



# AGENDA

Tuesday, February 01, 2011  
Yosemite 213 2:40 PM

Updated: January 26

Updated: January 31

## I. APPROVAL OF ORDER OF AGENDA

## II. APPROVAL OF MINUTES

January 18, 2011

## III. NOTIFICATION

Units    Page

Previously, the ½ unit versions of variable unit courses had no letter (X) attached to the course number. So we had many courses that followed the pattern of INTEC 390,A,B or PEC 102,A. At some point in the past 5-8 years, the college started using the letter X to indicate the ½ unit variant of a course. Variable unit courses that have come through in the last several years have included X when appropriate, and CurricUNET puts an X in even if a course was only previously approved with the 'no letter' formatting. Datatel, the catalog, and course outlines are mixed in terms of how these variable unit courses are listed.

The following is a list of variable unit courses (that have a ½ unit version) that appear in Datatel with no X designation.

AG	199	Independent Study	½
AG	390	Agricultural Skills Training	½
ALHE	199	Independent Study	½
ANAT	199	Independent Study	½
BIO	180	Special Projects in Biology	½
BIO	199	Independent Study	½
BIO	298	Special Topics and Problems	½
CHEM	199	Independent Study	½
CLDDV	398	Special Topics in Early Childhood Education	½
ENGL	198	English Special Topics	½
FAMLF	399	Independent Study / Special Problems	½
INTEC	390	Advanced Manufacturing Training	½
LENF	398	Law Enforcement Special Topics	½
NURSE	299	Independent Study	½
PE	199	Independent Study	½
PEC	108	Deep Water Aerobics	½
PEC	118	Bowling	½
PEC	134	Contact Improvisation	½
PEC	140	Exercise for Fitness	½
PEC	143	Beginning Golf	½
PEC	144	Intermediate Golf	½
PEC	145	Advanced Golf	½
PEC	147	Gymnastics	½
PEC	150	Intermediate Yoga for Better Health	½
PEC	168	Beginning Swimming	½
PEC	171	Swim for Fitness	½
PEC	179	Track and Field	½
PEC	182	Training for Distance Running	½
PEC	183	Volleyball	½

PEC	184	Power Volleyball	½
PEC	186	Intermediate Volleyball	½
PEC	187	Pilates for Fitness	½
PEM	111	Baseball-Team Play Concepts	½
PEM	113	Intermediate Basketball	½
PEW	166	Women's Self Defense	½
PLSC	198	Special Topics and Problems	½
SPAN	45	Practical Spanish for the Professions	½
STSK	199	Independent Study / Special Problems	½
THETR	189	Ballet 1	½

Effective: Summer 2012

**MODIFY:** Course ID (add X to course number in Datatel)

**Rationale:**For the purpose of the record and to make data align across systems

ALHE	199	Independent Study	1
ALHE	299 ACD	Independent Study	1,3,4
ALHE	349 D	Work Experience	4
ALHE	399 A-F	Independent Study	1,2,3,4,5,6

Effective: Summer 2012

**Inactivate**

There have been no courses from the ALHE discipline offered in over 5 years. Most ALHE courses have been inactivated or were switched to other disciplines. The ones that remain active in Datatel are the Independent Study or Work Experience courses that typically have not been held to the same review standards as most courses in the curriculum. The Allied Health Division considers ALHE to be an inactive discipline and would like these last remaining courses to be inactivated. ALHE does not exist as a discipline in CurricUNET so the division can't inactivate them in the conventional manner. The courses appear here for the purpose of the record.

## IV. CONSENT

EMT Program Effective: Summer 2011 *Expedited!*

**MODIFY:** Program **Requisites**

Remove: CPR - Healthcare provider level from the American Heart Assn or National Safety Council or Professional Rescuer Level from the American Red Cross AND First Aid Any Level

