Curriculum Committee

MINUTES

Tuesday, March 26, 2019
Yosemite 213, 2:40 PM

THIS MEETING IS BEING RECORDED

Members Present:

Members Absent:
K. Aguilar, J. Beebe, S. Cassidy, K. Butler, T. Guy, N. Sill (Deans’ Cabinet Representative)

Others Present:
K. Addington (Administrative Technician), S. Amador (Agriculture), R. Campbell (Instruction), L. Kropp (Business), Dr. L. Maki (Dean of Science, Mathematics & Engineering)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated with a request from P. Mendez to accommodate guests. L. Senechal requested that agenda item IX. Standing Reports: #1 Articulation and #2 Academic Senate be moved up to after the blanket approvals and before the separate discussion.

II. APPROVAL OF MINUTES

March 12, 2019

Hearing no objections, the minutes of March 12, 2019 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCO Course Approvals

REC 100 (CCC000603602/Effective SU 2019)

Course Activity Report
(Nonne)

C-ID Approvals (C-ID Website)
(Nonne)

Columbia College Course Equivalencies

Equivalency Established
(Nonne)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.
IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

**BUSAD 300**
Machine Calculation 2
CCC CO Proposal Type: Non-Substantial
Effective: Summer 2020

MODIFY: Advisory
Rationale: At the March 13, 2019 meeting, L. Kropp, approved the additional option of MATH 913 as an advisory to BUSAD 300. This information is here for the purpose of the record.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 20 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 10 or MATH 913 or qualification by the MJC assessment process.

V. COURSE DISCUSSION AGENDA

**MODIFICATIONS/REACTIVATIONS; INACTIVATIONS; ADOPTIONS:**

**AGRICULTURE & ENVIRONMENTAL SCIENCES**

**AG 202**
Supervision in Agriculture Industry Skills 2
CCC CO Proposal Type: New Credit Course
Effective: Upon CCC CO approval
ADOPT

Rationale: This course will be part of the required courses for students participating in our west campus housing program.

Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/C (R. CRIP E, L. SENECHAL) to ADOPT AG 202

Motion Passed:

0 NAYS
1 ABSTENTION (J. Forte)
AG 203  Agriculture Management Decisions  2
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCO approval
ADOPT
Rationale: This course is part of a four part course series written to replace the current courses offered
for west campus student interns.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired
academic programs in CurricUNET to include this course as an option and to officially change the status
to Program-Applicable).
M/S/C (R. CRIPES, L. SENECHAL) to ADOPT AG 203

Motion Passed:
15 Ayes (T. Akers-Porter, S. Berger, R. Cripe, H. Duarte, M. Garcia, J. Haynes, C. Hudelson,
C. Howard, P. Mendez, M. Motroni, J. Richmond, A. Saleh, B. Salerno, L. Senechal, L. Stephan)
0 NAYS
1 ABSTENTION (J. Forte)

AGM 236  Advanced Irrigation and Drainage  3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: (None)
Rationale: Course update for periodic review.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of AGM 235
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Irrigation Management Certificate of Achievement
- Irrigation Technology A.S. Degree
M/S/C (R. CRIPES, L. SENECHAL) to MODIFY AGM 236

Motion Passed:
15 Ayes (T. Akers-Porter, S. Berger, R. Cripe, H. Duarte, M. Garcia, J. Haynes, C. Hudelson,
C. Howard, P. Mendez, M. Motroni, J. Richmond, A. Saleh, B. Salerno, L. Senechal, L. Stephan)
0 NAYS
1 ABSTENTION (J. Forte)

M/S/U (J. HAYNES, C. HUDELSON) to MAINTAIN REQUISITES for AGM 236
AGM 237  Irrigation Wells, Pumps, and Drive Systems
CCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: (None)
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Irrigation Construction and Installation Certificate of Achievement
- Irrigation Design Certificate of Achievement
- Irrigation Technology A.S. Degree
- Irrigation Technology Certificate of Achievement

M/S/C (R. CRIPE, L. SENECHAL) to MODIFY AGM 237

Motion Passed:
0 NAYS
1 ABSTENTION (J. Forte)

AGM 238  Irrigation System Design
CCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: (None)
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Irrigation Design Certificate of Achievement
- Irrigation Technology A.S. Degree
- Irrigation Technology Certificate of Achievement

M/S/C (R. CRIPE, L. SENECHAL) to MODIFY AGM 238

Motion Passed:
0 NAYS
1 ABSTENTION (J. Forte)
AGM 239

Irrigation System Installation and Maintenance
CCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: (None)
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Irrigation Construction and Installation Certificate of Achievement
- Irrigation Technology A.S. Degree
- Irrigation Technology Certificate of Achievement

M/S/C (R. Cripe, L. Senechal) to MODIFY AGM 239

Motion Passed:
0 NAYS
1 ABSTENTION (J. Forte)

ALLIED HEALTH / FAMILY & CONSUMER SCIENCE

RSCR 246

Current Issues in Respiratory Care
CCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: Prerequisite, LOE, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: To bring into compliance with required course review.
Enrollment Restrictions: Removing: (P) Satisfactory completion of RSCR 240 and RSCR 242;
Removing: (L) Enrollment limited to students who are admitted to Respiratory Care program;
Requesting: (L) Enrollment limited to students accepted into the Associate Degree Respiratory Care Program.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Respiratory Care A.S. Degree

M/S/C (P. Mendez, L. Senechal) to MODIFY RSCR 246 (Vote taken at 03/12/19 meeting)

Motion Passed:
1 NAY (T. Guy)
1 ABSTENTION (H. Duarte)

M/S/U (J. Haynes, C. Hudelson) to MODIFY REQUISITES for RSCR 246
ARTS, HUMANITIES & COMMUNICATIONS

