



Curriculum Committee

AGENDA

*Tuesday, February 20, 2018
Yosemite 213 2:40 PM*

I. APPROVAL OF ORDER OF AGENDA

II. APPROVAL OF MINUTES

February 06, 2018

III. COURSE NOTIFICATION AGENDA

CCCCO Course Approvals

(None)

Course Activity Report

(None)

C-ID Approvals

Due to C-ID2 technical issues, C-ID approval reports are postponed until an audit can take place.

Columbia College Course Equivalencies

Equivalency	Established
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(None)

IV. COURSE CONSENT AGENDA

ENGL 102 and ENGL 103 were pulled for discussion at the February 6, 2018 Curriculum Committee meeting because the requisite skills checklist in CurricUNET did not completely show all goals matched correctly to the requisite skills listed for the prerequisite courses, ENGL 100 and ENGL 101.

It was reported at the meeting that the goals for ENGL 100 and ENGL 101 are exactly the same and the requisite skills checklist was in need of an update to show the information correctly. ENGL 102 was revised at the meeting. After the meeting, ENGL 103 was updated to show the same skills matched in CurricUNET as ENGL 102. The information is here for the purpose of the record.

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:

		UNIT(S)
GERM 102	German 2 CCCCO Proposal Type: Inactivation Effective: Summer 2019 <u>INACTIVATE</u> Rationale: For many years now, we have struggled to offer German 102. The last time we did so was in Spring 2014 (with about 16 students enrolled) and the time before that was Spring 2010 (again, with an enrollment of 14-15). Rationale: On the one hand, we have fewer and fewer area high schools that offer sufficient German courses to prepare students to jump into German 102 at MJC. In other words, we have little feed-in from area schools. On the other hand, MJC administration now requires enrollment of 20 students or higher. Rarely, if at all, have I had 20 or more students enrolled in German 102 in the past. German 102 only made a 20+ student count when it was combined with German 103/104 years ago (a combination that short-changed our students). Also, we have tried to offer the course almost every spring semester, most often with the sole result of canceling it. Clearly, course cancellations cause problems for the students enrolled as they need to find another course in the last minute. In addition, course cancellations are very stressful for the instructor (me) as I too have struggled to find another course to make load (often bumping an adjunct faculty). Given the college climate and lack of willingness to commit to a German program and the second-semester level, I am inactivating this course. Program Impact: - CSU-GE Pattern - IGETC Pattern - GSE, Humanities A.A. Degree - MJC Pattern - UPE, Language Studies, A.A. Degree	5
HUMSR 103	Introduction to Human Services Careers CCCCO Proposal Type: Inactivation Effective: Summer 2019 <u>INACTIVATE</u> Rationale: Course has not been offered in years and is not relevant to field at this time. Program Impact: - Human Services Certificate of Achievement - Human Services A.A. Degree	0.5

MODIFICATIONS/REACTIVATIONS:

HE 110	<p>Healthful Living 3</p> <p>CCCCO Proposal Type: Non-substantial</p> <p>Effective: Summer 2019</p> <p>MODIFY: Description, outcomes, content, methods of instruction, typical assignments, textbooks, objectives, methods of evaluation</p> <p>Rationale: This course is being updated to match the C-ID for Public Health 100 and to meet current curriculum standards.</p> <p>Enrollment Restrictions: (None)</p> <p>Distance Education Status: Maintaining: Mixed modalities/hybrid, online</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Transfers to CSU and UC; (CC HHP 60)</p> <p>C-ID Status: Requesting: (C-ID PHS 100)</p> <p>General Education Status: Approved for: (MJC-GE: E) (CSU-GE: E)</p> <p>Program Impact:</p> <ul style="list-style-type: none">- Athletic Training/Sports Medicine A.S. Degree- CSU-GE Pattern- General Studies, Emphasis in Language and Rationality A.A. Degree- MJC-GE Pattern- Public Health Science A.S.-T Degree (Pending ACCJC approval)
NURSE 272	<p>Nursing Process: Geriatrics 1</p> <p>CCCCO Proposal Type: Non-Substantial</p> <p>Effective: Summer 2019</p> <p>MODIFY: Corequisite, description, requisite skills</p> <p>Rationale: Updating course description and adding a corequisite.</p> <p>Enrollment Restrictions: Maintaining: (L) Enrollment limited to students who are accepted into the Associate Degree Nursing program; Requesting: (C) Concurrent enrollment in NURSK 800.</p> <p>Distance Education Status: Maintaining: Teleclass</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Transfers to CSU</p> <p>C-ID Status: (None)</p> <p>General Education Status: (None)</p> <p>Program Impact:</p> <ul style="list-style-type: none">- Nursing: Associate Degree Nursing Program (RN) A.S. Degree

SPAN 112

Introduction to Chicano/a Literature

3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Prerequisite, DE modalities, requisite skills

Rationale: Course is being updated to show the removal of SPAN 104 from the prerequisite as it has been inactivated.

Enrollment Restrictions: Removing: (P) Satisfactory completion of SPAN 104 or SPAN 110;

Requesting: (P) Satisfactory completion of SPAN 110.

Distance Education Status: Removing: Online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC

C-ID Status: (None)

General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B, 6A)

Program Impact:

- CSU General Education Pattern Certificate of Achievement
- Ethnic Studies Skills Recognition Award
- General Studies, Emphasis in Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- Language Studies A.A. Degree
- MJC-GE Pattern
- Spanish for Transfer AA-T Degree

SPAN 173

Survey of Latin American Literature

3

CCCCO Proposal Type: Non-Substantial

Effective: Summer 2019

MODIFY: Prerequisite, DE modalities, methods of instruction, typical assignments

Rationale: Course is being updated to show the removal of SPAN 104 from the prerequisite as it has been inactivated.

Enrollment Restrictions: Removing: (P) Satisfactory completion of SPAN 104 or SPAN 110;

Requesting: (P) Satisfactory completion of SPAN 110.

