



# AGENDA

Tuesday, October 12, 2010

Yosemite 213 2:40 PM

Updated: October 12

## I. APPROVAL OF ORDER OF AGENDA

## II. APPROVAL OF MINUTES

September 28, 2010

## III. NOTIFICATION

	<u>Units</u>	<u>Page</u>
MUSIC as a prefix/discipline was changed by the division to MUSA, MUSC, MUSE, MUSG, MUSI, MUSP, and MUST and approved by the committee to be effective summer 2009. For reporting and implementation considerations, all MUSIC courses are now considered inactive.	1	1

## IV. CONSENT

## V. DISCUSSION

### Inactivations

MUSA	171	Introduction to Brass & Percussion Effective: Summer 2011 <b>Inactivate</b> Program Impact: Stand Alone	1
MUSA	181	Introduction to Woodwinds Effective: Summer 2011 <b>Inactivate</b> Program Impact: Stand Alone	1
MUSE	186	Pep Band Effective: Summer 2011 <b>Inactivate</b> Program Impact: Stand Alone	1
MUSE	191	Conducting 1 Effective: Summer 2011 <b>Inactivate</b> Course Impact: 1. MUSE 192 Program Impact: Stand Alone	1

MUSE 192      **Conducting 2**      1  
 Effective: Summer 2011  
**Inactivate**  
 Program Impact:  
 Stand Alone

**Revisions (including modifications/reactivations)**

ENGTC 212      **Advanced Computer Assisted Drafting**      1  
 Effective: Summer 2011  
**MODIFY:** Title, hours, description, field trips, requisite skills, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment  
**Enrollment Restrictions:** Maintaining: (P) ENGTC 211.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU.  
**General Education Status:** Not approved for GE.  
**Rationale:** Update for course compliance.  
**Program Impact:**  
 1. Drafting Technology A.S. Degree

ESL 48      **ESL Composition and Reading 5**      5  
 Effective: Summer 2011  
**MODIFY:** Course goal, content, typical assignments, methods of instruction, methods of assessment, textbooks  
**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly encouraged to concurrently enroll in ESL 47., (P) ESL 45 and ESL 46 or placement by MJC assessment process.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Does not transfer.  
**General Education Status:** Not approved for GE.  
**Rationale:** Periodic Review  
**Program Impact:**  
 Stand Alone

MUSA 141      **Elementary Guitar**      1  
 Effective: Summer 2011  
**MODIFY:** Hours/f2f modalities, enrollment restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks  
**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly encouraged to satisfactorily complete MUST 101.  
**Distance Education Status:** None  
**Materials Fee Status:** None  
**Articulation Status:** Transfers to CSU and UC.  
**General Education Status:** Approved for MJC Activities.  
**Rationale:** Update for periodic review and compliance.  
**Course Impact:**  
 1. MUSA 142  
 2. MUSE 145  
**Program Impact:**  
 Stand Alone

MUSA 161	<b>Elementary Strings</b> <b>Effective:</b> Summer 2011 <b>MODIFY:</b> Hours/f2f modalities, description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment <b>Enrollment Restrictions:</b> None. <b>Distance Education Status:</b> None <b>Materials Fee Status:</b> None <b>Articulation Status:</b> Transfers to CSU and UC. <b>General Education Status:</b> Approved for MJC Activities. <b>Rationale:</b> Need to modify hours to comply with Title 5 regulation. <b>Program Impact:</b> Stand Alone	1
MUSE 161	<b>Community Orchestra</b> <b>Effective:</b> Summer 2011 <b>MODIFY:</b> Description, enrollment restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks <b>Enrollment Restrictions:</b> Removing: (A) Previous experience in instrumental music course or equivalent. Requesting: (A) Before enrolling in this course, students are strongly encouraged to have previous experience playing a musical instrument. <b>Distance Education Status:</b> None <b>Materials Fee Status:</b> None <b>Articulation Status:</b> Transfers to CSU and UC. <b>General Education Status:</b> Approved for MJC Activities. <b>Rationale:</b> Need to modify hours to comply with Title 5. <b>Course Impact:</b> 1. MUSA 163 2. MUSA 164 3. MUSE 166 <b>Program Impact:</b> Stand Alone	1
PE 103	<b>Track and Field Team Concepts</b> <b>Effective:</b> Summer 2011 <b>MODIFY:</b> Repetitions, course goal, content, typical assignments, methods of instruction, methods of assessment, textbooks <b>Enrollment Restrictions:</b> None <b>Distance Education Status:</b> None <b>Materials Fee Status:</b> None <b>Articulation Status:</b> Transfers to CSU and UC. <b>General Education Status:</b> Not approved for GE <b>Rationale:</b> course is being reviewed to keep in compliance. <b>Program Impact:</b> 1. Physical Education A.A. Degree	1