HUMAN 196
Humanities Special Topics: Social Justice 3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: Advisory, content, textbooks, requisite skills
Rationale: This course is being updated for periodic review. A small addition was made to the content area.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to have ENGL 101 eligibility and have completed HUMAN 101 or HUMAN 105 or HUMAN 106 or HUMAN 110 or HUMAN 130 or HUMAN 140; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or ENGL 101 and satisfactorily complete HUMAN 101 or HUMAN 105 or HUMAN 106 or HUMAN 110 or HUMAN 130 or HUMAN 140.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Humanities A.A. Degree
M/S/C (R. CRIPE, L. SENECHAL) to MODIFY HUMAN 196

Motion Passed:
0 NAYS
1 ABSTENTION (J. Forte)

M/S/U (J. HAYNES, C. HUDELSON) to MODIFY REQUISITES for HUMAN 196

HUMAN 197
Humanities Special Topics: Nature and Civilization 3
CCCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: Advisory, content, methods of instruction, textbooks
Rationale: This course is being updated for periodic review. A small addition was made to the content area.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to have ENGL 101 eligibility and have satisfactorily completed HUMAN 101 or HUMAN 105 or HUMAN 106 or HUMAN 110 or HUMAN 130 or HUMAN 140; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or ENGL 101 and satisfactorily complete HUMAN 101 or HUMAN 105 or HUMAN 106 or HUMAN 110 or HUMAN 130 or HUMAN 140.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Humanities A.A. Degree
M/S/C (R. CRIPE, L. SENECHAL) to MODIFY HUMAN 197

Motion Passed:
0 NAYS
1 ABSTENTION (J. Forte)

M/S/U (J. HAYNES, C. HUDELSON) to MODIFY REQUISITES for HUMAN 197
HUMAN 198  Humanities Special Topics: Place and Identity

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2020

MODIFY: Advisory, content, methods of instruction, textbooks

Rationale: This course is being updated for periodic review. A small addition was made to the content area.

Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to have ENGL 101 eligibility and have satisfactorily completed HUMAN 101 or HUMAN 105 or HUMAN 106 or HUMAN 110 or HUMAN 130 or HUMAN 140; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or ENGL 101 and satisfactorily complete HUMAN 101 or HUMAN 105 or HUMAN 106 or HUMAN 110 or HUMAN 130 or HUMAN 140.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC

C-ID Status: (None)

General Education Status: (None)

Program Impact:
- Humanities A.A. Degree

M/S/C (R. CRIFE, L. SENECHAL) to MODIFY HUMAN 198

Motion Passed:


0 NAYS

1 ABSTENTION (J. Forte)

M/S/U (J. HAYNES, C. HUDELSON) to MODIFY REQUISITES for HUMAN 198
BUSINESS, BEHAVIORAL & SOCIAL SCIENCES

ANTHR 140  Magic, Witchcraft, and Religion  3
CCCOCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: Advisory, methods of instruction, textbooks
Rationale: Course update for periodic review.
Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or ENGL 101.
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC
C-ID Status: (None)
General Education Status: Approved for: (MJC-GE: B), (CSU-GE: D1), (IGETC: 4A)
Program Impact:
- Anthropology AA-T Degree
- CSU General Education Pattern Certificate of Achievement
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

M/S/C (R. CRIP, L. SENECHAL) to MODIFY ANTHR 140

Motion Passed:
0 NAYS
1 ABSTENTION (J. Forte)

M/S/U (J. HAYNES, C. HUDELSON) to MODIFY REQUISITES for ANTHR 140
M/S/U (J. FORTE, P. MENDEZ) to MAINTAIN DE for ANTHR 140
M/S/U (M. GARCIA, T. AKERS-PORTER) to MAINTAIN PLACEMENT of ANTHR 140 on GE PATTERN(S)
ANTHR 155  Anthropological Field Studies of Channel Islands  1

CCCO Proposal Type: Non-Substantial  
Effective: Summer 2020  
MODIFY: Methods of instruction
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
 - Anthropology AA-T Degree

M/S/C (R. CRIPÉ, L. SENECHAL) to MODIFY ANTHR 155

S. Berger noted that ANTHR 155, ANTHR 192, and ANTHR 197 showed both CSU and UC comparable courses, yet were only requesting CSU transferability. C. Hudelson responded that the ANTHR courses were part of a Special Topics series. L. Senechal mentioned that California universities don’t typically accept articulation or transfer for Special Topic courses yet may accept the courses on a student by student basis.

Motion Passed:
0 NAYS
1 ABSTENTION (J. Forte)

ANTHR 192  Anthropology of the Pacific Northwest  3

CCCO Proposal Type: Non-Substantial  
Effective: Summer 2020  
MODIFY: Methods of instruction
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
 - Anthropology AA-T Degree

M/S/C (R. CRIPÉ, L. SENECHAL) to MODIFY ANTHR 192

S. Berger noted that ANTHR 155, ANTHR 192, and ANTHR 197 showed both CSU and UC comparable courses, yet were only requesting CSU transferability. C. Hudelson responded that the ANTHR courses were part of a Special Topics series. L. Senechal mentioned that California universities don’t typically accept articulation or transfer for Special Topic courses yet may accept the courses on a student by student basis.

Motion Passed:
0 NAYS
1 ABSTENTION (J. Forte)
ANTHR 197

Special Topics: New Fossil Discoveries in Anthropology

CCCO Proposal Type: Non-Substantial

Effective: Summer 2020

MODIFY: (None)

Rationale: Course update for periodic review.

Enrollment Restrictions: (None)

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- Anthropology AA-T Degree

M/S/C (R. CRPE, L. SENECHAL) to MODIFY ANTHR 197

S. Berger noted that ANTHR 155, ANTHR 192, and ANTHR 197 showed both CSU and UC comparable courses, yet were only requesting CSU transferability. C. Hudelson responded that the ANTHR courses were part of a Special Topics series. L. Senechal mentioned that California universities don’t typically accept articulation or transfer for Special Topic courses yet may accept the courses on a student by student basis.