Distance Education Status: Removing: Online

Materials Fee Status: (None)

Articulation Status: Transfers to CSU and UC

C-ID Status: (None)

General Education Status: Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B, 6A)

Program Impact:

- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- Language Studies A.A. Degree
- MJC-GE Pattern
- Spanish for Transfer AA-T Degree

NEW COURSES:

- AG 200** **Supervision In Agriculture Equipment Operation** **2**
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCCO approval
ADOPT
Rationale: This course is going to be part of a four part course series that will replace the current courses (390ABCDX) we have for our ag students that work on campus.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
- AG 201** **Supervision in Agriculture Facility Maintenance** **2**
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCCO approval
ADOPT
Rationale: This course is going to be part of a four part course series that will replace the current courses (390ABCDX) we have for our ag students that work on campus.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
- AGEC 50** **Survey of Agricultural Economics** **3**
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCCO approval
ADOPT
Rationale: Adopting new course to further agricultural knowledge and prepare for entry level employment.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferrable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

ELIC 43	<p>Advanced Listening and Speaking 3 CCCCO Proposal Type: New Credit Course Effective: Upon CCCCCO approval ADOPT Rationale: The ESL Department is making changes to the Academic ESL Program both in course content and in numbering. We are proposing a new set of courses to assist students in reaching transfer level in a more accelerated and compressed fashion. The ESL prefix has been changed to ELIC so new courses must be created. Enrollment Restrictions: Request: (P) Satisfactory completion of ELIC 33 or qualification by the MJC assessment process. Distance Education Status: Request: Mixed modalities/hybrid Materials Fee Status: (None) Articulation Status: Not transferable C-ID Status: (None) General Education Status: (None) Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</p>
ELIC 53	<p>Collegiate Listening and Speaking 3 CCCCO Proposal Type: New Credit Course Effective: Upon CCCCCO approval ADOPT Rationale: The ESL Department is making changes to the Academic ESL Program both in course content and in numbering. We are proposing a new set of courses to assist students in reaching transfer level in a more accelerated and compressed fashion. The ESL prefix has been changed to ELIC so new courses must be created. Enrollment Restrictions: Request: (P) Satisfactory completion of ELIC 43. Distance Education Status: Request: Mixed modalities/hybrid Materials Fee Status: (None) Articulation Status: Not transferable C-ID Status: (None) General Education Status: (None) Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</p>
FDS 204	<p>Prerequisite Programs for Food Safety 1 CCCCO Proposal Type: New Credit Course Effective: Upon CCCCCO approval ADOPT Rationale: New course being developed for continuing education of individuals in the food industry as well as adding a certificate option to both Animal Science and Plant Science in Food Safety. Enrollment Restrictions: (None) Distance Education Status: (None) Materials Fee Status: (None) Articulation Status: Requesting: CSU and UC C-ID Status: (None) General Education Status: (None) Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</p>

- FDS 208** **Introduction to Hazardous Analysis and Critical Control Points** **1**
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCCO approval
ADOPT
Rationale: New course being developed for continuing education of individuals in the food industry as well as adding a certificate option to both Animal Science and Plant Science in Food Safety.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU and UC
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
- FDS 212** **Internal Auditing of Food Safety Management Systems** **1**
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCCO approval
ADOPT
Rationale: New course being developed for continuing education of individuals in the food industry as well as adding a certificate option to both Animal Science and Plant Science in Food Safety.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU and UC
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
- FDS 216** **Verification and Validation of HACCP Systems** **1**
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCCO approval
ADOPT
Rationale: New course being developed for continuing education of individuals in the food industry as well as adding a certificate option to both Animal Science and Plant Science in Food Safety.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU and UC
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

DE (Distance Education) Only Proposals

- ELIC 20** **Low Intermediate Academic Reading and Composition A** **4**
Effective: Summer 2018
MODIFY: DE modalities only
Rationale: Adding DE modality to the course.
Distance Education Status: Requesting: Mixed modalities/hybrid
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
- ELIC 21** **Low Intermediate Academic Reading and Composition B** **4**
Effective: Summer 2018
MODIFY: DE modalities only
Rationale: Adding DE modality to the course.
Distance Education Status: Requesting: Mixed modalities/hybrid
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
- ELIC 22** **Low Intermediate - Integrated Grammar** **4**
Effective: Summer 2018
MODIFY: DE modalities only
Rationale: Course is being updated to add DE addendum in order to offer as hybrid in fall 2018.
Distance Education Status: Requesting: Mixed modalities/hybrid
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
- ELIC 23** **Low Intermediate Listening and Speaking** **3**
Effective: Summer 2018
MODIFY: DE modalities only
Rationale: Adding DE to the course.
Distance Education Status: Requesting: Mixed modalities/hybrid
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
- ELIC 30** **Intermediate Academic Reading and Composition A** **4**
Effective: Summer 2018
MODIFY: DE modalities only
Rationale: Adding DE modality to the course.
Distance Education Status: Requesting: Mixed modalities/hybrid
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

- ELIC 31** **Intermediate Academic Reading and Composition B** **4**
Effective: Summer 2018
MODIFY: DE modalities only
Rationale: Adding DE modality to the course.
Distance Education Status: Requesting: Mixed modalities/hybrid
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
- ELIC 32** **Intermediate - Integrated Grammar** **4**
Effective: Summer 2018
MODIFY: DE modalities only
Rationale: Course is being updated to add DE addendum in order to offer as hybrid in fall 2018.
Distance Education Status: Requesting: Mixed modalities/hybrid
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
- ELIC 33** **Intermediate Listening and Speaking** **3**
Effective: Summer 2018
MODIFY: DE modalities only
Rationale: Adding DE to the course
Distance Education Status: Requesting: Mixed modalities/hybrid
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
- ELIC 140** **Advanced- Academic Reading and Composition** **4**
Effective: Summer 2018
MODIFY: DE modalities only
Rationale: Modifying the hybrid portion of the course.
Distance Education Status: Maintaining: Mixed modalities/hybrid
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
- ELIC 141** **Advanced High- Academic Reading and Composition** **4**
Effective: Summer 2018
MODIFY: DE modalities only
Rationale: Modifying the hybrid portion of the course.
Distance Education Status: Maintaining: Mixed modalities/hybrid
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