PE	114	<p><b>Cross Country Concepts</b> <span style="float: right;">1</span></p> <p><b>Effective:</b> Summer 2011</p> <p><b>MODIFY:</b> Hours/f2f modalities, description, repetitions, course goal, content, typical assignments, methods of instruction, methods of assessment, textbooks</p> <p><b>Enrollment Restrictions:</b> None</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU and UC.</p> <p><b>General Education Status:</b> Not approved for GE</p> <p><b>Rationale:</b> Periodic review and update to meet current curriculum standards.</p> <p><b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. Physical Education A.A. Degree</li> </ol>
SPCOM	130	<p><b>Intercultural Communication</b> <span style="float: right;">3</span></p> <p><b>Effective:</b> Summer 2011</p> <p><b>MODIFY:</b> DE modalities</p> <p><b>Enrollment Restrictions:</b> None</p> <p><b>Distance Education Status:</b> Approved for: Online. Requesting: Hybrid.</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU and UC.</p> <p><b>General Education Status:</b> Approved for MJC-GE: D2, CSU-GE: D3, D7, IGETC: 4C, 4G</p> <p><b>Rationale:</b> Course is being modified to add hybrid modality.</p> <p><b>Program Impact:</b></p> <ol style="list-style-type: none"> <li>1. CSU General Education Pattern Certificate of Achievement</li> <li>2. MJC-GE Pattern A.A. Degree</li> <li>3. Speech Communication A.A. Degree</li> </ol>
THETR	178	<p><b>Introduction to Scenery Design</b> <span style="float: right;">3</span></p> <p><b>Effective:</b> Summer 2011</p> <p><b>MODIFY:</b> Description, repetitions, course goal, content, typical assignments, methods of instruction, methods of assessment, textbooks</p> <p><b>Enrollment Restrictions:</b> Maintaining: (A) Before enrolling in this course, students are strongly encouraged to satisfactorily complete THETR 100.</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU and UC.</p> <p><b>General Education Status:</b> Approved for MJC Activities.</p> <p><b>Rationale:</b> Course needs to be brought up to compliance</p> <p><b>Program Impact:</b></p> <p style="padding-left: 20px;">Stand Alone</p>

## Adoptions

ELTEC 321

### Photovoltaic Systems

3

Effective: Spring 2011 **Expedited!** To facilitate workforce training demands

**Rationale:** We were involved with the ARRA initiative receiving a grant to develop the necessary training equipment for the relocation of displaced workers from the construction industry. As a consequence, a number of professional grade devices for residential installations were purchased and assembled as trainers. The demand in this field goes beyond the mere training for a quick unemployment fix, as the capabilities of the equipment built at MJC. The demand for this type of knowledge includes electricians, electrical contractors (C10), General Construction contractors, engineers, tech sales personnel, and many other trade people and professionals directly or indirectly involved with this relatively new field. We cannot lag behind the requirements of our times and we should follow the lead of other community colleges that have made of PV systems full programs with their related certificates and associates degrees. This course will help to put MJC in this path and keep this institution in the vanguard of technical preparation for our local work force.

#### **ADOPT**

**Enrollment Restrictions:** Requesting: (P) ELTEC 208 or INTEC 208 or MFGA 208 and ELTEC 230 or INTEC 230 and ELTEC 320 or INTEC 320 and ELTEC 229 or INTEC 229 or MFGA 229 and AGM 225 or INTEC 225 and INTEC 248.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Does not transfer.

**General Education Status:** Not approved for GE.

**Rationale:** This course is being proposed to expand MJC's technical education offering into the new and growing green technologies industries. In this case, a class focused into the expanding photovoltaic industry

**Program Impact:**

Stand Alone

The following ESL courses, if approved, will comprise a new, as yet unnamed program. 5

This new program will require that the department submit a CCC-501 "Application for New Credit Program" form to the CCCCCO. Until approved by the CCCCCO, the courses will remain Stand Alone.

ESL

1

### ESL: Beginning English for Life and Work

5

Effective: Summer 2011

#### **ADOPT**

**Enrollment Restrictions:** None

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Does not transfer.

**General Education Status:** Not approved for GE.

**Rationale:** The course is being proposed to provide a credit option to students.

**Course Impact:**

ESL 2

**Program Impact:**

Stand Alone

- |     |   |  |
|-----|---|--|
| ESL | 2 | <p><b>ESL: Elementary English for Life and Work</b> <span style="float: right;">5</span></p> <p>Effective: Summer 2011</p> <p><b>ADOPT</b></p> <p><b>Enrollment Restrictions:</b> (P) ESL 1 or qualification by MJC assessment process.</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Does not transfer.</p> <p><b>General Education Status:</b> Not approved for GE.</p> <p><b>Rationale:</b> The course is being proposed to offer students a credit option to ESL 902.</p> <p><b>Course Impact:</b></p> <p style="padding-left: 20px;">ESL 3</p> <p><b>Program Impact:</b></p> <p style="padding-left: 20px;">Stand Alone</p>                     |
| ESL | 3 | <p><b>ESL: Higher Elementary English for Life and Work</b> <span style="float: right;">5</span></p> <p>Effective: Summer 2011</p> <p><b>ADOPT</b></p> <p><b>Enrollment Restrictions:</b> (P) ESL 2 or qualification by MJC assessment process.</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Does not transfer.</p> <p><b>General Education Status:</b> Not approved for GE.</p> <p><b>Rationale:</b> The course is being proposed to allow students the option of taking ESL 903 for credit.</p> <p><b>Course Impact:</b></p> <p style="padding-left: 20px;">ESL 4</p> <p><b>Program Impact:</b></p> <p style="padding-left: 20px;">Stand Alone</p> |
| ESL | 4 | <p><b>ESL: Intermediate English for Life and Work</b> <span style="float: right;">5</span></p> <p>Effective: Summer 2011</p> <p><b>ADOPT</b></p> <p><b>Enrollment Restrictions:</b> (P) ESL 3 or qualification by MJC assessment process.</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Does not transfer.</p> <p><b>General Education Status:</b> Not approved for GE.</p> <p><b>Rationale:</b> Course is being proposed to allow students the option of taking ESL 904 for credit.</p> <p><b>Course Impact:</b></p> <p style="padding-left: 20px;">ESL 5</p> <p><b>Program Impact:</b></p> <p style="padding-left: 20px;">Stand Alone</p>          |

