



AGENDA

Tuesday, February 15, 2011
 Yosemite 213 2:40 PM

Updated: February 10
 Updated: February 14
 Updated: February 15

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

February 01, 2011

III. NOTIFICATION

			<u>Units</u>	<u>Page</u>
ART	189	Photo Laboratory Technology 1	1	
		This course is no longer a variable unit course and as such, the 'A' has been removed from the course number. This will be reflected in the 2011-2012 MJC catalog update and will take effect in Datatel for SU 2012.		
		Athletic Training/Sports Medicine	33	09
		B. Adams and C. Mulder have taken a look at this program to correct errors that have appeared in the catalog for several years. No changes to the approved program have taken place. The corrections will be reflected in the 2011-2012 MJC College Catalog.		
		Mechanized Agriculture Technician Certificate of Achievement	30	01
		This program had inadvertently been removed from the State Inventory of Approved Programs. Communication with the Chancellor's Office has been successful in rectifying the error. This certificate will be restored to the 2011-2012 MJC College Catalog.		

IV. CONSENT

None

V. DISCUSSION

Inactivations

MUST	102	Music Fundamentals 2 Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone	3
PE	132	Aquatic Fitness & Health Instructor Effective: Summer 2012 INACTIVATE Program Impact: Stand Alone	3

PEA	116	Adapted Run/Walk Effective: Summer 2012 INACTIVATE Program Impact: 1. Physical Education A.A. Degree	1
PEA	154	Back Basics Effective: Summer 2012 INACTIVATE Program Impact: 1. Physical Education A.A. Degree	1

Revisions (including modifications/reactivations)

ANSC	201	Beef Cattle Science Effective: Summer 2012 MODIFY: Content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment Enrollment Restrictions: None Distance Education Status: None Materials Fee Status: None Articulation Status: Transfers to CSU and UC. General Education Status: Not approved for GE. Rationale: Periodic Review Course Impact: 1. ANSC 217 Program Impact: 1. Agricultural Science A.S. Degree 2. Animal Science A.S. Degree 3. Artificial Insemination Technician Certificate of Achievement	3
ANSC	250	Veterinary Physiology, Anatomy, & Terminology Effective: Summer 2012 MODIFY: Content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101. Distance Education Status: None Materials Fee Status: None Articulation Status: Transfers to CSU. General Education Status: Not approved for GE. Rationale: Periodic Review Program Impact: 1. Veterinary Technician Certificate of Achievement	3

- ANSC 251 **Veterinary Pharmacy Procedures** 2
Effective: Summer 2012
MODIFY: Enrollment restrictions, content, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50. Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete AG 280.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: Periodic Review
Program Impact:
 1. Veterinary Technician Certificate of Achievement
- ANSC 252 **Veterinary Equipment: Operation, Instrumentation, and Safety** 3
Effective: Summer 2012
MODIFY: Content, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: Periodic Review
Program Impact:
 1. Veterinary Technician Certificate of Achievement
- ANSC 253 **Veterinary Laboratory Procedures** 1
Effective: Summer 2012
MODIFY: Content, typical assignments, textbooks, course goal, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: Periodic Review
Program Impact:
 1. Veterinary Technician Certificate of Achievement
- ANSC 254 **Veterinary Medical Office Procedures** 2
Effective: Summer 2012
MODIFY: Enrollment restrictions, content, textbooks, course goal
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: Periodic Review
Program Impact:
 1. Veterinary Technician Certificate of Achievement

- ANSC 255 **Preparation for Veterinary Surgical and Dental Assistance** 3
Effective: Summer 2012
MODIFY: Content, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: Periodic Review
Program Impact:
 1. Veterinary Technician Certificate of Achievement
- ANSC 256 **Veterinary Assistance and Nursing: Emergency Procedures** 1
Effective: Summer 2012
MODIFY: Content, typical assignments, textbooks, course goal, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: Periodic Review
Program Impact:
 1. Veterinary Technician Certificate of Achievement
- ANSC 257 **Veterinary Assistance and Nursing: Animal Handling** 2
Effective: Summer 2012
MODIFY: Materials fee, content, textbooks, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: Requesting fee of \$25.
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: Periodic Review
Program Impact:
 1. Veterinary Technician Certificate of Achievement

BIO	140	<p>Introduction to Marine Biology 4</p> <p>Effective: Summer 2012</p> <p>MODIFY: DE modalities, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment</p> <p>Enrollment Restrictions: None</p> <p>Distance Education Status: Requesting: Hybrid</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Transfers to CSU and UC.</p> <p>General Education Status: Approved for MJC-GE: A, CSU-GE: B2,B3, IGETC: 5B.</p> <p>Rationale: Periodic Review</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. CSU General Education Pattern Certificate of Achievement
EHS	202	<p>Plant Identification and Usage 2 3</p> <p>Effective: Summer 2012</p> <p>MODIFY: Repetitions, pattern placement, enrollment restrictions, content, typical assignments, course goal, learning goals, methods of assessment</p> <p>Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete EHS 210 and/or PLSC 200.</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Transfers to CSU and UC.</p> <p>General Education Status: Requesting MJC-GE: A. Not approved for GE.</p> <p>Rationale: Periodic Review</p> <p>Course Impact:</p> <ol style="list-style-type: none"> 1. EHS 212 2. EHS 215 3. EHS 250 4. NR 224 <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Environmental Horticultural Science A.S. Degree 2. Landscape Design Certificate of Achievement 3. Landscape and Park Maintenance Certificate of Achievement 4. Nursery Production Certificate of Achievement
EMS	350	<p>First Responder with Healthcare Provider CPR 3</p> <p>Effective: Summer 2011 <i>Expedited!</i> To facilitate workforce training demands.</p> <p>Rationale for Expedited Approval: To correct the hours of instruction, from 41 hours of lecture and 41 hours of lab, to 54 hours of lecture.</p> <p>MODIFY: Repetitions, hours/face to face modalities, content, learning goals</p> <p>Enrollment Restrictions: None</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: Maintaining fee of \$20.</p> <p>Articulation Status: Does not transfer.</p> <p>General Education Status: Not approved for GE.</p> <p>Rationale: Need to adjust hours/face to face modalities to make lecture only.</p> <p>Program Impact:</p> <ol style="list-style-type: none"> Stand Alone

