



AGENDA

Tuesday, September 28, 2010
 Yosemite 213 2:40 PM

Updated: September 23

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

September 14, 2010

III. NOTIFICATION

Units Page

IV. CONSENT

V. DISCUSSION

Inactivations

| | | |
|-----------|---|---|
| ENGR 230 | Field Surveying Effective: Summer 2011 Inactivate Program Impact: 1. Landscape Architecture A.S. Degree | 2 |
| ENGTC 376 | Mechanical Blueprint Reading Effective: Summer 2011 Inactivate Program Impact: 1. Machine Tool Technology 2 Certificate of Achievement | 2 |

Revisions (including modifications/reactivations)

| | | |
|-----------|---|---|
| ENGTC 212 | Advanced Computer Assisted Drafting Effective: Summer 2011 MODIFY: Title, hours, description, field trips, requisite skills, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment Enrollment Restrictions: Maintaining: (P) ENGTC 211. Distance Education Status: None Materials Fee Status: None Articulation Status: Transfers to CSU. General Education Status: Not approved for GE. Rationale: Update for course compliance. Program Impact: 1. Drafting Technology A.S. Degree | 1 |
|-----------|---|---|

FSCI 336 Rescue Practices
 Effective: Summer 2011
MODIFY: Hours, materials fee
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly encouraged to satisfactorily complete FSCI 301.
Distance Education Status: None
Materials Fee Status: Removing fee of \$110.
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: To correct course hours, and cancel course fees.
Program Impact:
 1. Fire Science Certificate of Achievement

Adoptions

ELTEC 321 Photovoltaic Systems 3
 Effective: Spring 2011 **Expedited!** To facilitate workforce training demands
Rationale: We were involved with the ARRA initiative receiving a grant to develop the necessary training equipment for the relocation of displaced workers from the construction industry. As a consequence, a number of professional grade devices for residential installations were purchased and assembled as trainers. The demand in this field goes beyond the mere training for a quick unemployment fix, as the capabilities of the equipment built at MJC. The demand for this type of knowledge includes electricians, electrical contractors (C10), General Construction contractors, engineers, tech sales personnel, and many other trade people and professionals directly or indirectly involved with this relatively new field. We cannot lag behind the requirements of our times and we should follow the lead of other community colleges that have made of PV systems full programs with their related certificates and associates degrees. This course will help to put MJC in this path and keep this institution in the vanguard of technical preparation for our local work force.
ADOPT
Enrollment Restrictions: Requesting: (P) ELTEC 208 or INTEC 208 or MFGA 208 and ELTEC 230 or INTEC 230 and ELTEC 320 or INTEC 320 and ELTEC 229 or INTEC 229 or MFGA 229 and AGM 225 or INTEC 225 and INTEC 248.
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: This course is being proposed to expand MJC's technical education offering into the new and growing green technologies industries. In this case, a class focused into the expanding photovoltaic industry
Program Impact:
 Stand Alone

ESL 1 ESL: Beginning English for Life and Work 5
 Effective: Summer 2011
ADOPT
Enrollment Restrictions: None
Distance Education Status: None
Materials Fee Status: None
Articulation Status: Does not transfer.
General Education Status: Not approved for GE.
Rationale: The course is being proposed to provide a credit option to students.
Course Impact:
 ESL 2
Program Impact:
 Stand Alone

| | | | |
|-----|---|--|---|
| ESL | 2 | <p>ESL: Elementary English for Life and Work Effective: Summer 2011 ADOPT Enrollment Restrictions: (P) ESL 1 Distance Education Status: None Materials Fee Status: None Articulation Status: Does not transfer. General Education Status: Not approved for GE. Rationale: The course is being proposed to offer students a credit option to ESL 902. Course Impact: ESL 3 Program Impact: Stand Alone</p> | 5 |
| ESL | 3 | <p>ESL: Higher Elementary English for Life and Work Effective: Summer 2011 ADOPT Enrollment Restrictions: (P) ESL 2 Distance Education Status: None Materials Fee Status: None Articulation Status: Does not transfer. General Education Status: Not approved for GE. Rationale: The course is being proposed to allow students the option of taking ESL 903 for credit. Course Impact: ESL 4 Program Impact: Stand Alone</p> | 5 |
| ESL | 4 | <p>ESL: Intermediate English for Life and Work Effective: Summer 2011 ADOPT Enrollment Restrictions: (P) ESL 3 Distance Education Status: None Materials Fee Status: None Articulation Status: Does not transfer. General Education Status: Not approved for GE. Rationale: Course is being proposed to allow students the option of taking ESL 904 for credit. Course Impact: ESL 5 Program Impact: Stand Alone</p> | 5 |
| ESL | 5 | <p>ESL: High Intermediate English for Life and Work Effective: Summer 2011 ADOPT Enrollment Restrictions: (P) ESL 4 Distance Education Status: None Materials Fee Status: None Articulation Status: Does not transfer. General Education Status: Not approved for GE. Rationale: The course is being proposed to allow students the option of taking the equivalent of ESL 905/920 for credit. Course Impact: ESL 6 Program Impact: Stand Alone</p> | 5 |