Motion Passed:


0 NAYS

1 ABSTENTION (J. Forte)

BUSAD 200

Financial Accounting on Spreadsheet

CCCO Proposal Type: Non-Substantial

Effective: Summer 2020

MODIFY: Title, objectives, content, textbooks

Rationale: Course update for periodic review.

Enrollment Restrictions: Maintaining: (C) Concurrent enrollment in or satisfactory completion of BUSAD 201 or BUSAD 310; Maintaining: (A) Before enrolling in this course, students are strongly advised to have prior knowledge of the accounting cycle if currently enrolled in BUSAD 310.

Distance Education Status: Maintaining: Mixed modalities/hybrid, online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU

C-ID Status: (None)

General Education Status: (None)

Program Impact:

- Accounting A.S. Degree
- Accounting: Entry-Level Bookkeeper Certificate of Achievement
- Accounting: Full-Charge Bookkeeper Certificate of Achievement
- Business Administration A.S. Degree
- Business Operations Management A.S. Degree

M/S/C (R. CRPE, L. SENECHAL) to MODIFY BUSAD 200

Motion Passed:


0 NAYS

1 ABSTENTION (J. Forte)

M/S/U (J. HAYNES, C. HUDELSON) to MAINTAIN REQUISITES for BUSAD 200

M/S/U (J. FORTE, P. MENDEZ) to MAINTAIN DE for BUSAD 200
BUSAD 203  Computer Accounting  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2020  
MODIFY: Description, content, methods of instruction, textbooks  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of BUSAD 201 or BUSAD 310; Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 320 if BUSAD 310 is used to satisfy the prerequisite.  
Distance Education Status: Maintaining: Mixed modalities/hybrid, online  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Accounting A.S. Degree  
- Accounting Clerk Certificate of Achievement  
- Accounting: Entry-Level Bookkeeper Certificate of Achievement  
- Accounting: Full-Charge Bookkeeper Certificate of Achievement  
- Business Administration A.S. Degree  

M/S/C (P. MENDEZ, L. SENECHAL) to MODIFY BUSAD 203 (Vote taken at 03/12/19 meeting)  
Motion Passed:  
1 NAY (T. Guy)  
1 ABSTENTION (H. Duarte)  

M/S/U (J. HAYNES, C. HUDELSON) to MAINTAIN REQUISITES for BUSAD 203  
M/S/U (J. FORTE, P. MENDEZ) to MAINTAIN DE for BUSAD 203
BUSAD 208  Introduction to International Business  3

CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2020  
MODIFY: Content, typical assignments, methods of instruction, methods of evaluation, textbooks  
Rationale: Course update for periodic review.  
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete BUSAD 248.  
Distance Education Status: Maintaining: Mixed modalities/hybrid, online  
Materials Fee Status: (None)  
Articulation Status: Transfers to CSU  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Business Administration A.S. Degree  
- Business Operations Management A.S. Degree  
- Ethnic Studies Skills Recognition Award  
- International Business Certificate of Achievement  
- Logistics and Supply Chain Management Certificate of Achievement  
- Logistics and Supply Chain Management A.S. Degree  
- Logistics and Supply Chain Management Skills Recognition Award  
- Marketing A.S. Degree

M/S/C (R. CRIPE, L. SENECHAL) to MODIFY BUSAD 208

Motion Passed:

0 NAYS  
1 ABSTENTION (J. Forte)  

M/S/U (J. HAYNES, C. HUDELSON) to MAINTAIN REQUISITES for BUSAD 208  
M/S/U (J. FORTE, P. MENDEZ) to MAINTAIN DE for BUSAD 208
BUSAD 209

Import/Export Fundamentals

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: Content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Business Operations Management A.S. Degree
- International Business Certificate of Achievement
- Logistics and Supply Chain Management Certificate of Achievement
- Logistics and Supply Chain Management A.S. Degree
- Logistics and Supply Chain Management Skills Recognition Award
- Marketing A.S. Degree

M/S/C (P. MENDEZ, L. SENECHAL) to MODIFY BUSAD 209 (Vote taken at 03/12/19 meeting)

Motion Passed:

1 NAY (T. Guy)
1 ABSTENTION (H. Duarte)

M/S/U (J. FORTE, P. MENDEZ) to MAINTAIN DE for BUSAD 209

BUSAD 246

Retail Management

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: Description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Regularly scheduled periodic curriculum review.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Marketing A.S. Degree
- Retail Management (WAFC) Certificate of Achievement

M/S/C (P. MENDEZ, L. SENECHAL) to MODIFY BUSAD 246 (Vote taken at 03/12/19 meeting)

Motion Passed:

1 NAY (T. Guy)
1 ABSTENTION (H. Duarte)

M/S/U (J. FORTE, P. MENDEZ) to MAINTAIN DE for BUSAD 246
BUSAD 274  Human Resources Management  3

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: Field trips, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course update for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)

Program Impact:
- Accounting A.S. Degree
- Business Administration A.S. Degree
- Business Operations Management A.S. Degree
- Human Resources Skills Recognition Award
- Marketing A.S. Degree
- Retail Management (WAFC) Certificate of Achievement
- Supervisory Management A.S. Degree
- Supervisory Management Certificate of Achievement

M/S/C (R. CRYPE, L. SENECHAL) to MODIFY BUSAD 274

Motion Passed:
0 NAYS
1 ABSTENTION (J. Forte)

M/S/U (J. FORTE, P. MENDEZ) to MAINTAIN DE for BUSAD 274
BUSAD 377  Human Relations in Business
CCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: Description, objectives, content, typical assignments, methods of instruction, methods of evaluations, textbooks
Rationale: Regularly scheduled periodic curriculum review.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Mixed modalities/hybrid, online
Materials Fee Status: (None)
Articulation Status: Not transferable
C-ID Status: (None)
General Education Status: Requesting: (MJC-GE: B)
Program Impact:
- Accounting A.S. Degree
- Human Resources Skills Recognition Award
- Marketing A.S. Degree
- Retail Management (WAFC) Certificate of Achievement
- Supervisory Management A.S. Degree
- Supervisory Management Certificate of Achievement

M/S/C (R. CRYPE, L. SENECHAL) to MODIFY BUSAD 377

Motion Passed:
0 NAYS
1 ABSTENTION (J. Forte)

M/S/U (J. FORTE, P. MENDEZ) to MAINTAIN DE for BUSAD 377

BUSAD 377 pulled for discussion by L. Senechal who expressed concerns that BUSAD 377 may not fulfill the spirit of the law for MJC-GE: B. What does the Social and Behavioral Sciences GE requirement foster in a student, and is a business-focused approach going to supply the same breadth as a survey course? Do we believe that a student’s associate degree exposure to the behavioral and social sciences is satisfied in full by completing BUSAD 377 to satisfy the behavioral or social sciences requirement?

