



Curriculum Committee

AGENDA

Tuesday, October 11, 2011

Yosemite 213 2:40 PM

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

September 27, 2011

III. NOTIFICATION

			<u>Units</u>	<u>Page</u>
MATH	49	Skills for Success in Transfer Level Math courses Effective: Summer 2012 <i>MATH 49 was approved at the 9/13/11 meeting. At the meeting, the course was pulled for discussion and there was concern that requisite skills were listed, but no requisites were listed. M. Adams indicated he would go back to Math department faculty to determine if an advisory should be added, or if the requisite skills were not necessary and should not have been included. It was agreed upon that if an advisory needed to be added, it would be placed as an agenda item on a future agenda since requisites require separate approval. The Math department faculty determined no advisory should be listed, and requested the requisite skills be removed. On 9/28/11, B. Adams removed the requisite skills from MATH 49 in the CurricUNET requisite skills field. This notification item is for documentation/historical purposes.</i>	1/2	
FSCI	366	Fire Apparatus Driver/Operator 1B Effective: Summer 2011 Modify: Course ID Rationale: Rationale: <i>On 11/09/2010, this course was first adopted as FSCI 368. During the spring of 2011, N. Marcelino discovered on implementation that the course ID "FSCI 368" had been used in the past for a variable unit course of a different name. For this reason, implementation under FSCI 368 could not take place. N. Marcelino worked with the department to find another course ID, FSCI 366. This notification item is for documentation/historical purposes.</i>	2	

Documentation is included.

IV. CONSENT

V. DISCUSSION

INACTIVATIONS

ANSC	316	Farm Processing of Meat Animals Effective: Summer 2012 INACTIVATE Program Impact: 1. Food Processing Certificate of Achievement	2	
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ART	127	<p>Alternative Drawing Methods Effective: Summer 2012 INACTIVATE Program Impact: 1. Art A.A. Degree</p>	3
ART	161	<p>American Art Effective: Summer 2012 INACTIVATE Program Impact: 1. Art A.A. Degree 2. Art Gallery / Museum Studies Skills Recognition Award 3. CSU General Education Pattern Certificate of Achievement 4. General Studies, Emphasis in Humanities A.A. Degree 5. MJC-GE Pattern A.A. Degree Major 6. Photography A.A. Degree Major 7. Photography A.A. Degree</p>	3
FSCI	346	<p>Instructional Methods for Fire Effective: Summer 2012 INACTIVATE Program Impact: 1. Fire Science Certificate of Achievement 2. Fire Science A.S. Degree</p>	2
FSCI	365	<p>Emergency Aid 1st Responder Effective: Summer 2012 INACTIVATE Program Impact: 1. Fire Science Certificate of Achievement 2. Fire Science A.S. Degree</p>	1
FSCI	381	<p>Ethics of Leadership Course 1 Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone</p>	3
FSCI	382	<p>Ethics of Leadership Course 2 Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone</p>	3
FSCI	860	<p>Advanced Medical First Responder Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone</p>	0

GENED 349D	Work Experience Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone	4
GENED 956	GED Preparation Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone	0
GUIDE 199A	Independent Study/Special Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone	1
GUIDE 199B	Independent Study/Special Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone	2
GUIDE 199C	Independent Study/Special Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone	3
GUIDE 199X	Guidance: Ind. Study Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone	1/2
GUIDE 399A	Independent Study/Special Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone	1
GUIDE 399B	Independent Study/Special Problems Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone	2
GUIDE 399C	Independent Study/Special Problems Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone	3

GUIDE 399D	<p>Independent Study/Special Problems Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone</p>	4
LIBR 120	<p>Library Research on the Internet Effective: Summer 2012 INACTIVATE Program Impact: 1. Print Journalism Skills Recognition Award</p>	1
STSK 199	<p>Independent Study/Special Problems Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone</p>	1/2

UPDATES (including modifications/reactivations)