| | | | |
|------|-----|--|---|
| ESL | 6 | <p>ESL: Low Advanced English for Life and Work Effective: Summer 2011 ADOPT Enrollment Restrictions: (P) ESL 5 Distance Education Status: None Materials Fee Status: None Articulation Status: Does not transfer. General Education Status: Not approved for GE. Rationale: The course is being proposed to allow students the option of taking the equivalent of ESL 906/921 for credit. Program Impact: Stand Alone</p> | 5 |
| FSCI | 311 | <p>Rescue Systems 1 Effective: Spring 2011 - Expedited! To comply with newly revised code or law Rationale for imminent need: Need to adjust fee based on external mandate. Summer 2011 - This course proposal was initially proposed for expedited approval/implementation. Due to concerns about operational feasibility of implementation, the request has been definitely postponed by the VP of Instruction. Feasibility will be evaluated and discussed by Curriculum Leadership and the Instruction Office at the Curriculum Operations Meeting on 09/21/2010. At this time this proposal is up for consideration under the regular curriculum review cycle. MODIFY: Enrollment restrictions, materials fees, course goal, learning goals, content, methods of assessment Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to have completed California State Fire Training's Firefighter One Certification or have satisfactorily completed FSCI 363. Distance Education Status: None Materials Fee Status: Requesting increase of fee from \$110 to \$155. Articulation Status: Does not transfer. General Education Status: Not approved for GE. Rationale: Periodic review Program Impact: Stand Alone</p> | 2 |

VI. PROGRAMS

Chancellor's Office Approvals/Denials/Updates

None

Program Changes that do not require Chancellor's Office Notification/Application

None

CCC-501: Application for Approval - New Credit Programs

None

CCC-511: Non-Substantial Changes to Approved Program or Change of Active-Inactive Status

None

None

VII. UNFINISHED BUSINESS

Action Items

1. IB Credit R. Cranley / B. Adams

Informational Items

1. CurricUNET Trainings B. Adams
 - a. Training scheduled
Recent trainings: 9/17/10 – 12 attendees
2. Equating Courses and Repetitions S. Agostini / L. Miller
3. Cross-listing Noncredit and Credit Courses L. Miller

VIII. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization L. Miller

Informational Items

None

IX. WORKGROUPS

1. Operations Workgroup A. Peek / B. Adams / L. Miller

X. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force B. Adams
No Report
2. CurricUNET Implementation Task Force Update B. Sanders / B. Adams

XI. PUBLIC COMMENT



MINUTES

Tuesday, September 14, 2010
 Yosemite 213 2:40 PM

Members Present: B. Adams (Co-chair), J. Beebe, S. Circle, R. Cranley, K. Ennis, M. Garcia, E. Kerr, L. Lanigan, J. Lanning, E. Maki, J. Michelena, A. Peek (Co-chair), L. Prusso, C. Mulder, M. Robles, J. Sola, P. Upton, C. Vaughn

Members Absent: M. Boyd, D. Gilbert, R. Jones, (Matriculation), M. Lynch, K. Walters Dunlap

Others Present: E. David (Title V: Counselor/Coordinator.), L. Miller (Curriculum Specialist), N. Seronello (Research Analyst)

Updated: September 13

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved.

II. APPROVAL OF MINUTES

April 13, 2010

Hearing no objections, the minutes of 04/13/10 were approved.

