I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

November 23, 2010

III. NOTIFICATION

During the implementation phase, the Instruction Office noted and corrected the following errors in past agendas/minutes:

- **RATV 150**
  In addition to description, learning goals, content, methods of instruction, and methods of assessment, please note that the **TITLE** also changed - - - from Introduction to Mass Communications to INTRODUCTION TO MEDIA ARTS. (1/19/2010)

- **THETR 168**
  In addition to learning goals, content, methods of assessment, please note that the **HOURS** changed from BLANK to 45 LEC/27 LAB. The comparison report would have shown no hours in CNET for the active course because the fields were blank in the active version of the course. This will affect scheduling for SU11. (1/19/2010)

- **THETR 161**
  In addition to description, articulation status, learning goals, content, methods of instruction, methods of assessment, textbooks, please note that
  - **HOURS** changed from BLANK to 45 LEC/27 LAB,
  - **REPETITIONS** went from BLANK to NO REPETITIONS ALLOWED (although Datatel was enforcing 1 repetition).
  The comparison report would have shown no hours/no repetitions in CNET for the currently active course because the fields were blank/unfinished in the active version of the course. This affects scheduling for SU11. (1/19/2010)

- **THETR 195**
  In addition to grading, learning goals, content, methods of instruction, methods of assessment, please note that
  - **HOURS** changed from BLANK to 45 LEC/27 LAB, (Datatel showed 36/54)
  - **REPETITIONS** went from BLANK to ONE REPETITION ALLOWED (Datatel was enforcing 3 repetitions).
  The comparison report would have shown no hours/no repetitions in CNET for the currently active course because the fields were blank/unfinished in the active version of the course. This affects scheduling for SU11. (11/17/2009)

- **EHS 280**
  Had a **MATERIALS FEE** change that was not referenced in the agenda. The fee changed from the existing CNET version (70.00) to $80.00. Agenda said ‘Maintaining fee’ but should have said ‘Increasing fee’. (9/14/2010)

- **READ 184**
  Did not reflect the MJC assessment option on the **Enrollment Restrictions** as this was not selected in the system. (9/14/2010)

- **THETR 168**
  Please note that the **HOURS** changed from BLANK to 45 LEC/27 LAB. Datatel showed 54/18. This will affect scheduling for SU11. (10/12/2010)
### ART 108
**REPETITIONS** (from 0 to 3 repeats) (01/19/2010)

### ART 109
**REPETITIONS** (from 0 to 3 repeats) (01/19/2010)

### READ 40
The repeat policy had changed from 3 to zero completions. CurricUNET’s active record had an empty repeat policy (11/9/2010)

### WELD 340
Pipe Welding  
*Effective: Summer 2011 Expedited!*

**Rationale for expedited implementation:** This course, last approved 4/13/2010, was missing the repeatability information.

**MODIFY:** Repetitions

**Enrollment Restrictions:** Maintaining: (P) WELD 200 & WELD 300.

**Distance Education Status:** None.

**Materials Fee Status:** Maintaining fees of $35.

**Articulation Status:** Does not transfer.

**General Education Status:** Not approved for GE.

**Rationale:** Periodic review.

**Program Impact:**
1. Pipe Welding Skills Recognition Award
2. Welding A.S. Degree

### IV. CONSENT

None

### V. DISCUSSION

#### Inactivations

<table>
<thead>
<tr>
<th>Course</th>
<th>Repeat Policy</th>
<th>Effective Date</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>ZOOL 110</td>
<td></td>
<td>Summer 2012</td>
<td></td>
</tr>
</tbody>
</table>

**Inactivate**

**Rationale:** This course has not been taught in several years and is not scheduled for several more at least. We’ll reactivate it later if eventually needed.

**Program Impact:**
1. CSU General Education Pattern Certificate of Achievement
2. MJC-GE Pattern A.A. Degree

#### Revisions (including modifications/reactivations)

<table>
<thead>
<tr>
<th>Course</th>
<th>Repeat Policy</th>
<th>Effective Date</th>
<th>Rationale</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART 150</td>
<td></td>
<td>Summer 2012</td>
<td></td>
</tr>
</tbody>
</table>

**MODIFY:** Hours/face to face modalities, repetitions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

**Enrollment Restrictions:** Removing: (A) Concurrent enrollment in ART 160, 164, or 165. Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ART 160, ART 164, or ART 165.

**Distance Education Status:** None

**Materials Fee Status:** None.

**Articulation Status:** Transfers to CSU.

**General Education Status:** Approved for MJC Activities.

**Rationale:** Periodic review

**Program Impact:**
1. Art A.A. Degree
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effectiveness</th>
<th>MODIFIED:</th>
<th>Enrollment Restrictions:</th>
<th>Distance Education Status:</th>
<th>Materials Fee Status:</th>
<th>Articulation Status:</th>
<th>General Education Status:</th>
<th>Rationale:</th>
<th>Program Impact:</th>
</tr>
</thead>
<tbody>
<tr>
<td>PEC 133</td>
<td>Beginning Ballet</td>
<td>1</td>
<td>Summer 2012</td>
<td>Title, units, hours/face to face modalities, course goal, learning goals, typical assignments, methods of instruction, methods of assessment, textbooks</td>
<td>None</td>
<td>None</td>
<td>Transfers to CSU and UC.</td>
<td>Approved for MJC Activities.</td>
<td>Periodic Review and to adhere to curriculum review matrix.</td>
<td>1. Physical Education A.A. Degree</td>
<td></td>
</tr>
<tr>
<td>THETR 189</td>
<td>Effective: Summer 2012</td>
<td></td>
<td></td>
<td>Enrollmen</td>
<td>None</td>
<td>None</td>
<td>None</td>
<td>None</td>
<td>None</td>
<td>General Education Status: Approved for MJC Activities.</td>
<td>Program Impact:</td>
</tr>
<tr>
<td>PEC 148</td>
<td>Yoga for Better Health</td>
<td>1</td>
<td>Summer 2012</td>
<td>Content, typical assignments, methods of instruction</td>
<td>Enrollment Restrictions:</td>
<td>Distance Education Status:</td>
<td>Materials Fee Status:</td>
<td>Articulation Status: Transfers to CSU and UC.</td>
<td>Approved for MJC Activities.</td>
<td>Program Impact:</td>
<td></td>
</tr>
<tr>
<td>PEC 165</td>
<td>Beginning Judo</td>
<td>1</td>
<td>Summer 2012</td>
<td>Description, textbooks</td>
<td>Enrollment Restrictions:</td>
<td>Distance Education Status:</td>
<td>Materials Fee Status:</td>
<td>Articulation Status: Transfers to CSU and UC.</td>
<td>Approved for MJC Activities.</td>
<td>Program Impact:</td>
<td></td>
</tr>
</tbody>
</table>

Course Impact:
1. PEC 166

Program Impact:
Stand alone
PEC 168  Beginning Swimming

Effective: Summer 2012

MODIFY: Units, hours/face to face modalities, enrollment restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: Removing: (A) Must be comfortable in shallow water. Class conducted in shallow pool. Requesting: (A) Before enrolling in this course, students are strongly advised to have the ability to enter shallow water.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU and UC.

General Education Status: Approved for MJC Activities.

Rationale: Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix.

Course Impact:
1. PEC 169
2. PEC 170

Program Impact:
1. Physical Education A.A. Degree

PEC 170  Advanced Swimming

Effective: Summer 2012

MODIFY: Units, hours/face to face modalities, requisite skills, course goal, learning goals, content, typical assignments, methods of instruction, textbooks

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 168.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU and UC.

General Education Status: Approved for MJC Activities.

Rationale: Periodic review and update to meet current curriculum standards and adhere to the curriculum matrix.

Course Impact:
1. PEVM 125

Program Impact:
Stand alone

PEC 182  Training for Distance Running

Effective: Summer 2012

MODIFY: Units, hours/face to face modalities, field trips, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment

Enrollment Restrictions: None

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU and UC.

General Education Status: Approved for MJC Activities.

Rationale: Periodic update and review for course compliance and to follow the curriculum matrix.

Program Impact:
Stand alone
PEC 186 Intermediate Volleyball

Effective: Summer 2012

MODIFY: Units, hours/face to face modalities, description, enrollment restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete PEC 183.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU and UC.

General Education Status: Approved for MJC Activities.

Rationale: Periodic Review and update to meet current curriculum standards and adhere to the curriculum matrix.

Program Impact: Stand alone

THETR 190 AB Theatre Production Workshop

Effective: Summer 2011 Expedited!

Rationale for expedited implementation: This course had accidentally slipped past the committee in Fall 2009, and was activated in CurricUNET without actually having appeared on an committee agenda. The proposal was submitted in time for the 12/1/2009 meeting.

MODIFY: Description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: None

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU and UC.

General Education Status: Approved for MJC Activities.

Rationale: Same classes which were different only by the number of units and have combined them.

Program Impact: Stand alone

Adoptions

FSCI 306 Principles of Fire and Emergency Services Safety

Effective: Summer 2012

ADOPT

Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 50 or qualification by the assessment process.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Does not transfer.

General Education Status: Not approved for GE.

Rationale: Adopted by California State Fire Marshal, this class will be added to the Fire Technology Core Classes required for the Certificate of Achievement in Fire Technology, and Associate of Science Degree.

