</p> <p><b>Enrollment Restrictions:</b> Maintaining: (A) Students are strongly advised to satisfactorily complete ADJU 202 and ADJU 203</p> <p><b>Distance Education Status:</b> Maintaining Online. Removing Hybrid.</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfer to CSU</p> <p><b>General Education Status:</b> Not approved for GE</p> <p><b>Rationale:</b> Updating for course compliance</p> <p><b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. Administration of Justice A.S. Degree</li> <li>2. Administration of Justice A.A. Degree</li> </ol> <p><b>M/S/U (J. SOLA/L. HATCH) to MODIFY ADJU 204</b></p> <p><b>M/S/U (M. GARCIA/L. HATCH) to MAINTAIN ADVISORY for ADJU 204.</b></p> <p><b>M/S/U (M. ADAMS/L. LANIGAN) to MODIFY DE MODALITIES for ADJU 204</b></p>
ADJU 205	<p><b>Community Relations</b> <span style="float: right;">3</span></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Content, methods of instruction, typical assignments, course goal, methods of assessment</p> <p><b>Enrollment Restrictions:</b> None</p> <p><b>Distance Education Status:</b> Maintaining Online. Removing Hybrid..</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfer to CSU and UC</p> <p><b>General Education Status:</b> Not approved for GE</p> <p><b>Rationale:</b> Periodic Review</p> <p><b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. Administration of Justice A.S. Degree</li> <li>2. Administration of Justice A.A. Degree</li> </ol> <p><b>M/S/U (J. SOLA/L. HATCH) to MODIFY ADJU 205</b></p> <p><b>M/S/U (M. ADAMS/L. LANIGAN) to MODIFY DE MODALITIES for ADJU 205</b></p>



ADJU 210

**Communications in Criminal Justice**

3

**Effective:** Summer 2012

**MODIFY:** Content, methods of instruction, typical assignments, textbooks, course goal, methods of assessment

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Not approved for GE

**Rationale:** Periodic Review

**Program Impact:**

1. Administration of Justice A.S. Degree
2. Administration of Justice A.A. Degree

**M/S/U (J. SOLA/L. HATCH) to MODIFY ADJU 210**

ADJU 232

**Juvenile Justice Procedures**

3

**Effective:** Summer 2012

**MODIFY:** DE Modalities

**Enrollment Restrictions:** None

**Distance Education Status:** Requesting Online

**Materials Fee Status:** None

**Articulation Status:** Transfer to CSU

**General Education Status:** Requesting (CSU-GE: D0)

**Rationale:** Periodic Review

**Program Impact:**

1. Administration of Justice A.S. Degree
2. Administration of Justice A.A. Degree

**DE PROPOSAL FOR ADJU 232 and ADJU 233 pulled as a block for discussion by Ruth Cranley because the Voting Grid did not reflect GE requests for CSU-GE: D0 for both courses as noted on the agenda. Why the difference between the agenda and the Voting Grid? B. Adams, who created the grid, explained that she creates the grid from going directly into the pending launched DE proposal. In this context, the reviewer only sees the DE addendum, with the only editable fields pertaining to DE. No GE information appears in the DE addendum. B. Adams concluded that this course is only proposed for DE, and therefore would only be voted on for DE. M. Garcia as well as some other members explained they had seen the CSU-GE: D0 request as well, and requested that the course outline be opened to confirm that the GE was being requested. It was not clear where this information came from and how it was populating the course outline report and the course compare report, both of which are used by various personnel in the curriculum process B. Adams posed the question, can a DE proposal have academic integrity and relevance if the course outline is not current? B. Adams checked the [megaminutes](#) to research when the course was last reviewed and discovered that the course was last reviewed by the committee 12/10/2002 and therefore out of compliance. Should a DE proposal be denied on this premise? Discussion ensued.**