III. NOTIFICATION

Hearing no objections, the committee was notified of the following items:

On 3/31/2009, ELTEC 208 appeared on the committee's agenda without its cross-listed course, INTEC 208. The agenda (and minutes) from that meeting should reflect the following:

| | | <u>Units</u> | <u>Page</u> |
|-----------|---|--------------|-------------|
| ELTEC 208 | The World of Electricity and Electronics | 3 | |
| INTEC 208 | Effective: Summer 2010 | | |
| | Modify: Description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks | | |
| | Enrollment Restrictions: Maintaining: (A) Satisfactory completion of MATH 20 | | |
| | Distance Education Status: Requesting: Online | | |
| | Materials Fee Status: Maintaining: \$22.50 | | |
| | Articulation Status: Transfers to CSU. | | |
| | General Education Status: Approved for MJC-GE: A. Requesting CSU-GE: B1* | | |
| | <i>M/S/U to approve MODIFICATIONS to ELTEC 208 (J. Lanning, J. Beebe)</i> | | |
| | <i>M/S/U to maintain ADVISORY for ELTEC 208 (J. Daly, K. Ennis)</i> | | |
| | <i>M/S/U to approve ONLINE modality for ELTEC 208 (E. Maki, P. Upton)</i> | | |
| | <i>M/S/U to maintain MATERIALS FEE for ELTEC 208 (J. Michelina, J. Beebe)</i> | | |
| | <i>M/S/U to maintain placement on MJC-GE, and to request CSU-GE: B1 for ELTEC 208 (J. Daly, D. Gilbert)</i> | | |
| | *NOTE: Courses were rejected for CSU-GE: B1. "This course does not address sufficiently the principles, theories, and methodology of electricity. The subject content is too narrow and focuses on career-preparation." | | |

| | | | |
|------|-------|---|---|
| READ | 82 | College Reading - Comprehension Prerequisite of READ 40, approved by committee on 11/3/2009, changed to advisory on 5/8/2010. | 3 |
| SCI | 800 C | Explorations in Natural History and Science Course shows as active in CurricUNET and Datatel. Division says this is an error. This will be changed to reflect Historical/Inactive effective Summer 2011. (Inactivated in Datatel 09/15/10) | 3 |

Transfer to UC (TCA)

The following courses are approved for transfer to UC (TCA) effective 2010-2011, and will be reflected in the 2011-2012 catalog:

| | | | |
|-------|-----|---|---|
| AGGE | 150 | Sustainable Production Systems (Effective SU11) | 3 |
| BIO | 114 | General Ecology | 4 |
| BIO | 116 | Biology: A Human Perspective | 4 |
| CMPSC | 210 | Unix/Linux Administration | 3 |
| CMPSC | 219 | Discrete Structures for Computer Science | 4 |
| RATV | 150 | Introduction to Mass Communication | 3 |
| THETR | 156 | Rehearsal and Performance in Comedy | 2 |
| THETR | 157 | Rehearsal and Performance in Drama | 2 |
| THETR | 158 | Rehearsal and Performance in Classical Theatre | 2 |
| THETR | 159 | Rehearsal and Performance in Musical Theatre | 2 |

The following courses were not approved for transfer to UC (TCA)

| | | | |
|-----|-----|---|---|
| EHS | 220 | Turfgrass Management No comparable course in lower division at UC Practical and applied | 3 |
|-----|-----|---|---|

CSU-GE Pattern

The following courses have been approved or reappraised for CSU-GE in the areas specified, effective as of the date specified, and will be reflected in the 2010-2011 MJC Catalog Addendum and the 2011-2012 MJC Catalog:

| | | | |
|-------|-----|--|-------------------|
| BIO | 114 | General Ecology | (CSU-GE: B2) SU10 |
| | | | (CSU-GE: B3) SU10 |
| BIO | 116 | Biology: A Human Perspective | (CSU-GE: B2) SU10 |
| | | | (CSU-GE: B3) SU10 |
| CLDDV | 103 | Child Growth and Development | (CSU-GE: D7) F09 |
| CMPSC | 219 | Discrete Structures for Computer Science | (CSU-GE: B4) SU10 |

The following courses were denied for placement on the CSU-GE pattern.