Program Impact: Stand alone
VI. PROGRAMS

Review of 2010-11 Academic Programs/Award for 2011-12 Catalog

Academic programs will require technical scrutiny of Curriculum Representatives for 2011-2012. Word Documents containing catalog requirements copied and pasted from the 2010-11 CATALOG/ADDENDUM can be found at the links below (on the MJC Catalog Sharepoint site). These do not reflect any changes to courses and programs that have taken place in the curriculum review cycle to be effective 2011-12. Reports of curriculum changes will be provided for this project.

- Agriculture, Environmental Sciences
- Allied Health
- Arts, Humanities, and Communications
- Behavioral and Social Sciences
- Business
- Family and Consumer Sciences
- Literature and Language Arts
- Public Safety
- Science, Math, and Engineering
- Technical Education
- General Studies
- University Preparation

While many awards in the college may be affected by changes in the curriculum, the following awards have already been noted as having technical incongruities or inaccuracies in the 2010-2011 catalog. Changes that do not require notification/approval of the CCCCCO will be brought before the Curriculum Committee for notification/consent at a future meeting, but are required to be revised electronically using the Word files above, and received by L. Miller in the MJC Instruction Office NO LATER THAN JANUARY 7, 2011.

- C: Computer Graphics Applications
- AA: Computer Science
- AS: Computer Science
- AA: Office Administration
- C: Office Computer Applications
- AA: Spanish
- AS: Athletic Training/Sports Medicine
- AS: Physical Science
- C: Maintenance Mechanic
- C: Printing and Lithography
- C: Printing Maintenance
- C: University Preparation: Emphasis in Physics

Chancellor’s Office Approvals/Denials/Updates

None
Program Changes that do not require Chancellor’s Office Notification/Application

A.A. Degree: Music

Effective: Summer 2011 Expedited!

Rationale for expedited implementation: Music faculty requested a revision to the program by the 11/09/10 curriculum committee meeting deadline; however, the item was inadvertently omitted from the 11/09/10 and 11/23/10 meeting agendas.

MODIFY: Ensemble courses

To earn an Associate in Arts Degree in this major, the student must complete the requirements detailed in the Career Technical Education Pathway (p. 71) or the University Preparation Pathway (p. 69) which include completion of the requirements below (except where listed as recommended). Students who plan to transfer to a four-year school are strongly advised to meet with a member of the music faculty.

PROGRAM PREREQUISITES
MUST 101 [P] Music Fundamentals 1 ................................................................. 3 OR
MUST 120 [P] Music Theory Review ................................................................. 1 OR
SATISFACTORY SCORE on music theory placement examination offered during the first meeting of MUST 120 and/or MUST 121. Students who do not meet entrance proficiencies will be encouraged to enroll in MUST 101 or MUST 120 prior to enrollment in MUST 121.

RECOMMENDED PREREQUISITES
MUST 111 [P] Rhythmic Skills ........................................................................ 1

REQUIRED COURSES IN MUSIC THEORY — COMPLETE 20 UNITS
MUST 121 [1] Music Theory 1 ........................................................................... 3
MUST 131 [1] Aural Skills 1 ............................................................................ 1
MUST 132 [2] Aural Skills 2 ............................................................................ 1
MUST 133 [3] Aural Skills 3 ............................................................................ 1
MUST 134 [4] Aural Skills 4 ............................................................................ 1
MUST 130 [1234] Practica Musica .................................................................. 1 (X4)

ENSEMBLE — COMPLETE 4 UNITS
Any of the following* (repeated individually, or combined with each other to equal the required number of units—see Repeat Limitations above)
MUSE 145 [NP] Guitar Orchestra ................................................................... 1
MUSE 155 [NP] Concert Choir ........................................................................ 1
MUSE 161 [NP] Community Orchestra .......................................................... 1
MUSE 165 [NP] String Orchestra .................................................................... 1
MUSE 175 [NP] Symphonic Band ................................................................. 1
MUSE 185 [NP] Jazz Band ............................................................................ 1
**APPLIED MUSIC – COMPLETE 4 UNITS**

Complete one or more of the courses below appropriate to the students' instrument or voice* (repeat individually, or combined with each other to equal the required number of units – see Repeat Limitations above).

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSA 121</td>
<td>Elementary Piano</td>
<td>1</td>
</tr>
<tr>
<td>MUSA 122</td>
<td>Piano Enrichment</td>
<td>1</td>
</tr>
<tr>
<td>MUSA 123</td>
<td>Intermediate Piano</td>
<td>1</td>
</tr>
<tr>
<td>MUSA 124</td>
<td>Advanced Piano</td>
<td>1</td>
</tr>
<tr>
<td>MUSA 145</td>
<td>Applied Classical Guitar</td>
<td>1</td>
</tr>
<tr>
<td>MUSA 153</td>
<td>Applied Vocal Repertoire 1</td>
<td>1</td>
</tr>
<tr>
<td>MUSA 154</td>
<td>Applied Vocal Repertoire 2</td>
<td>1</td>
</tr>
<tr>
<td>MUSA 163</td>
<td>Applied Music (Violin and Viola)</td>
<td>1</td>
</tr>
<tr>
<td>MUSA 164</td>
<td>Applied Music (Cello and Bass)</td>
<td>1</td>
</tr>
<tr>
<td>MUSA 173</td>
<td>Applied Music (Brass and Percussion)</td>
<td>1</td>
</tr>
<tr>
<td>MUSA 183</td>
<td>Applied Music (Woodwind)</td>
<td>1</td>
</tr>
</tbody>
</table>

*Music majors will typically combine ensembles and applied studies according to their primary instrument/voice. Vocalists will enroll in Concert Choir and the appropriate applied voice course. Orchestral instrumentalists will enroll in Community Orchestra and the appropriate applied strings course. Band instrumentalists will enroll in Symphonic Band and/or Jazz Band and applied woodwinds or brass/percussion. Guitarists will enroll in Guitar Orchestra and the appropriate applied guitar class. Students are strongly advised to seek the advice of a music faculty member specializing in his/her primary instrument/voice when choosing ensemble and applied music courses.

**PIANO** – COMPLETE 2 UNITS

Any of the following (repeated individually, or combined with each other to equal the required number of units—see Repeat Limitations above)

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSA 121 [NP]</td>
<td>Elementary Piano</td>
<td>1</td>
</tr>
<tr>
<td>MUSA 122 [NP]</td>
<td>Piano Enrichment</td>
<td>1</td>
</tr>
<tr>
<td>MUSA 123 [NP]</td>
<td>Intermediate Piano</td>
<td>1</td>
</tr>
<tr>
<td>MUSA 124 [NP]</td>
<td>Advanced Piano</td>
<td>1</td>
</tr>
</tbody>
</table>

**Students whose primary instrument is piano may count their applied studies in piano toward this requirement.**

TOTAL UNITS IN THE A. A. MAJOR ................................................................................................................. 30

**RECOMMENDED MUSIC ELECTIVES**

**ENSEMBLE – COMPLETE 1-2 UNITS**

Any ensemble other than the student's primary ensemble. (Students are advised to seek the advice of a faculty member directing that ensemble to determine if he/she has the appropriate experience to succeed in the ensemble.)

**APPLIED MUSIC – COMPLETE 1-2 UNITS**

Any applied music course other than that in the student's primary instrument/voice. (Students are advised to seek the advice of a faculty member specializing in that instrument/voice to determine which level of course is appropriate.)

**OTHER – COMPLETE 1-3 UNITS**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSG 121 [NP]</td>
<td>History of Western Music 1</td>
<td>3</td>
</tr>
<tr>
<td>MUSG 122 [NP]</td>
<td>History of Western Music 2</td>
<td>3</td>
</tr>
<tr>
<td>MUSP 151 [NP]</td>
<td>Musical Theatre Workshop</td>
<td>1</td>
</tr>
<tr>
<td>MUSP 153 [NP]</td>
<td>Advanced Musical Theatre Workshop</td>
<td>1</td>
</tr>
</tbody>
</table>

TOTAL OPTIONAL MUSIC ELECTIVES ............................................................................................................. 3-7
A.A. Degree: Office Administration

Effective: Summer 2011 Expedited

Rationale for expedited implementation: To correct error in existing program

MODIFY: Required courses

CCC-501: Application for Approval - New Credit Programs

None

CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

None

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None

VII. UNFINISHED BUSINESS

Action Items

1. Philosophy of the Associate's Degree and General Education L. Miller 10

Informational Items

1. CurricUNET Trainings B. Adams
   Next trainings/drop-ins will be in Spring 2011

2. Equating Courses and Repetitions L. Miller

3. C-ID R. Cranley 13

VIII. NEW BUSINESS

Action Items

1. TRANSFER MODEL CURRICULUM B. Adams
   a. State Implementation Feedback from S. Low of the CCCCO L. Miller 17

2. Curriculum Review Process B. Adams

3. Program Learning Outcomes A. Peek

4. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization Postponed indefinitely L. Miller

Informational Items

None
IX. WORKGROUPS

1. Operations Workgroup
   A. Peek / B. Adams / L. Miller
   No Report

X. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force
   B. Adams
   No Report

2. CurricUNET Implementation Task Force Update
   B. Sanders / B. Adams
   No Report

XI. PUBLIC COMMENT
Curriculum Committee

MINUTES

Tuesday, November 23, 2010
Yosemite 213 2:40 PM


Others Present:  L. Miller (Curriculum Specialist),

To meet quorum, A. Peek stepped out of Co-chair role during the meeting to substitute as a representative for D. Gilbert (LIT/LANG).