Replace with: A valid health care provider CPR card

## V. DISCUSSION

### Inactivations

None

## **Revisions (including modifications/reactivations)**

AG	349 ABCD	<b>Work Experience Agriculture – Supervised Practice</b> Effective: Summer 2012 <b>MODIFY:</b> Description, repetitions, hours/face to face modalities, enrollment restrictions, course goal, learning goals, content, methods of instruction, typical assignments, methods of assessment <b>Enrollment Restrictions:</b> Removing: (C) Enrollment in a minimum of 7 units which may include Cooperative Vocational Work Experience. Requesting: (A) Before enrolling in this course, students are strongly advised to be following an agriculture major course of study. <b>Distance Education Status:</b> None <b>Materials Fee Status:</b> None <b>Articulation Status:</b> Does not transfer. <b>General Education Status:</b> Not approved for GE. <b>Rationale:</b> Periodic Review <b>Program Impact:</b> Stand Alone	1,2,3,4
ANAT	125	<b>Human Anatomy</b> Effective: Summer 2012 <b>MODIFY:</b> Content, methods of instruction, typical assignments, textbooks, learning goals, methods of assessment <b>Enrollment Restrictions:</b> Maintaining: (P) BIO 116, BIO 111, or BIO 101 <b>Distance Education Status:</b> None <b>Materials Fee Status:</b> None <b>Articulation Status:</b> Transfers to CSU and UC. <b>General Education Status:</b> Approved for MJC-GE: A, CSU-GE: B2,B3, IGETC:5B. <b>Rationale:</b> Periodic review. <b>Course Impact:</b> <ol style="list-style-type: none"><li>1. ANAT 180</li><li>2. PHYSO 101</li><li>3. RSCR 222</li></ol> <b>Program Impact:</b> <ol style="list-style-type: none"><li>1. Athletic Training/Sports Medicine A.S. Degree</li><li>2. CSU General Education Pattern Certificate of Achievement</li><li>3. MJC-GE Pattern A.A. Degree</li><li>4. Nursing/RN A.S. Degree</li><li>5. Nursing: LVN to ADN Upgrade A.S. Degree</li><li>6. General Studies, Emphasis in Natural Sciences A.A. Degree</li></ol>	5
MACH	211 DE	<b>Machine Tool Technology 1</b> Effective: Summer 2012 <b>MODIFY:</b> Description, enrollment restrictions, materials fees, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment <b>Enrollment Restrictions:</b> Removing: (P) MATH 20 and ESL 45 <b>Distance Education Status:</b> None <b>Materials Fee Status:</b> Increasing fee from \$15 to \$25 <b>Articulation Status:</b> Transfers to CSU. <b>General Education Status:</b> Not approved for GE. <b>Rationale:</b> Periodic review. <b>Course Impact:</b> <ol style="list-style-type: none"><li>1. MACH 212 DE</li><li>2. MACH 310</li><li>3. MFGA 302</li></ol> <b>Program Impact:</b> None	4,5

MACH 312            4 Axis Mill Programming and Orientation            1  
 Effective: Summer 2012  
**MODIFY:** Enrollment restrictions, content, learning goals  
**Enrollment Restrictions:** Removing: (P) MACH 219. Requesting: (A) Before enrolling in this course, students are strongly advised to have had previous programming experience on CNC machining centers using word address format language.  
**Distance Education Status:** Requesting: Hybrid  
**Materials Fee Status:** Maintaining fee of \$5  
**Articulation Status:** Does not transfer.  
**General Education Status:** Not approved for GE.  
**Rationale:** Periodic review.  
**Program Impact:**  
 1. CNC Programmer Skills Recognition Award

## **VI. PROGRAMS**

### Chancellor's Office Approvals/Denials/Updates

None

### Program Changes that do not require Chancellor's Office Notification/Application

None

### CCC-501: Application for Approval - New Credit Programs

None

### CCC-511: Non-Substantial Changes to Approved Program or Change of Active-Inactive Status

None

### CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None

## **VII. UNFINISHED BUSINESS**

### **Action Items**

1. Curriculum Committee Self-Evaluation ([link](#))            A. Peek / B. Adams

### **Informational Items**

1. CurricUNET Trainings            B. Adams  
 February 17, 2011, Training from 2:30 - 4:00 PM and Drop-in Session from 4:00 - 5:00 PM, Regional Fire Science Center.
2. Equating Courses and Repetitions            L. Miller  
 Postponed indefinitely

## **VIII. NEW BUSINESS**

### **Action Items**

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization L. Miller  
Postponed indefinitely