ELIC 142	<p>High Intermediate - Integrated Grammar 4 Effective: Summer 2018 MODIFY: DE modalities only Rationale: Course is being updated to add DE addendum in order to offer as hybrid in fall 2018. Distance Education Status: Requesting: Mixed modalities/hybrid Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</p>
ELIC 150	<p>Collegiate- Academic Reading and Composition 4 Effective: Summer 2018 MODIFY: DE modalities only Rationale: Modifying hybrid portion of the course. Distance Education Status: Maintaining: Mixed modalities/hybrid Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</p>
ELIC 151	<p>Collegiate High- Academic Reading and Composition 4 Effective: Summer 2018 MODIFY: DE modalities only Rationale: Adding hybrid modality. Distance Education Status: Requesting: Mixed modalities/hybrid Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</p>
ELIC 152	<p>Advanced - Integrated Grammar 4 Effective: Summer 2018 MODIFY: DE modalities only Rationale: Course is being updated to modify DE addendum from hybrid 40-60% to hybrid 1-99% (The large percentage range is to keep the department's options open as far as what percentage of hybrid instruction to offer in any given semester.) Distance Education Status: Requesting: Mixed modalities/hybrid Program Impact: Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).</p>
ENGL 168	<p>Adolescent Literature 3 Effective: Summer 2018 MODIFY: DE modalities only Rationale: DE approval requested. Distance Education Status: Requesting: Online Program Impact: - English AA-T Degree - General Studies, Emphasis in Humanities A.A. Degree</p>

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

(None)

CCCCO Program Approvals: New/Substantial Change

(None)

Regional Consortium CTE Program Approvals: New/Substantial Change

(None)

ACCJC Program Approvals: New/Substantial Change

(None)

ACCJC DE Substantive Change Proposal Needed

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCCO and ACCJC Approval (Formerly the CCC-501)

(None)

Application for Approval - New Noncredit Programs - Requires CCCCCO Approval (Formerly the CCC-460)

(None)

Substantial Changes to an Approved Credit Program – Requires CCCCCO and ACCJC Approval (Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCC Approval (Formerly the CCC-511)

MODIFICATIONS:

UNITS

(None)

NACTIVATIONS:

(None)

Program Changes that do not require Chancellor's Office Notification/Application for Approval

(None)

Program Adoptions that do not require Chancellor's Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the Academic Senate will be provided electronically as an appendix to the minutes.

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| 1. Articulation: C-ID Newsletter | L. Senechal |
| 2. Academic Senate | C. Redwing |

X. UNFINISHED BUSINESS

Action Items

- | | |
|--|-------------|
| 1. Curriculum Review Process | B. Adams |
| 2. Comparable Courses Workgroup
Approved Motion: Review of Curriculum for Quality and Currency
Comparable Course Criteria – 02.06.18 draft | L. Senechal |
| 3. CTE 2-Year Reviews
CTE 2-Year Review Form – 01.23.18 draft
CTE 2-Year Review Form for Prerequisites – 01.23.18 draft | B. Adams |
| 4. 2018-2019 Catalog Pathways | H. Townsend |

Informational Items

- | | |
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| 1. Guided Pathways | J. Hamilton/R. Stevenson |
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XI. NEW BUSINESS

Action Items

(None)

Informational Items

- | | |
|---|----------|
| 1. Financial Aid Facts | P. Fikse |
| 2. CCCCO February First Friday Memo | B. Adams |

XII. PUBLIC COMMENT



UNAPPROVED

Curriculum Committee

MINUTES

Tuesday, February 6, 2018

Yosemite 213 2:40 PM

Members Present:

B. Adams (Co-chair), T. Akers-Porter, P. Brogan, K. Butler, S. Cassidy, R. Cripe, H. Duarte, J. Forte, M. Garcia, T. Guy, C. Howard, E. Lucas, E. Maki, P. Mendez, A. Peek (for S. Berger), C. Redwing (Co-chair), B. Salerno, L. Senechal, N. Sill, L. Stephan, J. Todd (VP of Student Services for J. Hamilton, VP Instruction), H. Townsend

Members Absent:

A. DeAngelis, J. Haynes, J. Hughes, E. Kerr, M. Neves (ASMJC)

Others Present:

L. DeFreitas (Nursing), P. Fikse (Director, Student Financial Services), S. Miranda (Executive Assistant/Meeting Recorder)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, the order of the agenda was approved as stated, with a correction noted to remove "or qualification by the MJC assessment process" for the ENGL 100 or ENGL 101 requisites listed for ENGL 102 and ENGL 103.

II. APPROVAL OF MINUTES

January 23, 2018

T. Akers Porter noted that information that she had stated was missing under the SOCIO 105 discussion. C. Howard noted that information under FREN 101 course discussion had missing information that needed to be added.

M/S/U (E. MAKI, K. BUTLER) to approve the minutes as amended.

III. COURSE NOTIFICATION AGENDA

CCCCO Course Approvals

(None)

Course Activity Report

(None)

C-ID Approvals

Due to C-ID2 technical issues, C-ID approval reports are postponed until an audit can take place.

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum Committee record the votes of all committee members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

Columbia College Course Equivalencies

Equivalency Established

(None)

IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

ANTHR 180 and ANTHR 181 came through for adoption at the January 23, 2018 meeting. The two courses were pulled for discussion by L. Senechal who alerted the committee that ANTHR 180 and ANTHR 181 were proposed in the rationale as being special topics courses. The faculty author agreed that the courses should be listed as special topics courses and was open to a change to title and number to reflect these courses as special topics. ANTHR 180, New Fossil Discoveries in Anthropology, has been changed to ANTHR 197, Special Topics: New Fossil Discoveries in Anthropology. ANTHR 181, Hands-On, Experimental Archaeology, has been changed to ANTHR 198, Special Topics: Hands-On, Experimental Archaeology. The course learning outcomes (CLOs) were also discussed at the January 23, 2018 meeting and the faculty author agreed that the CLOs could be revised after the meeting. The course learning outcomes for both courses were revised to be the following:

ANTHR 197:

1. Demonstrate the concepts used to analyze human evolution.
2. Demonstrate the methods used to analyze human evolution.

ANTHR 198:

1. Describe and demonstrate the basic concepts of anthropological archaeology.
2. Describe and demonstrate the methods of inquiry of anthropological archaeology.
3. Describe and demonstrate the techniques of anthropological archaeology.