- ESL 901 **ESL: Beginning English for Life and Work** 0
Effective: Summer 2011 *Expedited!* To ensure student progression within the program
Rationale for Expedited Approval: Author was not able to move course forward because of administrative data entry and scheduling for Summer 2011 needs to be in compliance with amount of non-credit hours. VPI has indicated to go forward with expedited approval request.
MODIFY: Title, hours/face to face modalities, content, methods of instruction, typical assignments, textbooks, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review.
Program Impact:
Stand Alone
- ESL 902 **ESL: Elementary English for Life and Work** 0
Effective: Summer 2011 *Expedited!* To ensure student progression within the program
Rationale for Expedited Approval: Author was not able to move course forward because of administrative data entry and scheduling for Summer 2011 needs to be in compliance with amount of non-credit hours. VPI has indicated to go forward with expedited approval request.
MODIFY: Title, description, hours/face to face modalities, enrollment restrictions, content, methods of instruction, typical assignments, textbooks, learning goals, methods of assessment
Enrollment Restrictions: Requesting: (P) ESL 901
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review.
Program Impact:
Stand Alone
- ESL 903 **ESL: Higher Elementary English for Life and Work** 0
Effective: Summer 2011 *Expedited!* To ensure student progression within the program
Rationale for Expedited Approval: Author was not able to move course forward because of administrative data entry and scheduling for Summer 2011 needs to be in compliance with amount of non-credit hours. VPI has indicated to go forward with expedited approval request.
MODIFY: Title, description, hours/face to face modalities, enrollment restrictions, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Requesting: (P) ESL 902
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review.
Program Impact:
Stand Alone

- ESL 904 **ESL: Intermediate English for Life and Work** 0
 Effective: Summer 2011 *Expedited!* To ensure student progression within the program
Rationale for Expedited Approval: Author was not able to move course forward because of administrative data entry and scheduling for Summer 2011 needs to be in compliance with amount of non-credit hours. VPI has indicated to go forward with expedited approval request.
MODIFY: Title, hours/face to face modalities, enrollment restrictions, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Requesting: (P) ESL 903
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review.
Program Impact:
 Stand Alone
- ESL 905 **ESL: High Intermediate English for Life and Work** 0
 Effective: Summer 2011 *Expedited!* To ensure student progression within the program
Rationale for Expedited Approval: Author was not able to move course forward because of administrative data entry and scheduling for Summer 2011 needs to be in compliance with amount of non-credit hours. VPI has indicated to go forward with expedited approval request.
REACTIVATE/MODIFY: Title, hours/face to face modalities, enrollment restrictions, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Requesting: (P) ESL 904
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review.
Program Impact:
 Stand Alone
- ESL 906 **ESL: Low Advanced English for Life and Work** 0
 Effective: Summer 2011 *Expedited!* To ensure student progression within the program
Rationale for Expedited Approval: Author was not able to move course forward because of administrative data entry and scheduling for Summer 2011 needs to be in compliance with amount of non-credit hours. VPI has indicated to go forward with expedited approval request.
REACTIVATE/MODIFY: Title, hours/face to face modalities, enrollment restrictions, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Requesting: (P) ESL 905
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review.
Program Impact:
 Stand Alone

FILM	151	<p>Advanced Film Production 1 3</p> <p>Effective: Summer 2012</p> <p>MODIFY: Hours/face to face modalities, content, learning goals</p> <p>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FILM 150, RATV 142.</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: Maintaining fee of \$15.</p> <p>Articulation Status: Transfers to CSU and UC.</p> <p>General Education Status: Not approved for GE.</p> <p>Rationale: Need to adjust hours. Lab hours are being removed from all film production courses.</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. Television Production A.A. Degree
FILM	152	<p>Advanced Film Production 2 3</p> <p>Effective: Summer 2012</p> <p>MODIFY: Hours/face to face modalities, content, learning goals</p> <p>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FILM 151, RATV 142.</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: Maintaining fee of \$15.</p> <p>Articulation Status: Transfers to CSU and UC.</p> <p>General Education Status: Not approved for GE.</p> <p>Rationale: Need to adjust hours. Lab hours are being removed from all film production courses.</p> <p>Program Impact:</p> <ol style="list-style-type: none"> Stand Alone
HE	118	<p>Exercise and Nutrition for Healthy Living 3</p> <p>Effective: Summer 2012</p> <p>MODIFY: Content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment</p> <p>Enrollment Restrictions: None</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Transfers to CSU.</p> <p>General Education Status: Approved for MJC-GE: E.</p> <p>Rationale: Periodic review</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. MJC-GE Pattern A.A. Degree
MACH	312	<p>4 Axis Mill Programming and Orientation 1</p> <p>Effective: Summer 2012</p> <p>MODIFY: Enrollment restrictions, content, learning goals</p> <p>Enrollment Restrictions: Removing: (P) MACH 219. Requesting: (A) Before enrolling in this course, students are strongly advised to have had previous programming experience on CNC machining centers using word address format language.</p> <p>Distance Education Status: Requesting: Hybrid</p> <p>Materials Fee Status: Maintaining fee of \$5</p> <p>Articulation Status: Does not transfer.</p> <p>General Education Status: Not approved for GE.</p> <p>Rationale: Periodic review.</p> <p>Program Impact:</p> <ol style="list-style-type: none"> 1. CNC Programmer Skills Recognition Award

MUSC 122	Electronic Music 2 Effective: Summer 2012 MODIFY: Units, hours/face to face modalities, DE modalities, content, typical assignments, textbooks, course goal, learning goals, methods of assessment Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSC 121 or have previous synthesizer, tape recording and MIDI music studio experience. Distance Education Status: Requesting: Hybrid. Materials Fee Status: None Articulation Status: Transfers to CSU. General Education Status: Approved for MJC Activities. Rationale: Periodic review Course Impact: 1. MUSC 111 2. RATV 172 Program Impact: Stand Alone	2
PEA 108	Adapted Aquatics Effective: Summer 2012 MODIFY: Description, repetitions, enrollment restrictions, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment Enrollment Restrictions: Removing: (A) Medical verification of physical or learning disability or motor problems. Requesting: (A) Before enrolling in this course, students are strongly advised to provide medical verification of physical or learning disability or motor problems. Distance Education Status: None Materials Fee Status: None Articulation Status: Transfers to CSU and UC. General Education Status: Approved for MJC Activities. Rationale: Periodic review Program Impact: 1. Physical Education A.A. Degree	1
PEA 119	Adapted Sports Effective: Summer 2012 MODIFY: Enrollment restrictions, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment Enrollment Restrictions: Removing: (A) Medical verification of physical or learning disability or motor problems. Requesting: (A) Before enrolling in this course, students are strongly advised to provide medical verification of physical or developmental disability. Distance Education Status: None Materials Fee Status: None Articulation Status: Transfers to CSU and UC. General Education Status: Approved for MJC Activities. Rationale: Periodic review Program Impact: 1. Physical Education A.A. Degree	1

