

Regarding: Waiver of Modesto Junior College Activities Requirement  
Among: MJC Curriculum Committee and Enrollment Services Evaluations staff  
Effective: Academic Year 2020-21  
Date: 03/11/2021

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Current Situation:

With the exception of Associate Degrees for Transfer, all other associate degree awards at Modesto Junior College require students to complete a 2-unit Activities requirement including one or more courses ranging from 1-3 units. Some students, for various reasons, arrive at the point of applying for a degree without having completed the Activities requirement either in part or in total.

Background/Rationale for MOU:

In fall of 2020, the MJC Curriculum Committee convened a subcommittee to evaluate the need for and function of local requirements (Guidance and Activities). As of Spring 2021, discussion about these requirements is ongoing. One facet of discussion is the fact that a small number of students each term is delayed from graduating only due to a need for one or more Activities units.

The reasons for the missing Activities requirement vary, but such circumstances often apply to students who have transferred to MJC from another institution to earn a specific MJC award and have a significant number of units completed. It can also adversely affect students who have already earned an associate degree from an accredited institution.

It is important to note that this challenge existed similarly for the Guidance Requirement. As a result, an MOU was instituted between Counseling Faculty and Admissions and Records that allows an automatic waiver of the MJC Guidance requirement for students who successful arrive at the point of graduation without Guidance completed. To avoid abuse, this process is not promoted or published and is quietly facilitated by Evaluations staff.

The Curriculum Committee "Local Requirements" Subcommittee agreed that students who transfer to MJC with a specific degree of academic progress should not be delayed from graduating by the Activities requirement. However, like the Guidance Requirement, the committee wanted to ensure that Activities waiver would not be abused.

Agreement:

The MJC Curriculum Committee authorizes Enrollment Services Evaluations staff (effective for those with catalog rights starting in 2018-2019) to waive the Activities requirement for any student applying for degree who meets the following criteria:

- Transferred to MJC from another institution with at least 30 units of coursework completed **OR**
- Is already in possession of an AA/AS degree from a regionally accredited institution

Authorization:

The MJC Curriculum Committee agrees to this Memorandum of Understanding “Waiver of Modesto Junior College Activities Requirement” per the signatories below:

\_\_\_\_\_  
Co-Chair, MJC Curriculum Committee  
(On behalf of the Curriculum Committee)

\_\_\_\_\_  
Date

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Co-Chair, MJC Curriculum Committee  
(On behalf of the Curriculum Committee)

\_\_\_\_\_  
Date

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Dean of Matriculation, Admissions & Records  
(Supervisor of Enrollment Services Staff)

\_\_\_\_\_  
Date

DRAFT