B. Salerno spoke on the broad range of human relationship issues such as conflict management, behavioral issues, as well as international and intercultural communication skills that are needed in a supervisory or management position in the world of business today, which BUSAD 337 addresses. B. Salerno also mentioned the wide range of non-profit and for-profit sectors, as well as organizations and their needs that the Human Relations in Business course content incorporated. L. Kropp spoke on the extensive course content for BUSAD 377, she addressed the depth of content coverage, and how it met the criteria for MJC-GE Area B.

M/S/U (C. HUDELSON, P. MENDEZ) to REQUEST PLACEMENT of BUSAD 377 on GE PATTERN(S)
ECON 101  Principles of Macroeconomics  
CCCO Proposal Type: Non-Substantial  
Effective: Summer 2020  
**MODIFY:** Prerequisites, advisory, textbooks  
**Rationale:** Course is being updated for periodic review.  
**Enrollment Restrictions:** Removing: (P) Satisfactory completion of MATH 29 or MATH 30 or qualification by the MJC assessment process; Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 90 or qualification by the MJC assessment process; Requesting: (P) Satisfactory completion of MATH 29 or MATH 929 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 89 or qualification by the MJC assessment process.  
**Distance Education Status:** Maintaining: Online  
**Materials Fee Status:** (None)  
**Articulation Status:** Transfers to CSU and UC; (CC ECON 10)  
**C-ID Status:** Approved for: (C-ID ECON 202)  
**General Education Status:** Approved for: (MJC-GE: B), (CSU-GE: D2), (IGETC: 4B)  
**Program Impact:**  
- Agricultural Sciences A.S. Degree  
- Agriculture Business AS-T Degree  
- Business Administration A.S. Degree  
- Business Administration AS-T Degree  
- CSU General Education Pattern Certificate of Achievement  
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree  
- Geography AA-T Degree  
- IGETC Pattern Certificate of Achievement  
- Logistics and Supply Chain Management A.S. Degree  
- MJC-GE Pattern  
- Political Science AA-T Degree  

**M/S/C (R. CRIP, L. SENECHAL) to MODIFY ECON 101**

**Motion Passed:**

0 NAYS  
1 ABSTENTION (J. Forte)

**ECON 101 and ECON 102 pulled as a block for discussion by T. Akers-Porter** who suggested adding Math 929 as a requisite and removing the "or Math 30", noting that Math 30 was a STEM based course along with the advisory of Math 90, T. Akers-Porter also suggested that Math 89 would be a more applicable advisory. T. Akers-Porter noted that she had discussed her recommendation with ECON 101 and ECON 102 course author, E. Peterson, and that he was agreeable to the modification. Discussion ensued regarding concerns and ramifications of the suggested modification to the requisites to ECON 101 and ECON 102. With the acceptance of the friendly amendment by the division representative, C. Hudelson, the suggested modifications were approved to the requisites for ECON 101 and ECON 102. B. Adams noted she would modify after the meeting and the modifications would be added as a consent item on the April 9, 2019 agenda for documentation purposes.

**M/S/U (C. HUDELSON, T. AKERS-POR) to MODIFY REQUISITES for ECON 101**

**M/S/U (J. FORTE, P. MENDEZ) to MAINTAIN DE for ECON 101**

**M/S/U (M. GARCIA, T. AKERS-POR) to MAINTAIN PLACEMENT of ECON 101 on GE PATTERN(S)**
ECON 102 Principles of Microeconomics

CCCCCO Proposal Type: Non-Substantial

Effective: Summer 2020

**MODIFY:** Prerequisites, advisory, typical assignments, textbooks

**Rationale:** Course is being updated for periodic review.

**Enrollment Restrictions:**
- Removing: (P) Satisfactory completion of MATH 29 or MATH 30 or qualification by the MJC assessment process;
- Removing: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 90 or qualification by the MJC assessment process;
- Requesting: (P) Satisfactory completion of MATH 29 or MATH 929;
- Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 89 or qualification by the MJC assessment process.

**Distance Education Status:** Maintaining: Online

**Materials Fee Status:** (None)

**Articulation Status:** Transfers to CSU and UC; (CC ECON 11)

**C-ID Status:** Approved for: (C-ID ECON 201)

**General Education Status:** Approved for: (MJC-GE: B), (CSU-GE: D2), (IGETC: 4B)

**Program Impact:**
- Agriculture Animal Sciences AS-T Degree
- Agriculture Plant Science AS-T Degree
- Business Administration A.S. Degree
- Business Administration AS-T Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- Logistics and Supply Chain Management A.S. Degree
- MJC-GE Pattern

**M/S/C (R. CRIFE, L. SENECHAL) to MODIFY ECON 102**

**Motion Passed:**


0 NAYS

1 ABSTENTION (J. Forte)

**ECON 101 and ECON 102 pulled as a block for discussion by T. Akers-Porter**

(See notes on ECON 101)