ESL	5	<p>ESL: High Intermediate English for Life and Work</p> <p>Effective: Summer 2011</p> <p><b>ADOPT</b></p> <p>Enrollment Restrictions: (P) ESL 4 or qualification by MJC assessment process.</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Does not transfer.</p> <p>General Education Status: Not approved for GE.</p> <p>Rationale: The course is being proposed to allow students the option of taking the equivalent of ESL 905/920 for credit.</p> <p>Course Impact: ESL 6</p> <p>Program Impact: Stand Alone</p>	5
ESL	6	<p>ESL: Low Advanced English for Life and Work</p> <p>Effective: Summer 2011</p> <p><b>ADOPT</b></p> <p>Enrollment Restrictions: (P) ESL 5 or qualification by MJC assessment process.</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Does not transfer.</p> <p>General Education Status: Not approved for GE.</p> <p>Rationale: The course is being proposed to allow students the option of taking the equivalent of ESL 906/921 for credit.</p> <p>Program Impact: Stand Alone</p>	5

## **VI. PROGRAMS**

### Chancellor's Office Approvals/Denials/Updates

None

### Program Changes that do not require Chancellor's Office Notification/Application

None

### CCC-501: Application for Approval - New Credit Programs

None

### CCC-511: Non-Substantial Changes to Approved Program or Change of Active-Inactive Status

None

### CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None

## **VII. UNFINISHED BUSINESS**

### **Action Items**

1. IB Credit R. Cranley / B. Adams

### **Informational Items**

1. CurricUNET Trainings B. Adams
  - a. Training scheduled  
Recent: Drop-in session 10/7/10
2. Equating Courses and Repetitions L. Miller

## **VIII. NEW BUSINESS**

### **Action Items**

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization L. Miller  
*Topic postponed until other sub-committees/workgroups finish up their tasks.*

### **Informational Items**

1. AP Exam Update R. Cranley 7

## **IX. WORKGROUPS**

1. Operations Workgroup A. Peek / B. Adams / L. Miller

## **X. TASK FORCES**

1. Special Topics, Experimental, Independent, Work-Experience Task Force B. Adams  
No Report
2. CurricUNET Implementation Task Force Update B. Sanders / B. Adams  
No Report

## **XI. PUBLIC COMMENT**





# MINUTES

Tuesday, September 28, 2010  
Yosemite 213 2:40 PM

**Members Present:** B. Adams (Co-chair), J. Beebe, S. Circle, R. Cranley, K. Ennis, M. Garcia, R. Jones, E. Kerr, L. Lanigan, M. Lynch, E. Maki, J. Michelena, A. Peek (Co-chair), L. Prusso, C. Mulder, M. Robles, J. Sola, P. Upton, C. Vaughn

**Members Absent:** M. Boyd, D. Gilbert, J. Lanning, Matriculation (vacant), K. Walters Dunlap

**Others Present:** L. Miller (Curriculum Specialist), N. Seronello (Research Analyst)

## I. APPROVAL OF ORDER OF AGENDA

*Hearing no objections, the order of the agenda was approved.*

## II. APPROVAL OF MINUTES

September 14, 2010

*Hearing no objections, the minutes of September 14, 2010 were approved with noted corrections.*

## III. NOTIFICATION

Units      Page

## IV. CONSENT

## V. DISCUSSION

### Inactivations

ENGR 230	Field Surveying Effective: Summer 2011 <b>Inactivate</b> Program Impact: 1. Landscape Architecture A.S. Degree <i>M/S/U to INACTIVATE ENGR 230 (A. Peek/M. Lynch)</i>	2
ENGTC 376	Mechanical Blueprint Reading Effective: Summer 2011 <b>Inactivate</b> Program Impact: 1. Machine Tool Technology 2 Certificate of Achievement <i>M/S/U to INACTIVATE ENGTC 376 (A. Peek/M. Lynch)</i>	2

## **Revisions (including modifications/reactivations)**

ENGTC 212	<p>Advanced Computer Assisted Drafting</p> <p>Effective: Summer 2011</p> <p><b>MODIFY:</b> Title, hours, description, field trips, requisite skills, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment</p> <p><b>Enrollment Restrictions:</b> Maintaining: (P) ENGTC 211.</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> None</p> <p><b>Articulation Status:</b> Transfers to CSU.</p> <p><b>General Education Status:</b> Not approved for GE.</p> <p><b>Rationale:</b> Update for course compliance.</p> <p><b>Program Impact:</b></p> <ol style="list-style-type: none"><li>1. Drafting Technology A.S. Degree</li></ol> <p><i>Pulled for discussion by E. Kerr noting that the lecture and lab content were identical, and that there was no evidence demonstrating the difference between the first and second completions.</i></p> <p><b>M/S/pulled (J. Sola, L. Prusso) PULLED BY P. UPTON, DIVISION REP</b></p>	1
FSCI 311	<p>Rescue Systems 1</p> <p>Effective: Spring 2011 <del>Expedited</del> - To comply with newly revised code or law</p> <p><b>Rationale for imminent need:</b> Need to adjust fee based on external mandate. <i>Summer 2011 - This course proposal was initially proposed for expedited approval/implementation. Due to concerns about operational feasibility of implementation, the request has been definitely postponed by the VP of Instruction. Feasibility will be evaluated and discussed by Curriculum Leadership and the Instruction Office at the Curriculum Operations Meeting on 09/21/2010. At this time this proposal is up for consideration under the regular curriculum review cycle.</i></p> <p><b>MODIFY:</b> Enrollment restrictions, materials fees, course goal, learning goals, content, methods of assessment</p> <p><b>Enrollment Restrictions:</b> Requesting: (A) Before enrolling in this course, students are strongly advised to have completed California State Fire Training's Firefighter One Certification or have satisfactorily completed FSCI 363.</p> <p><b>Distance Education Status:</b> None</p> <p><b>Materials Fee Status:</b> Requesting increase of fee from \$110 to \$155.</p> <p><b>Articulation Status:</b> Does not transfer.</p> <p><b>General Education Status:</b> Not approved for GE.</p> <p><b>Rationale:</b> Periodic review</p> <p><b>Program Impact:</b></p> <ol style="list-style-type: none"><li>1. Fire Science Certificate of Achievement</li></ol> <p><b>M/S/U to APPROVE FSCI 311 (A. Peek/M. Lynch)</b></p> <p><b>M/S/U to APPROVE Restrictions for FSCI 311 (L. Prusso/C. Mulder)</b></p> <p><b>M/S/U to APPROVE materials fee on FSCI 311 (E. Maki/M. Lynch).</b></p>	2

