Curriculum Committee

Minutes

Tuesday, January 20, 2015
Yosemite 213 2:40 PM

Members Present:	B. Adams (Co-chair), M. Adams, S. Berger, S. Circle, R. Cranley, R. Cripe, M. Garcia, , E. Kerr, S. Kincade (VP, Instruction), M. Lynch, E. Lucas, E. Maki, C. Martin (Co-chair), C. Mulder, P. Mendez,
Members Absent:	J. Beebe, M. Boyd, H. Duarte, K. Ennis, L. Hatch, L. Lanigan, M. Robles, M. Zepeda (ASMJC), C. Vaughn (BUSAD)
Others Present:	J. Hamilton (Interim Dean of BBSS), L. Maki (Professor of Chemistry), M. Roslaniec (Professor of Chemistry), H. Townsend (Accreditation/Assessment Process Specialist)

I. APPROVAL OF ORDER OF AGENDA

Hearing no objections, a motion to modify the order of the agenda to accommodate guests was approved.

II. APPROVAL OF MINUTES   *December 2, 2014*

Hearing no objections, the minutes of December 2, 2014 were approved as stated.

III. COURSE NOTIFICATION AGENDA

CCCCO COURSE APPROVALS

NURSE 276 (CCC000559671)
NURSE 277 (CCC000559475)
PEVM 116XABC (CCC000559315)
PEVW 121XABC (CCC000559314)
PHSCI 180 (CCC000559382)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the MJC Curriculum committee record the votes of all committee members as follows. (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

Course Activity Report

Hearing no objections, the committee was notified of the following modifications and corrections.

AG 101	**Leadership in Agriculture B**	**2 (previously 1-2)**

CCCCO Proposal Type: Not applicable
Effective: summer 2015
MODIFY CLOs
Rationale: Course proposal was approved at the 12/02/14 meeting. CLOs were revised to match CLOs for AG 100, the one-unit version of AG leadership course. This course appears here for the purpose of the Committee's record and has been updated in CurricUNET and Datatel.

AGEC209/BUSAD 209	**Import/Export Fundamentals**	**3**

CCCCO Proposal Type: Not applicable
Effective: summer 2015
MODIFY Cross-listing
Rationale: BUSAD 209 was approved at the 3/4/14 meeting. The AGEC 209 cross-listing was inadvertently removed, per the BUSAD faculty member L. Kropp. B. Adams has communicated with G. Brumley in AG department and she has verified this course outline is applicable to AGEC 209 also; therefore the cross-listing is being reinstated.

BIO 101	**Biological Principles**	**4**

CCCCO Proposal Type: Not applicable
Effective: summer 2015
MODIFY CLOs
Rationale: Course proposal was approved at the 12/02/14 meeting, with revision to CLO #2 agreed to by author and rep. B. Adams changed "Demonstrate an understanding" to "Explain" in beginning of phrase. The CLO revision was completed after the meeting. This course appears here for the purpose of the Committee's record and has been updated in CurricUNET and Datatel.

CLDDV 127	**Infant/Toddler Practicum**	**3**

CCCCO Proposal Type: Not applicable
Effective: summer 2015
MODIFY textbooks
Rationale: Course was approved at 09/23/14 meeting. Original submission of outline for C-ID approval was denied because of outdated textbooks. Textbooks were updated to meet C-ID requirements so outlines may be resubmitted for C-ID approval.

CLDDV 128	**Preschool Practicum**	**3**

CCCCO Proposal Type: Not applicable
Effective: summer 2015
MODIFY textbooks
Rationale: Course was approved at 09/23/14 meeting Original submission of outline for C-ID approval was denied because of outdated textbooks. Textbooks were updated to meet C-ID requirements so outlines may be resubmitted for C-ID approval.