**M/S/U (C. HUDELSON, T. AKERS-PORTER) to MODIFY REQUISITES for ECON 102**

**M/S/U (J. FORTE, P. MENDEZ) to MAINTAIN DE for ECON 102**

**M/S/U (M. GARCIA, T. AKERS-PORTER) to MAINTAIN PLACEMENT of ECON 102 on GE PATTERN(S)**
GEOG 106  Geography of Health  
CCCO Proposal Type: New Credit Course  
Effective: Upon CCCCO approval  
ADOPT  
Rationale: This is a subject long studied by geographers and there is a C-ID in Public Health (PHS 101). Approval of this course for C-ID will enable us to offer students another option to complete the C-ID PHS 101 course included in the Public Health ADT.  
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or ENGL 101.  
Distance Education Status: Requesting: Online  
Materials Fee Status: (None)  
Articulation Status: Requesting: CSU and UC  
C-ID Status: Requesting: (C-ID PHS 101)  
General Education Status: Requesting: (MJC-GE: B, E), (CSU-GE: D, E), (IGETC: 4)  
Program Impact:  
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/C (R. CRIPE, L. SENECHAL) to ADOPT GEOG 106  

Motion Passed:  
0 NAYS  
1 ABSTENTION (J. Forte)  

M/S/U (J. HAYNES, C. HUDELSON) to ADOPT REQUISITES for GEOG 106  
M/S/U (J. FORTE, P. MENDEZ) to ADOPT DE for GEOG 106  

GEOG 106 pulled for discussion by L. Senechal who noted that the author of GEOG 106 is pursuing C-ID PHS 101. L. Senechal also discovered that HE 112 already had approval for C-ID PHS 101, which is also part of our ADT (AS-T Public Health Science). L. Senechal wanted to bring this information before the Curriculum Committee and recommend prioritizing and revisiting HE 112 because HE 112 tried to pursue a CSU:GE in the past and it was denied. L. Senechal mentioned that HE 112 was denied under interdisciplinary studies for the reason that it only had one discipline, but should be revisited as the requirements for CSU:GE: Area D have changed. M. Motroni mentioned that HE 112 has already been updated with the request and has been launched into the approval stream. Discussion ensued regarding using the same C-ID amongst the different disciplines, when it is appropriate, and the ramifications.  

M/S/U (P. MENDEZ, J. FORTE) to REQUEST PLACEMENT of GEOG 106 on GE PATTERN(S)
HUMSR 104  Aging in America  3
GERON 101

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: DE modalities, outcomes, methods of instruction, methods of evaluation, textbooks
Rationale: Course is being updated for periodic review.
Enrollment Restrictions: (None)
Distance Education Status: Maintaining: Mixed modalities/hybrid, online; Removing: Telecourse
Materials Fee Status: (None)
Articulation Status: Transfers to CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
- Gerontology Skills Recognition Award

M/S/C (R. CRIP, L. SENECHAL) to MODIFY HUMSR 104/GERON 101

Motion Passed:
0 NAYS
1 ABSTENTION (J. Forte)

M/S/U (J. FORTE, P. MENDEZ) to MODIFY DE for HUMSR 104/GERON 101
CHEM 112  Organic Chemistry 1  5
CCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: Objectives, methods of instruction, textbooks, requisite skills
Rationale: Updates for Periodic Review.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of CHEM 102.
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC CHEM 4A + 4AL; CHEM 4A, 4AL + 4B,4BL=CHEM 112+113)
C-ID Status: Approved for: (C-ID CHEM 150) and (C-ID CHEM 160S)
General Education Status: Approved for: (MJC-GE: A), (CSU-GE: B1, B3), (IGETC: 5A, 5C)
Program Impact:
- Agriculture Animal Sciences AS-T Degree
- CSU General Education Pattern Certificate of Achievement
- Chemistry A.S. Degree
- General Studies, Emphasis in Natural Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern
M/S/C (R. CRipe, L. Senechal) to MODIFY CHEM 112
B. Salerno questioned the difference between CHEM 112’s lecture/lab/discussion configuration and
CHEM 113’s lecture/lab configuration. J. Richmond responded that having the discussion component
with the first semester of Organic Chemistry 1 promoted student success, whereas with the second
semester of Organic Chemistry 2 the extended lab was essential to cover the rigors of the course topic.
J. Richmond noted that there are some universities that have the same lecture/lab/discussion
configuration. Conversation ensued on the discussion component.

Motion Passed:
15 Ayes (T. Akers-Porter, S. Berger, R. Cripe, H. Duarte, M. Garcia, J. Haynes, C. Hudelson,
C. Howard, P. Mendez, M. Motroni, J. Richmond, A. Saleh, B. Salerno, L. Senechal, L. Stephan)
0 NAYS
1 ABSTENTION (J. Forte)

M/S/U (J. Haynes, C. Hudelson) to MAINTAIN REQUISITES for CHEM 112
M/S/U (M. Garcia, T. Akers-Porter) to MAINTAIN PLACEMENT of CHEM 112 on GE PATTERN(S)
CHEM 113 Organic Chemistry 2

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2020

MODIFY: Methods of instruction, textbooks

Rationale: Updates for Periodic Review.

Enrollment Restrictions: Maintaining: (P) Satisfactory completion of CHEM 112.