V. COURSE DISCUSSION AGENDA

INACTIVATIONS:

UNIT(S)

AGEC 208

Introduction to International Business

3

CCCCO Proposal Type: Inactivation

Effective: Summer 2019

INACTIVATE

Rationale: AGEC 208 is cross listed with BUSAD 208. Only AGEC 208 is being inactivated as it is no longer being offered. BUSAD 208 will remain active.

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (E. LUCAS, R. CRIFE) to INACTIVATE AGEC 208

AGEC 209

Import/Export Fundamentals

3

CCCCO Proposal Type: Inactivation

Effective: Summer 2019

INACTIVATE

Rationale: AGEC 209 is cross listed with BUSAD 209. This inactivation is only for AGEC 209 as it is no longer being offered. BUSAD 209 will remain active.

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (E. LUCAS, R. CRIFE) to INACTIVATE AGEC 209

PE 113	<p>Offensive/Defensive Softball Theory</p> <p>CCCCO Proposal Type: Inactivation</p> <p>Effective: Summer 2019</p> <p>INACTIVATE</p> <p>Rationale: This course has not been taught in a number of years and there are no plans on teaching it in the near future.</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Kinesiology A.A. Degree <p>M/S/U (E. LUCAS, R. CRIPE) to INACTIVATE PE 113</p>	2
PEC 177	<p>Advanced Tennis</p> <p>CCCCO Proposal Type: Inactivation</p> <p>Effective: Summer 2019</p> <p>INACTIVATE</p> <p>Rationale: This course has not been taught in a number of years and there are no plans on teaching it in the near future.</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Kinesiology AA-T Degree - Kinesiology A.A. Degree <p>M/S/U (E. LUCAS, R. CRIPE) to INACTIVATE PEC 177</p>	1
PEM 165	<p>Advanced Soccer</p> <p>CCCCO Proposal Type: Inactivation</p> <p>Effective: Summer 2019</p> <p>INACTIVATE</p> <p>Rationale: Course is being inactivated as it is no longer being offered.</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Kinesiology A.A. Degree <p>M/S/U (E. LUCAS, R. CRIPE) to INACTIVATE PEM 165</p>	1
PEW 181	<p>Defensive Softball</p> <p>CCCCO Proposal Type: Inactivation</p> <p>Effective: Summer 2019</p> <p>INACTIVATE</p> <p>Rationale: This course is no longer taught.</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Kinesiology A.A. Degree <p>M/S/U (E. LUCAS, R. CRIPE) to INACTIVATE PEW 181</p>	1

MODIFICATIONS/REACTIVATIONS:

ADJU 201	<p>Introduction to Administration of Justice CCCCO Proposal Type: Non-Substantial Effective: Summer 2019 MODIFY: DE modalities, methods of instruction, textbooks Rationale: Course update for periodic review. Enrollment Restrictions: (None) Distance Education Status: Maintaining: Online; Requesting: Mixed modalities/hybrid Materials Fee Status: (None) Articulation Status: Transfers to CSU and UC C-ID Status: Approved for: (C-ID AJ 110) General Education Status: Approved for: (MJC-GE: B), (CSU-GE: D8), (IGETC: 4H) Program Impact:</p> <ul style="list-style-type: none">- Administration of Justice A.S. Degree- Administration of Justice AS-T Degree- CSU General Education Pattern Certificate of Achievement- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree- IGETC Pattern Certificate of Achievement- MJC-GE Pattern <p>M/S/U (E. LUCAS, R. CRIPE) to MODIFY ADJU 201 M/S/U (E. LUCAS, S. CASSIDY) MOVED to RECONSIDER and WITHDRAW ADJU 201 from blanket approval ADJU 201 pulled for discussion by E. Lucas who noted that two objectives were identical and one objective just needed to be removed. The course objectives were updated. M/S/U (P. MENDEZ, E. LUCAS) to MODIFY ADJU 201 M/S/U (R. CRIPE, K. BUTLER) to MODIFY DE for ADJU 201 M/S/U (E. MAKI, M. GARCIA) to MAINTAIN PLACEMENT of ADJU 201 on GE PATTERN(S)</p>	3
ADJU 222	<p>Profiling Terrorism CCCCO Proposal Type: Non-Substantial Effective: Summer 2019 MODIFY: Field trips, methods of instruction, textbooks Rationale: Course update for periodic review. Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ADJU 201. Distance Education Status: Maintaining: Online Materials Fee Status: (None) Articulation Status: Transfers to CSU C-ID Status: (None) General Education Status: (None) Program Impact:</p> <ul style="list-style-type: none">- Administration of Justice A.S. Degree- Administration of Justice AS-T Degree <p>M/S/U (E. LUCAS, R. CRIPE) to MODIFY ADJU 222 M/S/U (T. AKERS PORTER, L. SENECHAL) to MAINTAIN REQUISITES for ADJU 222 M/S/U (R. CRIPE, K. BUTLER) to MAINTAIN DE for ADJU 222</p>	3