I. APPROVAL OF ORDER OF AGENDA

Hearing no objection, the order of the agenda was approved.

II. APPROVAL OF MINUTES

November 09, 2010

Hearing no objection, the minutes of November 9, 2010 were approved with changes noted at the meeting.

III. NOTIFICATION

The committee was notified of the following actions.

Transfer to UC (TCA)

The following course is approved for transfer to UC (TCA) effective 2010-11, and will be reflected in the 2011-2012 catalog:1

Actions Taken

<table>
<thead>
<tr>
<th>Units</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSE 165</td>
<td>String Orchestra</td>
</tr>
</tbody>
</table>

The following two HIST courses were approved at the 11/9/2010 meeting with the understanding that the authors and the department would explore differentiating the titles to prevent confusion. They have done so and the revised titles are as follows:

<table>
<thead>
<tr>
<th>Units</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>HIST 104</td>
<td>Western Civilization to 1650 Effective: Summer 2011 MODIFY: Title</td>
</tr>
<tr>
<td>HIST 105</td>
<td>Western Civilization since 1650 Effective: Summer 2011 MODIFY: Title</td>
</tr>
</tbody>
</table>
The following NURSE course was approved at the 11/9/2010 meeting. Subsequent to that meeting, it was determined that an administrative change was needed:

**NURSE 40  Nurse Assistant**

**Effective:** Summer 2011  
**MODIFY:** Description  
*Catalog description changed administratively by the Instruction Office because it contained content specific to scheduling which is not stylistically appropriate for catalog descriptions.*

**IV. CONSENT**

**MUSE 145  Guitar Orchestra**

**Effective:** Summer 2011  
**MODIFY:** Units, hours/face to face modalities, description, enrollment restrictions, course goal, learning goals, content, typical assignments, methods of assessment, textbooks  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 141, (P) MUSA 142, (L) Enrollment limited to those with some sight-reading ability. Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 141 or be concurrently enrolled in MUSA 141.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC.  
**General Education Status:** Approved for MJC Activities.  
**Rationale:** Compliance with new standards as set forth by administration.  
**Program Impact:**  
1. Music A.A. Degree  
*In consultation with the author, the Instruction Office has reworded and simplified the description. This course was recently approved at the 11/9/2010 meeting.*

*Hearing no objection, administrative MODIFICATIONS to MUSE 145 were approved.*
V. DISCUSSION

Revisions (including modifications/reactivations)

ART 150  Gallery Operation and Management 3
Effective: Summer 2012
MODIFY: Hours/face to face modalities, repetitions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks
Enrollment Restrictions: Removing: (A) Concurrent enrollment in ART 160, 164, or 165. Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ART 160, ART 164, or ART 165.
Distance Education Status: None
Materials Fee Status: None.
Articulation Status: Transfers to CSU.
General Education Status: Approved for MJC Activities.
Rationale: Periodic review
Program Impact:
  1. Art A.A. Degree

PULLED FOR DISCUSSION BY C. MULDER

Course is requesting Activities placement, but course goal and content appear much more technical and vocational in nature (packing boxes, marketing, etc.) Lively discussion ensued. Not all members initially recognized this and had various insights into the aesthetic aspects of gallery management. Review of the previous version of the course outline took place to see how this course might have been previously approved as an Activities course. The older version revealed more of the aesthetic involvement associated with Gallery Operation and Management. The division rep, E. Maki, suspected that the author may have inadvertently - perhaps unintentionally - removed aesthetic content while cleaning up the course for this round of curriculum review. It was decided that the course author should be consulted to whether this de-emphasis on aesthetic considerations was deliberate, and to return the course to committee for review once the intent to activities placement is clear.

ART 150 WITHDRAWN FROM AGENDA BY DIVISION REPRESENTATIVE (E. MAKI).
BUSAD 331  Beginning Computer Accounting Software

Effective: Spring 2011, Summer 2011  Expedited. To facilitate Workforce Training Demands
The course author originally requested expedited approval for SPRING 2011. The instruction office will
not be able to honor a SPRING 2011 expedition if approved by the committee, specifically because the
scheduling deadline is over and registration has already begun. Why? Students who register for the
course(s) would be held to different requisites by the system, depending on when they register. NOTE:
The instruction office can only expedite courses for SUMMER 2011 until Wednesday, November 24,
2010 because of the scheduled MIS roll date Monday, Nov. 29, at 6:00 AM.

Rationale for expedited implementation: Students with experience in the workforce can complete this
class without formal education. Many need to update skills and cannot because of prerequisite.
MODIFY: Description, repetitions, enrollment restrictions, requisite skills, DE modalities, content, typical
assignments, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: Removing: (P) BUSAD 310 or BUSAD 201, (A) Before enrolling in this
course, students are strongly advised to satisfactorily complete BUSAD 320 if BUSAD 310 is used to
satisfy prerequisite. Requesting: (A) Before enrolling in this course, students are strongly advised to
know the complete accounting cycle.

Distance Education Status: Maintaining: Online. Requesting: Hybrid.
Materials Fee Status: None.
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: Out of compliance for review. Want to remove prerequisites.

Course Impact:
1. BUSAD 332

Program Impact:
1. Accounting Clerk Certificate of Achievement

BUSAD 331 and BUSAD 333 PULLLED FOR DISCUSSION BY M. GARCIA
Various issues appear in this course, however, one issue with repetitions had been addressed by B.
Adams prior to the meeting. References to what appears to be a “Final Project” are confusing, when
there is no final project listed in the methods of assessment. The committee agreed that the errant
phrase “similar to Final Project” may be missing an article and have some unnecessary capitalization
“similar to [a] final project” The revision was addressed during the meeting.

M/S/U (S. CIRCLE, L. PRUSSO) to MODIFY BUSAD 331
M/S/U (L. PRUSSO, S. CIRCLE) to MODIFY ENROLLMENT RESTRICTIONS for BUSAD 331,
M/S/U (A. PEEK, M. LYNCH) to MAINTAIN ONLINE and ADD HYBRID MODALITIES for BUSAD
331,
M/S/U (L. PRUSSO, E. MAKI) to EXPEDITE APPROVAL and IMPLEMENTATION of BUSAD 331.
BUSAD 333  

Computer Accounting Software

Effective: Spring 2011 Summer 2011 Expedited  
To facilitate Workforce Training Demands

The course author originally requested expedited approval for SPRING 2011. The instruction office will not be able to honor a SPRING 2011 expedition if approved by the committee, specifically because the scheduling deadline is over and registration has already begun. Why? Students who register for the course(s) would be held to different requisites by the system, depending on when they register. NOTE: The instruction office can only expedite courses for SUMMER 2011 until Wednesday, November 24, 2010 because of the scheduled MIS roll date Monday, Nov. 29, at 6:00 AM.

Rationale for expedited implementation: Course was canceled in Fall 2010 for the first time because of low enrollment, yet QuickBooks skills are in high demand in the Central Valley. Several students who were enrolled contacted me with workforce related stories of need.

MODIFY: Description, repetitions, enrollment restrictions, requisite skills, DE modalities, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: Removing: (P) BUSAD 310 or BUSAD 201, (A) Before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 320 if BUSAD 310 is used to satisfy prerequisite. Requesting: (A) Before enrolling in this course, students are strongly advised to know the complete accounting cycle.

Distance Education Status: Requesting: Hybrid, Online.

Materials Fee Status: None.

Articulation Status: Does not transfer.

General Education Status: Not approved for GE.

Rationale: To change pre-requisites to recommended for success. Community members with on-the-job experience are fully capable of completing this course without the prerequisites, but are unfamiliar with the waiver process.

Program Impact:

Stand alone

M/S/U (S. Circle, L. Prusso) to MODIFY BUSAD 333.

BUSAD 331 and BUSAD 333 PULLED FOR DISCUSSION BY M. GARCIA

See notes on BUSAD 331.

M/S/U (L. PRUSSO, S. CIRCLE) to MODIFY ENROLLMENT RESTRICTIONS for BUSAD 333.

M/S/U (A. PEEK, M. LYNCH) to ADD HYBRID, ONLINE MODALITIES to BUSAD 333.

M/S/U (L. PRUSSO, E. MAKI) to EXPEDITE APPROVAL and IMPLEMENTATION of BUSAD 333.
### EASCI 162  Introduction to Oceanography

**Effective:** Summer 2012  
**MODIFY:** Description, field trips, enrollment restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete EASCI 161 and (satisfactorily complete PHYS 160 or satisfactorily complete MATH 70 ). Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete EASCI 161 and satisfactorily complete MATH 70.