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC; (CC CHEM 4B + 4BL)

C-ID Status: Approved for: (C-ID CHEM 160S)

General Education Status: Approved for: (MJC-GE: A), (CSU-GE: B1, B3), (IGETC: 5A, 5C)

Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Chemistry A.S. Degree
- General Studies, Emphasis in Natural Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- MJC-GE Pattern

M/S/C (R. CRIPPE, L. SENECHAL) to MODIFY CHEM 113 (See notes on CHEM 112)

Motion Passed:


0 NAYS

1 ABSTENTION (J. Forte)

M/S/U (J. HAYNES, C. HUDELSON) to MAINTAIN REQUISITES for CHEM 113

M/S/U (M. GARCIA, T. AKERS-PORTER) to MAINTAIN PLACEMENT of CHEM 113 on GE PATTERN(S)
CHEM 143  
Introductory College Chemistry

CCCCO Proposal Type: Non-Substantial
Effective: Summer 2020
MODIFY: Prerequisite, advisory, methods of instruction, textbooks, requisite skills
Rationale: The chemistry department is adding a new prerequisite to CHEM 143.
Enrollment Restrictions: Removing: (P) Satisfactory completion of MATH 30 or MATH 89 or qualification by the MJC assessment process; Requesting: (P) Satisfactory completion of MATH 30 or MATH 29 or qualification by the MJC assessment process; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete MATH 89 or MATH 90 or qualification by the MJC assessment process.
Distance Education Status: Maintaining: Mixed modalities/hybrid
Materials Fee Status: (None)
Articulation Status: Transfers to CSU and UC; (CC CHEM 14 + 14L)
C-ID Status: Approved for: (C-ID CHEM 101)
General Education Status: Approved for: (MJC-GE: A), (CSU-GE: B1, B3), (IGETC: 5A, 5C)
Program Impact:
- Agriculture Animal Sciences AS-T Degree
- Agriculture Business AS-T Degree
- Agriculture Plant Science AS-T Degree
- Athletic Training /Sports Medicine A.S. Degree
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Natural Sciences A.A. Degree
- IGETC Pattern Certificate of Achievement
- Kinesiology AA-T Degree
- MJC-GE Pattern
- Public Health Science AS-T Degree

M/S/C (R. CRIPE, L. SENECHAL) to MODIFY CHEM 143

Motion Passed:

0 NAYS
1 ABSTENTION (J. Forte)

M/S/U (J. HAYNES, C. HUDELSON) to MODIFY REQUISITES for CHEM 143
M/S/U (J. FORTE, P. MENDEZ) to MAINTAIN DE for CHEM 143
M/S/U (M. GARCIA, T. AKERS-PORTER) to MAINTAIN PLACEMENT of CHEM 143 on GE PATTERN(S)
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<th>Title</th>
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<th>Rationale</th>
<th>Enrollment Restrictions</th>
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<th>Materials Fee Status</th>
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<th>C-ID Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
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<tr>
<td>MATH 911</td>
<td>Whole Numbers and an Introduction to Fractions</td>
<td>Non-Substantial</td>
<td>Summer 2020</td>
<td>Title, hours, description, outcomes, objectives, content, typical assignments, methods of evaluation, textbooks</td>
<td>5-year periodic review and reducing the 911-913 course sequence from three courses down to two. MATH 912 will be inactivated upon approval of the updated MATH 911 and MATH 913. This will make it easier for scheduling purposes and student registration.</td>
<td>(None)</td>
<td>(None)</td>
<td>(None)</td>
<td>Not transferable</td>
<td>(None)</td>
<td>(None)</td>
<td>- Proficiency in Arithmetic Certificate of Competency</td>
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<th>C-ID Status</th>
<th>General Education Status</th>
<th>Program Impact</th>
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<td>MATH 913</td>
<td>Operations with Fractions, Decimals, and Percents</td>
<td>Non-Substantial</td>
<td>Summer 2020</td>
<td>Title, prerequisites, hours, description, outcomes, objectives, content, typical assignments, methods of evaluation, textbooks, requisite skills</td>
<td>5-year periodic review and reducing the 911-913 course sequence from three courses down to two. MATH 912 will be inactivated upon approval of the updated MATH 911 and MATH 913. This will make it easier for scheduling purposes and student registration.</td>
<td>Removing: (P) Satisfactory completion of MATH 912; Requesting: (P) Satisfactory completion of MATH 911.</td>
<td>(None)</td>
<td>(None)</td>
<td>Not transferable</td>
<td>(None)</td>
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<td>- Proficiency in Arithmetic Certificate of Competency</td>
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M/S/U (J. HAYNES, C. HUDELSON) to MODIFY REQUISITES for MATH 913
MATH 921  Integers, Fractions, Decimals and Polynomials  0  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2020  
MODIFY: Title, hours, description, outcomes, objectives, content, typical assignments, methods of evaluation, textbooks, requisite skills  
Rationale: 5-year periodic review and reducing the 921-924 course sequence from four courses down to two. MATH 922 and MATH 923 will be inactivated upon approval of the updated MATH 921 and MATH 924. This will make it easier for scheduling purposes and student registration.  
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of MATH 913.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Proficiency in Pre-Algebra Certificate of Competency  
M/S/C (R. CRIPE, L. SENECHAL) to MODIFY MATH 921  
Motion Passed:  
0 NAYS  
1 ABSTENTION (J. Forte)  
M/S/U (J. HAYNES, C. HUDELSON) to MAINTAIN REQUISITES for MATH 921  

MATH 924  Percents, Ratios, Proportions, Graphing, and Measurement  0  
CCCCO Proposal Type: Non-Substantial  
Effective: Summer 2020  
MODIFY: Title, prerequisites, hours, description, outcomes, objectives, content, typical assignments, methods of evaluation, textbooks, requisite skills  
Rationale: 5-year periodic review and reducing the 921-924 course sequence from four courses down to two. MATH 922 and MATH 923 will be inactivated upon approval of the updated MATH 921 and MATH 924. This will make it easier for scheduling purposes and student registration.  
Enrollment Restrictions: Removing: (P) Satisfactory completion of MATH 923; Requesting: (P) Satisfactory completion of MATH 921.  
Distance Education Status: (None)  
Materials Fee Status: (None)  
Articulation Status: Not transferable  
C-ID Status: (None)  
General Education Status: (None)  
Program Impact:  
- Proficiency in Pre-Algebra Certificate of Competency  
M/S/C (R. CRIPE, L. SENECHAL) to MODIFY MATH 924  
Motion Passed:  
0 NAYS  
1 ABSTENTION (J. Forte)  
M/S/U (J. HAYNES, C. HUDELSON) to MODIFY REQUISITES for MATH 924  

DE (Distance Education) Only Proposals  
(None)
VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