ADJU 201	<p>Intro to Administration of Justice Effective: Summer 2012 MODIFY: Content, methods of instruction, typical assignments, textbooks, course goal, methods of assessment Enrollment Restrictions: None Distance Education Status: Maintaining Online Materials Fee Status: None Articulation Status: Transfers to CSU and UC General Education Status: Approved for (MJC-GE: B), (CSU-GE:DO); Requesting: (CSU-GE: D8) (IGETC: 4H) Rationale: Periodic Review Program Impact: 1. Administration of Justice A.A. Degree 2. Administration of Justice A.S. Degree 3. CSU General Education Pattern Certificate of Achievement 4. General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree</p>	3
ADJU 202	<p>Principles/Procedures of Justice Effective: Summer 2012 MODIFY: Content, methods of instruction, typical assignments, textbooks, course goal, methods of assessment Enrollment Restrictions: Maintaining: (A) students are strongly advised to satisfactorily complete ADJU 201 Distance Education Status: Maintaining Online. Removing Hybrid. Materials Fee Status: None Articulation Status: Transfers to CSU; Requesting UC General Education Status: Requesting: (MJC-GE:B)(CSU-GE: D8) (IGETC: 4H) Rationale: Updating for course compliance Program Impact: 1. Administration of Justice A.S. Degree 2. Administration of Justice A.A. Degree</p>	3

ADJU 232	Juvenile Justice Procedures Effective: Summer 2012 MODIFY: DE Modalities Enrollment Restrictions: None Distance Education Status: Maintaining Online. Materials Fee Status: None Articulation Status: Transfer to CSU General Education Status: Requesting (CSU-GE: DO) Rationale: Periodic Review Program Impact: <ol style="list-style-type: none"> 1. Administration of Justice A.S. Degree 2. Administration of Justice A.A. Degree 	3
ADJU 236	Correctional Law Effective: Summer 2012 MODIFY: DE Modalities Enrollment Restrictions: None Distance Education Status: Requesting Online Materials Fee Status: None Articulation Status: Transfer to CSU General Education Status: Requesting (CSU-GE: DO) Rationale: Periodic Review Program Impact: <ol style="list-style-type: none"> 1. Administration of Justice A.S. Degree 2. Administration of Justice A.A. Degree 	3
FSCI 309	Fire Management 2E Effective: Summer 2012 MODIFY: Description, hours, face-to-face modalities, requisite skills, content, textbooks, course goal, learning goals Enrollment Restrictions: Removing: (P) Satisfactory completion of FSCI 356 with a minimum grade of C or better; Requesting: (LOE) Enrollment limited to students who provide proof of certificate of completion for Fire Management 1 Distance Education Status: None Materials Fee Status: Maintaining fee of \$110 Articulation Status: Does not transfer General Education Status: Not approved for GE Rationale: Course is being modified for adherence to scheduled periodic review in curriculum review matrix, Fall 2011 Program Impact: <ol style="list-style-type: none"> 1. Fire Science Certificate of Achievement 2. Fire Science A.S. Degree 	2

MUSA 122	Piano Enrichment Effective: Summer 2012 MODIFY: Description, hours/ face to face modalities, repetitions, content, typical assignments, course goal, learning goals, methods of instruction, methods of assessment Enrollment Restrictions: Maintaining: (A) students are strongly advised to satisfactorily complete MUSA 121 Distance Education Status: None Materials Fee Status: None Articulation Status: Transfer to CSU and UC Guidance/Activities Status: Approved for MJC Activities Rationale: Periodic Review Program Impact: 1. Music A.A. Degree	1
MUSA 151	Elementary Voice 1 Effective: Summer 2012 MODIFY: Learning goals Enrollment Restrictions: None Distance Education Status: None Materials Fee Status: None Articulation Status: Transfer to CSU and UC Guidance/Activities Status: Approved for MJC Activities Rationale: Periodic Review Program Impact: Stand Alone	1
MUSA 163	Applied Music (Violin and Viola) Effective: Summer 2012 MODIFY: Enrollment restrictions, requisite skills, methods of instruction, Enrollment Restrictions: Removing: (C) Concurrent enrollment in MUSE 161 or MUSE 165; Maintaining: (A) students are strongly advised to be able to play a violin or viola at an intermediate level and demonstrate the ability to read music Distance Education Status: None Materials Fee Status: None Articulation Status: Transfer to CSU and UC Guidance/Activities Status: Approved for MJC Activities Rationale: Periodic Review Program Impact: 1. Music A.A. Degree	1
MUSA 164	Applied Music (Cello and Bass) Effective: Summer 2012 MODIFY: Enrollment restrictions, requisite skills, methods of instruction Enrollment Restrictions: Removing: (C) Concurrent enrollment in MUSE 161 or MUSE 165; Maintaining: (A) Students are strongly advised to play a cello or bass at an intermediate or advanced level and demonstrate the ability to read music Distance Education Status: None Materials Fee Status: None Articulation Status: Transfers to CSU and UC Guidance/Activities Status: Approved for MJC Activities Rationale: Periodic Review Program Impact: 1. Music A.A. Degree	1