NURSK 800	**Nursing Skills Development**	**0**

CCCCO Proposal Type: Not applicable
Effective: summer 2015
MODIFY enrollment restrictions
Rationale: Course was approved at 12/02/14 meeting. NURSE 52 was included in the corequisites as an "or" option but is not currently an active course. The faculty had removed NURSE 40 thinking that NURSE 52 would be activated in time. Because NURSE 52 was not activated, the faculty wanted NURSE 40 to replace the request for the NURSE 52 corequisite. NURSE 52 has now been removed from the corequisites and NURSE 40 has been put in its place field in CurricUNET.

NURWE 361	**Work Experience Nursing-A**	**1**

CCCCO Proposal Type: Not applicable
Effective: summer 2015
MODIFY title
Rationale: Course was approved at 12/02/14 meeting. Author agreed to add "A" after existing course title for consistency with other disciplines and to avoid confusion with NURWE 362, which had the same title. Title was updated by B. Adams in CurricUNET.

NURWE 362	**Work Experience Nursing-B**	**2**

CCCCO Proposal Type: Not applicable
Effective: summer 2015
MODIFY title
Rationale: Course was approved at 12/02/14 meeting. Author agreed to add "B" after existing course title for consistency with other disciplines and to avoid confusion with NURWE 362, which had the same title. Title was updated by B. Adams in CurricUNET.

IV. COURSE CONSENT AGENDA

Hearing no objections, the following course changes were approved.

AGEC 209/BUSAD 209	**Import/Export Fundamentals**	**3**

Effective: spring 2015 Expedited!
Rationale for Expedited Approval: This course has already been approved by the curriculum committee (March 04, 2014) for Summer 2015 activation, but the department is requesting expedited approval for spring 2015 in order to provide for enhanced student access and the ability for program majors to complete their degrees in a timely manner. Given that 3 of the 4 courses are for specialized degrees, it is critical that offering are online to provide equitable access to our working students.
MODIFY implementation date
Rationale: See rationale for expedited approval.
Distance Education Status: Requesting expedited implementation date: Online, Mixed Modalities/Hybrid

BUSAD 218   **Business Law**   **4**

Effective: spring 2015 *Expedited!*

Rationale for Expedited Approval: This course has already been approved by the curriculum committee (March 04, 2014) for Summer 2015 activation, but the department is requesting expedited approval for spring 2015 in order to provide for enhanced student access and the ability for program majors to complete their degrees in a timely manner. Given that 3 of the 4 courses are for specialized degrees, it is critical that offering are online to provide equitable access to our working students.

MODIFY implementation date

Rationale: See rationale for expedited approval.

Distance Education Status: Requesting expedited implementation date: Mixed Modalities/Hybrid

BUSAD 358   **Sales and Advertising Promotion**   **3**

Effective: spring 2015 *Expedited!*

Rationale for Expedited Approval: This course has already been approved by the curriculum committee (March 18, 2014) for Summer 2015 activation, but the department is requesting expedited approval for spring 2015 in order to provide for enhanced student access and the ability for program majors to complete their degrees in a timely manner. Given that 3 of the 4 courses are for specialized degrees, it is critical that offering are online to provide equitable access to our working students.

MODIFY implementation date

Rationale: See rationale for expedited approval.

Distance Education Status: Requesting expedited implementation date: Online, Mixed Modalities/Hybrid

GEOG 101   **Physical Geography**   **3**

Effective: spring 2015 *Expedited!*

Rationale for Expedited Approval: Course was approved at 04/01/14 meeting. The recent emphasis on online classes has created an urgent need for an updated DE proposal for this course. Sections scheduled in the Spring semester cannot be implemented without this change, so this approval needs to be expedited in order to ensure student access and timely progress towards awards.

MODIFY implementation date

Rationale: See rationale for expedited approval.

Distance Education Status: Requesting expedited implementation date: Online, Mixed Modalities/Hybrid

GEOG 102   **Cultural Geography**   **3**

Effective: spring 2015 *Expedited!*

Rationale for Expedited Approval: Course was approved at 04/15/14 meeting. The recent emphasis on online classes has created an urgent need for an updated DE proposal for this course. Sections scheduled in the Spring semester cannot be implemented without this change, so this approval needs to be expedited in order to ensure student access and timely progress towards awards.