Regional Consortium CTE Program Approvals: New/Substantial Change

Certificate of Achievement: Agriculture Welding Fabrication
Certificate of Achievement: Agriculture Welding Repair
Certificate of Achievement: Microsoft Computer Applications

CCCCO Program Approvals: New/Substantial Change

Certificate of Achievement: Microsoft Computer Applications (37500)
Certificate of Competency: Proficiency in Elementary Algebra (37461)
Certificate of Competency: Proficiency in Intermediate Algebra (37462)

ACCJC Program Approvals: New/Substantial Change

Certificate of Achievement: Agriculture Science (Effective Summer 2019)

ACCJC DE Substantive Change Proposal Needed

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCC0 and ACCJC Approval
(Formerly the CCC-501)

TECHNICAL EDUCATION

ADOPT: AUTobody/Collision Program
Certificate of Achievement: Auto Body/Collision Refinishing Technician 11
Effective: Upon CCCC0 and ACCJC Approval

ADOPT

Rationale: The request for this proposal is to convert an existing Auto Body/Refinishing skills recognition award to an Auto Body/ Collision Refinishing Technician Certificate of Achievement Award. Aligning college certificates with ICAR Pro Level 1 designations.

M/S/U (J. HAYNES, T. AKERS-PORTER) to ADOPT CERTIFICATE OF ACHIEVEMENT: AUTO BODY/COLLISION REFINISHING TECHNICIAN
Application for Approval - New Noncredit Programs - Requires CCCCO Approval
(Formerly the CCC-460)
(Formerly the CCC-510)
(Formerly the CCC-511)

MODIFICATIONS:

AGRICULTURE & ENVIRONMENTAL SCIENCES

MODIFY: AGRICULTURE BUSINESS PROGRAM
Certificate of Achievement: Agriculture: Sales, Service Technician 32
Effective: Upon CCCCO Approval (Summer 2020)
Rationale: Award is being updated to reflect the addition of AGM 235 as an "or" option.
M/S/U (J. HAYNES, T. AKERS-PORTER) to MODIFY CERTIFICATE OF ACHIEVEMENT: AGRICULTURE: SALES, SERVICE TECHNICIAN

MODIFY: AGRICULTURAL MECHANICS PROGRAM
A.S. Degree: Irrigation Technology 29
Effective: Upon CCCCO Approval (Summer 2020)
Rationale: Updating award for periodic review.
M/S/U (J. HAYNES, T. AKERS-PORTER) to MODIFY A.S. DEGREE: IRRIGATION TECHNOLOGY

MODIFY: AGRICULTURAL MECHANICS PROGRAM
Certificate of Achievement: Irrigation Technology 29
Effective: Upon CCCCO Approval (Summer 2020)
Rationale: Updating award for periodic review.
M/S/U (J. HAYNES, T. AKERS-PORTER) to MODIFY CERTIFICATE OF ACHIEVEMENT: IRRIGATION TECHNOLOGY

SCIENCE, MATHEMATICS & ENGINEERING

MODIFY: MATHEMATICS NONCREDIT PROGRAM
Certificate of Competency: Proficiency in Arithmetic 0
Effective: Upon CCCCO Approval (Summer 2020)
Rationale: 5-year periodic review and reducing the 911-913 Arithmetic course sequence from three courses down to two. MATH 912 will be inactivated upon approval of the updated MATH 911 and MATH 913. Thus we need to update the award to reflect the course updates.
M/S/U (J. HAYNES, T. AKERS-PORTER) to MODIFY CERTIFICATE OF COMPETENCY: PROFICIENCY IN ARITHMETIC
MODIFY:

MATHEMATICS NONCREDIT PROGRAM
Certificate of Competency: Proficiency in Pre-Algebra
Effective: Upon CCCCCO Approval (Summer 2020)

Rationale: 5-year periodic review and reducing the 921-924 Pre-Algebra course sequence from four courses down to two. MATH 922 and MATH 923 will be inactivated upon approval of the updated MATH 921 and MATH 924. Thus we need to update the award to reflect the course updates.

M/S/U (J. HAYNES, T. AKERS-P Initially placed before the word PORTER) to MODIFY CERTIFICATE OF COMPETENCY: PROFICIENCY IN PRE-ALGEBRA

INACTIVATIONS:

( None )

Program Changes that do not require Chancellor’s Office Notification/Application for Approval

( None )

IX. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the Academic Senate will be provided electronically as an appendix to the minutes.

1. Articulation: C-ID Newsletter – December 2018

L. Senechal mentioned that at a recent Regional Articulation Officer’s conference she discovered that MJC was not the only community college having extended debate centered on transfer level comparable courses and baccalaureate level courses. L. Senechal mentioned that there is a missing ability to triangulate what is baccalaureate level because of Executive Order (EO) 167. The need for a resolution addressing the issues was discussed. Steps to draft a resolution and obtain endorsement from the California Intersegmental Articulation Council (CIAC) to ask the California Community College’s Academic Senate to draft criteria about what constitutes a baccalaureate level course were put in motion.

L. Senechal also took the opportunity to give the following updates:

- ASSIST Next Gen is scheduled to be released in May
- Discipline Input Group (DIG) sessions for Automotive Technology, Dental Hygiene, Dental Assisting, Respiratory Care, Computer Software and Information Technology are scheduled for Friday, May 10, 2019 from 9:00AM to 2:30PM in Millbrae California, for more details or to register go to the C-ID home page at c-id.net
- The Associate Degree for Transfer website for Community Colleges is scheduled for a significant overhaul in July with a new focus on transfer pathways

2. Academic Senate: Approved Minutes – February 21, 2019

C. Redwing gave a quick update on the Quality and Currency Criteria document. C. Redwing noted that although a decision was made, there were some issues with language in which they wanted to be mindful of. He also noted that with the time constraints and to circumvent any unattended consequences, the Quality and Currency Criteria document will be addressed again in the fall. C. Redwing also mentioned that articulation changes might be coming through in the next couple of months that might impact the Academic Senate’s decision on the document.