| | | |
|-------|-----|---|
| ELTEC | 208 | The World of Electricity and Electronics |
| INTEC | 208 | This course does not address sufficiently the principles, theories, and methodology of electricity. The subject content is too narrow and focuses on career-preparation. |
| ENGL | 108 | Creative Writing: Autobiography The primary focus of this repeatable course is the development of students' creative writing skills. Although some literary works of known authors are examined, the analysis and appreciation of works of literary and cultural importance is not evident in the course outline. Rather, the analysis appears to address primarily the technique of writing. |
| ENGL | 109 | Creative Writing: Scriptwriting The primary focus of this repeatable course is the development of students' creative writing skills. Although some scripts from outside sources are examined, the analysis and appreciation of works of literary and cultural importance are not evident in the course outline. Rather, the analysis appears to address primarily the technique of writing. |

HUMAN 110 East Meets West
 This course emphasizes theories in the humanities and is not appropriate for CSU GE Area C1. It will be retained in Area C2.

IGETC Pattern

The following courses have been approved or reapproved for IGETC in the areas specified, effective as of the date specified, and will be reflected in the 2011-2012 MJC Catalog:

| | | | |
|-------|-----|---|-----------------|
| CHEM | 150 | Exploring Our Chemical Environment | (IGETC: 5A) F09 |
| CLDDV | 103 | Child Growth and Development | (IGETC: 4G) F09 |
| NR | 200 | Soils | (IGETC: 5A) F09 |
| PHILO | 135 | Environmental Ethics | (IGETC: 3B) F09 |
| PHSCI | 164 | Physical Science Environmental Laboratory | (IGETC: 5A) F09 |

This course is accepted to satisfy the laboratory requirement in IGETC Area 5 only if PHSCI 161 is successfully completed prior to or concurrently with PHSCI 164.

IV. CONSENT

V. DISCUSSION

Inactivations

| | | | |
|-------|-----|--|---|
| CLDDV | 231 | Overview of Family Child Care Effective: Summer 2011 Inactivate Program Impact: Stand Alone <i>M/S/U to approve the INACTIVATION of CLDDV 231 (C. Mulder, M. Garcia)</i> | 3 |
| ENGR | 220 | Basic Engineering Graphics 1 Effective: Summer 2011 Inactivate Course Impact: ENGR 221 Program Impact: Stand Alone <i>M/S/U to approve the INACTIVATION of ENGR 220 (C. Mulder, M. Garcia)</i> | 2 |
| ENGR | 221 | Basic Engineering Graphics 2 Effective: Summer 2011 Inactivate Program Impact: Stand Alone <i>M/S/U to approve the INACTIVATION of ENGR 221 (C. Mulder, M. Garcia)</i> | 2 |
| ENGTC | 250 | Materials in Engineering Effective: Summer 2011 Inactivate Course Impact: 1. ARCH 107 2. ENGTC 251 Program Impact: 1. Engineering Drafting Technology A.S. Degree 2. Engineering Technology A.S. Degree <i>M/S/U to approve the INACTIVATION of ENGTC 250 (C. Mulder, M. Garcia)</i> | 3 |

| | | |
|------------|---|------|
| ENGTC 251 | Properties of Materials Effective: Summer 2011 Inactivate Program Impact: 1. Engineering Drafting Technology A.S. Degree 2. Engineering Technology A.S. Degree <i>M/S/U to approve the INACTIVATION of ENGTC 251 (C. Mulder, M. Garcia)</i> | 1 |
| ENGTC 255 | Statics and Strengths of Materials Effective: Summer 2011 Inactivate Program Impact: 1. Engineering Drafting Technology A.S. Degree 2. Engineering Technology A.S. Degree <i>M/S/U to approve the INACTIVATION of ENGTC 255 (C. Mulder, M. Garcia)</i> | 3 |
| PEC 185 XA | Hiking 1 Effective: Summer 2011 Inactivate Program Impact: 1. Physical Education A.A. Degree Major <i>M/S/U to approve the INACTIVATION of PEC 185XA (C. Mulder, M. Garcia)</i> | ½, 1 |
| PEC 825 | Advanced Basketball Team Play Effective: Summer 2011 Inactivate Program Impact: Stand Alone <i>M/S/U to approve the INACTIVATION of PEC 825 (C. Mulder, M. Garcia)</i> | 0 |