### **Informational Items**

1. Pending Courses in CurricUNET B. Adams

## **IX. WORKGROUPS**

1. Operations Workgroup A. Peek / B. Adams / L. Miller  
No Report

## **X. TASK FORCES**

1. Special Topics, Experimental, Independent, Work-Experience Task Force B. Adams  
No Report
2. CurricUNET Implementation Task Force Update B. Sanders  
CurricUNET Program Module Demonstration

## **XI. PUBLIC COMMENT**



UNAPPROVED

Curriculum Committee

# MINUTES

*Tuesday, January 18, 2011*

*Yosemite 213 2:40 PM*

**Members Present:** B. Adams (Co-chair), S. Circle, R. Cranley, K. Ennis, M. Garcia, E. Kerr, L. Lanigan, J. Lanning, M. Lynch, E. Maki, J. Michelena, M. Morales, C. Mulder, L. Prusso, M. Robles, J. Sola, P. Upton, C. Vaughn

**Members Absent:** J. Beebe, D. Gilbert, R. Jones, A. Peek (Co-chair), (Student Services Rep.), K. Walters Dunlap

**Others Present:** S. Buzbee (Professor, Medical Assisting), H. Townsend (Administrative Assistant, Instruction)

## **I. APPROVAL OF ORDER OF AGENDA**

*Hearing no objections, the order of the agenda was approved.*

## **II. APPROVAL OF MINUTES**

*December 07, 2010*

*Hearing no objections, the minutes of December 07, 2010 were approved.*

## **III. NOTIFICATION**

None

Units      Page

## **IV. CONSENT**

None

## **V. DISCUSSION**

### **Inactivations**

None

## Revisions (including modifications/reactivations)

AG	349 ABCD	<p><b>Work Experience Agriculture – Supervised Practice</b></p> <p>Effective: Summer 2012</p> <p><b>MODIFY:</b> Hours/face to face modalities, course goal, learning goals, content, typical assignments, methods of assessment</p> <p><b>Enrollment Restrictions:</b> Maintaining: (C) Enrollment in a minimum of 7 units which may include Cooperative Vocational Work Experience.</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Does not transfer.</p> <p><b>General Education Status:</b> Not approved for GE.</p> <p><b>Rationale:</b> Unspecified</p> <p><b>Program Impact:</b> Stand Alone</p> <p><b>AG 349 ABCD Pulled for discussion by R. Cranley</b></p> <p><i>R. Cranley believed that the description for the concurrent enrollment did not make much sense. B. Adams stated the field is not editable because of the different interfaced used by Governet data entry personnel when the original information was entered. The CNET system will not allow persons to add a new corequisite because there are no specific courses attached to it. M. Morales stated that there is a limitation or glitch within the system. The committee asked that B. Adams and the author of this course meet to fix the wording that is currently stated in the corequisite section of CNET. The committee also looked at the units/hours field of the course in CNET. The committee found that the information needs to be revised. The units/hours field in CNET reflects as lecture when it should reflect as lab only. The course will go back to the author for revision in CNET.</i></p> <p><b>M/S/F (M. LYNCH, K. ENNIS) to approve AG 349 ABCD</b></p> <p><b>Ayes=0</b></p> <p><b>Nays= 17</b></p>	1,2,3,4
MDAST	320	<p><b>Introduction to Medical Assisting</b></p> <p>Effective: Summer 2012</p> <p><b>MODIFY:</b> Enrollment restrictions, requisite skills, course goal, content, typical assignments, methods of assessment</p> <p><b>Enrollment Restrictions:</b> Removing: (C) MDAST 321. Maintaining: (C) MDAST 322, MDAST 323. Requesting: (L) Enrollment limited to students accepted into the Medical Assisting Program.</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Does not transfer.</p> <p><b>General Education Status:</b> Not approved for GE.</p> <p><b>Rationale:</b> Updating for accreditation compliance and periodic review.</p> <p><b>Course Impact:</b></p> <ol style="list-style-type: none"><li>1. MDAST 322</li><li>2. MDAST 323</li></ol> <p><b>Program Impact:</b></p> <ol style="list-style-type: none"><li>1. Medical Assisting Certificate of Achievement</li></ol> <p><b>M/S/U (E. Maki, J. Sola) to MODIFY MDAST 320.</b></p> <p><b>M/S/U (L. Prusso, M. Lynch) to MODIFY REQUISITES for MDAST 320.</b></p>	3

MDAST 321 Medical Terminology 3

Effective: Summer 2012

**MODIFY:** Content, typical assignments, course goal, methods of assessment

Enrollment Restrictions: None

Distance Education Status: Maintaining: Online

Materials Fee Status: None

Articulation Status: Does not transfer.