MUSA 173	<p>Applied Music (Brass and Percussion) 1</p> <p>Effective: Summer 2012</p> <p>MODIFY: Requisite skills, learning goals</p> <p>Enrollment Restrictions: Maintaining: (L) Enrollment limited to students who pass audition</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Transfers to CSU and UC</p> <p>Guidance/Activities Status: Approved for MJC Activities</p> <p>Rationale: Periodic Review</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Music A.A. Degree
MUSE 155	<p>Concert Choir 1</p> <p>Effective: Summer 2012</p> <p>MODIFY: Hours, content, requisite skills, methods of instruction, typical assignments, course goal, learning goals, methods of assessment</p> <p>Enrollment Restrictions: Requesting: (L) Enrollment limited to students who pass an audition.</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Transfers to CSU and UC</p> <p>Guidance/Activities Status: Approved for MJC Activities</p> <p>Rationale: To align with all other ensemble courses in the AA major, this class must be converted to all lab</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Music A.A. Degree
MUSE 156	<p>Chamber Choir 1</p> <p>Effective: Summer 2012</p> <p>MODIFY: Hours, content, methods of instruction, typical assignments, course goal, learning goals, methods of assessment</p> <p>Enrollment Restrictions: Maintaining (L): Enrollment limited to students who pass an audition.</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Transfers to CSU and UC</p> <p>Guidance/Activities Status: Approved for MJC Activities</p> <p>Rationale: To align with all other ensemble courses in the AA major, this class must be converted to all lab</p> <p>Program Impact:</p> <p style="padding-left: 20px;">Stand Alone</p>
MUSE 176	<p>Chamber Ensembles (Band Instruments) 1</p> <p>Effective: Summer 2012</p> <p>MODIFY: Typical assignments, learning goals, methods of assessment</p> <p>Enrollment Restrictions: Maintaining: (A) Students are strongly advised to have at least 2 years of experience on their instrument, be able to read music notation; and/or satisfactorily complete MUSE 175 and/or satisfactorily complete MUSE 171</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Transfers to CSU and UC</p> <p>Guidance/Activities Status: Approved for MJC Activities</p> <p>Rationale: To comply with Title 5 regulations</p> <p>Program Impact:</p> <p style="padding-left: 20px;">Stand Alone</p>

MUST	133	<p>Aural Skills 3 1</p> <p>Effective: Summer 2012</p> <p>MODIFY: Description, hours/ face to face modalities, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, grading, methods of assessment</p> <p>Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MUST 132; Modifying: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUST 123</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Transfers to CSU and UC</p> <p>General Education Status: Not approved for GE</p> <p>Rationale: Periodic Review</p> <p>Program Impact:</p> <p style="padding-left: 20px;">1. Music A.A. Degree</p>
PEC	175	<p>Beginning Tennis 1</p> <p>Effective: Summer 2012</p> <p>MODIFY: Discipline/Number, (<i>x version of course will require inactivation in Datatel</i>), units, hours/ face to face modalities, content, methods of instruction, typical assignments, learning goals, methods of assessment</p> <p>Enrollment Restrictions: None</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Transfers to CSU and UC.</p> <p>Guidance/Activities Status: Approved for MJC Activities</p> <p>Rationale: Periodic Review</p> <p>Program Impact:</p> <p style="padding-left: 20px;">Stand Alone</p>
PEC	176	<p>Intermediate Tennis 1</p> <p>Effective: Summer 2012</p> <p>MODIFY: Discipline/Number, requisite skills, (<i>x version of course will require inactivation in Datatel</i>), units, hours/ face to face modalities, content, methods of instruction, typical assignments, learning goals</p> <p>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 175</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Transfers to CSU and UC.</p> <p>Guidance/Activities Status: Approved for MJC Activities</p> <p>Rationale: Periodic Review</p> <p>Program Impact:</p> <p style="padding-left: 20px;">1. Physical Education A.A. Degree</p>
PEC	177	<p>Advanced Tennis 1</p> <p>Effective: Summer 2012</p> <p>MODIFY: Discipline/Number, (<i>x version of course will require inactivation in Datatel</i>), units, hours/ face to face modalities, content, requisite skills, methods of instruction, typical assignments, learning goals, methods of assessment</p> <p>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 176</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Transfers to CSU and UC</p> <p>Guidance/Activities Status: Approved for MJC Activities</p> <p>Rationale: Periodic Review</p> <p>Program Impact:</p> <p style="padding-left: 20px;">Stand Alone</p>