**Distance Education Status:** None

**Materials Fee Status:** None.

**Articulation Status:** Transfers to CSU and UC.

**General Education Status:** Approved for MJC-GE: A, CSU-GE: B1,B3, IGETC: 5A.

**Rationale:** Periodic review

**Program Impact:**

1. CSU General Education Pattern Certificate of Achievement  
2. MJC-GE Pattern A.A. Degree

**EASCI 162 PULLED FOR DISCUSSION BY S. CIRCLE**

References to a recurring assignment wherein students are asked to review current events and apply concepts learned in the course to those events does not seem to be linked to any aspect of the course, whether goals or assignments. Per the rep, P. Upton, the faculty author granted the committee the right to add any information overlooked.

**M/S/U (L. Prusso, C. Mulder) to MODIFY EASCI 162.**

**M/S/U (L. PRUSSO, S. CIRCLE) to MODIFY ENROLLMENT RESTRICTIONS for EASCI 162.**

**M/S/U (C. MULDER, M. ROBLES) to MAINTAIN GE PLACEMENT for EASCI 162.**

### GEOL 160  Introduction to Geology

**Effective:** Summer 2012  
**MODIFY:** Course goal, content, typical assignments, methods of instruction, methods of assessment, textbooks

**Enrollment Restrictions:** None.

**Distance Education Status:** Maintaining: Telecourse.

**Materials Fee Status:** None.

**Articulation Status:** Transfers to CSU and UC.

**General Education Status:** Approved for MJC-GE: A, CSU-GE: B1, IGETC: 5A.

**Rationale:** Periodic review

**Program Impact:**

1. CSU General Education Pattern Certificate of Achievement  
2. MJC-GE Pattern A.A. Degree

**M/S/U (A. PEEK, M. LYNCH) to MODIFY GEOL 160.**

**M/S/U (A. PEEK, M. LYNCH)to MAINTAIN TELECOURSE MODALITY for GEOL 160.**

**M/S/U (C. MULDER, M. ROBLES) to MAINTAIN GE PLACEMENT for GEOL 160.**
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
<th>Effective:</th>
<th>MODIFIED:</th>
<th>Enrollment Restrictions</th>
<th>Distance Education Status</th>
<th>Materials Fee Status</th>
<th>Articulation Status</th>
<th>General Education Status</th>
<th>Rationale</th>
<th>Program Impact</th>
</tr>
</thead>
<tbody>
<tr>
<td>GEOL 166</td>
<td>Historical Geology</td>
<td>4</td>
<td>Summer 2012</td>
<td>Course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment</td>
<td>None.</td>
<td>None.</td>
<td>Transfers to CSU and UC.</td>
<td>Approved for MJC-GE: A, CSU-GE: B1,B3, IGETC: 5A.</td>
<td>Periodic review</td>
<td>1. CSU General Education Pattern Certificate of Achievement 2. MJC-GE Pattern A.A. Degree</td>
<td>M/S/U (A. PEEK, M. LYNCH) to MODIFY GEOL 166. M/S/U (C. MULDER, M. ROBLES) to MAINTAIN GE PLACEMENT for GEOL 166.</td>
</tr>
</tbody>
</table>
GEOL 174  Geology Summer Field Studies 3

Effective: Summer 2012

MODIFY: Course goal, content, typical assignments, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete a college-level course in geology or Earth science.

Distance Education Status: None.

Materials Fee Status: None.

Articulation Status: Transfers to CSU.

General Education Status: Not approved for GE.

Rationale: Periodic review

Program Impact:

Stand Alone

M/S/U (A. PEEK, M. LYNCH) to MODIFY GEOL 174.
M/S/U (L. PRUSSO, S. CIRCLE) to MODIFY ENROLLMENT RESTRICTIONS for GEOL 174.

METEO 161  Introduction to Meteorology 4

Effective: Summer 2012

MODIFY: DE modalities, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete EASCI 161 and (satisfactorily complete PHYS 160 or satisfactorily complete MATH 70).

Distance Education Status: Removing: Hybrid, online.

Materials Fee Status: None.

Articulation Status: Transfers to CSU and UC.

General Education Status: Approved for MJC-GE: A, CSU-GE: B1,B3, IGETC: 5A.

Rationale: Periodic review

Program Impact:

1. CSU General Education Pattern Certificate of Achievement

M/S/U (A. PEEK, M. LYNCH) to MODIFY METEO 161.

ENROLLMENT RESTRICTIONS PULLED FOR DISCUSSION BY J. LANNING

If MATH 90 is a prerequisite for PHYS 160, how can that be a logical prerequisite for a course when there are two different competency levels within the “or” statement? R. Cranley noted this issue had surfaced with EASCI 162 and was easily resolved with the author. B. Adams will fix this issue in this course after the meeting, confident that the author would agree to the changes.

M/S/U (A. Peek, P. Upton) to MODIFY ENROLLMENT RESTRICTIONS contingent on the removal of the (P) of PHYS 160 for METEO 161.

M/S/U (A. PEEK, M. LYNCH) to REMOVE HYBRID, ONLINE MODALITY for METEO 161.

M/S/U (C. MULDER, M. ROBLES) to MAINTAIN GE PLACEMENT for METEO 161.
MUSA 123 Intermediate Piano

Effective: Summer 2011 Expedited To comply with newly revised code or law.

Rationale for expedited implementation: This course met submission deadlines but required revisions to ensure compliance. IO has indicated that it can implement for Summer 2011.

MODIFY: Hours/face to face modalities, description, requisite skills, pattern placement, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 122.

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Transfers to CSU and UC.

General Education Status: Requesting MJC Activities.

Rationale: Periodic Review.

Course Impact:

1. MUSA 124

Program Impact:

1. Music A.A. Degree

M/S/U (A. PEEK, M. LYNCH) to MODIFY MUSA 123.

M/S/U (L. PRUSSO, S. CIRCLE) to MAINTAIN ENROLLMENT RESTRICTIONS for MUSA 123.

M/S/U (E. MAKI, A. PEEK) to PLACE MUSA 123 on ACTIVITIES.

M/S/U (L. PRUSSO, E. MAKI) to EXPEDITE APPROVAL/IMPLEMENTATION of MUSA 123.

MUSA 151 Elementary Voice 1

Effective: Summer 2011 Expedited To comply with newly revised code or law.

Rationale for expedited implementation: This course met submission deadlines but required revisions to ensure compliance. IO has indicated that it can implement for Summer 2011.

MODIFY: Hours/face to face modalities, repetitions, requisite skills, learning goals, content, typical assignments

Enrollment Restrictions: None.

Distance Education Status: None.

Materials Fee Status: None.

Articulation Status: Transfers to CSU and UC.

General Education Status: Approved for MJC Activities.

Rationale: Adjust hours.

Program Impact:

1. Stand Alone

M/S/U (A. PEEK, M. LYNCH) to MODIFY MUSA 151.

M/S/U (E. MAKI, A. PEEK) to MAINTAIN ACTIVITIES PLACEMENT for MUSA 151.

M/S/U (L. PRUSSO, E. MAKI) to EXPEDITE APPROVAL/IMPLEMENTATION of MUSA 151.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Credit</th>
<th>Effective</th>
<th>Revisions</th>
</tr>
</thead>
<tbody>
<tr>
<td>MUSA 152</td>
<td>Elementary Voice 2</td>
<td>1</td>
<td>Summer 2011 <strong>Expedited</strong></td>
<td>To comply with newly revised code or law.</td>
</tr>
<tr>
<td></td>
<td>Rationale for expedited implementation: This course met submission deadlines but required revisions to ensure compliance. IO has indicated that it can implement for Summer 2011.</td>
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<tr>
<td></td>
<td>MODIFY: Repetitions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment</td>
<td></td>
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<tr>
<td></td>
<td>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to have previous vocal experience.</td>
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<tr>
<td></td>
<td>Distance Education Status: None.</td>
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<td></td>
<td>Materials Fee Status: None.</td>
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<tr>
<td></td>
<td>Articulation Status: Transfers to CSU and UC.</td>
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<td></td>
<td>General Education Status: Approved for MJC Activities.</td>
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<tr>
<td></td>
<td>Rationale: Periodic review</td>
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<td></td>
<td>Program Impact:</td>
<td></td>
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<tr>
<td></td>
<td>Stand Alone</td>
<td></td>
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<tr>
<td></td>
<td>M/S/U (A. PEEK, M. LYNCH) to MODIFY MUSA 152 with the removal of repeat information since describing repetition content is not required for Activities courses (LAB modality)</td>
<td></td>
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<tr>
<td></td>
<td>M/S/U (L. PRUSSO, S. CIRCLE) to MAINTAIN ENROLLMENT RESTRICTIONS for MUSA 152</td>
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<tr>
<td></td>
<td>M/S/U (E. MAKI, A. PEEK) to MAINTAIN ACTIVITIES PLACEMENT for MUSA 152</td>
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<tr>
<td></td>
<td>M/S/U (L. PRUSSO, E. MAKI) to EXPEDITE APPROVAL/IMPLEMENTATION of MUSA 152</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MUSA 153</td>
<td>Applied Vocal Repertoire 1</td>
<td>1</td>
<td>Summer 2011 <strong>Expedited</strong></td>
<td>To comply with newly revised code or law.</td>
</tr>
<tr>
<td></td>
<td>Rationale for expedited implementation: This course met submission deadlines but required revisions to ensure compliance. IO has indicated that it can implement for Summer 2011.</td>
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<tr>
<td></td>
<td>MODIFY: Hours/face to face modalities, description, pattern placement, enrollment restrictions, course goal, content, typical assignments, methods of instruction, methods of assessment</td>
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<tr>
<td></td>
<td>Enrollment Restrictions: Maintaining: (C) MUSA 155. Removing: (L) Basic ability to sight read music and sing within the tonal center. Requesting: (A) Before enrolling in this course, students are strongly advised to have a choral background or previous voice lessons. (L) Enrollment limited to students possessing the ability to read music and sing within the tonal center.</td>
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<tr>
<td></td>
<td>Distance Education Status: None.</td>
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<td></td>
<td>Materials Fee Status: None.</td>
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<td></td>
<td>Articulation Status: Transfers to CSU and UC.</td>
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<td></td>
<td>General Education Status: Requesting MJC Activities.</td>
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<tr>
<td></td>
<td>Rationale: Title 5 compliance and alignment</td>
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<td></td>
<td>Course Impact:</td>
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<tr>
<td></td>
<td>1. MUSA 154</td>
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<td>2. MUSA 155</td>
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<td>Program Impact:</td>
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<tr>
<td></td>
<td>1. Music A.A. Degree</td>
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<tr>
<td></td>
<td>M/S/U (A. PEEK, M. LYNCH) to MODIFY MUSA 153</td>
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<tr>
<td></td>
<td>M/S/U (L. PRUSSO, S. CIRCLE) to MODIFY ENROLLMENT RESTRICTIONS for MUSA 152</td>
<td></td>
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<td></td>
</tr>
<tr>
<td></td>
<td>M/S/U (E. MAKI, A. PEEK) to place MUSA 152 on ACTIVITIES</td>
<td></td>
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<tr>
<td></td>
<td>M/S/U (L. PRUSSO, E. MAKI) to EXPEDITE APPROVAL/IMPLEMENTATION of MUSA 152</td>
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</tbody>
</table>
VI. PROGRAMS