- PEC 108 **Deep Water Aerobics** 1
Effective: Summer 2012
MODIFY: Units, description, grading, hours/face to face modalities, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to demonstrate basic swimming and/or water safety skills.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic review
Program Impact:
 1. Physical Education A.A. Degree
- PEC 169 **Intermediate Swimming** 1
Effective: Summer 2012
MODIFY: Units, hours/face to face modalities, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 168.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic review
Program Impact:
 1. Physical Education A.A. Degree
- PEC 171 **Swim for Fitness** 1
Effective: Summer 2012
MODIFY: Units, hours/face to face modalities, enrollment restrictions, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Removing: (A) Ability to handle self in deep water. Requesting: (L) Enrollment limited to students who can swim in deep water.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic review
Program Impact:
 1. Physical Education A.A. Degree

PEC 172 Lifeguard Training 1
Effective: Summer 2012
MODIFY: Enrollment restrictions, methods of instruction, typical assignments, course goal, learning goals, methods of assessment
Enrollment Restrictions: Removing: (P) Pass swimming pre-test, be at least 15 years old on the first day of class. Requesting: (L) Enrollment limited to students who are able to pass a swimming test and carry a 10-pound brick while in the water, and who are at least 15 years of age on the first day of the class.
Distance Education Status: None
Materials Fee Status: Maintaining fee of \$18.
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic review
Program Impact:
 1. Physical Education A.A. Degree

PEC 187 Pilates for Fitness 1
Effective: Summer 2012
MODIFY: Units, hours/face to face modalities, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Transfers to CSU and UC.
General Education Status: Approved for MJC Activities.
Rationale: Periodic review
Program Impact:
 1. Physical Education A.A. Degree

New Courses

FSCI 341 Fire Command 1C: I-Zone Firefighting 2
Effective: Summer 2012
ADOPT
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete FSCI 350 and satisfactorily complete FSCI 351.
Distance Education Status: None
Materials Fee Status: Requesting fee of \$110.
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: This new course will enable fire-fighters to continue the State approved fire command course series. This course will be added to the elective list for the Fire Science Certificate of Achievement. It brings the structural Company Officer out of the city and into the urban/interface.
Program Impact:
 1. Fire Science Certificate of Achievement

VI. PROGRAMS

Chancellor's Office Approvals/Denials/Updates

None

Program Changes that do not require Chancellor's Office Notification/Application

None

CCC-501: Application for Approval - New Credit Programs

None

CCC-510: Substantial Changes to an Approved Credit Program

A.S. Degree: AGRICULTURAL SCIENCE/AGRICULTURAL EDUCATION 30 02

Effective: Summer 2012

MODIFY: Program title, program goal(s), program options, elective courses

A.S. Degree: AGRICULTURAL SCIENCE/AGRICULTURAL EDUCATION				
To earn an Associate in Science Degree in this major, the student must complete the requirements detailed in the Career Technical Education Pathway (p. 71) or the University Preparation Pathway (p. 69) which include completion of the requirements below.				
I. AGRICULTURE CAREER COURSES (COMPLETE 5 UNITS)				
AG	115	Introduction to Agriculture Education & Careers		1
AG	349	ABCD	Work Experience (4 Units)	4
AG	249	Agriculture Internship		or 4
II. AGRICULTURE SCIENCE BREADTH COURSES (COMPLETE 9 UNITS)				
PLSC	200	Introduction to Plant Science		3
ANSC	200	Introduction to Animal Science		3
NR	200	Soils		4
AGM	200	Introduction to Mechanical Technology		3
AGEC	200	Agriculture Accounting & Analysis		3
AGEC	210	Elements of Agriculture Economics		or 3
AGEC	225	Agriculture Computer Applications		or 3
III. AGRICULTURE MAJOR COURSES (COMPLETE 9 UNITS)				
AGM	210	Agriculture Welding		3
AGM	289	Principles of Power Mechanics and Small Engines		or 3
ANSC	201	Beef Cattle Science		3
ANSC	202	Swine Science		or 3

Draft

ANSC	203	Sheep Science	or	3
ANSC	220	Dairy Industry/Dairy Science		3
ANSC	230	Poultry Science		3
EHS	210	Introduction to Environmental Horticulture		3
EHS	280	Beginning Floral Design		3
PLSC	205	Field Crops		3
PLSC	215	Vegetable Crops	or	3
PLSC	230	Fruit Science	or	3
NR	220	Introductory Forestry		3

IV. AGRICULTURE MAJOR ELECTIVE COURSES (COMPLETE 7 UNITS)

AGRICULTURAL SCIENCE OPTION

Any Class Listed But Not Used in Area II or III

Any 200 Level Agriculture Class Approved by Advisor

Up to 2 Units of any 300 Level Agriculture Class Approved by Advisor

AGRICULTURE EDUCATION OPTION (COMPLETE 7 UNITS)

AG	100	B	Leadership in Agriculture	2
AG	120		Introduction of Agriculture Education	2
AG	130		Agriculture Education Early Field Experience	2
AG	285		Agricultural Communications	3
AGM	214		Equipment Service & Safety	1

TOTAL UNITS IN A.S. MAJOR 30

CCC-511: Non-Substantial Changes to Approved Program or Change of Active-Inactive Status

None

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None

VII. UNFINISHED BUSINESS

Action Items

None

Informational Items

1. CurricUNET Trainings B. Adams
February 17, 2011, Training from 2:30 - 4:00 PM and Drop-in Session from 4:00 - 5:00 PM, Regional Fire Science Center.
2. Equating Courses and Repetitions L. Miller
Postponed indefinitely

VIII. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization L. Miller
Postponed indefinitely
2. How Programs should appear on agendas B. Adams 03
3. A.A. and A.S. Degrees B. Adams
<http://www.asccc.org/resolutions/defining-associate-arts-and-associate-science>

Informational Items

1. Launching of First TMC Associate Degrees for Transfer (per SB 1440) B. Adams 04

IX. WORKGROUPS

1. Operations Workgroup A. Peek / B. Adams / L. Miller
No Report

X. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force B. Adams
No Report
2. CurricUNET Implementation Task Force Update
No Report

XI. PUBLIC COMMENT



Curriculum Committee

MINUTES

*Tuesday, February 01, 2011
Yosemite 213 2:40 PM*

Members Present: B. Adams (Co-chair), A. Peek (Co-chair), S. Circle, R. Cranley, K. Ennis, M. Garcia, E. Kerr, L. Lanigan, M. Lynch, E. Maki, J. Michelena, M. Morales, C. Mulder, M. Robles, J. Sola, P. Upton, C. Vaughn, J. Beebe

Members Absent: D. Gilbert, R. Jones, (ASMJC Rep.), K. Walters Dunlap, L. Prusso, Community & Economic Development Rep. (Vacant), Student Services Rep. (Vacant)

Others Present: H. Townsend (Administrative Assistant, Instruction), Jeff Weaver (Professor, Machine Tool Technology), B. Sanders (Dean of Science, Mathematics & Engineering), S. Fornelli (Administrative Assistant, Instruction Office), C. Martin (Professor of History)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved.