General Education Status: Not approved for GE.

Rationale: Updating for accreditation compliance and periodic review.

Course Impact:

1. MDAST 320
2. MDAST 322
3. MDAST 323
4. MDAST 350
5. MDAST 352
6. MDAST 353
7. MDAST 354

Program Impact:

1. Medical Assisting Certificate of Achievement
2. Vocational Nursing Curriculum Certificate of Achievement

**M/S/U (E. Maki, J. Sola) to MODIFY MDAST 321.**

**M/S/U (L. Prusso, M. Lynch) to MAINTAIN Online for MDAST 321.**

MDAST 322 Medical Assisting Administrative Procedures 3½

Effective: Summer 2012

**MODIFY:** Enrollment restrictions, requisite skills, content, methods of instruction, typical assignments, textbooks, course goal, learning goals, methods of assessment

Enrollment Restrictions: Removing: (C) MDAST 321. Maintaining: (C) MDAST 320, MDAST 323.

Requesting: (L) Enrollment limited to students who have been accepted into the Medical Assisting Program.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Does not transfer.

General Education Status: Not approved for GE.

Rationale: Updating for accreditation compliance and periodic review.

Course Impact:

1. MDAST 320
2. MDAST 323

Program Impact:

1. Medical Assisting Certificate of Achievement

**M/S/U (E. Maki, J. Sola) to MODIFY MDAST 322.**

**M/S/U (L. PRUSSO, S. Circle) to MODIFY REQUISITES for MDAST 322.**



MDAST 323

Medical Assisting Clinical Procedures

3

Effective: Summer 2012

**MODIFY:** Enrollment restrictions, requisite skills, materials fee, content, typical assignments, textbooks, course goal, learning goals, methods of assessment

**Enrollment Restrictions:** Removing: (C) MDAST 321. Maintaining: (C) MDAST 320, MDAST 322. Requesting: (L) Enrollment limited to students who have been accepted into the Medical Assisting Program.

**Distance Education Status:** None

**Materials Fee Status:** Maintaining fee of \$35.

**Articulation Status:** Does not transfer.

**General Education Status:** Not approved for GE.

**Rationale:** Updating for accreditation compliance and periodic review.

**Course Impact:**

1. MDAST 320
2. MDAST 322

**Program Impact:**

1. Medical Assisting Certificate of Achievement

**Pulled for Discussion by S.Circle**

*S. Circle questioned the course goal wording and was worried it was too vague. Committee reviewed the course goal in CurricUNET and agreed it was sufficient.*

**M/S/U (L. Prusso, M. Lynch) to MODIFY MDAST 323.**

**M/S/U (L. Prusso, S. Circle) to MODIFY REQUISITES for MDAST 323**

**M/S/U (K. Ennis, J. Sola) to MAINTAIN Materials Fees for MDAST 323**

MDAST 324

Introduction to Disease and Pharmacology

4

Effective: Summer 2012

**MODIFY:** Hours/face to face modalities, enrollment restrictions, requisite skills, content, typical assignments, textbooks, course goal, learning goals, methods of assessment

**Enrollment Restrictions:** Maintaining: (C) MDAST 325, MDAST 326. Requesting: (P) MDAST 320, MDAST 322, & MDAST 323.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Does not transfer.

**General Education Status:** Not approved for GE.

**Rationale:** Updating for accreditation compliance and periodic review.

**Course Impact:**

1. MDAST 325
2. MDAST 326

**Program Impact:**

1. Medical Assisting Certificate of Achievement

**Pulled for Discussion by S. Circle**

*S. Circle had a question about lab skills and requisites. There were problems with the second assignment and its wording. A name that popped up for S. Circle was Susu. S. Buzbee explained that Susu is the name of a student nurse. Revision was made to the assignment in CNET to replace the name "Susu" with the word student.*