FSCI 336

Rescue Practices

3

Effective: Summer 2011

**MODIFY:** Hours, materials fee

**Enrollment Restrictions:** Maintaining: (A) Before enrolling in this course, students are strongly encouraged to satisfactorily complete FSCI 301.

**Distance Education Status:** None

**Materials Fee Status:** Removing fee of \$110.

**Articulation Status:** Does not transfer.

**General Education Status:** Not approved for GE.

**Rationale:** To correct course hours, and cancel course fees.

**Program Impact:**

1. Fire Science Certificate of Achievement

**M/S/U to APPROVE FSCI 336 (A. Peek/M. Lynch)**

**M/S/U to APPROVE Restrictions for FSCI 336 (L. Prusso/C. Mulder)**

**M/S/U to APPROVE removal of materials fee on FSCI 336 (C. Mulder/P.Upton)**

**Adoptions**

ELTEC 321

Photovoltaic Systems

3

Effective: Spring 2011 **Expedited!** To facilitate workforce training demands

**Rationale:** We were involved with the ARRA initiative receiving a grant to develop the necessary training equipment for the relocation of displaced workers from the construction industry. As a consequence, a number of professional grade devices for residential installations were purchased and assembled as trainers. The demand in this field goes beyond the mere training for a quick unemployment fix, as the capabilities of the equipment built at MJC. The demand for this type of knowledge includes electricians, electrical contractors (C10), General Construction contractors, engineers, tech sales personnel, and many other trade people and professionals directly or indirectly involved with this relatively new field. We cannot lag behind the requirements of our times and we should follow the lead of other community colleges that have made of PV systems full programs with their related certificates and associates degrees. This course will help to put MJC in this path and keep this institution in the vanguard of technical preparation for our local work force.

**ADOPT**

**Enrollment Restrictions:** Requesting: (P) ELTEC 208 or INTEC 208 or MFGA 208 and ELTEC 230 or INTEC 230 and ELTEC 320 or INTEC 320 and ELTEC 229 or INTEC 229 or MFGA 229 and AGM 225 or INTEC 225 and INTEC 248.

**Distance Education Status:** None

**Materials Fee Status:** None

**Articulation Status:** Does not transfer.

**General Education Status:** Not approved for GE.

**Rationale:** This course is being proposed to expand MJC's technical education offering into the new and growing green technologies industries. In this case, a class focused into the expanding photovoltaic industry

**Program Impact:**

- Stand Alone

*Pulled for discussion by E. Kerr noting that the lecture and lab content were identical, and that there was no evidence demonstrating the difference between the first and second completions.*

**M/S/pulled (J. Beebe, R.Jones) PULLED BY J. Beebe, DIVISION REP**

## ESL: Beginning English for Life and Work

Effective: Summer 2011

**ADOPT**

Enrollment Restrictions: None

Distance Education Status: None

Materials Fee Status: None

Articulation Status: Does not transfer.

General Education Status: Not approved for GE.

Rationale: The course is being proposed to provide a credit option to students.

**Course Impact:**

ESL 2

**Program Impact:**

Stand Alone

*Pulled for discussion by R. Cranley due to concerns that the requisite skills did not match the actual requisite in selected for the course. Lengthy discussion ensued about the ESL sequence. S. Circle, provided a rationale for the sequence on behalf of the faculty author. However, various potential complications were realized through discussion of the sequence of courses. They included the following:*

1. The Instruction Office Audit of the ESL sequence resulted in the removal of the noncredit prerequisites set in place by the faculty author. This left the requisite skills "matched" from the noncredit course, ultimately disrupting the curriculum as designed. Is this a desired outcome of Instruction Office Audit? This is determined to be operational/implementation issue that will likely be discussed at the October 5 Curriculum Operations meeting.
2. Guidelines for "stand-alone" course approval from the [CCCCO Program and Course Approval Handbook](#) (PCAH) states, "When a college offers a group of stand-alone credit courses in the same T.O.P. Code that total 18 semester units or 27 quarter units and that are linked to one another as prerequisites or corequisites, the courses are no longer considered 'stand-alone' and Chancellor's Office program approval is required. The college should submit this sequence of courses for approval as a Certificate of Achievement." The proposed ESL 1-6 sequence totals 30 units and would require submission as a program to Chancellor's Office.
3. Proposed noncredit prerequisites can be used for credit courses, per J. Vorhies of the CCCCCO, however, they cannot be used as a prerequisite in a credit certificate. Such restraints would maintain that ESL courses cannot have noncredit prerequisites, since the ESL sequence "program" would be linked through the credit/noncredit prerequisites.
4. There is a 30-unit maximum for pre-collegiate basic skills courses and financial aid. A student who completes the ESL 1-6 sequence would earn 30 units. What happens to students who then need to go advance into ESL 10 or other pre-collegiate basic skills courses? Many members commented that they would be blocked from collecting financial aid.