Chancellor’s Office Approvals/Denials/Updates
None

Program Changes that do not require Chancellor’s Office Notification/Application

A.A. Degree: University Preparation, Emphasis in Health and Physical Education 19
Effective: Summer 2011 Expedited!
Rationale for expedited implementation:
MODIFY: Required courses

REQUIRED COURSES - COMPLETE 19 UNITS.
ANAT 125 [NP] Human Anatomy.................................................................5
BIO 111 [NP] General Biology .....................................................................4 OR
BIO 116 [NP] Biology: A Human Perspective ...........................................4
CHEM 143 [NP] Introductory College Chemistry .....................................5
PHYSO 101 [NP] Introductory Human Physiology .....................................5

TOTAL UNITS REQUIRED IN AREA OF EMPHASIS...................................... 19

MIS/U (A. PEEK, S. CIRCLE) to MODIFY AA: UNIVERSITY PREP, EMPHASIS IN HEALTH AND PHYSICAL EDUCATION.
MIS/U (M. LYNCH, S. CIRCLE) to EXPEDITE APPROVAL/IMPLEMENTATION of MODIFICATIONS to AA: UNIVERSITY PREP, EMPHASIS IN HEALTH AND PHYSICAL EDUCATION.

CCC-501: Application for Approval - New Credit Programs
None
CCC-511: Non-Substantial Changes to Approved Program or Change of Active–Inactive Status

A.A. Degree: French

Effective: Summer 2011

Rationale for expedited implementation: Instruction Office staff received the proposal by the deadline, but neglected to place it on the 11/09/10 agenda.

REACTIVATE/MODIFY: Required courses, elective courses, total units, adding Expected Outcomes

The CCCC0 has on the books that MJC is approved for an AA Degree in French. The college has not had an active program for many years.

An A.A. degree in French will give students a greater opportunity to be employed in communications, international businesses, banking systems, journalism, cultural exchanges, travel industry, government agencies, and in education.

AA in French: Expected Outcomes
- Write expository and argumentative papers
- Examine the connections between culture and communication
- Synthesize ideas and develop conclusions in French
- Engage in conversation and written correspondence in French

REQUIRED COURSES – COMPLETE 23 UNITS.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 103</td>
<td>Advanced Composition &amp; Critical Thinking</td>
<td>3</td>
</tr>
<tr>
<td>FREN 101</td>
<td>French 1</td>
<td>5</td>
</tr>
<tr>
<td>FREN 102</td>
<td>French 2</td>
<td>5</td>
</tr>
<tr>
<td>FREN 103</td>
<td>French 3</td>
<td>5</td>
</tr>
<tr>
<td>FREN 104</td>
<td>French 4</td>
<td>5</td>
</tr>
</tbody>
</table>

ELECTIVE COURSES – COMPLETE 3 UNITS.

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTHR 104</td>
<td>Language, Culture, and Communication</td>
<td>3</td>
</tr>
<tr>
<td>ART 160</td>
<td>Art Appreciation</td>
<td>3</td>
</tr>
<tr>
<td>ART 163</td>
<td>History of Modern Art</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 132</td>
<td>Introduction to World Literature</td>
<td>3</td>
</tr>
<tr>
<td>HIST 104</td>
<td>Western Civilization to 1650</td>
<td>3</td>
</tr>
<tr>
<td>HIST 105</td>
<td>Western Civilization since 1650</td>
<td>3</td>
</tr>
<tr>
<td>POLSC 110</td>
<td>International Relations</td>
<td>3</td>
</tr>
<tr>
<td>PHILO 121</td>
<td>Modern Philosophy</td>
<td>3</td>
</tr>
<tr>
<td>MUSG 101</td>
<td>Music Appreciation</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 161</td>
<td>Film Appreciation</td>
<td>3</td>
</tr>
<tr>
<td>ENGL 162</td>
<td>History of Cinema</td>
<td>3</td>
</tr>
</tbody>
</table>

TOTAL UNITS IN A.A. MAJOR...........26

I. BUCKNAM had informed her division representative that when the Language Studies AA was revised, students were no longer allowed to focus on the French language as they could with the AA: Foreign Languages. B. Adams noted that I. Bucknam had consulted with multiple departments regarding the use of courses in her program.

M/S/U (A. PEEK, S. CIRCLE) to MODIFY AA: FRENCH.

M/S/U (L. PRUSSO, S. CIRCLE) to EXPEDITE APPROVAL/IMPLEMENTATION of MODIFICATIONS to AA: FRENCH.

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None
VII. UNFINISHED BUSINESS

Action Items
[None]

Informational Items

1. CurricUNET Trainings  B. Adams
   a. Training scheduled
      Recent Drop-in Session: 11/17/10 East Campus IRC 1:00 – 3:00
      3 attendees.

2. Equating Courses and Repetitions  L. Miller
   No report.

3. Cross-listing Noncredit and Credit Courses  L. Miller
   No report.

VIII. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization  L. Miller
   Definitely postponed until the work of the “Equating courses and repetitions committee” is final.
Informational Items

1. **LOEs for a Cohort of Students – Legal Opinion**

   B. Adams

   2

   B. Adams shared correspondence from the CCCC0 Chancellor’s Office regarding limiting enrollment for a block of students. Since we are an open-access institution, it is illegal to set up enrollment for a specific group of people, unless of course, a significant number of sections are offered and open to the college population. J. Lanning shared that this may be due to some schools not offering comparable sections at times useful to other groups. B. Adams pointed out that the whole issue can be summarized in the second to last paragraph of the CCCC0 legal option:

   Section 58106(b)(4) allows for limiting the enrollment of a course to a cohort of students enrolled in one or more other courses together. According to section 58106(b)(4), this restriction can only be placed provided that “a reasonable percentage of all sections of the course do not have such restrictions.”

   A review of title 5 and the Education Code provides no clear guidance on what is “reasonable” or what a “reasonable percentage” would be. Absent anything specific, terms are defined through their plain meaning. For “reasonable,” the plain meaning is “Just; proper. Ordinary or usual. Fit and the appropriate to the end view.” (See Black’s Law Dict. (5th ed. 1979) p. 1138, col. 1.) Legally the term is often used to refer to levels of care, cause, compensation or doubt.

   In this case, what is “just, rational and appropriate,” must be based on the community college’s primary goal of ensuring access to students through open coursework. Additionally any limitations should balance the fact that the makeup and purpose of cohorts vary across the state. Thus, maintaining some flexibility in determining what is a “reasonable percentage” is crucial in order to maximize the educational opportunities for all.

   Based on the above factors, a “reasonable percentage” is deemed to be a majority. If a college chooses to restrict sections of a course to a cohort, there must be a greater number of sections of that course to be left for open enrollment. For example, in a case where a single section is limiting its enrollment to a cohort, two other sections need to be offered for open enrollment.

   Allowing for a majority of courses to remain open is consistent with the community college system’s goal of ensuring access. Not setting a fixed percentage beyond this point also allows community colleges the greatest amount of flexibility in planning course sections that may be restricted by cohort enrollment.

**IX. WORKGROUPS**

1. **Operations Workgroup**

   A. Peek / B. Adams / L. Miller

**X. TASK FORCES**

1. **Special Topics, Experimental, Independent, Work-Experience Task Force**

   B. Adams

   No Report

2. **CurricUNET Implementation Task Force Update**

   B. Sanders / B. Adams
XI. PUBLIC COMMENT
After numerous inquiries from curriculum representatives regarding her recently announced departure from MJC, J. Lanning informed the committee that she will be resigning to stay at home, where she may pursue other personal endeavors.