MODIFY implementation date

Rationale: See rationale for expedited approval.

Distance Education Status: Requesting expedited implementation date: Online, Mixed Modalities/Hybrid

| GEOG 105 | Economic Geography | 3 |

Effective: spring 2015 *Expedited!*
Rationale for Expedited Approval: Course was approved at 04/15/14 meeting. The recent emphasis on online classes has created an urgent need for an updated DE proposal for this course. Sections scheduled in the Spring semester cannot be implemented without this change, so this approval needs to be expedited in order to ensure student access and timely progress towards awards.
MODIFY implementation date
Rationale: See rationale for expedited approval.
Distance Education Status: Requesting expedited implementation date: Online, Mixed Modalities/Hybrid

| MATH 47 | Skills for Success in Non-Transfer Level Courses | 1/2 |

Effective: Spring 2015 *Expedited!*
Rationale for Expedited Approval: Course was approved at 09/23/14 meeting. The recent emphasis on online classes has created an urgent need for an updated DE proposal for this course. Sections scheduled in the Spring semester cannot be implemented without this change, so this approval needs to be expedited in order to ensure student access and timely progress towards awards.
MODIFY implementation date
Rationale: See rationale for expedited approval.
Distance Education Status: Requesting expedited implementation date: Online, Mixed Modalities/Hybrid

| SUPR 351 | Elements of Supervision | 3 |

Effective: spring 2015 *Expedited!*
Rationale for Expedited Approval: This course has already been approved by the curriculum committee (March 18, 2014) for Summer 2015 activation, but the department is requesting expedited approval for spring 2015 in order to provide for enhanced student access and the ability for program majors to complete their degrees in a timely manner. Given that 3 of the 4 courses are for specialized degrees, it is critical that offering are online to provide equitable access to our working students.
MODIFY implementation date
Rationale: See rationale for expedited approval.
Distance Education Status: Requesting expedited implementation date: Online, Mixed Modalities/Hybrid

V. COURSE DISCUSSION AGENDA

INACTIVATIONS

(NONE)

MODIFICATIONS

ADJU 236   **Correctional Law**   **3**

CCCCO Proposal Type: Non-Substantial Change
Effective: spring 2015 **Expedited!**
Rationale for Expedited Approval: This course is not currently approved for distanced education and is scheduled to be offered as an online course Spring 2015.
MODIFY enrollment restrictions, DE modalities, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks
Rationale: Course is being updated for periodic review and to ensure student access to course. Modifications have been made to content, methods of instruction, assignments, textbooks, objectives, and methods of evaluation. DE component is also being added.
Enrollment Restrictions: Requesting: (A) Before enrolling in this course, students are strongly advised to satisfactory complete ADJU 235.
Distance Education Status: Requesting: Online
Materials Fee Status: (none)
Articulation Status: Transfers to CSU
C-ID Status: (none)
General Education Status: (none)
Program Impact:
- Administration of Justice A.S. Degree
M/S/U (E. Lucas, M. Lynch) to MODIFY ADJU 236
M/S/U (C. Mulder, E. Lucas) to ADOPT REQUISITES for ADJU 236
M/S/U (E. Lucas, E. Maki) to ADOPT DE for ADJU 236
M/S/U (S. Berger, E. Lucas) to EXPEDITE MODIFICATIONS of ADJU 236