**M/S/U (K. Ennis, P. Upton) to MODIFY MDAST 324.**

**M/S/U (L. Prusso, S. Circle) to MODIFY REQUISITES for MDAST 324**

MDAST 325	<p><b>Medical Assisting Laboratory Procedures</b> <span style="float: right;">3</span></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Enrollment restrictions, requisite skills, content, typical assignments, textbooks, course goal, learning goals, methods of assessment</p> <p><b>Enrollment Restrictions:</b> Maintaining: (C) MDAST 324, MDAST 326. Requesting: (P) MDAST 320, MDAST 322, &amp; MDAST 323.</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Does not transfer.</p> <p><b>General Education Status:</b> Not approved for GE.</p> <p><b>Rationale:</b> Updating for accreditation compliance and periodic review.</p> <p><b>Course Impact:</b></p> <ol style="list-style-type: none"> <li>1. MDAST 324</li> <li>2. MDAST 326</li> </ol> <p><b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. Medical Assisting Certificate of Achievement</li> </ol> <p><b>Pulled for Discussion by R. Cranley</b></p> <p><i>R. Cranley erroneously pulled the course and indicated she did not have any questions and/or concerns about it.</i></p> <p><b>M/S/U (E. Maki, S. Circle) to MODIFY MDAST 325.</b></p> <p><b>M/S/U (L. Prusso, S. Circle) to MODIFY REQUISITES for MDAST 325</b></p>
MDAST 326	<p><b>Medical Assisting Practicum</b> <span style="float: right;">7</span></p> <p><b>Effective:</b> Summer 2012</p> <p><b>MODIFY:</b> Title, description, enrollment restrictions, requisite skills, materials fee, content, typical assignments, textbooks, course goal, learning goals, methods of assessment</p> <p><b>Enrollment Restrictions:</b> Maintaining: (C) MDAST 324, MDAST 325. Requesting: (P) MDAST 320, MDAST 322, &amp; MDAST 323.</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> Removing fee of \$35.</p> <p><b>Articulation Status:</b> Does not transfer.</p> <p><b>General Education Status:</b> Not approved for GE.</p> <p><b>Rationale:</b> Updating for accreditation compliance and periodic review.</p> <p><b>Course Impact:</b></p> <ol style="list-style-type: none"> <li>1. MDAST 324</li> <li>2. MDAST 325</li> </ol> <p><b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. Medical Assisting Certificate of Achievement</li> </ol> <p><b>Pulled for Discussion by M. Garcia</b></p> <p><i>M. Garcia had a question about the lab learning goal listed under methods of instruction. M. Garcia had only seen one goal listed. S. Buzbee reported that there are actually five goals listed and that it had been revised after he had reviewed it initially. Review of learning goals in CNET verified that there were five learning goals.</i></p> <p><b>M/S/U (S. Circle, J. Sola) to MODIFY MDAST 326.</b></p> <p><b>M/S/U (L. Prusso, S. Circle) to MODIFY REQUISITES for MDAST 326</b></p> <p><b>M/S/U (K. Ennis, J. Sola) to REMOVE Materials Fees for MDAST 326</b></p>

PEC 118

**Bowling**

1

**Effective:** Summer 2012

**MODIFY:** Units, hours/face to face modalities, materials fee, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Transfers to CSU and UC.

**General Education Status:** Approved for MJC Activities.

**Rationale:** Periodic review and update to meet curriculum standards and adhere to the curriculum matrix.

**Program Impact:**

1. Physical Education A.A. Degree

**M/S/U (E. Maki, J. Sola) to MODIFY PEC 118.**

**M/S/U (M. Garcia, K. Ennis) to MAINTAIN MJC Activities**

## **VI. PROGRAMS**

### **Chancellor’s Office Approvals/Denials/Updates**

None

### **Program Changes that do not require Chancellor’s Office Notification/Application**

A.A. Degree: English

20

**Effective:** Summer 2012

**MODIFY:** Required courses

For those who love to read, write, interpret, and create, majoring or minoring in English is the right choice. English courses are designed to give proficiency in skills that are highly regarded by society: the ability to read with comprehension and critical judgment, to communicate accurately and effectively both orally and in writing, to think logically, to do research and organize materials, and to interpret and appreciate literature.