II. APPROVAL OF MINUTES

January 18, 2011

Hearing no objections, the minutes of January 18, 2011 were approved.

III. NOTIFICATION

Previously, the ½ unit versions of variable unit courses had no letter (X) attached to the course number. So we had many courses that followed the pattern of INTEC 390,A,B or PEC 102,A. At some point in the past 5-8 years, the college started using the letter X to indicate the ½ unit variant of a course. Variable unit courses that have come through in the last several years have included X when appropriate, and CurricUNET puts an X in even if a course was only previously approved with the 'no letter' formatting. Datatel, the catalog, and course outlines are mixed in terms of how these variable unit courses are listed.

The following is a list of variable unit courses (that have a ½ unit version) that appear in Datatel with no X designation.

			<u>Units</u>	<u>Page</u>
AG	199	Independent Study	½	
AG	390	Agricultural Skills Training	½	
ALHE	199	Independent Study	½	
ANAT	199	Independent Study	½	
BIO	180	Special Projects in Biology	½	
BIO	199	Independent Study	½	
BIO	298	Special Topics and Problems	½	
CHEM	199	Independent Study	½	
CLDDV	398	Special Topics in Early Childhood Education	½	
ENGL	198	English Special Topics	½	
FAMLF	399	Independent Study / Special Problems	½	
INTEC	390	Advanced Manufacturing Training	½	
LENF	398	Law Enforcement Special Topics	½	
NURSE	299	Independent Study	½	
PE	199	Independent Study	½	
PEC	108	Deep Water Aerobics	½	

PEC	118	Bowling	½
PEC	134	Contact Improvisation	½
PEC	140	Exercise for Fitness	½
PEC	143	Beginning Golf	½
PEC	144	Intermediate Golf	½
PEC	145	Advanced Golf	½
PEC	147	Gymnastics	½
PEC	150	Intermediate Yoga for Better Health	½
PEC	168	Beginning Swimming	½
PEC	171	Swim for Fitness	½
PEC	179	Track and Field	½
PEC	182	Training for Distance Running	½
PEC	183	Volleyball	½
PEC	184	Power Volleyball	½
PEC	186	Intermediate Volleyball	½
PEC	187	Pilates for Fitness	½
PEM	111	Baseball-Team Play Concepts	½
PEM	113	Intermediate Basketball	½
PEW	166	Women's Self Defense	½
PLSC	198	Special Topics and Problems	½
SPAN	45	Practical Spanish for the Professions	½
STSK	199	Independent Study / Special Problems	½
THETR	189	Ballet 1	½

Effective: Summer 2012

MODIFY: Course ID (add X to course number in Datatel)

Rationale: For the purpose of the record and to make data align across systems

ALHE	199	Independent Study	1
ALHE	299 ACD	Independent Study	1,3,4
ALHE	349 D	Work Experience	4
ALHE	399 A-F	Independent Study	1,2,3,4,5,6

Effective: Summer 2012

Inactivate

There have been no courses from the ALHE discipline offered in over 5 years. Most ALHE courses have been inactivated or were switched to other disciplines. The ones that remain active in Datatel are the Independent Study or Work Experience courses that typically have not been held to the same review standards as most courses in the curriculum. The Allied Health Division considers ALHE to be an inactive discipline and would like these last remaining courses to be inactivated. ALHE does not exist as a discipline in CurricUNET so the division can't inactivate them in the conventional manner. The courses appear here for the purpose of the record.

The committee was notified of the following actions.

IV. CONSENT

EMT Program Effective: Summer 2011 **Expedited!**

MODIFY: Program Requisites

Remove: CPR - Healthcare provider level from the American Heart Assn or National Safety Council or Professional Rescuer Level from the American Red Cross AND First Aid Any Level

Replace with: A valid health care provider CPR card

B. Adams also noted that a change was made regarding the header, changing it from program prerequisites to program requisites.

Hearing no objections, proposed modifications to EMT Program were approved and expedited

V. DISCUSSION

Inactivations

None

Revisions (including modifications/reactivations)

AG	349 ABCD	Work Experience Agriculture – Supervised Practice Effective: Summer 2012 MODIFY: Description, repetitions, hours/face to face modalities, enrollment restrictions, course goal, learning goals, content, methods of instruction, typical assignments, methods of assessment Enrollment Restrictions: Removing: (C) Enrollment in a minimum of 7 units which may include Cooperative Vocational Work Experience. Requesting: (A) Before enrolling in this course, students are strongly advised to be following an agriculture major course of study. Distance Education Status: None Materials Fee Status: None Articulation Status: Does not transfer. General Education Status: Not approved for GE. Rationale: Periodic Review Program Impact: Stand Alone M/S/U (M. Lynch, P. Upton) to MODIFY AG 349 ABCD M/S/U (C. Mulder, M. Garcia) to MODIFY REQUISITES for AG 349 ABCD	1,2,3,4
ANAT	125	Human Anatomy Effective: Summer 2012 MODIFY: Content, methods of instruction, typical assignments, textbooks, learning goals, methods of assessment Enrollment Restrictions: Maintaining: (P) BIO 116, BIO 111, or BIO 101 Distance Education Status: None Materials Fee Status: None Articulation Status: Transfers to CSU and UC. General Education Status: Approved for MJC-GE: A, CSU-GE: B2,B3, IGETC:5B. Rationale: Periodic review. Course Impact: 1. ANAT 180 2. PHYSO 101 3. RSCR 222 Program Impact: 1. Athletic Training/Sports Medicine A.S. Degree 2. CSU General Education Pattern Certificate of Achievement 3. MJC-GE Pattern A.A. Degree 4. Nursing/RN A.S. Degree 5. Nursing: LVN to ADN Upgrade A.S. Degree 6. General Studies, Emphasis in Natural Sciences A.A. Degree M/S/U (M. Lynch, P. Upton) to MODIFY ANAT 125 M/S/U (C. Mulder, M. Garcia) to MAINTAIN REQUISITES for ANAT 125 M/S/U (M. Lynch, S. Circle) to Approve GE for ANAT 125	5