NEW COURSES

(None)

REACTIVATED COURSES

(None)

VI. PROGRAMS

Chancellor's Office Approvals/Denials/Updates

APPROVED: CCC-511: AA: University Preparation, Emphasis in Physics

Program Changes that do not require Chancellor's Office Notification/Application

None

CCC-501: Application for Approval - New Credit Programs

None

CCC-510: Substantial Changes to an Approved Credit Program

None

CCC-511: Non-Substantial Changes to Approved Program or Change of Active-Inactive Status

INACTIVATE: AA: University Preparation – Emphasis in Mathematics 20 units
Requested Effective Term: Summer 2012

INACTIVATE: AA: University Preparation – Emphasis in Communication 18 units
Requested Effective Term: Summer 2012

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None

VII. GE ALIGNMENT

VIII. UNFINISHED BUSINESS

Action Items

1. Course Substitutions for Academic Awards M. Robles / B. Adams

Informational Items

1. Equating Courses and Repetitions L. Miller
Postponed Indefinitely
2. Curriculum in Transition/Independent Study and Work Experience Outlines B. Adams

IX. NEW BUSINESS

Action Items

1. Placing Courses within Disciplines B. Adams/M. Adams
2. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization L. Miller
Postponed indefinitely.

Informational Items

X. WORKGROUPS

1. Operations Workgroup J. Zamora / B. Adams / L. Miller

XI. TASK FORCES

1. CurricUNET Implementation Task Force Update

XII. PUBLIC COMMENT



Curriculum Committee

MINUTES

Tuesday, September 27, 2011

Yosemite 213 2:40 PM

Members Present: B. Adams (Co-chair), M. Adams, J. Beebe, R. Cranley, K. Ennis, M. Garcia, E. Kerr, M. Lynch, C. Mulder, E. Maki, M. Robles, J. Sola, P. Upton, J. Zamora (Co-Chair/President-Elect Academic Senate)

Members Absent: M. Boyd, S. Circle, D. Gilbert, Community & Economic Development Rep. (Vacant), R. Jones (ASMJC Rep.), L. Lanigan, L. (Prusso) Hatch, Student Services Rep. (Vacant), C. Vaughn, K. Walters Dunlap

Others Present: L. Gerasimchuk (Administrative Assistant, Instruction Office), L. Miller (Curriculum Specialist)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objection, the order of the agenda was approved.

II. APPROVAL OF MINUTES

September 13, 2011

Hearing no objection, the minutes of 09/13/11 were approved.

III. NOTIFICATION

Units Page

IV. CONSENT

Modifications to these courses were approved on 09/13/2011, but DE was withdrawn and therefore no vote took place. These courses are being reviewed for DE only.

ENGL	101	<p>Composition and Reading</p> <p>Effective: Summer 2012</p> <p>Distance Education Status: Maintaining: Hybrid, Online</p> <p>M/S/U (P. UPTON, M. ADAMS) to MAINTAIN DE MODALITIES for ENGL 101 and ENGL 103</p> <p>D. Gilbert fixed the issue identified in the 09/13/2011 meeting wherein on-campus meetings were required for the online modalities of ENGL 101 and ENGL 103. Members confirmed that the requirement had been removed and that the modalities could now be approved.</p>	3
ENGL	103	<p>Advanced Composition & Critical Thinking</p> <p>Effective: Summer 2012</p> <p>Distance Education Status: Maintaining: Hybrid, Online</p> <p>M/S/U (P. UPTON, M. ADAMS) to MAINTAIN DE MODALITIES for ENGL 101 and ENGL 103</p> <p>(See notes on ENGL 101)</p>	3

V. DISCUSSION

INACTIVATIONS

BIO	130	Introduction to Marine Vertebrates Effective: Summer 2012 INACTIVATE Program Impact: 1. CSU General Education Pattern Certificate of Achievement 2. General Studies, Emphasis in Natural Sciences M/S/U (R. CRANLEY, J. SOLA) to INACTIVATE BIO 130	3
CLART	301	Culinary Academy 1 Effective: Summer 2012 INACTIVATE Program Impact: 1. CLART 301 Skills Recognition Award 2. Culinary Arts Certificate of Achievement 3. Culinary Arts A.S. Degree M/S/U (R. CRANLEY, J. SOLA) to INACTIVATE CLART 301	14
CLDDV	232	Healthy Caregiver Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone M/S/U (R. CRANLEY, J. SOLA) to INACTIVATE CLDDV 232	3
MDAST	327	Clinical Externship Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone M/S/U (R. CRANLEY, J. SOLA) to INACTIVATE MDAST 327	3.5
MDAST	350	Medical Transcription Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone M/S/U (R. CRANLEY, J. SOLA) to INACTIVATE MDAST 350	3