ADJU 351	<p>Elements of Supervision in Public Safety 3</p> <p>CCCCO Proposal Type: Non-Substantial</p> <p>Effective: Summer 2019</p> <p>MODIFY: Field trips, methods of instruction, textbooks</p> <p>Rationale: Course update for periodic review.</p> <p>Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ADJU 201.</p> <p>Distance Education Status: Maintaining: Online</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Not transferable</p> <p>C-ID Status: (None)</p> <p>General Education Status: (None)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Administration of Justice A.S. Degree <p>M/S/U (E. LUCAS, R. CRIPE) to MODIFY ADJU 351</p> <p>M/S/U (T. AKERS PORTER, L. SENECHAL) to MAINTAIN REQUISITES for ADJU 351</p> <p>M/S/U (R. CRIPE, K. BUTLER) to MAINTAIN DE for ADJU 351</p>
ANSC 236	<p>Poultry Breeding & Selection 3</p> <p>CCCCO Proposal Type: Non-Substantial</p> <p>Effective: Summer 2019</p> <p>MODIFY: Typical assignments, textbooks, objectives, methods of evaluation</p> <p>Rationale: Course is being updated for periodic review.</p> <p>Enrollment Restrictions: (None)</p> <p>Distance Education Status: (None)</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Transfers to CSU</p> <p>C-ID Status: (None)</p> <p>General Education Status: (None)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Poultry Science A.S. Degree <p>M/S/U (E. LUCAS, R. CRIPE) to MODIFY ANSC 236</p>
CMPGR 235	<p>Beginning Photoshop 3</p> <p>CCCCO Proposal Type: Non-Substantial</p> <p>Effective: Summer 2019</p> <p>MODIFY: Advisory, content, typical assignments, methods of instruction, textbooks, requisite skills, SAM Code</p> <p>Rationale: Course update for periodic review.</p> <p>Enrollment Restrictions: Removing: (A) Before enrolling in this course, students are strongly advised to successfully complete CMPGR 202/ART 102; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ART 102 or satisfactorily complete CMPGR 202.</p> <p>Distance Education Status: Maintaining: Mixed modalities/hybrid, online</p> <p>Materials Fee Status: (None)</p> <p>Articulation Status: Transfers to CSU</p> <p>C-ID Status: (None)</p> <p>General Education Status: (None)</p> <p>Program Impact:</p> <ul style="list-style-type: none"> - Computer Graphics Applications A.S. Degree - Computer Graphics Applications Certificate of Achievement <p>M/S/U (E. LUCAS, R. CRIPE) to MODIFY CMPGR 235</p> <p>M/S/U (T. AKERS PORTER, L. SENECHAL) to MODIFY REQUISITES for CMPGR 235</p> <p>M/S/U (R. CRIPE, K. BUTLER) to MAINTAIN DE for CMPGR 235</p>

Advanced Photoshop

3

CCCCO Proposal Type: Non-Substantial**Effective:** Summer 2019**MODIFY:** Advisory, objectives, content, typical assignments, methods of instruction, textbooks, requisite skills**Rationale:** Course update for periodic review.**Enrollment Restrictions:** Removing: (A) Before enrolling in this course, students are strongly advised to have satisfactorily completed CMPGR 235; Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete CMPGR 235 or a similar foundation course in Photoshop.**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Computer Graphics Applications A.S. Degree
- Computer Graphics Applications Certificate of Achievement

M/S/U (E. LUCAS, R. CRIPE) to MODIFY CMPRG 236**M/S/U (T. AKERS PORTER, L. SENECHAL) to MODIFY REQUISITES for CMPGR 236****M/S/U (R. CRIPE, K. BUTLER) to MAINTAIN DE for CMPGR 236****Advanced Composition & Introduction to Literature**

3

CCCCO Proposal Type: Non-Substantial**Effective:** Summer 2019**MODIFY:** Prerequisite, outcomes, methods of instruction, textbooks**Rationale:** Course update for periodic review. Updated the textbooks and prerequisite.**Enrollment Restrictions:** Removing: (P) Satisfactory completion of ENGL 101 or qualification by the MJC assessment process; Requesting: (P) Satisfactory completion of ENGL 100 or ENGL 101 or qualification by the MJC assessment process.**Distance Education Status:** Maintaining: Online**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC; (CC ENGL 1B)**C-ID Status:** Approved for: [\(C-ID ENGL 120\)](#)**General Education Status:** Approved for: (MJC-GE: C), (CSU-GE: C2), (IGETC: 3B)**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- Elementary Teacher Education AA-T Degree
- English AA-T Degree
- General Studies, Emphasis in Humanities A.A. Degree
- IGETC Pattern Certificate of Achievement
- Language Studies A.A. Degree
- MJC-GE Pattern

M/S/U (E. MAKI, P. BROGAN) to MODIFY ENGL 102

ENGL 102 and ENGL 103 pulled as a block for discussion by T. Guy who noted that the requisite skills for the requisite courses listed, ENGL 100 and ENGL 101, were different. He asked if they should be the same as he was under the impression that ENGL 100 is equal to ENGL 101. A. Peek noted that the objectives for both courses are the same. The course requisites checklist was opened up at the meeting for ENGL 102 and the requisite skills checklist was updated to show the matching skills for ENGL 100 and ENGL 101. B. Adams will make the needed modifications to ENGL 103 after the meeting and the changes will be reflected as a consent agenda item at the next meeting.

M/S/U (P. Mendez, S. Cassidy) to MODIFY REQUISITES for ENGL 102**M/S/U (R. CRIPE, K. BUTLER) to MAINTAIN DE for ENGL 102****M/S/U (E. MAKI, M. GARCIA) to MAINTAIN PLACEMENT of ENGL 102 on GE PATTERN(S)**

Advanced Composition & Critical Thinking**CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2019**MODIFY:** Prerequisite, methods of instruction, textbooks**Rationale:** Course update for periodic review. Updated the textbooks and prerequisite.**Enrollment Restrictions:** Removing: (P) Satisfactory completion of ENGL 101 or qualification by the MJC assessment process; Requesting: (P) Satisfactory completion of ENGL 100 or ENGL 101 or qualification by the MJC assessment process.**Distance Education Status:** Maintaining: Mixed modalities/hybrid, online**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU and UC; (CC ENGL 1C)**C-ID Status:** Approved for: [\(C-ID ENGL 105\)](#)**General Education Status:** Approved for: (MJC-GE: D2), (CSU-GE: A3), (IGETC: 1B)**Program Impact:**

- CSU General Education Pattern Certificate of Achievement
- Elementary Teacher Education AA-T Degree
- English AA-T Degree
- General Studies, Emphasis in Language and Rationality A.A. Degree
- IGETC Pattern Certificate of Achievement
- Language Studies A.A. Degree
- MJC-GE Pattern