**M/S/FAILED (DE1/DE2) to ADD DE MODALITY to ADJU 232 and ADJU 236**

ADJU 236	<b>Correctional Law</b> <b>Effective:</b> Summer 2012 <b>MODIFY:</b> DE Modalities <b>Enrollment Restrictions:</b> None <b>Distance Education Status:</b> Requesting Online <b>Materials Fee Status:</b> None <b>Articulation Status:</b> Transfer to CSU <b>General Education Status:</b> Requesting (CSU-GE: DO) <b>Rationale:</b> Periodic Review <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Administration of Justice A.S. Degree</li> <li>2. Administration of Justice A.A. Degree</li> </ol>	3
<b>M/S/FAILED (DE1/DE2) to ADD DE MODALITY to ADJU 232 and ADJU 236 (See notes on ADJU 232)</b>		
FSCI 309	<b>Fire Management 2E</b> <b>Effective:</b> Summer 2012 <b>MODIFY:</b> Description, hours, face-to-face modalities, requisite skills, content, textbooks, course goal, learning goals <b>Enrollment Restrictions:</b> Removing: (P) Satisfactory completion of FSCI 356 with a minimum grade of C or better; Requesting: (LOE) Enrollment limited to students who provide proof of certificate of completion for Fire Management 1 <b>Distance Education Status:</b> None <b>Materials Fee Status:</b> Maintaining fee of \$110 <b>Articulation Status:</b> Does not transfer <b>General Education Status:</b> Not approved for GE <b>Rationale:</b> Course is being modified for adherence to scheduled periodic review in curriculum review matrix, Fall 2011 <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Fire Science Certificate of Achievement</li> <li>2. Fire Science A.S. Degree</li> </ol>	2
<b>M/S/U (J. SOLA/L. HATCH) to MODIFY FSCI 309</b>		
<b>M/S/U (M. GARCIA/L. HATCH) to MODIFY ENROLLMENT RESTRICTIONS for FSCI 309.</b>		
<b>M/S/U (L. HATCH, J. SOLA) to MAINTAIN FEES for FSCI 309</b>		
MUSA 122	<b>Piano Enrichment</b> <b>Effective:</b> Summer 2012 <b>MODIFY:</b> Description, hours/ face to face modalities, repetitions, content, typical assignments, course goal, learning goals, methods of instruction, methods of assessment <b>Enrollment Restrictions:</b> Maintaining: (A) students are strongly advised to satisfactorily complete MUSA 121 <b>Distance Education Status:</b> None <b>Materials Fee Status:</b> None <b>Articulation Status:</b> Transfer to CSU and UC <b>Guidance/Activities Status:</b> Approved for MJC Activities <b>Rationale:</b> Periodic Review <b>Program Impact:</b> <ol style="list-style-type: none"> <li>1. Music A.A. Degree</li> </ol>	1
<b>M/S/U (J. SOLA/L. HATCH) to MODIFY MUSA 122</b>		
<b>M/S/U (M. GARCIA/L. HATCH) to MAINTAIN ENROLLMENT RESTRICTIONS for MUSA 122.</b>		
<b>M/S/U (L. HATCH/M. GARCIA) to MAINTAIN PLACEMENT of MUSA 122 on MJC ACTIVITIES</b>		

MUSA 151 Elementary Voice 1 1  
Effective: Summer 2012  
**MODIFY:** Learning goals  
Enrollment Restrictions: None  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfer to CSU and UC  
Guidance/Activities Status: Approved for MJC Activities  
Rationale: Periodic Review  
Program Impact:  
Stand Alone  
**M/S/U (J. SOLA/L. HATCH) to MODIFY MUSA 151**  
**M/S/U (L. HATCH/M. GARCIA) to MAINTAIN PLACEMENT of MUSA 151 ON MJC ACTIVITIES**