Revisions (including modifications/reactivations)

| | | | |
|-----|-----|---|---|
| EHS | 210 | <p>Introduction to Environmental Horticulture Science</p> <p>Effective: Summer 2011</p> <p>MODIFY: Course goal, learning goals, content, typical assignments, methods of assessment</p> <p>Enrollment Restrictions: None.</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: None</p> <p>Articulation Status: Transfers to CSU.</p> <p>General Education Status: Not approved for GE.</p> <p>Rationale: Update for course compliance.</p> <p>Course Impact:</p> <ol style="list-style-type: none">1. EHS 2022. EHS 2353. EHS 2764. EHS 2785. EHS 3836. PLSC 235 <p>Program Impact:</p> <ol style="list-style-type: none">1. Agricultural Science A.S2. Commercial Floristry Technician Certificate of Achievement3. Environmental Horticultural Science A.S. Degree4. Landscape Architecture A.S. Degree5. Landscape Design Certificate of Achievement6. Landscape and Park Maintenance Certificate of Achievement7. Nursery Production Certificate of Achievement8. Soil Science A.S. Degree | 3 |
|-----|-----|---|---|

Pulled for discussion (M. Garcia) due to concerns about formative and summative assessments. M/S/U to approve MODIFICATION of EHS 210 with a friendly amendment to insert the word "final" before "examinations" in the summative assessment prompt. (L. Prusso, P. Upton)

| | | | |
|-----|-----|--|---|
| EHS | 280 | <p>Beginning Floral Design</p> <p>Effective: Summer 2011</p> <p>MODIFY: Description, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks</p> <p>Enrollment Restrictions: None.</p> <p>Distance Education Status: None</p> <p>Materials Fee Status: Maintaining fee of \$80.00.</p> <p>Articulation Status: Transfers to CSU.</p> <p>General Education Status: Not approved for GE.</p> <p>Rationale: Updating for course compliance and updating textbook.</p> <p>Course Impact:</p> <ol style="list-style-type: none">1. EHS 2812. EHS 2823. EHS 283 <p>Program Impact:</p> <ol style="list-style-type: none">1. Agricultural Science A.S2. Commercial Floristry Technician Certificate of Achievement3. Environmental Horticultural Science A.S. Degree <p><i>M/S/U to approve the MODIFICATION of EHS 280 (C. Mulder, M. Garcia)</i></p> <p><i>M/S/U to approve MATERIALS FEE for EHS 280 (J. Beebe/K. Ennis).</i></p> | 3 |
|-----|-----|--|---|

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|-----------|--|---|
| ENGTC 375 | Construction Blueprint Reading Effective: Summer 2011 MODIFY: Description, field trips, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment Enrollment Restrictions: None. Distance Education Status: None Materials Fee Status: None Articulation Status: Does not transfer. General Education Status: Not approved for GE. Rationale: Update for course compliance. Program Impact: Building and Safety Code Administration Certificate of Achievement Construction - Carpentry Skills Recognition Award Construction - General Skills Recognition Award Engineering Drafting Technology A.S. Degree General Plant Maintenance Certificate of Achievement Home Building Technologies A.S. Degree M/S/U to approve the MODIFICATION of ENGTC 375 (C. Mulder, M. Garcia) | 2 |
| ESL 46 | Composition and Reading 4 Effective: Summer 2011 MODIFY: Restrictions, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks Enrollment Restrictions: Removing: (A) Concurrent enrollment in ESL 45. Maintaining: (P) Placement in ESL 45 or satisfactory completion of ESL 40 and ESL 44. Distance Education Status: None Materials Fee Status: None Articulation Status: Does not transfer. General Education Status: Not approved for GE. Rationale: Update for course compliance. Course Impact: 1. ESL 48 Program Impact: Stand Alone M/S/U to approve the MODIFICATION of ESL 46 (C. Mulder, M. Garcia) M/S/U to approve ENROLLMENT RESTRICTIONS for ESL 46 (E. Kerr/E. Maki). | 5 |

MACH 211 DE

Machine Tool Technology 1

4, 5

Effective: Fall 2010. **Expedited!** To ensure student progression within the program.