Meeting adjourned at 4:04 PM
Thanks, Sonny – this should work great. We will merely notify the committee of your intent at the December 7\textsuperscript{th} meeting.

Sean, unless Barbara prefers otherwise, can you please put WELD 340 – repetitions on notification for 12/7? You can simply include the rationale that the field was blank in CurricUNET when the course was approved on 04/13/10.

Thanks –
Letitia

Good morning Letitia,

I would prefer that students only repeat the 340 course once.

I thought I sent you an email, but may have dropped it somehow.

I hope this is soon enough.

Sonny

Hi Jeff, Sonny, and Pedro –

I need your help. I cannot implement in systems the approved changes to this course without a clear repeat policy. Available repetition options are described in CurricUNET on the Technical Details screen.
My deadline is **Monday, Nov 22 in the morning** to do so. Can the department please advise ASAP how many times a student should be allowed to repeat this course? If more than once, additional documentation describing the substance of the repetitions will be required within the course.

Thanks –
Letitia

---

From: Letitia Miller  
Sent: Monday, October 25, 2010 6:41 PM  
To: Barbara Adams; Adrienne Peek; Jeffrey Beebe  
Cc: Sean Fornelli; Ruth Cranley  
Subject: Repeat Policy BLANK - WELD 340 [04/13/10]  
Importance: High

Hi Barbara, Adrienne, and Jeff –

Just wanted to bring to your attention that WELD 340 was approved with a blank repeat policy. FYI – in the past, Datatel was allowing for 2 repeats/3 completions.

How do you want to proceed? Jeff, what is the intention of the department for this course?

Thanks – sorry to bother you 😊
Letitia

**Letitia S. Miller**  
Curriculum Specialist  
Modesto Junior College  
435 College Avenue  
Modesto, California 95350  
(209) 575-6469  
(209) 575-6025 (FAX)  
curriculum.comm.mjc.edu/  
www.mjc.edu/catalog
As the A.A. Degree appears in 2010-2011 Catalog

A.A. Degree: Music

- To earn an Associate in Arts Degree in this major, the student must complete the requirements detailed in the Career Technical Education Pathway (p.71) or the University Preparation Pathway (p. 69) which include completion of the requirements below (except where listed as recommended). Students who plan to transfer to a four-year school are strongly advised to meet with a member of the music faculty.

PROGRAM PREREQUISITES

MUST 101 [P] Music Fundamentals .............................................................3 OR
MUST 111 [P] Music Theory Review.............................................................1 OR
Satisfactory score on music theory placement examination offered during the first meeting of MUST 111 and/or MUST 121. Students who do not meet entrance proficiencies will be encouraged to enroll in MUST 101 or MUST 111 prior to enrollment in MUST 121.

RECOMMENDED PREREQUISITES

MUST 116 [P] Rhythmic Skills.................................................................1

REQUIRED COURSES IN MUSIC THEORY- COMPLETE 20 UNITS

MUST 121 [1] Music Theory 1.................................................................3
MUST 131 [1] Aural Skills 1.................................................................1
MUST 132 [2] Aural Skills 2.................................................................1
MUST 133 [3] Aural Skills 3.................................................................1
MUST 134 [4] Aural Skills 4.................................................................1
MUST 135 [1] Practica Musica.................................................................4

ENSEMBLE-COMPLETE 4 OR 8* UNITS

Any of the following* (repeated individually, or combined with each other to equal the required number of units—see Repeat Limitations above)

MUSE 145 [NP] Guitar Orchestra ...........................................................1
MUSE 155 [NP] Concert Choir ..............................................................1
MUSE 161 [NP] Community Orchestra ....................................................1
MUSE 175 [NP] Symphonic Band ............................................................2
MUSE 185 [NP] Jazz Band .................................................................1

*Students whose primary instrument is woodwinds, brass, or percussion and who intend to participate in the Symphonic Band as their primary ensemble must enroll for a total of 8 units.

APPLIED MUSIC - COMPLETE 4 UNITS

Any course listed under the Applied Music heading (MUSA) in the Catalog of Courses* (repeated individually, or combined with each other to equal the required number of units—see Repeat Limitations above)

*Music majors will typically combine ensembles and applied studies according to their primary instrument/voice. Vocalists will enroll in Concert Choir and the appropriate applied voice course. Orchestral instrumentalists will enroll in Community Orchestra and the appropriate applied strings course. Band instrumentalists will enroll in Symphonic Band and/or Jazz Band and applied woodwinds or brass/percussion. Guitarists will enroll in Guitar Orchestra and the appropriate applied guitar class. Students are strongly advised to seek the advice of a music faculty member specializing in his/her primary instrument/voice when choosing ensemble and applied music courses.

PIANO** - COMPLETE 2 UNITS

Any of the following (repeated individually, or combined with each other to equal the required number of units—see Repeat Limitations above)

MUSA 121 [NP] Elementary Piano ......................................................1
MUSA 122 [NP] Piano Enrichment .......................................................1
MUSA 123 [NP] Intermediate Piano .....................................................1
MUSA 124 [NP] Advanced Piano .......................................................1

**Students whose primary instrument is piano may count their applied studies in piano toward this requirement.

TOTAL UNITS IN THE A. A. MAJOR IN..................................................30 OR 34

RECOMMENDED MUSIC ELECTIVES

ENSEMBLE-COMPLETE 1 -2 UNITS
Any ensemble other than the student’s primary ensemble. (Students are advised to seek the advice of a faculty member directing that ensemble to determine if he/she has the appropriate experience to succeed in the ensemble.)

APPLIED MUSIC - COMPLETE 1-2 UNITS
Any applied music course other than that in the student’s primary instrument/voice. (Students are advised to seek the advice of a faculty member specializing in that instrument/voice to determine which level of course is appropriate.)

OTHER - COMPLETE 1-3 UNITS
MUSG 121 [NP] History of Western Music 1............................................................3
MUSG 122 [NP] History of Western Music 2............................................................3
MUSE 191 [NP] Conducting 1..................................................................................1
MUSE 192 [NP] Conducting 2..................................................................................1
MUSP 151 [NP] Musical Theatre Workshop.............................................................1
MUSP 153 [NP] Advanced Musical Theatre Workshop............................................1

TOTAL OPTIONAL MUSIC ELECTIVES...........................................................3-7

Proposed Changes for A.A. Degree for 2011-2012 Catalog

A.A. Degree: Music
• To earn an Associate in Arts Degree in this major, the student must complete the requirements detailed in the Career Technical Education Pathway (p. 71) or the University Preparation Pathway (p. 69) which include completion of the requirements below (except where listed as recommended). Students who plan to transfer to a four-year school are strongly advised to meet with a member of the music faculty.

PROGRAM PREREQUISITES
MUST 101 [P] Music Fundamentals 1.............................................................3 OR
MUST 120 [P] Music Theory Review................................................................1 OR
SATISFACTORY SCORE on music theory placement examination offered during the first meeting of MUST 120 and/or MUST 121. Students who do not meet entrance proficiencies will be encouraged to enroll in MUST 101 or MUST 120 prior to enrollment in MUST 121.

RECOMMENDED PREREQUISITES
MUST 111 [P] Rhythmic Skills...............................................................................1

REQUIRED COURSES IN MUSIC THEORY- COMPLETE 20 UNITS
MUST 121 [1] Music Theory 1...............................................................................3
MUST 131 [1] Aural Skills 1...................................................................................1
MUST 132 [2] Aural Skills 2...................................................................................1
MUST 133 [3] Aural Skills 3...................................................................................1
MUST 134 [4] Aural Skills 4...................................................................................1
MUST 130 [1234] Practica Musica.........................................................................4

ENSEMBLE - COMPLETE 4 UNITS
Any of the following* (repeated individually, or combined with each other to equal the required number of units—see Repeat Limitations above)
MUSE 145 [NP] Guitar Orchestra..............................................................................1
MUSE 155 [NP] Concert Choir..................................................................................1
MUSE 161 [NP] Community Orchestra.................................................................1
MUSE 165 [NP] String Orchestra............................................................................1
MUSE 175 [NP] Symphonic Band..........................................................................1
MUSE 185 [NP] Jazz Band......................................................................................1

APPLIED MUSIC - COMPLETE 4 UNITS
Any course listed under the Applied Music heading (MUSA) in the Catalog of Courses* (repeated individually, or combined with each other to equal the required number of units—see Repeat Limitations above)
*MUSIC majors will typically combine ensembles and applied studies according to their primary instrument/voice. Vocalists will enroll in Concert Choir and the appropriate applied voice course. Orchestral instrumentalists will enroll in Community
Orchestra and the appropriate applied strings course. Band instrumentalists will enroll in Symphonic Band and/or Jazz Band and applied woodwinds or brass/percussion. Guitarists will enroll in Guitar Orchestra and the appropriate applied guitar class. Students are strongly advised to seek the advice of a music faculty member specializing in his/her primary instrument/voice when choosing ensemble and applied music courses.