M/S/U (E. MAKI, P. BROGAN) to MODIFY ENGL 103**ENGL 102 and ENGL 103 pulled as a block for discussion by T. Guy** (See notes on ENGL 102 above)**M/S/U (P. MENDEZ, S. CASSIDY) to MODIFY REQUISITES for ENGL 103****M/S/U (R. CRIPE, K. BUTLER) to MAINTAIN DE for ENGL 103****M/S/U (E. MAKI, M. GARCIA) to MAINTAIN PLACEMENT of ENGL 103 on GE PATTERN(S)****Co-Occurring Disorders****CCCCO Proposal Type:** Non-Substantial**Effective:** Summer 2019**MODIFY:** Advisory, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills**Rationale:** Course is being updated for periodic review and to ensure the course matches our California Association for Alcohol/Drug Educators (CAADE) accreditation requirement.**Enrollment Restrictions:** Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 100 or satisfactorily complete ENGL 101 or qualification by the MJC assessment process.**Distance Education Status:** Requesting: Mixed modalities/hybrid**Materials Fee Status:** (None)**Articulation Status:** Transfers to CSU**C-ID Status:** (None)**General Education Status:** (None)**Program Impact:**

- Chemical Dependency Counseling A.A. Degree
- Chemical Dependency Counseling Certificate of Achievement
- Human Services A.A. Degree

M/S/U (E. LUCAS, R. CRIPE) to MODIFY HUMSR 113*During blanket approval, E. Lucas noted that the word race in the content field was listed under quotations and the quotes should be removed. The course content section was revised at the meeting to show the word race without quotations.***M/S/U (T. AKERS PORTER, L. SENECHAL) to ADOPT REQUISITES for HUMSR 113****M/S/U (R. CRIPE, K. BUTLER) to ADOPT DE for HUMSR 113**

NEW COURSES:

- AG 200** **Supervision In Agriculture Equipment Operation** **2**
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCCO approval
ADOPT
Rationale: This course is going to be part of a four part course series that will replace the current courses (390ABCDX) we have for our ag students that work on campus.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (T. GUY, R. CRIPE) to postpone AG 200 to the next meeting.
- AG 201** **Supervision in Agriculture Facility Maintenance** **2**
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCCO approval
ADOPT
Rationale: This course is going to be part of a four part course series that will replace the current courses (390ABCDX) we have for our ag students that work on campus.
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Requesting: CSU
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (T. GUY, R. CRIPE) to postpone AG 201 to the next meeting.
- AGEC 50** **Survey of Agricultural Economics** **3**
CCCCO Proposal Type: New Credit Course
Effective: Upon CCCCCO approval
ADOPT
Rationale: Adopting new course to further agricultural knowledge and prepare for entry level employment
Enrollment Restrictions: (None)
Distance Education Status: (None)
Materials Fee Status: (None)
Articulation Status: Not transferrable
C-ID Status: (None)
General Education Status: (None)
Program Impact:
Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (T. GUY, R. CRIPE) to postpone AGECE 50 to the next meeting.

FDS 204

Prerequisite Programs for Food Safety

1

CCCCO Proposal Type: New Credit Course

Effective: Upon CCCCCO approval

ADOPT

Rationale: New course being developed for continuing education of individuals in the food industry as well as adding a certificate option to both Animal Science and Plant Science in Food Safety.

Enrollment Restrictions: (None)

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Requesting: CSU and UC

C-ID Status: (None)

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (T. GUY, R. CRIPE) to postpone FDS 204 to the next meeting.

FDS 208

Introduction to Hazardous Analysis and Critical Control Points

1

CCCCO Proposal Type: New Credit Course

Effective: Upon CCCCCO approval

ADOPT

Rationale: New course being developed for continuing education of individuals in the food industry as well as adding a certificate option to both Animal Science and Plant Science in Food Safety.

Enrollment Restrictions: (None)

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Requesting: CSU and UC

C-ID Status: (None)

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (T. GUY, R. CRIPE) to postpone FDS 208 to the next meeting.

FDS 212

Internal Auditing of Food Safety Management Systems

1

CCCCO Proposal Type: New Credit Course

Effective: Upon CCCCCO approval

ADOPT

Rationale: New course being developed for continuing education of individuals in the food industry as well as adding a certificate option to both Animal Science and Plant Science in Food Safety.

Enrollment Restrictions: (None)

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Requesting: CSU and UC

C-ID Status: (None)

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (T. GUY, R. CRIPE) to postpone FDS 212 to the next meeting.

CCCCO Proposal Type: New Credit Course

Effective: Upon CCCCCO approval

ADOPT

Rationale: New course being developed for continuing education of individuals in the food industry as well as adding a certificate option to both Animal Science and Plant Science in Food Safety.

Enrollment Restrictions: (None)

Distance Education Status: (None)

Materials Fee Status: (None)

Articulation Status: Requesting: CSU and UC

C-ID Status: (None)

General Education Status: (None)

Program Impact:

Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (T. GUY, R. CRIFE) to postpone FDS 216 to the next meeting.

DE (Distance Education) Only Proposals

(None)

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

The Certificates of Completion for English for Life and Work: Elementary and English for Life and Work: Proficient were approved on October 11, 2016 by the Curriculum Committee. The Program and Course Approval Handbook (PCAH) defines two types of non-credit certificates as the following:

Certificate of Competency

Pursuant to title 5, section 55151 colleges may offer a sequence of noncredit courses that culminate in a Certificate of Competency or a certificate in a recognized career field articulated with degree-applicable coursework, completion of an associate degree, or transfer to a baccalaureate institution. For students completing noncredit courses in a prescribed pathway, approved by the Chancellor's Office that prepares students to take credit coursework including basic skills and ESL, a Certificate of Competency may be awarded. A noncredit Certificate of Competency means a document confirming that a student enrolled in a noncredit educational program of noncredit courses has demonstrated achievement in a set of competencies that prepares students to progress in a career path or to undertake degree-applicable or nondegree-applicable credit courses. The Certificate of Competency must include the name of the certificate and the date awarded, be identified by a TOP Code number and program discipline, and list the relevant competencies achieved by the student.