Rationale for expedited implementation: Lab material fees currently cover less than half of the cost of materials used and have not been adjusted to reflect actual cost for many years. With current budget reductions (2009-2010 Fund 11 operating/repair budget – \$00.00) it will be difficult to provide adequate material for student lab projects. If the program is to continue to function and facilitate student skill development, the students will need to provide funding to cover a greater portion of the cost of material used. An increase of \$10 (from \$15 to \$25) is proposed. **Summer 2011 - This course proposal was initially proposed for expedited approval/implementation. Due to concerns about operational feasibility of implementation, the request has been definitely postponed by the VP of Instruction. Feasibility will be evaluated and discussed by Curriculum Leadership and the Instruction Office at the Curriculum Operations Meeting on 09/21/2010. At this time this proposal is up for consideration under the regular curriculum review cycle.**

MODIFY: Hours, restrictions, materials fees, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 20 and ESL 45.

Distance Education Status: None.

Materials Fee Status: Requesting increase in fee from \$15.00 to \$25.00.

Articulation Status: Transfers to CSU.

General Education Status: Not approved for GE.

Rationale: Lab material fee change and periodic review

Course Impact:

1. MACH 212
2. MACH 310
3. MFGA 302

Program Impact:

Stand Alone

Pulled for discussion by C. Mulder due to concerns about quality of instructional content.

M/S/FAILED (J. Beebe, J. Sola) to approve MODIFICATIONS to MACH 211DE

Ayes – 0

Nays – 15

Abstentions - 1

MACH 312

4 Axis Mill Programming and Operation

1

Effective: Summer 2011

MODIFY: Restrictions, learning goals, content

Enrollment Restrictions: Removing: (C) MACH 211 or MACH 301. Requesting: (A) Before enrolling in this course, students are strongly advised to have previous programming experience on CNC Machining Centers using Word Address Format language.

Distance Education Status: None.

Materials Fee Status: Maintaining fee of \$31.50.

Articulation Status: Does not transfer.

General Education Status: Not approved for GE.

Rationale: Lab material fee change and periodic review

Course Impact:

1. MACH 212
2. MACH 310
3. MFGA 302

Program Impact:

Stand Alone

Pulled for discussion by C. Mulder due to concerns that all assessments were not matched.

M/S/FAILED (C. Mulder, M.Garcia) to approve MODIFICATIONS to MACH 312

Ayes – 0

Nays – 16

Abstentions -0

MUSE 165

String Orchestra

1

Effective: Spring 2011 - **Expedited.** To comply with newly revised code or law.

Rationale for expedited implementation: Reconcile units and hours and make them conform to the Carnegie formula. **Summer 2011 - This course proposal was initially proposed for expedited approval/implementation. Due to concerns about operational feasibility of implementation, the request has been definitely postponed by the VP of Instruction. Feasibility will be evaluated and discussed by Curriculum Leadership and the Instruction Office at the Curriculum Operations Meeting on 09/21/2010. At this time this proposal is up for consideration under the regular curriculum review cycle.**

MODIFY: Hours, description, materials fees, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MUSA 163 or MUSA 164. Modifying: (L) Enrollment limited to students who perform satisfactorily in an audition, demonstrating ability to sight read music, play scales, and adjust intonation on a bowed string instrument.

Distance Education Status: None.

Materials Fee Status: None.

Articulation Status: Transfers to CSU.

General Education Status: Approved for MJC Activities.

Rationale: Updating for course compliance.

Program Impact:

Stand Alone

M/S/U to approve the MODIFICATION of MUSE 165 (E. Maki/K. Ennis)

M/S/U to approve ENROLLMENT RESTRICTIONS for MUSE 165 (E. Kerr/E. Maki).

M/S/U to approve ACTIVITIES PLACEMENT for MUSE 165 (K. Ennis/E.Maki).

PHYS 164

Physics Environmental Laboratory

1

Effective: Summer 2011

MODIFY: Requisite skills, pattern placement, learning goals, content, typical assignments, methods of instruction, methods of assessment

Enrollment Restrictions: Maintaining: (C) Concurrent enrollment in or satisfactory completion of PHYS 160.

Distance Education Status: None.

Materials Fee Status: None.

Articulation Status: Transfers to CSU and UC.