UPDATES (including modifications/reactivations)

AUTEC 317 **Auto Heating & Air Conditioning** **3 changed to 3 ½**
Effective: Spring 2012 ~~Expedited!~~ (Request overridden by Office of Instruction) Summer 2012
Rationale for Expedited Approval: At present, student's majoring in Heavy Equipment do not take AUTEC 311 and due to this do not meet the requirement for AUTEC 317 despite the fact that professor's feel they have gained appropriate pre requisite skills to enroll in AUTEC 317. The expedited request will enable student's majoring in Heavy Equipment to enroll in AUTEC 317 in the Spring 2012.
NOTE: Because scheduling deadlines have passed for SP 2012 and processes are in motion, it is not feasible to implement expedited changes to this course without complications for staff and students, so the Instruction Office is denying the request for expedition.
MODIFY: Title, **units, hours**, materials fee, content, methods of instruction, typical assignments, textbooks, course goal, learning goals
Enrollment Restrictions: Modifying: (P) Satisfactory completion of AUTEC 311 or AGM 241
Distance Education Status: None
Materials Fee Status: Decreasing fees from \$38 to \$32
Articulation Status: Does not transfer
General Education Status: Not approved for GE
Rationale: Periodic Review
Program Impact:
 1. Automotive Technician Certificate of Achievement
 2. Automotive Technician A.S. Degree
 3. Maintenance Mechanic Certificate of Achievement
M/S/U to (M. ADAMS, E. MAKI) MODIFY AUTEC 317
Multiple concerns about the units/hours were noted during technical and committee review. The Instruction Office denied the course's proposal (as originally drafted) for 2 units of LEC and 1 unit of LAB, because the hours as written did not align with the Carnegie Unit formula of 1 hour of LEC equating to 54 hours of lab instruction. On the day of the meeting, dialog between the dean (P. Mendez) vice president of Instruction (K. Walters Dunlap), B. Adams (chair) and Instruction Office staff, resulted in the hours and units being adjusted to 3 ½ Carnegie units. The course and meeting minutes were updated during the meeting to reflect this change. E. Maki requested that the agenda from the previous meeting also be updated by the Instruction Office to reflect the change.
M/S/U to (J. BEEBE, M. LYNCH) MAINTAIN PREREQUISITE FOR AUTEC 317
M/S/U to (J. BEEBE, M. ROBLES) DECREASE FEES FOR AUTEC 317

NEW COURSES

(None)

VI. PROGRAMS

The committee was notified of the following CCCC Inventory activity:

Chancellor's Office Approvals

COURSES: CB00 Numbers/TOP Codes have been granted, updated, or reaffirmed for the following COURSES

COURSE ID	CB00#s		
AGGE 150	CCC000525195		
AUTEC 311	CCC000521961		
CGR 395A-C	CCC000521723	CCC000521998	CCC000521999
CLDDV 111	CCC000521655		
CLDDV 126C-E	CCC000522009	CCC000522010	CCC000522011
CMPSC 210	CCC000525194		
CMPSC 219	CCC000524642		

CMPSC 241	CCC000526769
CMPSC 261	CCC000526284
COLSK 100	CCC000525512
DTAST 372	CCC000521657
ELTEC 229	CCC000524681
EMS 350	CCC000311226
ESL 1	CCC000527249
ESL 2	CCC000527287
ESL 3	CCC000527288
ESL 4	CCC000527288
ESL 5	CCC000527290
ESL 6	CCC000527291
FSCI 363 (1)	CCC000522455
FSCI 363 (2)	CCC000525302
GEOG 104	CCC000084812
MICRO 101	CCC000252198
NURWE 259	CCC000526280
NURWE 361	CCC000329949
PEC 162	CCC000521658
PHYS 101	CCC000524695
PHYS 102	CCC000524699
PHYS 103	CCC000524701
PHYS 142	CCC000524696
READ 21	CCC000192607
SPAN 109	CCC000526278
SPAN 110	CCC000344705
THETR 156	CCC000521659
THETR 157	CCC000521660
THETR 158	CCC000521661
THETR 159	CCC000521662