PIANO** - COMPLETE 2 UNITS
Any of the following (repeated individually, or combined with each other to equal the required number of units—see Repeat Limitations above)
MUSA 121 [NP] Elementary Piano .............................................................. 1
MUSA 122 [NP] Piano Enrichment ............................................................... 1
MUSA 123 [NP] Intermediate Piano ............................................................. 1
MUSA 124 [NP] Advanced Piano ............................................................... 1
**Students whose primary instrument is piano may count their applied studies in piano toward this requirement.

TOTAL UNITS IN THE A. A. MAJOR ..........................................................30

RECOMMENDED MUSIC ELECTIVES

ENSEMBLE- COMPLETE 1 -2 UNITS
Any ensemble other than the student’s primary ensemble. (Students are advised to seek the advice of a faculty member directing that ensemble to determine if he/she has the appropriate experience to succeed in the ensemble.)

APPLIED MUSIC- COMPLETE 1-2 UNITS
Any applied music course other than that in the student’s primary instrument/voice. (Students are advised to seek the advice of a faculty member specializing in that instrument/voice to determine which level of course is appropriate.)

OTHER- COMPLETE 1-3 UNITS
MUSG 121 [NP] History of Western Music 1 .............................................. 3
MUSG 122 [NP] History of Western Music 2 .............................................. 3
MUSE 191 [NP] Conducting 1 ................................................................. 1
MUSE 192 [NP] Conducting 2 ................................................................. 1
MUSP 151 [NP] Musical Theatre Workshop ............................................. 1
MUSP 153 [NP] Advanced Musical Theatre Workshop .............................. 1

TOTAL OPTIONAL MUSIC ELECTIVES ..................................................3-7
Date: January 15, 2010
To: Curriculum Committee
From: Erik Maki and the MJC Music Department
Re: 2010-11 Catalog – Expedited Request

It has come to our attention that the listing of music courses in our current 2009-10 catalog does not meet State of California requirements. As it reads now, our portion of the MJC Catalog make some vague general statements regarding certain areas of our music program. For example, for the applied music requirement in the catalog reads, in part: “...any course listed under the Applied Music heading...” General catalog statements such as “any course” will be dropped and wording will be changed to accurately list the required courses in any given area.

Because a large number of our required courses in the Applied Music and Ensemble areas of the catalog are listed in this vague, general way, it will force these courses to be listed as “stand-alone” and will cause the destruction of our music major degree program. For this reason we request expedited approval to change the catalog description of the MJC Music Major A.A. degree requirements.

Please see attached requested catalog changes.

Thank you,
Erik Maki (on behalf of the Music Department)
Proposed Catalog Changes for 2010-11 MJC Catalog

Wording change, course listings to stay the same

ENSEMBLE – COMPLETE 4 UNITS
Complete one or more of the courses below appropriate to the students’ instrument (repeat individually, or combined with each other to equal the required number of units – see Repeat Limitations above).

Wording change in description, courses listed, and asterisk statement

APPLIED MUSIC – COMPLETE 4 UNITS
Complete one or more of the courses below appropriate to the students’ instrument or voice* (repeat individually, or combined with each other to equal the required number of units – see Repeat Limitations above).

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<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>MUSA 121</td>
<td>Elementary Piano</td>
<td>1 unit</td>
</tr>
<tr>
<td>MUSA 122</td>
<td>Piano Enrichment</td>
<td>1 unit</td>
</tr>
<tr>
<td>MUSA 123</td>
<td>Intermediate Piano</td>
<td>1 unit</td>
</tr>
<tr>
<td>MUSA 124</td>
<td>Advanced Piano</td>
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<tr>
<td>MUSA 145</td>
<td>Applied Classical Guitar</td>
<td>1 unit</td>
</tr>
<tr>
<td>MUSA 153</td>
<td>Applied Vocal Repertoire 1</td>
<td>1 unit</td>
</tr>
<tr>
<td>MUSA 154</td>
<td>Applied Vocal Repertoire 2</td>
<td>1 unit</td>
</tr>
<tr>
<td>MUSA 163</td>
<td>Applied Music (violin and viola)</td>
<td>1 unit</td>
</tr>
<tr>
<td>MUSA 164</td>
<td>Applied Music (cello and bass)</td>
<td>1 unit</td>
</tr>
<tr>
<td>MUSA 173</td>
<td>Applied Music (Brass and Percussion)</td>
<td>1 unit</td>
</tr>
<tr>
<td>MUSA 183</td>
<td>Applied Music (Woodwind)</td>
<td>1 unit</td>
</tr>
</tbody>
</table>

*Music majors will typically combine ensembles and applied studies according to their primary instrument/voice. Vocalists will enroll in Concert Choir and the appropriate applied voice course. Orchestral string instrumentalists will enroll in Community Orchestra and the appropriate applied strings course. Wind and percussion instrumental instrumentalists will enroll in Symphonic Band and/or Jazz Band and applied woodwinds or brass/percussion. Guitarists will enroll in Guitar Orchestra and Applied Classical Guitar. Students are strongly advised to seek the advice of a music faculty member specializing in his/her primary instrument/voice when choosing ensemble and applied music courses.
Let’s put this under “not requiring CCCCO notification.” Include this email in the PDF attachment.
Thanks!

---

From: Barbara Adams
Sent: Wednesday, December 01, 2010 3:21 PM
To: Letitia Miller
Cc: Nancy Backlund; Sean Fornelli
Subject: RE: ERROR in 2010-11 AA: Office Administration

Letitia,

I do not have any record of a request for this to be added to the AA degree.

Yes, since this is technical in nature, a notification item should be placed on the 12/7/10 agenda.

Thanks!

Barbara

Barbara Adams
Curriculum Co-Chair
Speech Communication Professor
Modesto Junior College
(209) 575-6890

---

From: Letitia Miller
Sent: Tuesday, November 30, 2010 11:09 AM
To: Barbara Adams
Cc: Nancy Backlund; Sean Fornelli
Subject: ERROR in 2010-11 AA: Office Administration
Importance: High

Hi Barbara –

Nancy Backlund just contacted me regarding what she says is an error in the 2010-11 AA: Office Administration (p. 130).

Apparently, between 2009-10 and 2010-11, the requirements for AA degree added OFADM 353 (1 unit) which changed the total required units for the program (although it still states 20 for the total.)

She says the will of the department is to remove that course, and to keep the degree at 20 units.
She didn’t understand how it might have been added.

I tried to find evidence of why it was added, because I do not add courses unless there is some CC directive or other cause – unless I erroneously added it to the wrong award. **Do you have any record of why this might have been added?** I just want to make sure there isn’t another back story to what happened that needs to be taken into account.

In any case, to correct the error, how do you want to proceed? Notifying the committee on 12/07/10?

Thanks!
Letitia

---

Letitia S. Miller  
Curriculum Specialist  
Modesto Junior College  
435 College Avenue  
Modesto, California 95350  
(209) 575-6469  
(209) 575-6025 (FAX)  
curriculum.comm.mjc.edu/  
www.mjc.edu/catalog
Hi Sean –

Karen reminded me that we need to review the following statement in the MJC Catalog regarding general education and the associate’s degree for 2011-12. Right now it is currently entitled “Philosophy of the Associate’s Degree” and resides on page 37 of the 2010-11 Catalog.
Philosophy of the Associate's Degree

The awarding of an associate's degree represents more than an accumulation of units. It symbolizes the successful attempt on the part of the student to develop certain abilities and insights by following patterns of learning designed by the college. It is expected that courses used in satisfying the requirements will demand effective study and active involvement on the part of the student and that significant change and growth will result from that study and involvement.

The holder of the associate's degree will demonstrate college-level skills in reading, writing, and mathematics. In addition to these skills, the student will develop a greater ability to understand the modes of inquiry and expression of the major disciplines in the areas of natural science, social and behavioral sciences, the humanities, English composition, and communication and analytical thinking. Finally, the graduate will evaluate educational opportunities, identify personal goals, explore areas of involvement within the campus community, and develop an understanding of the integrated physiological and psychological human being.

Central to an associate's degree, these general education requirements are designed to introduce students to the variety of means through which people perceive, describe, and interact with the modern world. Those who earn degrees will be better prepared to address ethical and social problems and to evaluate and appreciate the physical environment, the culture, and the society in which they live.

By completing the requirements of a major, the degree-holder will gain sufficient depth in one field of knowledge to form a basis for more advanced study, to fulfill an occupational objective, or to pursue other lifetime interests.

We will probably need to re-title it “Philosophy of the Associate's Degree and General Education” but she also wants the curriculum committee to review it for currency, completeness, and accuracy. It is essentially based on language in Title 5 (below) which is echoed in Board Policy 6025.

**Title 5, §55805. Philosophy and Criteria for Associate Degree and General Education**

(a) The governing board of a community college district shall adopt a policy which states its specific philosophy on General Education. In developing this policy governing boards shall consider the following policy of the Board of Governors:

The awarding of an Associate Degree is intended to represent more than an accumulation
of units. It is to symbolize a successful attempt on the part of the college to lead students through patterns of learning experiences designed to develop certain capabilities and insights.

Among these are the ability to think and to communicate clearly and effectively both orally and in writing; to use mathematics; to understand the modes of inquiry of the major disciplines; be aware of other cultures and times; to achieve insights gained through experience in thinking about ethical problems; and to develop the capacity for self-understanding. In addition to these accomplishments, the student shall possess sufficient depth in some field of knowledge to contribute to lifetime interest.