MUSA 163 Applied Music (Violin and Viola) 1  
Effective: Summer 2012  
**MODIFY:** Enrollment restrictions, requisite skills, methods of instruction,  
Enrollment Restrictions: Removing: (C) Concurrent enrollment in MUSE 161 or MUSE 165;  
Maintaining: (A) students are strongly advised to be able to play a violin or viola at an intermediate level and demonstrate the ability to read music  
Distance Education Status: None  
Materials Fee Status: None  
Articulation Status: Transfer to CSU and UC  
Guidance/Activities Status: Approved for MJC Activities  
Rationale: Periodic Review  
Program Impact:  
1. Music A.A. Degree  
**MUSA 163, MUSA 164 and MUSE 176 pulled for discussion as a block by C. Mulder**  
*C. Mulder asked E. Maki for clarification as to how a course could be configured as a lecture course but also be an Activities course, and therefore repeatable. E. Maki explained that this was to adhere to the Carnegie Unit formula and to strip of TBA (to be arranged) hours. One member remarked that it is puzzling that an "Applied" course is in lecture format. Does that have an adverse impact on articulation? E. Maki explained that this is not an issue because transfer institutions recognize "applied courses" regardless of their assigned method of delivery. One member asked if the method of delivery was consistent within the sequence, for example, were all courses "LECTURE" in a given sequence. E. Maki confirmed this.*  
**M/S/U (E. MAKI/C. MULDER) to MODIFY MUSA 163**  
**M/S/U (M. GARCIA/L. HATCH) to MODIFY ENROLLMENT RESTRICTIONS for MUSA 163.**  
**M/S/U (L. HATCH/M. GARCIA) to MAINTAIN PLACEMENT ON MJC ACTIVITIES**

MUSA 164	<p><b>Applied Music (Cello and Bass)</b> <span style="float: right;">1</span></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Enrollment restrictions, requisite skills, methods of instruction</p> <p><b>Enrollment Restrictions:</b> Removing: (C) Concurrent enrollment in MUSE 161 or MUSE 165; Maintaining: (A) Students are strongly advised to play a cello or bass at an intermediate or advanced level and demonstrate the ability to read music</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU and UC</p> <p><b>Guidance/Activities Status:</b> Approved for MJC Activities</p> <p><b>Rationale:</b> Periodic Review</p> <p><b>Program Impact:</b></p> <p style="padding-left: 20px;">1. Music A.A. Degree</p> <p><i>MUSA 163, MUSA 164 and MUSE 176 pulled for discussion as a block by C. Mulder (See notes on MUSA 163)</i></p> <p><i>M/S/U (E. MAKI/C. MULDER) to MODIFY MUSA 164</i></p> <p><i>M/S/U (M. GARCIA/L. HATCH) to MODIFY ENROLLMENT RESTRICTIONS for MUSA 164.</i></p> <p><i>M/S/U (L. HATCH/M. GARCIA) to MAINTAIN PLACEMENT ON MJC ACTIVITIES for MUSA 164</i></p>
MUSA 173	<p><b>Applied Music (Brass and Percussion)</b> <span style="float: right;">1</span></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Requisite skills, learning goals</p> <p><b>Enrollment Restrictions:</b> Maintaining: (L) Enrollment limited to students who pass audition</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU and UC</p> <p><b>Guidance/Activities Status:</b> Approved for MJC Activities</p> <p><b>Rationale:</b> Periodic Review</p> <p><b>Program Impact:</b></p> <p style="padding-left: 20px;">1. Music A.A. Degree</p> <p><i>M/S/U (J. SOLA/L. HATCH) to MODIFY MUSA 173</i></p> <p><i>M/S/U (M. GARCIA/L. HATCH) to MODIFY ENROLLMENT RESTRICTIONS for MUSE 173.</i></p> <p><i>M/S/U (L. HATCH/M. GARCIA) to MAINTAIN PLACEMENT ON MJC ACTIVITIES for MUSA 173</i></p>
MUSE 155	<p><b>Concert Choir</b> <span style="float: right;">1</span></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Hours, content, requisite skills, methods of instruction, typical assignments, course goal, learning goals, methods of assessment</p> <p><b>Enrollment Restrictions:</b> Modifying: (L) Enrollment limited to students who pass an audition.</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU and UC</p> <p><b>Guidance/Activities Status:</b> Approved for MJC Activities</p> <p><b>Rationale:</b> To align with all other ensemble courses in the AA major, this class must be converted to all lab</p> <p><b>Program Impact:</b></p> <p style="padding-left: 20px;">1. Music A.A. Degree</p> <p><i>MUSA 163, MUSA 164 and MUSE 176 pulled for discussion as a block by C. Mulder (See notes on MUSA 163)</i></p> <p><i>M/S/U (J. SOLA/L. HATCH) to MODIFY MUSE 155</i></p> <p><i>M/S/U (M. GARCIA/L. HATCH) to MODIFY LIMITATION ON ENROLLMENT to MUSE155.</i></p> <p><i>M/S/U (L. HATCH/M. GARCIA) to MAINTAIN PLACEMENT ON MJC ACTIVITIES for MUSE 155</i></p>