X. NEW BUSINESS

Action Items

1. KIN Prefix Proposal

B. Adams/M. Motroni

M/S/U (P. MENDEZ, J. FORTE) to adopt the KIN course prefix
2. **PE to KIN Crosswalk**

   B. Adams/M. Motroni

   *M/S/U (P. MENDEZ, J. FORTE) to adopt the PE to KIN Crosswalk*

### Informational Items

1. **CCCCCO First Friday Memo**

   B. Adams

   B. Adams referred to the CCCCO First Friday Memo for information and updates from the Chancellor's Office.

   B. Adams pointed to the information on Dual Enrollment as a point of interest.

2. **Certificate of Achievement Unit Thresholds**

   H. Townsend

   H. Townsend spoke to the high importance of the memorandum that was sent out from the California Community Colleges Chancellor's Office (CCCCO) regarding requirement changes to Certificates of Achievements. H. Townsend noted that all Skills Recognition awards currently with 16 units or more would have to be converted to Certificates of Achievements ASAP or they can be left as a Skills Recognition, but the units will need to be 15 units or less. The purpose of the revision is to assist students in obtaining financial aid assistance.

3. **North Regional Curriculum Meeting**

   B. Adams

   B. Adams commented on some of “The Hot Topics” from the North Regional Curriculum meeting which included:

   - The big picture view of the state of curriculum: Equity, Guided Pathways, Program Mapping
   - It’s hopeful that a draft of the CCC Program and Course Approval Handbook (PCAH) 7th Edition will go to the Board of Governors in July; otherwise, it will be September
   - In terms of CORs some good prerequisites language could be “Course xxx or equivalent or multiple measures placement process”
     - B. Adams mentioned that the Curriculum Committee might want an Action Item added to the next meeting’s agenda regarding prerequisite language.
     - L. Senechal cautioned that any substantial changes to the prerequisites might trigger a review.
   - AB 705 will be doing some recoding and realignment with Rubrics (focus on competencies)
   - The revising of the CB21 Rubrics is going to be outcomes based
   - How AB705 is changing the world of noncredit (skills based)
   - How Guided Pathways, Program Mapping, Curriculum, and the awards have turned into a web that at some point will converge, which will be interesting when it all plays out.

### XI. UNFINISHED BUSINESS

### Action Items

1. **Curriculum Review Process**

   B. Adams/C. Redwing

   B. Adams noted that she reached out to our CTE representatives, mentioning that it would be good to have a representative from CTE on the sub-committee. P. Mendez volunteered to join the sub-committee.

2. **Curriculum Committee Bylaws** (Postponed until the April 9, 2019 meeting)

   Curriculum Committee

3. **Statement of Noncredit**

   Curriculum Committee

   B. Adams mentioned that the only thing she has seen in researching a statement of noncredit was in the Legislative Analyst’s Office (LAO) report which listed in a table: credit = homework and in a separate column, noncredit = typically no homework. B. Adams proposed that she could draft a paragraph based on the Legislative Analyst’s Office report and bring it back to the Curriculum Committee for review.

### Informational Items

(None)
XII. PUBLIC COMMENT

T. Akers-Porter commented on the practice of using MATH 29 or MATH 30 and/or MATH 89 or MATH 90 as prerequisites. T. Akers-Porter mentioned that as MJC becomes more thoughtful about Pathways and getting students into the right class, faculty should stop pairing MATH 29 and MATH 30 or MATH 89 and MATH 90 together. T. Akers-Porter pointed out that the MATH courses were very different courses, one a Non-STEM course prerequisite, and the other a STEM level course with very different learning outcomes and content.

Discussion included, but was not limited to:

- The need to move students to the appropriate MATH class
- Students perceiving the MATH courses as being equal
- Working one-on-one with faculty and being proactive in determining the appropriate prerequisite or advisory MATH course before the course is brought before the Curriculum Committee
- Determining the actual equivalent MATH course and the actual MATH option for a course
- The new noncredit math sequence paralleling the Non-STEM algebra courses
- At which point in the MATH sequence are students recommended not to move between pathways (STEM verses Non-STEM)
- The need to use the “or” statement to accommodate the numerous awards offered by the various divisions
- Looking at the holistic journey of MJC students, not just an individual course
- Discussion within Guided Pathway regarding mapping out majors
- Understanding the interconnected nature of the different aspects of mapping out majors, a holistic journey for our students, state regulation, as well as many other facets we faced as an educational institution

T. Akers-Porter initiated a discussion on “ghost” requisites, noting that in the math department they had a lot of “ghost” prerequisites. As an example, T. Akers-Porter mentioned that if a student took calculus, but they didn’t take MATH 90, they should still be able to take MATH 134. T. Akers-Porter noted that the math department does not list every single math course that would get a student into a particular math course; but they list the minimum math course that is needed to get into a particular math course with the understanding that a higher level course would be accepted.

T. Akers-Porter mentioned that H. Townsend, Curriculum Process Specialist, as well as L. Senechal, B. Adams, and other discipline faculty created a list of “ghost” prerequisite courses. B. Adams noted that the courses have been behind the scenes for years but acknowledged that a codified document was needed. L. Senechal maintained that the document would benefit the Curriculum Specialist in knowing that they had documentation on what courses constituted “ghost” requisites for input into the CurricUNET system. B. Adams added that it would be a procedural document with requests going through the VP of Instruction and the Curriculum Co-chair with multiple checks and balances. J. Zellet commented that the college is working toward implementing technology and taking out the guess work for our students.

B. Adams referred to a comment left in the Curriculum Committee’s Comment Box that suggested that the agenda go to an all alpha listing like CurricuNET. A number of the committee members noted that the all alpha listing was preferred. B. Adams noted that the agenda would revert to the alpha course listing format on the April 9, 2019 agenda.

M/S/U (R. CRIPES, J. RICHMOND) to adjourn at 5:08 PM