The English major can lead to a career in teaching as well as in professional fields such as law, medicine, publishing, information science, and business. In addition to pre-collegiate composition courses (ENGL 49 and ENGL 50) and transfer-level courses (ENGL 101, ENGL 102, and ENGL 103), the English program includes survey courses in English, American and world literature; introductory genre courses in poetry, fiction, and drama; and a number of topical courses such as Shakespeare, Bible as literature, ethnic literatures, folklore, and children’s literature. The program also offers creative writing courses in poetry, fiction, and script writing. English majors choose to take survey, writing, and literature courses based upon their areas of interest, but they should include a balanced load of genre and survey courses. Many students who become English majors at four-year colleges and universities are required to take introductory survey courses in American and British literature (ENGL 135, ENGL 136, ENGL 137, and ENGL 138). However, prospective English majors and minors are strongly urged to discuss their plans with MJC counselors and English faculty advisors regarding the specific lower-division requirements at the four-year colleges and universities they plan to attend.

---

## **A.A. Degree: English**

### **STUDENT LEARNING OUTCOMES**

In addition to demonstrating the abilities listed as General Education Student Learning Outcomes, students who complete the Associate’s Degree in English will be able to:

*Read, comprehend, and evaluate a variety of texts and various forms of media.*

*Write clear, organized work in a style suited for its purpose and audience.*

*Create professional-looking written work that shows careful editing and properly document sources.*

*Demonstrate an appreciation of literature by reading and analyzing works from various genres, periods, and cultures*

DEGREE REQUIREMENTS

To earn an Associate in Arts Degree in this major, the student must complete the requirements detailed in the Career Technical Education Pathway (p. 67) or the University Preparation Pathway (p. 65) which include completion of the requirements below

REQUIRED COURSES - COMPLETE 6 UNITS

ENGL	102	[NP] .....	Advanced Composition & Introduction to Literature	3
ENGL	103	[NP] .....	Advanced Composition and Critical Thinking	3

REQUIRED COURSES - COMPLETE 3 UNITS

ENGL	163	[NP] .....	Introduction to Shakespeare	3
ENGL	131	[NP] .....	Introduction to World Literature to 1500	3
ENGL	132	[NP] .....	Introduction to World Literature from 1500 to Present	3
ENGL	135	[NP] .....	Survey of American Literature to 1850	3
ENGL	136	[NP] .....	Survey of American Literature: 1850 to Present	3
ENGL	137	[NP] .....	Survey of English Literature to 18th Century	3
ENGL	138	[NP] .....	Survey of English Literature: 18th Century - Present	3

ELECTIVE COURSES - COMPLETE 11 UNITS

ENGL	105	[NP] .....	Creative Writing: Poetry	3
ENGL	106	[NP] .....	Creative Writing: Short Fiction	3
ENGL	108	[NP] .....	Creative Writing: Autobiography	3
ENGL	109	[NP] .....	Creative Writing: Scriptwriting	3
ENGL	112	[NP] .....	Introduction to the Novel and Short Story	3
ENGL	114	[NP] .....	Introduction to Poetry	3
ENGL	116	[NP] .....	Introduction to Drama	3
ENGL	131	[NP] .....	Introduction to World Literature to 1500	3
ENGL	132	[NP] .....	Introduction to World Literature from 1500 to Present	3
ENGL	135	[NP] .....	Survey of American Literature to 1850	3
ENGL	136	[NP] .....	Survey of American Literature: 1850 to Present	3
ENGL	137	[NP] .....	Survey of English Literature to 18th Century	3
ENGL	138	[NP] .....	Survey of English Literature: 1700 to the Present	3
ENGL	151	[NP] .....	Introduction to Folklore	3
ENGL	156	[NP]	The Bible as Literature -- The Hebrew Canon and Intertestamental Writings	3
ENGL	157	[NP] .....	The Bible as Literature -- The New Testament	3
ENGL	161	[NP] .....	Film Appreciation	3
ENGL	162	[NP] .....	History of Cinema	3
ENGL	163	[NP] .....	Introduction to Shakespeare	3
ENGL	168	[NP] .....	Adolescent Literature	3
ENGL	169	[NP] .....	Children's Literature	3
ENGL	171	[NP] .....	Introduction to African-American Literature	3
ENGL	172	[NP] .....	Introduction to Chicano/a Literature	3
ENGL	173	[NP] .....	Introduction to Latin American Literature	3
ENGL	175	[NP] .....	Introduction to Women's Literature	3
ENGL	176	[NP] .....	Introduction to Mexican Literature	3
ENGL	179	[NP]	Introduction to Native American Literature, Mythology, and the Oral Tradition	3
ENGL	183	[NP] .....	Introduction to Tutoring Composition	2
ENGL	184	[NP] .....	Advanced Tutoring of Composition	2
ENGL	198	[NP] .....	Special Topics in English	3