***M/S/pulled (E.Maki/K.Ennis) PULLED BY S. CIRCLE, DIVISION REP.*** *The committee expressed interested in seeing these courses again at the 10/12/10 meeting, with these issues resolved.*

ESL	2	<p>ESL: Elementary English for Life and Work  Effective: Summer 2011  <b>ADOPT</b>  Enrollment Restrictions: (P) ESL 1  Distance Education Status: None  Materials Fee Status: None  Articulation Status: Does not transfer.  General Education Status: Not approved for GE.  Rationale: The course is being proposed to offer students a credit option to ESL 902.  Course Impact:  ESL 3  Program Impact:  Stand Alone  See comments on ESL 1  <b><i>M/S/pulled (E.Maki/K.Ennis) PULLED BY S. CIRCLE, DIVISION REP.</i></b></p>	5
ESL	3	<p>ESL: Higher Elementary English for Life and Work  Effective: Summer 2011  <b>ADOPT</b>  Enrollment Restrictions: (P) ESL 2  Distance Education Status: None  Materials Fee Status: None  Articulation Status: Does not transfer.  General Education Status: Not approved for GE.  Rationale: The course is being proposed to allow students the option of taking ESL 903 for credit.  Course Impact:  ESL 4  Program Impact:  Stand Alone  See comments on ESL 1  <b><i>M/S/pulled (E.Maki/K.Ennis) PULLED BY S. CIRCLE, DIVISION REP.</i></b></p>	5
ESL	4	<p>ESL: Intermediate English for Life and Work  Effective: Summer 2011  <b>ADOPT</b>  Enrollment Restrictions: (P) ESL 3  Distance Education Status: None  Materials Fee Status: None  Articulation Status: Does not transfer.  General Education Status: Not approved for GE.  Rationale: Course is being proposed to allow students the option of taking ESL 904 for credit.  Course Impact:  ESL 5  Program Impact:  Stand Alone  See comments on ESL 1  <b><i>M/S/pulled (E.Maki/K.Ennis) PULLED BY S. CIRCLE, DIVISION REP.</i></b></p>	5

ESL	5	<p>ESL: High Intermediate English for Life and Work</p> <p>Effective: Summer 2011</p> <p><b>ADOPT</b></p> <p>Enrollment Restrictions: (P) ESL 4</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Does not transfer.</p> <p>General Education Status: Not approved for GE.</p> <p>Rationale: The course is being proposed to allow students the option of taking the equivalent of ESL 905/920 for credit.</p> <p>Course Impact: ESL 6</p> <p>Program Impact: Stand Alone</p> <p>See comments on ESL 1</p> <p><b><i>M/S/pulled (E.Maki/K.Ennis) PULLED BY S. CIRCLE, DIVISION REP.</i></b></p>	5
ESL	6	<p>ESL: Low Advanced English for Life and Work</p> <p>Effective: Summer 2011</p> <p><b>ADOPT</b></p> <p>Enrollment Restrictions: (P) ESL 5</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Does not transfer.</p> <p>General Education Status: Not approved for GE.</p> <p>Rationale: The course is being proposed to allow students the option of taking the equivalent of ESL 906/921 for credit.</p> <p>Program Impact: Stand Alone</p> <p>See comments on ESL 1</p> <p><b><i>M/S/pulled (E.Maki/K.Ennis) PULLED BY S. CIRCLE, DIVISION REP.</i></b></p>	5

## **VI. PROGRAMS**

### Chancellor's Office Approvals/Denials/Updates

None

### Program Changes that do not require Chancellor's Office Notification/Application

None

### CCC-501: Application for Approval - New Credit Programs

None

### CCC-511: Non-Substantial Changes to Approved Program or Change of Active-Inactive Status

None

### CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None

## **VII. UNFINISHED BUSINESS**

### **Action Items**

1. **IB Credit** R. Cranley / B. Adams  
The IB Credit subcommittee will be meeting on Oct 6 and 20 from 1:00 – 3:00.

### **Informational Items**

1. **CurricUNET Trainings** B. Adams
  - a. **Training scheduled**  
Recent trainings: 9/17/10 – 12 attendees  
B. Adams reported that 12 people attended the last training. She shared that she would like to establish a CurricUNET "open lab" to help authors with their deadline-related curriculum issues. The committee agreed that this was an excellent idea.
2. **Equating Courses and Repetitions** L. Miller  
L. Miller reported that the Equating Courses and Repetitions Task Force would meet after this meeting, and had not yet met. She added that the group invited the participation of Molly Boyatt, as to get expertise from the "student" side and to give examples of how any decisions regarding equates and repetitions for courses might affect records, transcripts, enrollments, etc.
3. **Cross-listing Noncredit and Credit Courses** L. Miller  
No Report

## **VIII. NEW BUSINESS**

### **Action Items**

1. **Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization** L. Miller  
L. Miller suggested that the issue of consistency in language used for Prerequisite, Corequisites, Advisories, and Limitations on Enrollment drawn into a taskforce project to gather varying perspectives and expertise to make the most comprehensive recommendations of how to proceed. B. Adams added that this would be an ideal endeavor, however, it should wait until the work of some of the other taskforces is complete or nearing completion.