MACH 211 DE Machine Tool Technology 1 4,5
 Effective: Summer 2012
MODIFY: Description, enrollment restrictions, materials fees, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment
Enrollment Restrictions: Removing: (P) MATH 20 and ESL 45
Distance Education Status: None
Materials Fee Status: Increasing fee from \$15 to \$25
Articulation Status: Transfers to CSU.
General Education Status: Not approved for GE.
Rationale: Periodic review.
Course Impact:
 1. MACH 212 DE
 2. MACH 310
 3. MFGA 302
Program Impact:
 None
MACH 211 DE Pulled for discussion by M. Garcia
 M. Garcia commented that the required content and lab content is the same. M. Garcia requested that a statement be added for the reasoning on why these two areas were the exact same in CNET. The committee looked at the wording in CNET and added a statement to say, "The lab content is the same as the course content. Lab provides the hands-on part of the course." M. Garcia also noticed that the method of instruction area has weekly homework added. M. Garcia believes that adding weekly homework to the methods of instruction is not needed because it is already stated in the assignments area. B. Adams changed the wording in the methods of instruction section to reflect, "Assign weekly homework assignments from textbook." J. Weaver, Professor of Machine Tool Technology, noted that the *Machinery's Handbook in the texts and other readings section of CNET needed to be revised to say 28th edition. The handbook edition year was changed to reflect 28th edition by B. Adams. B. Adams will verify the year and also update the information in the system.*
M/S/U (J. Beebe, J. Sola) to MODIFY MACH 211 DE
M/S/U (C. Mulder, M. Garcia) to MODIFY REQUISITES for MACH 211 DE
M/S/U (P. Upton, E. Kerr) to Increase Materials fee for MACH 211 DE

MACH 312 4 Axis Mill Programming and Orientation 1
 Effective: Summer 2012
MODIFY: Enrollment restrictions, content, learning goals
Enrollment Restrictions: Removing: (P) MACH 219. Requesting: (A) Before enrolling in this course, students are strongly advised to have had previous programming experience on CNC machining centers using word address format language.
Distance Education Status: Requesting: Hybrid
Materials Fee Status: Maintaining fee of \$5
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Periodic review.
Program Impact:
 1. CNC Programmer Skills Recognition Award
M/S/U (E. Maki, J. Sola) to MODIFY MACH 312
M/S/U (C. Mulder, M. Garcia) to MODIFY REQUISITES for MACH 312
M/S/ (J. Beebe, P. Upton) Request for hybrid withdrawn by division rep for more clarification
M/S/U (P. Upton, E. Kerr) to Maintain fee for MACH 312

VI. PROGRAMS

Chancellor's Office Approvals/Denials/Updates

None

Program Changes that do not require Chancellor's Office Notification/Application

None

CCC-501: Application for Approval - New Credit Programs

None

CCC-511: Non-Substantial Changes to Approved Program or Change of Active-Inactive Status

None

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None

VII. UNFINISHED BUSINESS

Action Items

1. Curriculum Committee Self-Evaluation

A. Peek / B. Adams

B. Adams reminded the committee of the Curriculum Committee Self-Evaluation ([see attachment](#)) discussed at the last curriculum meeting. At the last meeting, the committee started looking at the Decision Making document. The Self Evaluation Report document was emailed out to the committee for review. It was determined at the last meeting, that the committee was in no hurry to update the self evaluation document. C. Mulder noted that committee members had discussed having the ASMJC representative as a non-voting position. Also discussed was the change for the Dean of Matriculation to be a voting member. The committee agreed that the current draft looks good. C. Vaughn suggested a cover letter to be provided with the proposal to senate. B. Adams volunteered to draft a cover letter for submittal along with the proposal. A motion to accept the draft as the official proposal to the senate was taken.

M/S/U (E. Maki, S. Circle) to approve the cover letter and Curriculum Committee Self-Evaluation Report for submittal to the Academic Senate

Informational Items

1. CurricUNET Trainings

B. Adams

February 17, 2011, Training from 2:30 - 4:00 PM and Drop-in Session from 4:00 - 5:00 PM, Regional Fire Science Center.

B. Adams informed the committee of an upcoming CurricUNET training. The training is set for February 17, 2011 from 2:30-4:00 PM at the Regional Fire Science Center. This year, B. Adams is doing the training a little differently. If anyone needs just a few items fixed, they can drop-in at the drop-in session from 4:00-5:00 PM which immediately follows the training.

2. Equating Courses and Repetitions

L. Miller

Postponed indefinitely

VIII. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization L. Miller
Postponed indefinitely

Informational Items

1. Pending Courses in CurricUNET B. Adams
B. Adams recently discussed with S. Fornelli the idea of cleaning up courses in CurricUNET that have been sitting for quite some time without any action. Some courses have been sitting in the system since 2008. C. Mulder asked if the committee could discuss the procedure/process again because many faculty members believe their course has been moved to the right area and have no idea that the course may need further action. B. Sanders suggested having a small group of people set some time aside for discussion on what is needed from CurricUNET and what is not needed regarding the approval steps in CurricUNET. B. Adams will request a document listing all courses that need action be sent via email from S. Fornelli.

IX. WORKGROUPS

1. Operations Workgroup A. Peek / B. Adams / L. Miller
No Report

X. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force B. Adams
No Report
2. CurricUNET Implementation Task Force Update B. Sanders
CurricUNET Program Module Demonstration
B. Sanders presented a CurricUNET program module demonstration to the committee. B. Sanders, S. Fornelli, and C. Martin have been meeting every Tuesday afternoon to assist in the development of the Program module within CurricUNET. S. Fornelli and C. Martin were also in attendance for any questions or comments that may arise from committee members. B. Sanders went through all aspects of the program module in CurricUNET with the committee. A test course was put through the system for committee members to view the process and ask questions. The committee was excited to see the new module. The module is currently a work in progress. A final implementation date has not been formerly set.

XI. PUBLIC COMMENT

Meeting adjourned at 4:39 PM

Curriculum Committee Self-Evaluation Report
Spring 2011
Submitted to Academic Senate

The MJC Curriculum Committee began a self-evaluation of its charter and membership (as stated in the MJC Decision-Making Process document dated 2008) at the 1/18/11 Curriculum Committee meeting. Discussion on its charter and committee membership produced the following recommendations:

Recommendation #1: Remove the Program Specialist 1 position from committee membership.

Rationale: The Office of Instruction has membership on the Curriculum Committee with the Curriculum Information Specialist and the Vice-President of Instruction (both non-voting members), so this position's committee membership is not necessary.

Recommendation #2: Change the Dean of Matriculation and Admissions position from an ex-officio/non-voting member to a voting member.

Rationale: The Dean of Matriculation and Admissions provides and additional perspective to faculty input and therefore should be a voting member.

Recommendation #3: Remove Student Learning Outcomes Coordinator as a faculty representative.

Rationale: Course student learning outcomes are not required on course outlines of record. Program learning outcomes will be entered in the program module of CurricUNET, which will be reviewed and voted on by all curriculum committee members.

Recommendation #4: Remove the Community and Economic Development faculty representative.

Rationale: There are no full-time faculty members in the Community and Economic Development division. Representation is present with the Community Education Representative member elected by Community Education.

Recommendation #5: List the Science faculty representative and the Math faculty representative as Science, Math, and Engineering (2); in addition, list the Business faculty representative and the Behavioral and Social Sciences faculty representative as Business, Behavioral and Social Sciences (2).

Rationale: The criteria for faculty representation is based on division membership, not department membership; therefore, the Science, Math, and Engineering Division and the Business, Behavioral and Social Sciences Division should each be listed as a division which has 2 representatives, just as the Arts, Humanities, and Communications Division and the Literature and Language Division are listed.