PROGRAMS: CCC-501, CCC510, CCC-511, CCC-300 Application Approvals

NEW PROGRAMS

AS: Computer Science
AA: Physical Science

MODIFIED PROGRAMS

Apprenticeship: Electrician Maintenance
AS-T: Mathematics
AA-T: Communication Studies
AA: University Preparation, Emphasis in Earth Science

Chancellor's Office Denials

(None)

Chancellor's Office Updates

(None)

Program Changes that do not require Chancellor's Office Notification/Application

None

CCC-501: Application for Approval - New Credit Programs

None

CCC-510: Substantial Changes to an Approved Credit Program

None

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

None

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None

VII. UNFINISHED BUSINESS

Action Items

1. **Course Substitutions for Academic Awards** **M. Robles / B. Adams**
M. Robles announced that there will be a meeting on Oct. 6 for Course Substitutions. She also shared that the plan remains to explore how divisions manage their prerequisite challenges, in order to establish consistency campus-wide.

Informational Items

- 1. Equating Courses and Repetitions** L. Miller
Postponed Indefinitely
- 2. Independent Study and Work Experience Course Outlines** B. Adams
B. Adams mentioned that there is a need to get Independent Study and Work Experience outlines in compliance. One approach she thought may be useful would be to update the "DIV" outlines currently on (paper) file in the Instruction Office through a template format in the system (that has not yet been developed). She provided history on how this information was managed in the past and explained how data in systems is outdated or incongruous with curriculum approvals. Historically, disciplines were given a block of _49, _98, _99 courses in DSK back in 1998 (for all appropriate levels: 100, 200, 300). The course outlines for all of these were represented by DIV outlines, with DIV meaning "all divisions." Unfortunately, an audit of Datatel shows that many of these courses have never been used. B. Adams encouraged the faculty to review the appropriateness and relevance of these courses, and inactivate those that are not in use. E. Maki raised a question for the committee to consider, "how would we measure learning outcomes for an Independent Study course if were one template?" B. Adams noted that there is an "Independent Study Proposal Form" in use campus wide. Might this be the way that learning outcomes for an independent study course are identified and then measured?
- 3. Title 5: Repeats and Withdrawals** B. Adams
B. Adams reminded the committee of K. Walters Dunlap's email regarding changes to state policy on repeats and withdrawals. In times of budgetary crisis, the state is looking for ways to save capital, and one opportunity that emerged is to save on the number of times the institution can be reimbursed for students who repeat coursework. M. Robles informed the committee that IT is already working on implementing the changes in Datatel so that the system is ready to enforce the new guidelines by Summer 2012 Registration. She also informed the committee that this is important because repetition/withdrawal data are considered by the Progress Probation process.

IX. NEW BUSINESS

Action Items

- 1. Prerequisite/Co-requisite/Advisory/Limitation on Enrollment Language Standardization** L. Miller
Postponed indefinitely. L. Miller explained that the "issue is being postponed due to a lack of resources to address it, but it still needs resolution."
- 2. Placing Courses within Disciplines** B. Adams/M. Adams
*B. Adams informed the committee that M. Adams had drafted a resolution regarding MJC's noncompliance with Title 5 regarding the "assigning of courses to disciplines." M. Adams explained to the committee that there is no way for the state to know which disciplines are assigned to teach a given course. He also explained that only recently have we learned that, since 1990, MJC has not fully complied with "10+1", which indicates that the faculty is responsible for the establishment of curriculum, which includes prerequisites and **placing of courses within disciplines**. In some cases, it is obvious which courses are associated with disciplines, however, in others it is not. Examples of courses were shown to the committee, e.g., Economic History of the United States, Death, and Photoshop, wherein any number of disciplines might, in theory, be able to offer the course. He also clarified that more than one discipline may be associated with a given course. Many committee members were unclear on what exactly was meant by placing courses within disciplines. Isn't this already established when a course is created in a department? J. Zamora explained that this is a way of formally associating one or more academic disciplines with courses. M. Adams stated that it would be in the committee's best interest to put a resolution forward to the Academic Senate requesting that the committee be in charge of developing the process and protocols through which disciplines would be associated with courses. He pointed out that it is better for faculty to determine this than for another entity to do it. Concerns were raised about the use of the word "Assigning Courses to Disciplines". B. Adams pointed out that this language comes from state presentations on the issue. It was decided that M. Adams would make minor changes and bring it back to committee for review.*

Informational Items

X. WORKGROUPS

1. **Operations Workgroup**

J. Zamora / B. Adams / L. Miller

A meeting will be held on October 4 with K. Walters Dunlap, B. Adams, A. Bethel, L. Miller, and L. Gerasimchuk to discuss operational sides of the curriculum process.