### **Informational Items**

None

## **IX. WORKGROUPS**

1. **Operations Workgroup** A. Peek / B. Adams / L. Miller  
B. Adams reported on the first meeting of the curriculum Operations Workgroup (September 21, 2010) which includes B. Adams, A. Peek, K. Walters Dunlap, V. Groff, A. Bethel, L. Miller, and S. Fornelli. She reported that this group will be paying close attention to how curriculum committee approvals and policies impact college operations. One issue that was discussed at length at the first operations meeting was the issue of expedited approval. She explained that expedited approval of various elements in curriculum are not feasible to implement under expedited timelines. She predicted that the frequency of expedited approvals would dramatically decrease, and that what committee members are likely to see approved for expedited approval would be those proposals that are being mandated by outside entities, for example, state mandated fees for Fire Science that without implementation in a specific time frame, will impact department budgets.

## **X. TASK FORCES**

1. **Special Topics, Experimental, Independent, Work-Experience Task Force** B. Adams  
No Report
2. **CurricUNET Implementation Task Force Update** B. Sanders / B. Adams  
B. Adams noted that this item may be on the agenda for some time, given the fact that GoverNET, CurricUNET's parent company is not responding in a timely manner to requests and bug reports. She said that this is causing great problems for the college. For example, the Program Module is going to be linked to many other essential institutional processes, like assessment and program review. Without these functioning, we are unable to follow through on set institutional goals.

## **XI. PUBLIC COMMENT**

E. Maki noted that the Public Comment section should be labeled XI instead of X.



## Sean Fornelli

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**From:** Barbara Adams  
**Sent:** Wednesday, September 29, 2010 10:05 AM  
**To:** Sean Fornelli; Letitia Miller  
**Cc:** Adrienne Peek; Ruth Cranley  
**Subject:** FW: Courses no longer being used MALHE  
**Attachments:** image001.gif; image002.gif

Hi Sean,

We had some items that arose during the summer and we haven't yet placed them on an agenda.

Please include the items below on the 10/12/10 agenda. It is going to be a time-consuming project for the MALHE courses, let's at least place the two MUSIC courses that Lori identifies on the agenda.

Thanks!

*Barbara Adams  
Curriculum Co-Chair  
Speech Communication Professor  
Modesto Junior College  
(209) 575-6890*

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**From:** Elaine Schuber  
**Sent:** Tuesday, July 13, 2010 10:09 AM  
**To:** Barbara Adams; Lori Sammis  
**Cc:** Sean Fornelli; Michael Adams  
**Subject:** RE: Courses no longer being used MALHE

We probably have other courses that should become inactivated, but they are listed with our programs. Should the program director complete this process, or send an email to Sean regarding them? Thanks so much!!!

*Elaine*

*Elaine Schuber  
Administrative Secretary  
Modesto Junior College, Allied Health  
Phone: (209) 575-6361  
FAX: (209) 575-6396*

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**From:** Barbara Adams  
**Sent:** Tuesday, July 13, 2010 10:03 AM  
**To:** Lori Sammis; Elaine Schuber  
**Cc:** Sean Fornelli; Michael Adams  
**Subject:** FW: Courses no longer being used MALHE

Hi Lori and Elaine,

Sean has offered to assist us with CurricUNET entries and inactivation of courses. We'll be able to take care of these at our first Fall curriculum meeting.

Barbara

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**From:** Sean Fornelli  
**Sent:** Tuesday, July 13, 2010 9:55 AM  
**To:** Barbara Adams; Letitia Miller  
**Subject:** RE: Courses no longer being used MALHE



Hey Barbara,

I am able to change the status of any course to inactive or whatever. I'll prepare a list that we can put on the 9/14 agenda to notify the committee of the inactivation.

Seán

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**From:** Barbara Adams  
**Sent:** Tuesday, July 13, 2010 9:46 AM  
**To:** Sean Fornelli; Letitia Miller  
**Subject:** FW: Courses no longer being used MALHE

In addition to Elaine inquiring about courses no longer being used, Lori Sammis e-mailed me and indicated there are two MUSIC courses still showing on the CRSE list, MUSIC 100 and MUSIC 154 -- the new course equivalents are MUST 101 and MUSE 151. I reviewed CurricUNET and MUSIC 100 and 154 show as historical, so I'm unable to inactivate the courses. I'm not sure if the CRSE list is based on Datatel, CurricUNET, both, etc.

Could either of you let me know how the data was generated? Perhaps then we can determine the easiest solution to inactivating appropriate courses.

Sean, are we able to inactivate these in CurricUNET? Do we simply need to make notification items on the 9/14/10 agenda?

Thanks!

Barbara

Barbara Adams  
Modesto Junior College  
Curriculum Co-Chair  
Speech Communication Professor  
(209) 575-6890

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**From:** Michael Adams  
**Sent:** Tuesday, July 13, 2010 7:47 AM  
**To:** Elaine Schuber; Barbara Adams  
**Subject:** RE: Courses no longer being used MALHE



What do you think, Barbara? Is that something that we need to have a Curriculum Representative handle? Or the Dean? Or just one of the CurricuNet Super-Admins?

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**From:** Elaine Schuber  
**Sent:** Monday, July 12, 2010 2:10 PM  
**To:** Barbara Adams; Michael Adams  
**Subject:** Courses no longer being used MALHE  
**Importance:** High



Barbara and Mike,

We have courses in CRSE that are no longer offered. They begin with MALHE (Allied Health) and we no longer offer any courses that begin with ALHE, they have all been deleted or moved to a specific program in our division. Can I have access to curriculum to delete all the MALHE courses or can someone else do them since they are not assigned to any one area in our division? Thanks.

*Elaine*

Elaine Schuber  
Administrative Secretary  
Modesto Junior College, Allied Health  
Phone: (209) 575-6361  
FAX: (209) 575-6396

## § 55035. Remedial Coursework Limit.

Term Link to next search term  
5 CCR § 55035

Cal. Admin. Code tit. 5, § 55035

Barclays Official California Code of Regulations Currentness  
Title 5. Education  
Division 6. California Community Colleges  
Chapter 6. Curriculum and Instruction  
Subchapter 1. Programs, Courses and Classes  
Full text of all sections at this level Article 3. Probation and Dismissal  
Current selection § 55035. Remedial Coursework Limit.