General Education Status: Approved for MJC-GE: A, CSU-GE: B3. Requesting: IGETC: 5A

Rationale: Periodic review.

Program Impact:

1. CSU General Education Pattern Certificate of Achievement
2. MJC-GE Pattern A.A. Degree Major

M/S/U to approve the MODIFICATION of PHYS 164 (C. Mulder, M. Garcia)

M/S/U to approve ENROLLMENT RESTRICTIONS for PHYS 164 (E. Kerr/E. Maki).

M/S/U to MAINTAIN PLACEMENT ON MJC-GE and CSU-GE:B3, and to REQUEST IGETC 5A PLACEMENT for PHYS 164 (R. Cranley/P. Upton).

RATV 135

Advanced Television Production 1

3

Effective: Summer 2011

MODIFY: Hours, description, repetitions, requisite skills, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly encouraged to satisfactorily complete RATV 134 & RATV 142.

Distance Education Status: None.

Materials Fee Status: Maintaining fee of \$15.

Articulation Status: Transfers to CSU.

General Education Status: Not approved for GE.

Rationale: Periodic review.

Course Impact:

1. RATV 136

Program Impact:

1. Television Production Skills Recognition Award
2. Television Production A.A. Degree Major

RATV 135 PROPOSAL WITHDRAWN BY FACULTY AUTHOR PRIOR TO THE MEETING

RATV 136

Advanced Television Production 2

3

Effective: Summer 2011

MODIFY: Hours, description, repetitions, requisite skills, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly encouraged to satisfactorily complete RATV 135 & RATV 142.

Distance Education Status: None.

Materials Fee Status: Maintaining fee of \$15.

Articulation Status: Transfers to CSU.

General Education Status: Not approved for GE.

Rationale: Periodic review.

Program Impact:

1. Television Production A.A. Degree Major

RATV 136 PROPOSAL WITHDRAWN BY FACULTY AUTHOR PRIOR TO THE MEETING

READ 184 Critical Reading 3

Effective: Summer 2011

MODIFY: Requisite skills, course goal, learning goals, content, typical assignments, methods of instruction, methods of assessment, textbooks

Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly encouraged to satisfactorily complete READ 82.

Distance Education Status: None.

Materials Fee Status: None.

Articulation Status: Transfers to CSU.

General Education Status: Not approved for GE.

Rationale: Periodic review.

Program Impact:
Stand Alone

During discussion of blanket course approvals S. Circle inquired whether the catalog description of READ 184 was appropriate for students as written.

M/S/U to approve the MODIFICATION of READ184 with a friendly amendment to remove the phrase "score of 85 or higher on the reading assessment" because students do not see the score of 85, but 3004 (C. Mulder, E. Maki)

M/S/U to approve ENROLLMENT RESTRICTIONS for READ 184 (E. Kerr/E. Maki).

Adoptions

FTECH 301 XABC Incident Command Systems ½, 1, 2, 3

Effective: Summer 2011

ADOPT

Enrollment Restrictions: None

Distance Education Status: None.

Materials Fee Status: Requesting fee of \$56.50.

Articulation Status: Does not transfer.

General Education Status: Not approved for GE.

Rationale: Short courses on mandated fire agency training needs as required by OSHA, FEMA and other State/Federal Agencies.

Program Impact:
Stand Alone

M/S/U to ADOPT FTECH 301XABC (C. Mulder, M. Garcia)

M/S/U to approve MATERIALS FEE for FTECH 301XABC (J. Beebe/K. Ennis).

VI. PROGRAMS

Chancellor's Office Approvals/Denials/Updates

None

Program Changes that do not require Chancellor's Office Notification/Application

None

CCC-501: Application for Approval - New Credit Programs

None

CCC-511: Non-Substantial Changes to Approved Program or Change of Active-Inactive Status

None

CCC-520: Request to Convert Non-compliant Degree to Compliant Degree or Certificate of Achievement

None

VII. UNFINISHED BUSINESS

Action Items

1. **IB Credit R. Cranley / B. Adams**

At the April 6th meeting, the group honed the chart. R. Cranley has requested that an update for the Curriculum Committee take place at the first Fall 2010 meeting, as we are still working with the Math department on scores and policy language.