MINIMUM UNITS IN A.A. MAJOR .....20

**M/S/U (S. CIRCLE, L. PRUSSO) TO MODIFY AA: ENGLISH**

CCC-501: Application for Approval - New Credit Programs

None

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

None

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None

## **VII. UNFINISHED BUSINESS**

### **Action Items**

None

### **Informational Items**

1. CurricUNET Trainings B. Adams  
Next trainings/drop-ins will be in spring 2011  
*B. Adams advised the committee about the next CurricUNET training date scheduled for February 17, 2011 at the Fire Center. B. Adams will be sending out an email soon regarding details for this planned training date. M. Morales asked about a previous discussion of having a training video or audio taped for those who want to brush up on any missed items that may be discussed at the training. B. Adams stated that she will work to have in the future a link that people can click to view a video or audio taped training.*
2. Equating Courses and Repetitions L. Miller  
Postponed Indefinitely
3. C-ID Update R. Cranley    XX  
*R. Cranley provided the committee with a C-ID update. An update was sent out via email on January 11<sup>th</sup>. R. Cranley encouraged everyone to go back to their departments to register for the DIG sessions. The next session is scheduled for January 25<sup>th</sup> in San Jose. R. Cranley informed the committee that so far the C-ID project has 177 approved course descriptors and Modesto Junior College has submitted 96 course outlines for review.*

## **VIII. NEW BUSINESS**

### **Action Items**

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization L. Miller  
Postponed indefinitely
2. Curriculum Committee Self-Evaluation A. Peek / B. Adams    01  
*B. Adams shared that in 2008 or 2009 the Academic Senate presented a list of all of the members (voting and non-voting) for Modesto Junior College standing committees. The Curriculum Committee will need to re-evaluate its membership to see if anything needs to be altered. The committee discussed the list of members and found that a recommendation of revision to membership is needed. B. Adams will assist in modifying the current charter. The committee will revisit this item and finalize before the last spring curriculum meeting.*

## Informational Items

1. CCCCCO DE Guidelines B. Adams 04  
*B. Adams discussed with the committee the CCCCCO De Guidelines document. B. Adams stated that reviewing this document helps as a refresher and to verify the committee is following proper procedures. M. Garcia added that he would like to see a link to the document provided somewhere within CNET. B. Adams will ask S. Fornelli if a link can be provided for future reference in CNET or on the MJC Curriculum website.*

## IX. WORKGROUPS

1. Operations Workgroup A. Peek / B. Adams / L. Miller  
No Report

## X. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force B. Adams  
No Report
2. CurricUNET Implementation Task Force Update B. Sanders / B. Adams  
B. Adams reported B. Sanders will be presenting a demonstration of the program module of CurricUNET at the Feb. 1 meeting.

## XI. PUBLIC COMMENT

1. *S. Circle asked the committee for clarification on the status of the ESL 900 course series. B. Adams stated that only the ESL 1-6 courses were reviewed and approved in the fall, and not the 900 courses. In terms of reviewing purposes, B. Adams advised S. Circle to review the courses as she would any other regular approval at the rep level.*
2. *K. Ennis asked the committee if they knew of any legal mandate stating a student "has 24 hours after the initial class meeting to contact the instructor in order to avoid being dropped from a class that he/she did not attend on the first day of instruction". She further asked if other instructors follow the same procedures she does in which she drops the no-show students immediately after the class has ended. The committee members all agreed that they also follow the same procedure and have not heard about any legal mandates.*
3. *E. Maki thanked J. Lanning for the wonderful and delicious cookies. J. Lanning announced her farewell party will be on Friday, January 21<sup>st</sup> at the Fireside Lounge from 5:00-7:00. All committee members are welcome to attend.*

**Meeting adjourned at 4:27 PM**