CHEM 112   **Organic Chemistry 1**   **5**
CCCCO Proposal Type: Non-Substantial Change
Effective: summer 2015 *Expedited!*
Rationale for Expedited Approval: Course proposals met 2015-2016 submission deadline.
MODIFY hours, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: This course is up for a periodic review. CHEM 112 will be submitted for CID CHEM 150 and CID 160S alignment once approved. Modifications have been made to content, objectives, and assignments.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of CHEM 102.
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU and UC
C-ID Status: Requesting**:** (CID CHEM 150), (CID CHEM 160S)
General Education Status: Approved for: (MJC-GE: A) (CSU-GE: B1,B3) (IGETC: 5A,5C)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Chemistry A.S. Univ Prep - Area of Emphasis
- General Studies, Emphasis in Natural Sciences A.A. Degree
CHEM 112 and CHEM 113 pulled as a block for discussion by S. Circle due to concerns with the CLOs. S.Circle noted that the statement, "The student should be prepared to" was already listed in the header and did not need to be repeated. The committee removed the sentence from the CLOs. S. Circle noted an issue with the methods of instruction. The methods of instruction were revised to match CHEM 122. The committee also reviewed the methods of evaluation for CHEM 112 and CHEM 113. Since CHEM 122 and CHEM 123, were conditionally approved for C-ID, with the same information listed, the committee decided to leave the methods of evaluation as is.
M/S/U (E. Lucas, M. Garcia) to MODIFY CHEM 112
M/S/U (C. Mulder, E. Lucas) to MAINTAIN REQUISITES for CHEM 112
M/S/U (P. Mendez, M. Adams) to MAINTAIN PLACEMENT OF CHEM 112 on GE PATTERN(S)
CHEM 112 and CHEM 113 pulled as a block for discussion by E. Maki due to concerns with the expedited date of approval. E. Maki asked why we needed to expedite this course if the course was submitted on time. B. Adams said that in the past, if a course comes through after a certain meeting date, the course would be labeled as expedited if the course had met the official deadline in the CurricUNET system. She added that this recently happened to some of the MATH courses. The courses had met the deadline for submittal in CurricUNET but were pulled at the meeting for revisions. When the courses came back through, they were labeled as expedited to ensure that they were given the opportunity of being approved with the same date that they had originally intended. E. Maki added that he was concerned with so many courses being expedited when we are supposed to be judicious with expedites. Kincade added that we shouldn't need to wait for DE proposals to be in effect. She said that the DE only proposals, in the future, do not need to be expedited and instead should just be effective as approved. She asked if DE policy on effective dates could be addressed at next meeting.
M/S/U (E. Maki, E. Lucas) to EXPEDITE MODIFICATIONS of CHEM 112

CHEM 113   **Organic Chemistry 2**   **5**

CCCCO Proposal Type: Non-Substantial Change
Effective: summer 2015 *Expedited!*
Rationale for Expedited Approval: Course proposals met 2015-2016 submission deadline.
MODIFY description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: This course is up for a periodic review. CHEM 113 will be submitted for CID CHEM 160S alignment once approved. Modifications have been made to content, objectives, and assignments.
Enrollment Restrictions: Maintaining: (P) Satisfactory completion of CHEM 112.
Distance Education Status: (none)
Materials Fee Status: (none)
Articulation Status: Transfers to CSU and UC
C-ID Status: Requesting (CID CHEM 160S)
General Education Status: Approved for: (MJC-GE: A) (CSU-GE: B1,B3) (IGETC: 5A,5C)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- Chemistry A.S. Univ Prep - Area of Emphasis
- General Studies, Emphasis in Natural Sciences A.A. Degree
CHEM 112 and CHEM 113 pulled as a block for discussion by S. Circle . (See discussion notes on CHEM 112)
M/S/U (E. Lucas, M. Garcia) to MODIFY CHEM 113
M/S/U (C. Mulder, E. Lucas) to MAINTAIN REQUISITES for CHEM 113
M/S/U (P. Mendez, M. Adams) to MAINTAIN PLACEMENT OF CHEM 113 on GE PATTERN(S)
CHEM 112 and CHEM 113 pulled as a block for discussion by E. Maki (See discussion notes on CHEM 112).
M/S/U (E. Maki, E. Lucas) to EXPEDITE MODIFICATIONS of CHEM 113