Respectfully submitted,
Curriculum Co-Chairs,
Barbara Adams (Elected by Committee) and Adrienne Peek (Academic Senate President-Elect)

**CALIFORNIA COMMUNITY COLLEGES
CHANCELLOR'S OFFICE**

1102 Q STREET
SACRAMENTO, CA 95811-6549
(916) 445-8752
<http://www.cccco.edu>



02/04/2011

Karen Walters-Dunlap
Vice President of Instruction
Modesto Junior College
435 College Ave.
Modesto, CA 95350-5800

Dear Karen Walters-Dunlap:

The Chancellor's Office hereby approves Modesto Junior College's **CERTIFICATE OF ACHIEVEMENT:18 or greater semester (or 27 or greater quarter) units in Mechanized Agriculture Technician** as listed below. It has been entered into the Curriculum Inventory under T.O.P. code **011600** with **CAREER TECHNICAL EDUCATION (CTE)** status.

- **CERTIFICATE OF ACHIEVEMENT:18 or greater semester (or 27 or greater quarter) units in Mechanized Agriculture Technician** with program control number **30509**.

The California Postsecondary Education Commission (CPEC) has authorized the Chancellor's Office to proceed to final approval, without its review, on many new community college programs, except programs of certain types that are of special interest to CPEC. This program is not a type that has been reserved for individual CPEC review and concurrence. Therefore, our approval is effective with this letter.

Good luck with this program.

Sincerely,
Stephanie Low
Dean, Curriculum & Instruction
Academic Affairs Division

Cc: Sean Fornelli

Current A.S. Degree in Agricultural Science

Proposed A.S. Degree in Agricultural Science with Agricultural Education Option

A.S. Degree: AGRICULTURAL SCIENCE

To earn an Associate in Science Degree in this major, the student must complete the requirements detailed in the Career Technical Education Pathway (p. 71) or the University Preparation Pathway (p. 69) which include completion of the requirements below.

I. AGRICULTURE CAREER COURSES (COMPLETE 5 UNITS)

AG	115	Introduction to Agriculture Education & Careers	1	
AG	349	<i>A-D Work Experience (4 Units)</i>	4	or
AG	249	<i>Agriculture Internship</i>	4	

II. AGRICULTURE SCIENCE BREADTH COURSES (COMPLETE 9 UNITS)

PLSC	200	Introduction to Plant Science	3	
ANSC	200	Introduction to Animal Science	3	
NR	200	Soils	4	
AGM	200	Introduction to Mechanical Technology	3	
AGEC	200	<i>Agriculture Accounting & Analysis</i>	3	or
AGEC	210	<i>Elements of Agriculture Economics</i>	3	or
AGEC	225	<i>Agriculture Computer Applications</i>	3	

III. AGRICULTURE MAJOR COURSES (COMPLETE 9 UNITS)

AGM	210	Agriculture Welding	3	
EHS	280	Beginning Floral Design	3	
ANSC	201	<i>Beef Cattle Science</i>	3	or
ANSC	202	<i>Swine Science</i>	3	or
ANSC	203	<i>Sheep Science</i>	3	
ANSC	220	Dairy Industry/Dairy Science	3	
ANSC	230	Poultry Science	3	
EHS	210	Introduction to Environmental Horticulture	3	
PLSC	230	Fruit Science	3	

IV. AGRICULTURE MAJOR ELECTIVE COURSES (COMPLETE 7 UNITS)

ANY CLASS NOT USED IN AREA II & III
 ANY 200 LEVEL AGRICULTURE CLASS APPROVED BY ADVISOR
 2 UNITS OF 300 LEVEL CLASS

TOTAL UNITS IN A.S. MAJOR **30**

A.S. Degree: AGRICULTURAL SCIENCE/AGRICULTURAL EDUCATION

To earn an Associate in Science Degree in this major, the student must complete the requirements detailed in the Career Technical Education Pathway (p. 71) or the University Preparation Pathway (p. 69) which include completion of the requirements below.

I. AGRICULTURE CAREER COURSES (COMPLETE 5 UNITS)

AG	115	Introduction to Agriculture Education & Careers	1	
AG	349	<i>ABCD Work Experience (4 Units)</i>	4	
AG	249	<i>Agriculture Internship</i>	4	or

Draft

II. AGRICULTURE SCIENCE BREADTH COURSES (COMPLETE 9 UNITS)

PLSC	200	Introduction to Plant Science	3	
ANSC	200	Introduction to Animal Science	3	
NR	200	Soils	4	
AGM	200	Introduction to Mechanical Technology	3	
AGEC	200	<i>Agriculture Accounting & Analysis</i>	3	
AGEC	210	<i>Elements of Agriculture Economics</i>	3	or
AGEC	225	<i>Agriculture Computer Applications</i>	3	or

III. AGRICULTURE MAJOR COURSES (COMPLETE 9 UNITS)

AGM	210	<i>Agriculture Welding</i>	3	
AGM	289	<i>Principles of Power Mechanics and Small Engines</i>	3	or
ANSC	201	<i>Beef Cattle Science</i>	3	
ANSC	202	<i>Swine Science</i>	3	or
ANSC	203	<i>Sheep Science</i>	3	or
ANSC	220	Dairy Industry/Dairy Science	3	
ANSC	230	Poultry Science	3	
EHS	210	Introduction to Environmental Horticulture	3	
EHS	280	Beginning Floral Design	3	
PLSC	205	<i>Field Crops</i>	3	
PLSC	215	<i>Vegetable Crops</i>	3	or
PLSC	230	<i>Fruit Science</i>	3	or
NR	220	Introductory Forestry	3	

IV. AGRICULTURE MAJOR ELECTIVE COURSES (COMPLETE 7 UNITS)

AGRICULTURAL SCIENCE OPTION

Any Class Listed But Not Used in Area II or III
 Any 200 Level Agriculture Class Approved by Advisor
 Up to 2 Units of any 300 Level Agriculture Class Approved by Advisor

AGRICULTURE EDUCATION OPTION (COMPLETE 7 UNITS)

AG	100	B Leadership in Agriculture	2	
AG	120	Introduction of Agriculture Education	2	
AG	130	Agriculture Education Early Field Experience	2	
AG	285	Agricultural Communications	3	
AGM	214	Equipment Service & Safety	1	

TOTAL UNITS IN A.S. MAJOR

February 15, 2011₃₀

Earth Sciences

The study of earth science focuses on the physical, chemical, and biological aspect of the natural processes that govern natural resources, natural hazards, weather, and climate of the earth system.