(a) A student's need for remedial coursework shall be determined using appropriate assessment instruments, methods, or procedures administered pursuant to subchapter 6 (commencing with section 55500) of this chapter. However, except as provided in subdivision (c) of this section, no student shall receive more than 30 semester units (or 45 quarter units) of credit for remedial coursework. Students having exhausted the unit limitation shall be referred for further remedial work to appropriate adult noncredit education services provided by a college, adult school, community-based organization, or other appropriate local provider.

(b) For the purposes of this section, "remedial coursework" refers to nondegree-applicable basic skills courses as defined in subdivision (j) of section 55000.

(c) The following students are exempted from the limitation on remedial coursework described in subdivision (a) of this section:

- (1) Students enrolled in one or more courses of English as a Second Language (ESL);
- (2) Students identified by the district as having a learning disability as defined in section 56036.

(d) The governing board of a district may provide a waiver of the limitation on remedial coursework with respect to any student who shows significant, measurable progress toward the development of skills appropriate to his or her enrollment in degree-applicable credit courses. Such waivers, if granted, shall be provided pursuant to locally developed standards which are reviewed and approved by the governing board. The standards shall include provisions which ensure that waivers are only given for specified periods of time or for specified numbers of units.

(e) A student who does not attain full eligibility status for degree-applicable credit courses within the limit described in subdivision (a) of this section shall, unless provided with a waiver, be restricted to taking only noncredit courses, nondegree-applicable courses which do not involve remediation, and those degree-applicable credit courses which do not have basic skills prerequisites or advisories on recommended preparation.

(f) A student may, upon successful completion of appropriate “remedial coursework,” or upon demonstration of skills levels which will reasonably assure success in degree-applicable credit courses, request reinstatement to proceed with such coursework.

(g) The governing board of each district shall submit, through the established Management Information System, information necessary to enable the Chancellor to determine the following:

- (1) The effect of this section on students by sex, age, and ethnicity;
- (2) Success rates for students enrolled in “remedial coursework;”
- (3) Attrition rates for students enrolled in “remedial coursework;”
- (4) Rates at which students are referred to and enroll in adult noncredit instruction;
- (5) Rates at which students who are referred to adult noncredit instruction subsequently enroll in degree-applicable credit courses;
- (6) Term-to-term persistence rates for students;
- (7) Rates at which students enter employment immediately after completing remedial coursework;
- (8) The extent to which students are exempted from the limitation specified in subdivision (b);
- (9) The extent to which students receive waivers, as authorized by subdivision (d); and
- (10) The rate at which students are dismissed as described in subdivision (e).

Note: Authority cited: Sections 66700 and 70901, Education Code. Reference: Section 84500, Education Code; and Statutes of 1988, Chapter 973, Section 68.

#### HISTORY

1. New section filed 7-17-2007; operative 8-16-2007. Submitted to OAL for printing only pursuant to Education Code section 70901.5 (Register 2007, No. 35).

5 CCR § 55035, 5 Previous Term CA ADC § 55035 Next Term

This database is current through 9/17/10 Register 2010, No. 38

# 2011-2012 Advanced Placement (AP) Credit at MJC

Modesto Junior College recognizes the Advanced Placement (AP) Program of the College Entrance Examination Board. Advanced Placement credit will be granted to those students earning a score of 3, 4, or 5 according to the following policy:

## AP POLICY

- Students must be enrolled at MJC in order to apply for unit credit for AP exams.
- Students will be granted unit credit for AP exam scores of three (3), four (4), or five (5) toward the fulfillment of requirements reflected in the chart, unless otherwise stated.
- Unit credit earned through AP exams will be listed on the transcript based on the AP exam passed.
- All CSU campuses will accept the minimum units shown toward the fulfillment of the designated general education breadth area if the exam is included in a full or subject area certification.
- Units earned by AP exams will be used to meet IGETC (Intersegmental General Education Transfer Curriculum), with the exception of critical thinking, Area 1B & Speech Communications, Area 1C.
- Official score reports from the College Board AP Program must be sent to Modesto Junior College, Attention: Vice President, Student Services. Official score reports can be requested at (888) 225-5427 (toll-free).
- An AP English Language or English Literature Exam score of 3, 4, or 5 may be used to satisfy the prerequisite for courses that require "satisfactory completion of ENGL 101 or placement by MJC Assessment Process." No MJC English assessment test is required.
- No MJC math assessment test is required for students who meet these AP Calculus AB or BC conditions;
  - An AP Calculus AB or BC score of 4 or 5 may be used to satisfy the prerequisite for courses requiring satisfactory completion of MATH 171 prior to enrollment.
  - An AP Calculus BC score of 5 will satisfy the prerequisite for courses requiring satisfactory completion of MATH 172 prior to enrollment. NOTE: Students earning a 5 on the BC Calculus test may enroll in MATH 173, but are strongly encouraged to enroll in MATH 172 instead. Students wishing to start in MATH 172 will need to enroll in-person at the Admissions Office.
  - An AP Calculus AB or BC score of 4 or 5 allows students to enroll in MATH 101, MATH 105, MATH 130, or MATH 134.
  - Students who have earned an AP Calculus AB or BC score of 4 or 5 will need to submit a petition and provide an explanation to the Science, Mathematics, and Engineering Division dean in order to enroll in MATH 111, MATH 121, MATH 122, or MATH 138.