Central to an Associate Degree, General Education is designed to introduce students to the variety of means through which people comprehend the modern world. It reflects the conviction of colleges that those who receive their degrees must possess in common certain basic principles, concepts and methodologies both unique to and shared by the various disciplines. College educated persons must be able to use this knowledge when evaluating and appreciating the physical environment, the culture and the society in which they live. Most importantly, General Education should lead to better self-understanding.

In establishing or modifying a general education program, ways shall be sought to create coherence and integration among the separate requirements. It is also desirable that general education programs involve students actively in examining values inherent in proposed solutions to major social problems.

(b) The governing board of a community college district shall also establish criteria to determine which courses may be used in implementing its philosophy on the associate degree and general education.

(c) The governing board of a community college district shall, on a regular basis, review the policy and criteria established pursuant to subsections (a) and (b) of this section.

Can you please place this on the agenda as item #1 under NEW BUSINESS? Feel free to use this email in the agenda packet.

Thanks –
Letitia

Letitia S. Miller
Curriculum Specialist
Modesto Junior College
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Modesto, California 95350
(209) 575-6469
(209) 575-6025 (FAX)
curriculum.comm.mjc.edu/
www.mjc.edu/catalog
C-ID: Just another cryptic acronym in higher education?  
Or something much more powerful...  
www.c-id.net

- C-ID is a cutting edge, integrated system built from lessons learned from IMPAC, CAN, and LDTP. Why?
- Student movement will be streamlined throughout CCCs, CSU, UC, and independents by C-ID. How?
- MJC faculty should participate NOW in the development of model C-ID courses in disciplines. Why?
- Recently legislated SB 1440, the Transfer Model Curriculum (TMC) and C-ID work together. How?
- Common questions are answered at http://www.c-id.net/faq_faculty.html

*** A Local Perspective ***

In recent years, MJC has witnessed a changing landscape of system-wide course identifiers trying to streamline student movement between (for example) MJC and CSU. Faculty have done great work in responding to the CAN, IMPAC, and LDTP initiatives, however, each initiative was unable to fully achieve a comprehensive, integrated and streamlined connection between all systems of higher education in California.

The C-ID initiative, as designed, will address the shortcomings of its predecessors. At this time, we have an exciting, but fleeting opportunity to help shape the C-ID program. We do not want to inherit a fixed system, rather, we want to leverage our expertise within what may likely prove to be one of the most significant strides for student movement and success in California’s system of higher education.
We encourage you to participate as a subject matter expert in your discipline* for C-ID and the Transfer Model Curriculum (TMC) now.

1. **Review DRAFT (not “Final”†) descriptors** for your discipline* at [www.c-id.net/descriptors.html](http://www.c-id.net/descriptors.html)

2. **Comment on descriptors:**
   a. Request a login to C-ID by visiting: [www.c-id.net/register.html](http://www.c-id.net/register.html)
   c. Comment on all aspects of the proposed C-ID draft for a specific course (sample descriptor below).

3. **Participate in the transfer model curriculum review process (between November 2-29, 2010!)** by viewing and commenting on the majors or areas of emphasis, visit [www.c-id.net/degreereview.html](http://www.c-id.net/degreereview.html).

* The second phase C-ID descriptors is open for review. The following disciplines are currently piloting descriptors and are seeking system-wide input:

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<thead>
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<th>Accounting (2)</th>
<th>English (8)</th>
<th>Philosophy (4)</th>
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<td>Geography (8)</td>
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<td>(2)</td>
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<tr>
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<td>Psychology (11)</td>
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<td>Chemistry (6)</td>
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<td>Childhood Development (10)</td>
<td>Kinesiology (2)</td>
<td>Theatre (4)</td>
</tr>
<tr>
<td>Criminal Justice (6)</td>
<td>Mathematics (3)</td>
<td></td>
</tr>
</tbody>
</table>

† “Final” descriptors may be reviewed, however, at this time we no longer have input on the content of those descriptors. These include Agriculture, Sociology, and Communication Studies.

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**SAMPLE C-ID DESCRIPTOR REVIEW PAGE**

Proposed C-ID Number: THEA- 8  Suffix:

**Title:** Beginning Acting

**Discipline:** Theatre -

**Date Posted:** 07/01/2008

**Review Period Ends:** 05/31/2011

REVIEWERS: Please review the draft descriptor below and add your comments in the designated input boxes. In reviewing this descriptor (with its title, general course description, prerequisites/advisories, course content, lab activities if applicable, course objectives, methods of evaluation, sample textbooks and materials), consider if the proposed descriptor is specific enough to meet the expectations you would have of any student taking such a course and general enough to permit the unique contributions California’s faculty can bring to such a course of study.

Your comments will be saved automatically. Please DO NOT use your browser’s <Back> button.

**Title:** Beginning Acting
Is the title adequately inclusive and descriptive?  

**Comments:**

**General Course Description:**

This course prepares a student to develop basic skills for the interpretation of drama through acting techniques. Special attention is paid to the fundamentals of stage work, understanding dramatic literature, learning techniques for memorization, and stage movement.

**Proposed Numbers:** 8  **Suffix:**

**Any rationale or comment:**

**Prerequisite(s):** (none)

If suggested, do these limitations seem reasonable, remembering that stipulating prerequisites may require additional validation by community colleges?  

**Comments:**

**Advisories/Recommendations:** (none)

If suggested, do these suggestions seem reasonable?  

**Comments:**

**Course Content:**

This course will provide an exploration into the theory and practice of acting through:

- Concentration
- Character development
- The use of the actor as the building block for creative expressions, expressions
- Improvisation
- Motivation
- Basic Acting and Theatre terminology or vocabulary
- Attendance at plays for the purpose of evaluation
- Basic vocal and physical warm-up

**Laboratory Activities (if applicable):**

Monologue or scene work

**Comments:**

Does this brief outline include all essential content?  

Do any external or professional groups (licensure groups, professional mandates, etc.) recommend additional content?
Course Objectives:

1. Develop the ability to nurture skills that allow the student to concentrate in a theatrical environment
2. Students will develop an emotional and personal process for dramatic characters
3. Understand basic acting and theatre terminology for performance

Do these objectives reflect demonstrable competencies and a range of critical thinking appropriate for lower division work?

If there is a lab component to this class: Are the course objectives stated clearly and linked to topics covered in the lab component?

Methods of Evaluation:

1. Observation of student performance
2. Journal and play evaluations
3. Quizzes and tests

Do these methods include the range of work typically required of students enrolled in such a class?

If there is a lab component to this class: Do these methods of evaluation clearly reflect work done in a laboratory portion of this class?

Sample Textbooks or Other Support Materials:

The 113 Keys to Acting by Hugh Gorman
Respect for Acting by Uta Hagen
Acting One/Acting Two by Robert Cohen

Are there other texts or materials that you would suggest be included here?

If there is a lab component to this class: Does this section suggest a title of a laboratory manual or related materials?

Please list any additional comments you have about this draft descriptor:

Does your campus offer a course that is consistent with this descriptor?

Are these responses and comments your personal individual opinions or do they represent your department's evaluation?

Thank you for participating in the C-ID project. Return to descriptors under review list

[Internal Descriptor ID #: 193]
Feedback from S. Low/CCCCO for agenda.

The Chancellor's Office urges you to withhold any curriculum actions until the Transfer Model Curriculum (TMC) development process has officially identified majors. As of today, no TMC major has been finalized or approved.

The Chancellor’s Office approval process will not be developed or available for the submission of proposals for SB 1440 degrees until the Oversight Committee has made some decisions about how the SB 1440 implementation will proceed over the coming months. We anticipate that the approval process, forms and requirements may be available as early as February 2011.

Please note that catalog language for community colleges and CSU campuses in regard to the availability in Fall 2011 of associate degrees that comply with SB 1440 is being developed as part of the implementation process.

Stephanie Low
Dean, Curriculum & Instruction
Academic Affairs Division
California Community Colleges Chancellor's Office
voice (916) 322-6888
fax (916) 445-6268

Hello –

Modesto Junior College is fine tuning two Transfer Model Curriculum proposals which will likely glean approval of the curriculum committee in the next few weeks. Our 2010-2011 catalog goes to print in the first week of February. I understand that the CCCC0 plans to provide “fast track” approval of these proposals. Has this application process been established and set in motion yet? I would like to plan ahead so that we can make haste in submitting our applications, as we would
like to include them – if timelines are feasible for all involved - in our incoming catalog (pending CCCCCO approval).

Sincerely,

Letitia S. Miller

Letitia S. Miller
Curriculum Specialist
Modesto Junior College
435 College Avenue
Modesto, California 95350
(209) 575-6469
(209) 575-6025 (FAX)
curriculum.comm.mjc.edu/
www.mjc.edu/catalog
Select an Institution: Modesto Junior College  
Articulation Officer: Ruth Cranley  
OSCAR Cycle: 2010 (year that outlines were entered into OSCAR)

<table>
<thead>
<tr>
<th>Course Name</th>
<th>Title</th>
<th>Units Out</th>
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<td>D7 (Add) E (Retain)</td>
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<td>D7 (Add) E (Retain)</td>
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<td>(3.00)Y</td>
<td>E (Add)</td>
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