A.A. Univ Prep - Area of Emphasis: Earth Sciences

STUDENT LEARNING OUTCOMES

Upon satisfactory completion of this program, the student will be able to:

1. *transfer as an Earth Sciences major to a university.*
2. *quantify modes of energy transfer that operate within the earth systems.*
3. *model the transformations of matter that occur within the earth systems.*
4. *identify interactions and interrelationships between organisms and earth systems.*

PROGRAM REQUIREMENTS

To earn this AOE, complete 31 units as below.

Required Courses - Complete 23 units		Units
EASCI 161	Earth Science	4
or		
GEOL 161	Physical Geology	4
GEOL 166	Historical Geology	4
PHYS 101	General Physics: Mechanics	5
or		
PHYS 142	Mechanics, Heat, & Waves	5
MATH 171	Calculus: First Course	5
CHEM 101	General Chemistry 1	5

Elective Courses

Please refer to www.assist.org for your chosen transfer university and specific major, and use that information to select at least eight units from the following list of electives. Additional courses may be required by your transfer university.

Complete 8 units		Units
ASTRO 151	Introduction to Astronomy Lab	1
ASTRO 160	Introduction to Modern Astronomy	3
BIO 101	Biological Principles	5
BIO 111	General Biology	4
CHEM 102	General Chemistry 2	5
EASCI 162	Introduction to Oceanography	4
GEOL 171XAB	Geology Field Studies	0.5 - 2
GEOL 174	Geology Summer Field Studies	3
MATH 172	Calculus: Second Course	5
METEO 161	Introduction to Meteorology	4
NR 200	Soils	4
PHYS 142	Mechanics, Heat & Waves	4
PHYS 143	Electricity, Magnetism, Optics, Atomic and Nuclear Structure	5
ZOOL 101	General Zoology	4

Total Units

31

PID 252

President
Jane Patton
Mission College

January 26, 2011

Vice President
Michelle Pilati
Rio Hondo College

Attention: Local Senate Presidents, AOs, CIOs, CSSOs, and Curriculum Committees

Secretary
Wheeler North
San Diego Miramar College

Subject: Launching of First TMC Associate Degrees for Transfer (per SB 1440)

Treasurer
Beth Smith
Grossmont College

Area A Representative
Julie Bruno
Sierra College

Area B Representative
Jon Drinnon
Merritt College

Area C Representative
Lesley Kawaguchi
Santa Monica College

Area D Representative
Richard Mahon
Riverside City College

North Representative
Dolores Davison
Foothill College

North Representative
Dan Crump
American River College

South Representative
Stephanie Dumont
Golden West College

South Representative
David Morse
Long Beach City College

Representative at Large
Kevin Bontenbal
Cuesta College

Representative at Large
Dianna Chiabotti
Napa Valley College

As you are aware, implementation of SB 1440 (Padilla, 2010), which is now California Education Code §§66745-66749, is being coordinated through the Academic Senate in collaboration with the Chancellor's Offices of the California Community Colleges (CCC) and California State University (CSU) and the CSU Academic Senate. We know that you have been patiently awaiting direction from the Chancellor's Office and Academic Senate. We thank you for your patience and are now pleased to provide you with information you will need to comply with the requirements for the new associate degrees for transfer.

Attached to this message is a **calendar**, which contains essential information about upcoming events. We have just posted this [calendar](#) and an array of other important documents to explain the processes for local implementation of new associate degrees for transfer. Please go to either www.c-id.net/1440.html or to www.cccco.edu/1440 and click on 1440 documents on the right. These documents will all be thoroughly explained in the **webinars** listed on the calendar.

The first finalized Transfer Model Curricula (TMC) are now available for your consideration. **Psychology, Communication Studies and Sociology** faculty from the CCCs and CSUs drafted and vetted these TMC, and they are ready to be the first degrees developed locally. Following closely behind these majors are others in various stages of development. We will send those to you as soon as they are finalized. Please ask your faculty to visit <http://www.c-id.net/listserv.html> and sign up for their discipline listservs to ensure they receive information to participate in the development and vetting of degrees in their field. Group 2 TMC are Administration of Justice/Criminal Justice, Kinesiology/Physical Education and Mathematics. Please encourage faculty in those disciplines to go to <http://www.c-id.net/degreereview.html> to review the draft TMC.

Training Material

Training materials have been developed to inform you about the various tasks that need to be accomplished as you develop new degrees aligned with the TMC, as well as the documents necessary to complete the tasks, and the duties for individuals and groups at the college with specific responsibilities for compliance. Training will be available for you and other appropriate personnel

Julie Adams, CAE
Executive Director

via webinars and regional meetings beginning January 31, 2011 and continuing through the spring. We urge you to participate in the webinars before beginning any tasks or attempting to comply with the new law. Attached to this memo you'll find dialing information and dates for the webinars. The Chancellor's Office has worked diligently with the Academic Senate to ensure that the new degrees are created with integrity while meeting all requirements of the law. The required approval processes will be explained with guidance from both the Chancellor's Office and the Academic Senate. Please see the attached calendar for details.

Name of the Degrees

The degrees are called, per the SB 1440 legislation, “**An associate (in arts or science) in x (major) for Transfer**” and the short designations that will be used are “**AA-T**” and “**AS-T**.” In 2008, the Academic Senate recommended (resolution 9.03 F08) and the Board of Governors subsequently approved in July 2009 a change in degree names as follows: **Associate in Science** is for degrees in the **STEM** (Science, Technology, Engineering, and Mathematics) disciplines and most **career technical education (CTE)** programs and the **Associate in Arts** is for all others. (Certain CTE programs e.g., graphic arts might be in arts, and is locally determined.) While this recommendation was NOT put into Title 5, because the Department of Finance believed it would be an unfunded mandate, we are recommending that these new degrees reflect this change. It will lead to more clarity and uniformity in communicating to students, universities, the workplace and the public.

Some Things to do Immediately:

- Read and share the attached **calendar**. Notice that it provides dates for upcoming TMC development, for the in-person Discipline Input Group meetings (DIGs) which we hope many of you will attend, (see [C-ID DIG meetings](#) for details), the targeted training sessions for various groups, and regional in-person meetings. Since C-ID is the structure for convening in-person meetings and online review of TMC, please visit the [C-ID](#) site often.
- Distribute the first three **TMC** to the faculty in those departments for their discussion. You will see that there are expected core or required courses as well as local options. The options can be narrowed by your faculty to be requirements for the students or you may give students some options (e.g., to choose either course a or b). We assume your processes are such that you will work in conjunction with your curriculum committee and articulation officer. If the faculty in the department develop a degree that aligns with the TMC, there will be a number of benefits: you will get faster approval from the Chancellor's Office with fewer requirements for transfer documentation; you will know that the content of the degree has had vetting by discipline faculty at both segments, students will have clearer pathways across the state and CSU faculty will be confident in having some level of curricular consistency.
- Be sure that the senate or curriculum committee approves these degrees with NO local graduation requirements, which are forbidden (in these degrees only).
- Your senate and curriculum committees will want to work closely with your office of instruction to ensure effective coordination. For example, senate and curriculum leaders may want to meet with your dean or vice president of instruction to work out a calendar and timeline that meets local process and approval requirements. Local senate/curriculum and/or Board policies may need to be modified to allow for approval of the new degrees in an expedited matter. Get this on your senate's

January 26, 2011
Page Three

agenda immediately, if appropriate. Ask your Board for flexibility in its approval timeline to accommodate late development or approval of these degrees. Some Boards have decided to simply delegate authority to the administrators to approve these degrees.