R. Cranley indicated that the new IGETC Standards, version 1.2, released June 9, 2010 and an updated E.O. 1036, Section 1.2.4 released May 10, 2010 may contain changes that will affect the current AP and IB chart in use at MJC.

The CSU has significantly expanded its acceptance of tests administered by the "College Board's College Learning Examination Program," CLEP and for the first time authorizes the use of CLEP toward areas of the GE Breadth curriculum. This is meant to let community colleges use these tests for "pass-along" credit in GE certification, as set forth in our Executive Orders 1033 and 1036. MJC will need to determine if CLEP will be used toward the satisfaction of our local GE requirements.

2. **Equating Courses and Repetitions**

L. Miller

L. Miller revisited how courses, when modified through curriculum, need to supply a response to the question "should this course be equated to its previous version?" When changes to units, description, coding, requisites, etc. are modified, a new version of the course must be created. It is at this point that the new version may be equated to the older version. This issue has various facets that need to be examined, like repetition, etc. L. Miller suggested, with the support of B. Adams, that a subcommittee be convened to evaluate the issue and make a recommendation.

M/S/U to form a subcommittee to evaluate "equating courses and repetitions." Subcommittee members include B. Adams, S. Circle, J. Beebe, C. Vaughn, and L. Miller.

A meeting request will be sent to all participants.

Informational Items

1. CurricUNET Trainings B. Adams
 - a. Training scheduled
September 17, 9:00-11:00, AG 127

VIII. NEW BUSINESS

Action Items

1. Prerequisite/Corequisite/Advisory/Limitation on Enrollment Language Standardization L. Miller
Postponed to 9/28/2010

Informational Items

1. Curriculum Review Matrix – Fall 2010 B. Adams 01

B. Adams showed the committee the matrix. Questions arose about the distribution of courses for Child Development. She explained how it should be read to new users, and how courses that are not compliant should be bringing through courses **now** regardless of where they fall on the matrix. It was shared that noncompliant courses may not be offered. Courses slated for review in 2014 and beyond may not be visible on this matrix, but by adding five years to the current matrix date, departments can plan ahead for curriculum review.
2. Chancellor’s Office Correspondence – SB 1440 B. Adams 10

B. Adams was pleased to report that SB 1440, which is designed to streamline transfer to CSU, is asking California Community Colleges to design majors that prepare students for upper-division coursework at four-year institutions. B. Adams consulted with K. Walters Dunlap and confirmed that MJC is already in compliance with SB 1440, as the result of the numerous transferable associate degree emphases (areas of emphasis) that were created effective 2009-2010.
3. Cross-listing Noncredit and Credit Courses L. Miller 13

Over the past few years, there have been inquiries in the Instruction Office about cross-listing noncredit and credit courses. Can it be done? L. Miller sought feedback from the CCCCCO. S. Vorhies Specialist Noncredit (Adult Continuing and Community Education) promptly provided the following advisory from the CCCCCO:

You should consult with your college’s CIO and/or general counsel on this issue. The Chancellor’s Office has consistently advised that this combination of the same course being offered under different fee structures should not be allowed because of the inequity that would be created.
4. Scheduling Configurations and Curriculum L. Miller

In an attempt to resolve a scheduling problem, faculty authors may be making unnecessary curriculum design decisions. For example, the ESL department while developing new courses- cross-listed noncredit ESL to credit ESL courses in CurricUNET. Later on, it was realized that the only reason the instructors were doing this was to allow noncredit students to be scheduled concurrently with credit students, giving the noncredit students exposure to the credit sequence. The cross-listings were removed in CurricUNET once L. Miller pointed out that this can be accomplished by the “stacking” courses in the scheduling process, meaning that multiple courses can be scheduled concurrently in the same location – with the same instructor of record. It can be used to resolve enrollment problems across a sequence, and other challenges. Division deans understand how this can be done. If there is a desire to explore scheduling alternatives, deans should be consulted about available options.

IX. TASK FORCES

1. Special Topics, Experimental, Independent, Work-Experience Task Force
No Report B. Adams
2. CurricUNET Implementation Task Force Update
No Report B. Sanders / B. Adams

X. PUBLIC COMMENT

C. Mulder inquired on use of surplus funds in materials fees account. B. Adams indicated she would ask Dr. Walters Dunlap at 9/21/10 curriculum operations meeting.