Certificate of Completion

Pursuant to title 5, section 55151 colleges may offer a sequence of noncredit courses that culminate in a Certificate of Completion or a certificate leading to improved employability or job opportunities. For students completing noncredit courses in a prescribed pathway, approved by the Chancellor's Office, leading to improved employability or job opportunities, a Certificate of Completion may be awarded. A noncredit Certificate of Completion means a document confirming that a student has completed a noncredit educational program of noncredit courses that prepares students to progress in a career path or to take degree-applicable credit courses. The Certificate of Completion must include the name of the certificate and the date awarded, be identified by a TOP Code number and program discipline, identify the goal of the program, and list the courses completed by the student.

H. Townsend alerted the faculty author and dean that the recent English Language Instruction for College: Academic Language Skills Certificate came through and was approved by the Curriculum Committee on November 21, 2017 as a Certificate of Competency. H. Townsend asked the faculty author and dean if the two certificates approved in 2016 should have also been approved as a Certificate of Competency instead of a Certificate of Completion. The faculty author and dean alerted that the two certificates should be changed to be a Certificate of Competency. H. Townsend made the change in CurricUNET and in the Chancellor's Office Curriculum Inventory (COCI) and the information is here for the purpose of the record.

CCCCO Program Approvals: New/Substantial Change

Certificate of Completion: Research Skills (36191)

Regional Consortium CTE Program Approvals: New/Substantial Change

(None)

ACCJC Program Approvals: New/Substantial Change

(None)

ACCJC DE Substantive Change Proposal Needed

(None)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

Hearing no objections, the following program changes were approved.

MODIFY:

ANTHROPOLOGY PROGRAM

A.A.-T Degree: Anthropology

19-26 (Previously 22-29)

Effective: Upon CCCCCO Approval (Summer 2019)

MODIFY: Total units, List C

Rationale: The Anthropology A.A.T Degree came through and was approved at the January 23, 2018 Curriculum Committee meeting. It was noted at the meeting that H. Townsend had found a discrepancy between what was in CurricUNET compared to the Chancellor’s Office Template (COT). The template and CNET both now match and the total units are correctly showing at 19-26. The ANTHR 180 and ANTHR 181 courses listed in List C of the template were also revised to show as their new course numbers and titles which are:

ANTHR 197 Special Topics: New Fossil Discoveries in Anthropology

ANTHR 198 Special Topics: Hands-On, Experimental Archaeology

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs - Requires CCCCCO and ACCJC Approval

(Formerly the CCC-501)

(None)

Application for Approval - New Noncredit Programs - Requires CCCCCO and ACCJC Approval

(Formerly the CCC-460)

(None)

Substantial Changes to an Approved Credit Program – Requires CCCCCO and ACCJC Approval

(Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status – Requires CCCC Approval (Formerly the CCC-511)

MODIFICATIONS:

UNITS

MODIFY:

RESPIRATORY CARE PROGRAM

A.S. Degree: Respiratory Care

65-67 (Previously 69.5-70.5)

Effective: Upon CCCC Approval (Summer 2019)

MODIFY: Program prerequisites, required courses, total units

Rationale: Updating award to reflect ENGL 100 as a prerequisite option.

M/S/U (L. SENECHAL, K. BUTLER) to MODIFY A.S. DEGREE: RESPIRATORY CARE

MODIFY:

RESPIRATORY CARE PROGRAM

B.S. Degree: Respiratory Care

40

Effective: Upon CCCC Approval (Summer 2019)

MODIFY: Required courses

Rationale: Course sequence adjusted.

M/S/U (L. SENECHAL, K. BUTLER) to MODIFY B.S. DEGREE: RESPIRATORY CARE

INACTIVATIONS:

(None)

Program Changes that do not require Chancellor's Office Notification/Application for Approval

MODIFY:

NURSE ASSISTANT PROGRAM

Skills Recognition Award: Nurse Assistant

5.5 (Previously 5)

Effective: Upon BOT Approval

MODIFY: Catalog description, total units, award footer

Rationale: Award is being updated to show new units for NURSE 52 per Senate Bill 449. Course units were recently updated and approved at the November 21, 2017 Curriculum Committee meeting.

M/S/U (L. SENECHAL, K. BUTLER) to MODIFY SKILLS RECOGNITION AWARD: NURSE ASSISTANT

Program Adoptions that do not require Chancellor's Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

Due to time constraints and the volume of work before the Curriculum Committee, regular reports for Articulation and the Academic Senate will be provided electronically as an appendix to the minutes.

1. Articulation: C-ID Newsletter

L. Senechal

No Report

2. Academic Senate

C. Redwing

C. Redwing reported that the Academic Senate Executive Board met with some faculty last week and is in the process of working on reviewing the process and practice of the Curriculum Committee and might have some recommendations at the next meeting to help avoid issues where faculty believed they were not properly consulted before a meeting. He added that the overall concern of Senate is that we maintain collegiality and that faculty feel included in interdepartmental issues in the future.

X. UNFINISHED BUSINESS

Action Items

1. Curriculum Review Process

B. Adams

B. Adams alerted the committee that based on C. Redwing's Academic Senate report; it appears that the Curriculum Committee might be seeing something come through in the future that tie into the review process. C. Redwing added that it may just be a clarification to the curriculum manual.

2. Comparable Courses Workgroup

L. Senechal

[Approved Motion: Review of Curriculum for Quality and Currency](#)

[Quality and Currency Criteria – 02.06.18 draft](#) (Formerly Called Comparable Course Criteria)

L. Senechal reported that the Comparable Courses Workgroup item has been on the agenda for some time. The following motion was approved by the Curriculum Committee on March 28, 2017:

M/S/U (L. MILLER, T. GUY) to approve the "Review of Curriculum for Quality and Currency" document with the friendly amendment of adding a bullet point stating "The comparable courses workgroup continues to work and recommend a process to the Curriculum Committee for review and approval".