If colleges concentrate on these three degrees first, and establish local processes to approve them, then developing additional degrees this spring and next year should be simpler. You can see on the calendar that using the TMC method, colleges will have sufficient degrees in place for the fall and can continue to add in more degrees as TMC are developed.

Documents Now Posted

C-ID Website

- This cover letter
- Calendar (there will be updated versions as events are added)
- TMC overview
- The first three TMC: Psychology, Sociology and Communication Studies

Chancellor's Office

- Instructions for AA-T and AS-T (from Chancellor's Office)

We know you will have questions along the way, and the upcoming **webinars, the C-ID website and appropriate listservs** are the primary methods we will use to reach out to colleges. However, we will use other methods and venues to assist you and we can provide additional training sessions as needed. The volume of individual questions to the Chancellor's Office and the Academic Senate might get difficult to manage, and we will do all we can to be responsive! Please send questions to sb1440questions@cccoco.edu rather than to individuals.

From all discussions at the state level with the community colleges and with CSU, there is a great deal of enthusiasm for the TMC method. We realize colleges had to wait for the systems to be established at the state level, and we appreciate your patience! We hope these plans will result in the benefits for all parties that are envisioned. Good luck!

Jane Patton, Ed. D.
President

Enclosures (2): TMC Calendar and Webinar Information

Calendar – Group 1 and 2 TMC Timeline and Training (1/24/11)

KEY:

- “Group 1 TMC” = Communication Studies, Psychology, and Sociology
- “Group 2 TMC” = Administration of Justice/CJ, Kinesiology/PE, Math
- TMC = Transfer Model Curriculum
- CO = Chancellor’s Office

Date	Task
12/1	Complete vetting for Group 1 TMC
12/14 – 12/20	Initial review of feedback on Group 1 TMC
1/24	Communication to Curriculum Committees, CIOs, and Senate Presidents on Group 1 TMCs and scheduled training opportunities
1/24	Group 2 TMCs available for review by field
1/31	Local colleges receive instructions for developing and submitting degrees aligned with Group 1 TMC.
1/31 (12 pm -2 pm)	AA-T and AS-T Training - Curriculum – Webinar
2/1 (3 pm – 5 pm)	AA-T and AS-T Training - Curriculum – Webinar
2/4 (9 am – 11 am)	AA-T and AS-T Training - Curriculum – Webinar
2/7 – 14	Webinars for all AOs – To be determined
2/10 (2 pm – 4 pm)	Chancellor’s Office training on credit program forms in the Curriculum Inventory – Webinar
2/14 (12 pm – 2 pm)	AA-T and AS-T Training - Curriculum – Webinar
2/14	CO will begin to approve AA-T degrees based on Group 1 TMC
2/15 (3 pm – 5 pm)	AA-T and AS-T Training - Curriculum - Webinar
2/18 (9 am – 11 am)	AA-T and AS-T Training - Curriculum - Webinar
2/25	Spring C-ID DIG meeting North – See c-id.net for more information
2/28	Group 2 TMC vetting completed
March - TBD	Training for colleges by the CO on the degree approval processes - Webinar
3/11	Spring C-ID DIG meeting South– See c-id.net for more information
3/14	Group 2 final TMC available to colleges
3/14 – 25	Webinar for counselors – To be determined
3/14 – 25	Regional training available for curriculum committees – To be determined
3/28	CO will begin to approve degrees in AA-T/AS-T in Group 2 TMC

TMC Training Webinars

Date	Start time	End time	Durati on	Subtitle	Closed Capt.
1/31/2011	12:00 PM	2:00 PM	120	SB 1440 Transfer Degrees	Yes
2/1/2011	3:00 PM	5:00 PM	120	SB 1440 Transfer Degrees	Yes
2/4/2011	9:00 AM	11:00 AM	120	SB 1440 Transfer Degrees	Yes
2/14/2011	12:00 PM	2:00 PM	120	SB 1440 Transfer Degrees	Yes
2/15/2011	3:00 PM	5:00 PM	120	SB 1440 Transfer Degrees	Yes
2/18/2011	9:00 AM	11:00 AM	120	SB 1440 Transfer Degrees	Yes

Webinars have computer and phone aspects. All will be archived for future viewing.

1. Go to www.cccconfer.org and find the Webinars link. It's best to go online 10 minutes early to ensure you're set up in time for the meeting.

2. Dial your telephone conference line: **(888) 886-3951**. Enter your PARTICIPANT PASSCODE: **991726**

QUESTIONS? CCC Confer Client Services is available Monday through Friday between 8:00 am - 4:00 pm at 760-744-1150 ext 1537 or 1554 or email clientservices@cccconfer.org

Athletic Training/ Sports Medicine PROGRAM

The Athletic Training/Sports Medicine program at MJC is designed to prepare students for appropriate procedures in prevention, care, and rehabilitation of athletic injuries. This degree is also designed to transfer students to four-year institutions where they can continue their education to fulfill the requirements of the National Athletic Trainer's Association. This will lead to the student's eventual eligibility to challenge the national examination, and upon satisfactory completion of the required Courses and passing the exam, become a Certified Athletic Trainer.

A.S. Degree: Athletic Training/Sports Medicine

- To earn an Associate in Science degree, students must complete the following coursework and meet the MJC Associate Degree Requirements. Courses should be selected with the assistance of an Athletic Training faculty advisor.

REQUIRED COURSES - COMPLETE 33 UNITS

PE	111	[2]	Applications of Sports Medicine	3 <i>OR</i>
PE	109	[4]	Peak Performance Through Mental Training	3 <i>OR</i>
PE	141	[2,3 or 4]	Supervision in Athletic Training.....	2
PE	108	[1]	Care and Prevention of Athletic Injuries	3
HE	110	[NP]	Healthful Living	3
ANAT	125	[3]	Human Anatomy.....	5
HE	101	[1]	Emergency Response CPR FPR.....	3
PHYSO	101	[4]	Introductory Human Physiology.....	5
CHEM	143	[1,2]	Introduction to College Chemistry.....	5
FDNTR	219	[1]	Food and Nutrition	3
PSYCH	101	[1,2]	General Psychology	3

MINIMUM UNITS FOR A.S. MAJOR 33