- MUSE 156**      **Chamber Choir**      **1**  
**Effective:** Summer 2012  
**MODIFY:** Hours, content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment  
**Enrollment Restrictions:** Maintaining (L): Enrollment limited to students who pass an audition.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC  
**Guidance/Activities Status:** Approved for MJC Activities  
**Rationale:** To align with all other ensemble courses in the AA major, this class must be converted to all lab  
**Program Impact:**  
Stand Alone  
**M/S/U (J. SOLA/L. HATCH) to MODIFY MUSE 156**  
**M/S/U (M. GARCIA/L. HATCH) to MAINTAIN ENROLLMENT RESTRICTION FOR MUSE 156.**  
**M/S/U (L. HATCH/M. GARCIA) to MAINTAIN PLACEMENT ON MJC ACTIVITIES for MUSE 156**
- MUSE 176**      **Chamber Ensembles (Band Instruments)**      **1**  
**Effective:** Summer 2012  
**MODIFY:** Typical assignments, learning goals, methods of assessment  
**Enrollment Restrictions:** Maintaining: (A) Students are strongly advised to have at least 2 years of experience on their instrument, be able to read music notation; and/or satisfactorily complete MUSE 175 and/or satisfactorily complete MUSE 171  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC  
**Guidance/Activities Status:** Approved for MJC Activities  
**Rationale:** To comply with Title 5 regulations  
**Program Impact:**  
Stand Alone  
**M/S/U (E. MAKI/C. MULDER) to MODIFY MUSE 176**  
**M/S/U (M. GARCIA/L. HATCH) to MAINTAIN ADVISORY for MUSE 176.**  
**M/S/U (L. HATCH/M. GARCIA) to MAINTAIN PLACEMENT ON MJC ACTIVITIES for MUSE 176**
- MUST 133**      **Aural Skills 3**      **1**  
**Effective:** Summer 2012  
**MODIFY:** Description, hours/ face to face modalities, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, grading, methods of assessment  
**Enrollment Restrictions:** Maintaining: (P) Satisfactory completion of MUST 132; Modifying: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUST 123  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC  
**General Education Status:** Not approved for GE  
**Rationale:** Periodic Review  
**Program Impact:**  
1. Music A.A. Degree  
**M/S/U (J. SOLA/L. HATCH) to MODIFY MUST 133**  
**M/S/U (M. GARCIA/L. HATCH) to MAINTAIN REQUISITES for MUST 133.**