XI. TASK FORCES

1. **CurricUNET Implementation Task Force Update**

B. Adams/L. Miller

B. Adams reported that she, L. Miller, and L. Gerasimchuk met last week to address issues in CurricUNET. The committee can anticipate planned improvements to the system, for example, links, language etc. that faculty see will be more clear and consistent throughout the site. She noted that there are bugs in the new program module that need to be addressed.

- a. A handful of academic program awards cannot be linked to a specific department. Under whose oversight should these fall?*
- b. Proposal Types are very chaotic and confusing. For example, one type says "D.N.U." for Do Not Use is used anyway. These options will be simplified, removed or cleaned up.*
- c. Right now, to modify a program, faculty authors must use the "Program Deletion" to create a copy of a program.*
- d. Catalog Description for programs appear to allow for only the active catalog description. No history is created when a description is modified. The college needs to retain the history.*

XII. PUBLIC COMMENT

M. Robles wanted to remind faculty to "get out the word" that students will be automatically dropped for non-payment 10 days after registration if they neglect to pay their fees. Exceptions will be made for certain situations, like pending financial aid. This will go into effect with November registration.

Meeting adjourned at 4:15 pm

Gail Campbell

From: Karen Walters Dunlap
Sent: Thursday, April 21, 2011 11:55 AM
To: Sean Fornelli; Noel Marcelino; Barbara Adams
Cc: Amy Bethel; John Sola; Gail Campbell
Subject: RE: FSCI 368

Thank you.

From: Sean Fornelli
Sent: Thursday, April 21, 2011 11:44 AM
To: Noel Marcelino; Barbara Adams
Cc: Amy Bethel; Karen Walters Dunlap; John Sola; Gail Campbell
Subject: RE: FSCI 368

I will put this in the folder for fall.

Seán

From: Noel Marcelino
Sent: Thursday, April 21, 2011 11:43 AM
To: Barbara Adams
Cc: Sean Fornelli; Amy Bethel; Karen Walters Dunlap; John Sola; Gail Campbell
Subject: FSCI 368

I was working on some submissions to the state yesterday, including **FSCI 368**, however I discovered in curricunet that FSCI 368 is a previous course (inactivated in 1993) in Datatel. The course(s) listed in Datatel are FSCI 368A, 368B, 368C, 368D. Sean and I determined that FSCI 366 is an available number. Barbara and I discussed this yesterday and deemed it o.k. for me to make the change. Does anyone else know of any reason why I should not make this change? I would like to do this **today** since registration starts on Monday and there is a Summer 2011 section built (I already gave Gail Campbell a heads up) and I will be completing my spring break relaxing at home after today. ☺

Sean: Can you add this as a notification item for the first Curriculum meeting in September? Thanks.

Thanks.

Noel
X6469

Gail Campbell

From: Noel Marcelino
Sent: Thursday, April 21, 2011 12:06 PM
To: Gail Campbell
Subject: RE: FSCI 368

FSCI 366 has been created go ahead and do your magic! Will you email me when you're done so I can finish out the FSCI 368? Thanks

From: Gail Campbell
Sent: Thursday, April 21, 2011 11:51 AM
To: Noel Marcelino
Subject: RE: FSCI 368

Hopefully soon. We just do what we have to, I'm used to it around here. Just do your part and then let me know when it will be in for me to do mine.

From: Noel Marcelino
Sent: Thursday, April 21, 2011 11:49 AM
To: Gail Campbell
Subject: RE: FSCI 368

Do you know when he is going to be in? I am leaving in about an hour. If he doesn't come in on time, I am going to just make the change and hold my breath. ☺

From: Gail Campbell
Sent: Thursday, April 21, 2011 11:47 AM
To: Noel Marcelino
Subject: RE: FSCI 368

John is not here yet, however let me know when I can delete and change and I will make the switch. Thank you for letting me know especially prior to registration. I appreciate that so very much.