## FOUR-YEAR UNIVERSITY CAUTION

The applicability & quantity of unit credit for AP exams granted toward admission, satisfaction of major, prerequisites, or baccalaureate degree, and/or GE Breadth requirements continues to be determined by the individual CSU/UC/private campuses. **Students should meet with an MJC counselor and/or check with the transfer campus of their choice for its policies on awarding unit credit for AP exams.**

## AP RESTRICTIONS

- Unit credit for AP exams will not be included in the fourteen (14) unit P/NP graduation limitation established by MJC or the thirty (30) unit credit by examination limitation on challenge examinations.
- Unit credit for AP exams will not satisfy the college's twelve-unit (12) residency requirement.
- Unit credit for AP exams will not satisfy financial aid, veterans, or EOPS eligibility criteria regarding enrollment status.

Students wishing to use AP credit to satisfy MJC major or certificates course requirements may seek a course substitution form from the division office offering the course. Students wishing to use AP credit to satisfy MJC course prerequisites may submit a Prerequisite Challenge Petition to the division office offering the course.

LEGEND	
	Units earned
	MJC "Math" Competency Met or Exceeded
	MJC "Written Expression" Competency Met or Exceeded
	MJC "Activities Requirement" fulfilled (and units earned as indicated)

EXAM NAME	COMPETENCIES MET OR ACTIVITIES REQ. FULFILLED	MJC-GE AREAS & UNIT CREDIT EARNED	CSU-GE AREAS & UNIT CREDIT EARNED	IGETC AREAS & UNIT CREDIT EARNED
Art History		C 3	C1 or C2 3 <sup>3</sup>	3A 3 or 3B 3 <sup>3</sup>
Biology		A 4	B2&B3 4	5Bw/lab 4
Calculus AB		D2 5	B4 3	2 3
Calculus BC		D2 5	B4 3	2 3
Calculus BC (AB Subscore)		D2 5	B4 3	2 3
Chemistry		A 6	B1&B3 4 <sup>6</sup>	5A w/lab 4
Chinese Language & Culture		C 3	C2 3	3B 3 & 6A 3
Comparative Govt. & Politics		B 3	D8 3	4H 3
Computer Science A/B		D2 3	N/A	N/A
English Language		D1 3	A2 3	1A 3
English Literature		D1 3	A2 3 & C2 3	1A or 3B 3 <sup>3</sup>
Environmental Science		A 4	See 4 4	5A w/lab 3
European History		C 3	C2 or D6 3 <sup>3</sup>	3B 3 or 4F 3 <sup>3</sup>
French Language		C 10	C2 3 <sup>6</sup>	3B 3 & 6A 3
French Literature		C 10 <sup>1</sup>	C2 3 <sup>1</sup>	3B 3 <sup>1</sup> & 6A 3 <sup>1</sup>
German Language		C 8	C2 3 <sup>6</sup>	3B 3 & 6A 3
Human Geography		B 3	D5 3	4E 3
Italian Language & Culture		C 3	C2 3 <sup>3</sup>	3B 3 & 6A 3
Japanese Language & Culture		C 3	C2 3	3B 3 & 6A 3
Latin Literature		C 3 <sup>1</sup>	C2 3 <sup>1</sup>	3B 3 <sup>1</sup> & 6A 3 <sup>1</sup>
Latin: Vergil		C 3	C2 3	3B 3 & 6A 3
Macroeconomics		B 3	D2 3	4B 3
Microeconomics		B 3	D2 3	4B 3
Music Theory		C 3 <sup>1</sup>	C1 3 <sup>1</sup>	
Physics B		A 3	B1&B3 4 <sup>2,6</sup>	5A w/lab 4
Physics C: Electricity/Magnetism		A 4	B1&B3 4 <sup>2</sup>	5A w/lab 3
Physics C: Mechanics		A 4	B1&B3 4 <sup>2</sup>	5A w/lab 3
Psychology		B 3	D9 3	4I 3
Spanish Language		C 10	C2 3 <sup>6</sup>	3B 3 & 6A 3
Spanish Literature		C 10	C2 3 <sup>6</sup>	3B 3 & 6A 3
Statistics		D2 5	B4 3	2A 3
Studio Art				
U.S. Government & Politics*		B 3	D8 3 & US-2	4H 3 & US-2
U. S. History*		B 3	C2 or D6 3 <sup>3</sup> & US-1	3B or 4F 3 <sup>3</sup> & US-1
World History		B 3	C2 or D6 3 <sup>3</sup>	3B 3 or 4F 3 <sup>3</sup>

\* Does not contain the California State and Local Government Requirements (US-3) required for American Institution certification. Meet with a counselor for assistance.

- Students seeking certification in GE breadths prior to transfer must have passed the exam before Fall 09.
- If a student passes more than one AP exam in physics, only six units of credit may be applied to the baccalaureate, and four units of credit may be applied to a certification in GE Breadth.
- AP exams may be used in either area regardless of where the certifying CCC's discipline is located.
- Students who pass AP Environmental Science earn 4 units of credit. Exams taken Fall 09 or earlier may apply to either (B1+B3) or (B2+B3) of GE Breadth. After Fall 09, those credits only apply to (B1+B3.)
- Students seeking certification in GE Breadth areas prior to transfer must have passed the exam before Fall 2010.
- Exams taken before Fall 2009 earn 6 units of credit of CSU Breadth. Exams taken Fall 09 or later earn units reflected on the grid.

**NOTE:** Each AP exam may be applied to one IGETC area as satisfying one course requirement, with the exception of Language other than English (LOTE).

(Rev 10/07/2010 RAC/ism) Updated and approved by the MJC Curriculum Committee 10/12/2010.