- PEC 175 **Beginning Tennis** 1  
**Effective:** Summer 2012  
**MODIFY:** Discipline/Number, (*x version of course will require inactivation in Datatel*), units, hours/ face to face modalities, content, methods of instruction, typical assignments, learning goals, methods of assessment  
**Enrollment Restrictions:** None  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC.  
**Guidance/Activities Status:** Approved for MJC Activities  
**Rationale:** Periodic Review  
**Program Impact:**  
Stand Alone  
**M/S/U (J. SOLA/L. HATCH) to MODIFY PEC 175**  
**M/S/U (L. HATCH/M. GARCIA) to MAINTAIN PLACEMENT ON MJC ACTIVITIES for PEC 175**
- PEC 176 **Intermediate Tennis** 1  
**Effective:** Summer 2012  
**MODIFY:** Discipline/Number, requisite skills, (*x version of course will require inactivation in Datatel*), units, hours/ face to face modalities, content, methods of Instruction, typical assignments, learning goals  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 175  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC.  
**Guidance/Activities Status:** Approved for MJC Activities  
**Rationale:** Periodic Review  
**Program Impact:**  
1. Physical Education A.A. Degree  
**PEC 176 pulled for discussion by M. Garcia due to concerns that content still appears under lecture learning goals, when there are only LAB learning goals. This was corrected during the meeting.**  
**M/S/U (P. UPTON/C. MULDER) to MODIFY PEC 176**  
**M/S/U (M. GARCIA/L. HATCH) to MAINTAIN ADVISORY for PEC 176.**  
**M/S/U (L. HATCH/M. GARCIA) to MAINTAIN PLACEMENT ON MJC ACTIVITIES for PEC 176**
- PEC 177 **Advanced Tennis** 1  
**Effective:** Summer 2012  
**MODIFY:** Discipline/Number, (*x version of course will require inactivation in Datatel*), units, hours/ face to face modalities, content, requisite skills, methods of Instruction, typical assignments, learning goals, methods of assessment  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 176  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC  
**Guidance/Activities Status:** Approved for MJC Activities  
**Rationale:** Periodic Review  
**Program Impact:**  
Stand Alone  
**M/S/U (J. SOLA/L. HATCH) to MODIFY PEC 177**  
**M/S/U (M. GARCIA/L. HATCH) to MAINTAIN ADVISORY for PEC 177.**  
**M/S/U (L. HATCH/M. GARCIA) to MAINTAIN PLACEMENT ON MJC ACTIVITIES for PEC177**

## NEW COURSES

(None)

## REACTIVATED COURSES

(None)

## VI. PROGRAMS

### Chancellor's Office Approvals/Denials/Updates

**APPROVED:** CCC-511: AA: University Preparation, Emphasis in Physics

### Program Changes that do not require Chancellor's Office Notification/Application

None

### CCC-501: Application for Approval - New Credit Programs

None

### CCC-510: Substantial Changes to an Approved Credit Program

None

### CCC-511: Non-Substantial Changes to Approved Program or Change of Active-Inactive Status

*Due to SB 1440, and the creation of an AA-T in Communication, and an AS-T in MATHEMATICS, the SPCOM and MATH departments determined that there was no longer a need for the following awards:*

**INACTIVATE:** AA: University Preparation – Emphasis in Mathematics 20 units  
Requested Effective Term: Summer 2012  
**M/S/U (P. UPTON/C. MULDER) to INACTIVATE AA: UNIVERSITY PREP, MATHEMATICS**

**INACTIVATE:** AA: University Preparation – Emphasis in Communication 18 units  
Requested Effective Term: Summer 2012  
**M/S/U (P. UPTON/C. MULDER) to INACTIVATE AA: UNIVERSITY PREP, COMMUNICATION**

### CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None

## VII. UNFINISHED BUSINESS

### **Action Items**

1. **Course Substitutions for Academic Awards** **M. Robles / B. Adams**

*M. Robles reported that there was a productive meeting last week. Some research was completed, and a process was drafted. The work is being compiled for a subcommittee. They plan to elicit feedback on the work and then bring to the Curriculum Committee for review. They are looking for common practices and common criteria for course substitutions*

within the divisions. J. Hughes has researched Columbia College as well. M. Boyd expressed concern about how this might limit substitution options. M. Robles explained that this is to get a policy on the books, for example, how to handle certificates or degrees no longer in existence. How long should we grant course substitutions? How many courses per award may be substituted by another course. In some cases, some courses have been repeatedly substituted by another. Is this appropriate. Might there be a need to reevaluate the requirements for the award? L. Miller explained that we should keep in mind that the CCCC is paying more attention to the goals and objectives of awards as presented in our applications. Substitutions can be problematic, in the sense that deviating from the official requirements for awards may trigger scrutiny. For example, if we cannot demonstrate how a particular course fulfills the goals and objectives, nor leads to careers and transfer pathways initially identified in our formal application.