Gail Campbell
549-7028
Fire Science

From: Noel Marcelino
Sent: Thursday, April 21, 2011 11:43 AM
To: Barbara Adams
Cc: Sean Fornelli; Amy Bethel; Karen Walters Dunlap; John Sola; Gail Campbell
Subject: FSCI 368

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Gail Campbell

From: Noel Marcelino
Sent: Thursday, April 21, 2011 12:33 PM
To: Sean Fornelli; Barbara Adams
Cc: Amy Bethel; Karen Walters Dunlap; John Sola; Gail Campbell
Subject: RE: FSCI 368

I have made the changes in Datatel. FSCI 366 is now active. Once the summer section attached to FSCI 368 is deleted I will "fix" that course, not sure how, but I'll figure it out.

Thanks.
Noel

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Sent: Thursday, April 21, 2011 11:44 AM
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Thanks.

Noel
X6469

Gail Campbell

From: Noel Marcelino
Sent: Thursday, April 21, 2011 12:39 PM
To: Gail Campbell
Subject: RE: FSCI 368

YES!

From: Gail Campbell
Sent: Thursday, April 21, 2011 12:38 PM
To: Noel Marcelino
Subject: RE: FSCI 368

MFSCI 368 has been deleted. Okay to enter the 366?

From: Noel Marcelino
Sent: Thursday, April 21, 2011 12:33 PM
To: Sean Fornelli; Barbara Adams
Cc: Amy Bethel; Karen Walters Dunlap; John Sola; Gail Campbell
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Thanks.

Noel
X6469

Gail Campbell

From: Noel Marcelino
Sent: Thursday, April 21, 2011 12:42 PM
To: Gail Campbell
Subject: RE: FSCI 368

Your welcome and thank you.

From: Gail Campbell
Sent: Thursday, April 21, 2011 12:42 PM
To: Noel Marcelino
Subject: RE: FSCI 368

Already have the section number. Thank you for all your help Noel.

From: Noel Marcelino
Sent: Thursday, April 21, 2011 12:39 PM
To: Gail Campbell
Subject: RE: FSCI 368

YES!

From: Gail Campbell
Sent: Thursday, April 21, 2011 12:38 PM
To: Noel Marcelino
Subject: RE: FSCI 368

MFSCI 368 has been deleted. Okay to enter the 366?

From: Noel Marcelino
Sent: Thursday, April 21, 2011 12:33 PM
To: Sean Fornelli; Barbara Adams
Cc: Amy Bethel; Karen Walters Dunlap; John Sola; Gail Campbell
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**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

1102 Q STREET
SACRAMENTO, CA 95811-6549
(916) 445-8752
<http://www.cccco.edu>



09/30/2011

Karen Walters-Dunlap
Vice President of Instruction
Modesto Junior College
435 College Ave.
Modesto, CA 95350-5800

Dear Karen Walters-Dunlap:

The Chancellor's Office hereby approves **Modesto Junior College's** requested changes to their **University Preparation, Emphasis in Physics** program. The change(s) has been entered into the Curriculum Inventory.

Thank you.

Sincerely,

Sally J. Montemayor Lenz
Interim Dean
Academic Affairs Division

Cc: Letitia S. Miller

**Modesto Junior College
Curriculum Committee
Resolution: FL11-A
Disciplines for Courses**

- Proposed by:** Mike Adams
- Whereas:** Title 5 section 53200 lays out the powers and responsibilities of California Community College Academic Senates in a list commonly referred to as the “10 + 1”; and
- Whereas:** The first item on the 10 + 1 list states that Community College Academic Senates are in charge of “curriculum, including establishing prerequisites and *placing courses within disciplines*” (emphasis added); and
- Whereas:** The Yosemite Community College District Board of Trustees has agreed to rely primarily upon the district’s Academic Senates for curriculum issues; and
- Whereas:** The Modesto Junior College Academic Senate meets this part of its professional responsibilities by means of the Modesto Junior College Curriculum Committee; and
- Whereas:** The Modesto Junior College Curriculum Committee is the body on campus with the best expertise to determine the process by which faculty place courses within disciplines, but does not currently do so; and
- Whereas:** The Modesto Junior College Curriculum Committee derives its authority from the Modesto Junior College Academic Senate.
- Therefore:** **Be it resolved,** The Modesto Junior College Curriculum Committee asks the Modesto Junior College Academic Senate to add approval of faculty assignment of courses to disciplines to the charge of the Curriculum Committee.
- First Reading:**
- Final Action:**
- Disposition:**