[Approved Motion: Review of Curriculum for Quality and Currency](#)

L. Senechal added that there has been a lot of conversation about past practice of proposing new courses for curriculum approval and what is needed to demonstrate comparable courses. There have been concerns about courses coming through that have a misalignment in terms of articulation.

The workgroup was mobilized to unpack the issue and then came up with the resolution, *Review of Curriculum for Quality and Currency*. Out of the resolution, the draft of the *Quality and Currency Criteria* (formerly known as *Comparable Course Criteria*) was created. The idea of the *Quality and Currency Criteria* draft is to show a process where courses are evaluated consistently and fairly in terms of being comparable.

L. Senechal alerted the committee that current practice asks faculty to identify comparable courses at the CSU and UC only when courses numbered 100-299 are proposed. In the process of the workgroup, discussion ensued about other levels of curriculum and whether we should demonstrate quality and currency in the same way. The workgroup arrived at criteria for new or changed proposals for all courses numbered 1-399. This drafted criteria presents a significant change in the logic of how the curriculum committee would do business, in that authors would need provide the evidence stipulated under for each numbering level (1-99) (100-199)(200-299) and/or (300-399).

The drafted criteria has changed since the last time the Curriculum Committee reviewed the document. Items in red reflect new elements recently added per feedback and dialogue from the Curriculum Committee meeting. L. Senechal changed the title from *Comparable Course Criteria* to *Quality and Currency Criteria* to align with district policy and reflect the fact that there are more ways to demonstrate comparability than with comparable UC/CSU courses alone. She noted that when faculty provided comparable courses and as the Articulation Officer, she had to fact check what had listed. Those faculty didn't necessarily know that articulation agreements were already in place for those courses. She asked, "Why are we asking faculty to go on a goose chase when we already have evidence that the course is used by the receiving institution?" This is why existing articulation agreements were added as an option for evidence. CTE Advisory Committee meeting minutes showing support for a given proposal was also an option for courses numbered (200-299) or (300-399).

E. Maki asked if the third bullet point, the comparable course exercise in CurricUNET, shall be modified and if so, how will it be modified?

L. Senechal reported that ideally the interface would be redesigned to prompt faculty appropriately. B. Adams added that the field in CurricUNET currently does not capture everything. E. Maki added that in Music, repeatability is built in to parts of their curriculum and the repeatable course is part of C-ID, he added that he shouldn't have to go out and look for a comparable class. L. Senechal reported that the draft has this information listed as: *Demonstrate approval for OR strong alignment with a finalized C-ID descriptor*.

P. Mendez inquired about the difference in language between 200 and 299 and 300 and 399 course numbers. One area states “support/need” while the other states “support and need.” L. Senechal stated she will correct it to the preference of “support/need.”

T. Akers Porter added that recently courses have come through the Curriculum Committee with the word “placeholder” listed. She said that due to courses coming through without comparable courses listed, having criteria is a necessary step to ensure that something goes into CurricUNET instead of placeholder.

B. Adams added that there can be multiple ways to provide evidence for comparable courses and some type of evidence should be listed when courses are requesting UC or CSU transferability.

N. Sill added that we have watched some shifts in curriculum where a course did align with a CSU at one time but now the course is considered upper division. What is the stance of the committee on an existing course? How are we going to deal with things like that? A new course would seem like a no-brainer and we could easily find alignment but what happens to an existing course that no longer is considered lower division?

Discussion ensued noting the following items:

- Upper division/grandfathered courses
- Students having to retake courses at the CSU
- Curriculum that meets students’ needs
- CSUs respond differently to transferability requests
- Modesto Junior College course numbering system
- Protection of standalone courses/truth in advertising

M/S/F (T. GUY, S. CASSIDY) that we institute a first reading and second reading process and to accept this as a first reading.

Motion Failed:

0 AYES

16 NAYS (T. Akers-Porter, P. Brogan, K. Butler, S. Cassidy, R. Cripe, H. Duarte, J. Forte, M. Garcia, T. Guy, E. Lucas, E. Maki, P. Mendez, A. Peek (for S. Berger), B. Salerno, L. Senechal, L. Stephan)

1 ABSTENTION (C. Howard)

M/S/U (E. LUCAS, E. MAKI) to accept this as a first reading and have it come back as a second reading.

3. CTE 2-Year Reviews

B. Adams

[CTE 2-Year Review Form – 01.23.18 draft](#)

[CTE 2-Year Review Form for Prerequisites – 01.23.18 draft](#)

B. Adams reported that the *CTE 2-Year Review Form for Prerequisites* has been revised based on comments from a previous meeting. The following items were added to the draft:

- Yes or no checkbox
- Link to Perkins
- Instruction Office TOP Code verification

The committee reviewed and discussed the revised draft and asked that the following items be added to the draft and brought back for review at the next meeting:

- Prerequisite column
- Condensed yes or no checkbox
- Separate table for programs

4. [2018-2019 Catalog Pathways](#)

H. Townsend

H. Townsend showed the committee the draft 2018-2019 catalog where new information for multiple measures is listed. The updated University Preparation, CTE Pathway and ADT Pathway pages were also provided to the committee for review. The committee members noted that some edits were needed and had a question whether IB (International Baccalaureate) should also be listed as a multiple measure in the catalog. H. Townsend stated that she would follow-up with the Admissions and Records office and plans to bring the document back with the noted revisions at the next Curriculum Committee meeting.

Informational Items

1. **Guided Pathways** (Postponed until the February 20, meeting)

J. Hamilton/R. Stevenson

XI. NEW BUSINESS

Action Items

(None)

Informational Items

1. [AB 705 Implementation](#) and [Timeline](#)

B. Adams

B. Adams reported that a memo came out from the California Community Colleges Chancellor's Office on December 6, 2017 about the AB 705 implementation and timeline. The memo and timeline are available in the links listed above.

XII. PUBLIC COMMENT

K. Butler introduced L. DeFreitas, Professor of Nursing, to the committee. L. DeFreitas will be attending the committee meetings this spring with K. Butler.

M/S/U (E.MAKI, E. LUCAS) to adjourn at 4:42 PM