## Informational Items

1. **Equating Courses and Repetitions** L. Miller  
*Postponed Indefinitely*
2. **Curriculum in Transition/Independent Study and Work Experience Outlines** B. Adams  
*B. Adams plans to ask K. Walters Dunlap what direction to pursue for Independent Study course and Work Experience outlines. This is on the Curriculum Operations agenda for 10/18/11*

## VIII. NEW BUSINESS

### Action Items

1. **Placing Courses within Disciplines** B. Adams/M. Adams  
*M. Adams presented a revised draft of the "Placing Courses within Discipline"s resolution. He believes he successfully incorporated requested changes from the first meeting. The goal is to have the resolution go before the Academic Senate on Thursday, October 20. The goal of the resolution is to establish that the Curriculum Committee be charged with the role of "placing courses within disciplines" because that aligns within the body's realm of expertise in curriculum. The majority of California Community Colleges have a formal policies in place in which the curriculum committee has a clear formal charge of placing courses within disciplines, but MJC is not included in that majority. There is no way to objectively identify which courses are associated with which disciplines. The college needs to establish that through a formal, rational process. When we consider legal battles that are still ongoing, we need to have a clear, objective answer to some of the questions, including, "What kind of professor can teach what kind of course?"*  
**M/S/U to APPROVE "Curriculum Committee Resolution: FL11-A, Disciplines for Courses"**

**Modesto Junior College  
 Curriculum Committee  
 Resolution: FL11-A  
 Disciplines for Courses**

**Proposed by:** Mike Adams

**Whereas:** Title 5 section 53200 lays out the powers and responsibilities of California Community College Academic Senates in a list commonly referred to as the "10 + 1"; and

**Whereas:** The first item on the 10 + 1 list states that Community College Academic Senates are in charge of "curriculum, including establishing prerequisites and placing courses within disciplines" (emphasis added); and

**Whereas:** The Yosemite Community College District Board of Trustees has agreed to rely primarily upon the district's Academic Senates for curriculum issues; and



**Whereas:** The Modesto Junior College Academic Senate meets this part of its professional responsibilities by means of the Modesto Junior College Curriculum Committee; and

**Whereas:** The Modesto Junior College Curriculum Committee is the body on campus with the best expertise to determine the process by which faculty place courses within disciplines, but does not currently do so; and

**Whereas:** The Modesto Junior College Curriculum Committee derives its authority from the Modesto Junior College Academic Senate.

**Therefore:** **Be it resolved,** The Modesto Junior College Curriculum Committee asks the Modesto Junior College Academic Senate to add approval of faculty assignment of courses to disciplines to the charge of the Curriculum Committee.

**M/S/U to APPROVE "Curriculum Committee Resolution: FL11-A, Disciplines for Courses"**

2. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization** L. Miller  
*Postponed indefinitely.*

## Informational Items

*(None)*

## IX. WORKGROUPS

1. **Operations Workgroup** J. Zamora / B. Adams / L. Miller  
The group did not meet as expected last week due to absences.

## X. TASK FORCES

1. **CurricUNET Implementation Task Force Update**  
*B. Sanders, B. Adams, L. Miller and L. Gerasimchuk met on October 4. At the request of B. Sanders, B. Adams explained that B. Sanders needs direction as to whether or not to include the "semester preference" information in program requirements, and he is looking for the committee to provide it. Many members were unclear as to what "semester preference" is. B. Adams clarified it is the information in the catalog that appears in brackets with program requirements, e.g.:*

COURSE ID	[4]	Course Title	#
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*Many members felt this information to be incredibly valuable and asked that it remain. One suggested that a disclaimer be included as well, in the event that courses are not offered or other extenuating circumstances.*

*B. Adams announced that, after many technical problems encountered by authors, the Student Learning Goals box can be checked again.*

*L. Miller advised the group that – despite the program module being active and usable – that we should not anticipate the catalog being produced directly from the system. This may be one to two years out before we can anticipate reports being accurately designed and reliable for print publication.*

## XI. PUBLIC COMMENT

**Meeting adjourned at 4:12 PM**