ECON 115/HIST 115   **Economic History of the United States**   **3**

CCCCO Proposal Type: Non-Substantial Change
Effective: spring 2015 *Expedited!*
Rationale for Expedited Approval: Course is out of compliance and needs expedited approval in order to offer course in online format Spring 2015 and provide student access.
MODIFY DE modalities, description, outcomes, typical assignments, methods of instruction, methods of evaluation, textbooks, requisite skills
Rationale: Course is being updated for compliance; modifications have been made to methods of evaluation, methods of instruction, objectives, and typical assignments. Distance education is also being proposed.
Enrollment Restrictions: Maintaining: (A) Before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.
Distance Education Status: Requesting: Online
Materials Fee Status: (none)
Articulation Status: Transfers to CSU and UC
C-ID Status: (none)
General Education Status: Approved for (MJC-GE: B) (CSU-GE: D2, D6, AI: Group a.) (IGETC: 4B, 4F)
Program Impact:
- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
- History AA-T Degree
- MJC-GE Pattern A.A. Degree
M/S/U (E. Lucas, M. Lynch) to MODIFY ECON 115/HIST 115
M/S/U (C. Mulder, E. Lucas) to MAINTAIN REQUISITES for ECON 115/HIST 115
M/S/U (P. Mendez, M. Adams) to MAINTAIN PLACEMENT OF ECON 115/HIST 115 on GE PATTERN(S)
M/S/U (E. Lucas, E. Maki) to ADOPT DE for ECON 115/HIST 115
M/S/U (S. Berger, E. Lucas) to EXPEDITE MODIFICATIONS of ECON 115/HIST 115

PSYCH 141   **Human Lifespan Development**   **3**

CCCCO Proposal Type: Non-Substantial Change

Effective: spring 2015 *Expedited!*

Rationale for Expedited Approval: Psychology 141 is being offered online in Spring 2015. We are asking for expedited approval to ensure that the distance education addendum complies with current regulations.

MODIFY field trip policy, DE modalities, outcomes, content, methods of instruction, methods of evaluation, textbooks

Rationale: Course is being updated for periodic review and to adhere to curriculum review matrix. Modifications have been made to content, methods of instruction, assignments, textbooks, and methods of evaluation. We are also requesting online. Requesting PSYCH 141 be submitted for CID PSY 180 alignment.

Enrollment Restrictions: Maintaining: Before enrolling in this course, students are strongly advised to satisfactorily complete PSYCH 101; modifying: advised to meet eligibility requirements for ENGL 101 to before enrolling in this course, students are strongly advised to satisfactorily complete ENGL 101.

Distance Education Status: Requesting: Online

Materials Fee Status: (none)

Articulation Status: Transfers to CSU and UC

C-ID Status: Requesting: (CID PSY 180)

General Education Status: Approved for: (MJC-GE: E) (CSU-GE: E) (IGETC: 4I)

Program Impact:

- CSU General Education Pattern Certificate of Achievement
- General Studies, Emphasis in Language and Rationality A.A. Degree
- Human Services Certificate of Achievement
- MJC-GE Pattern A.A. Degree Major
- Nursing: Associate Degree Nursing Program (RN) A.S. Degree
- Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree
- Psychology AA-T Degree

M/S/U (E. Lucas, M. Lynch) to MODIFY PSYCH 141

M/S/U (C. Mulder, E. Lucas) to MAINTAIN/MODIFY REQUISITES for PSYCH 141

M/S/U (P. Mendez, M. Adams) to MAINTAIN PLACEMENT OF PSYCH 141 on GE PATTERN(S)

M/S/U (E. Lucas, E. Maki) to ADOPT DE for PSYCH 141

M/S/U (S. Berger, E. Lucas) to EXPEDITE MODIFICATIONS of PSYCH 141

SOCSC 58   **Student Leadership Development**   **2**

CCCCO Proposal Type: Non-Substantial Change

Effective: summer 2015 *Expedited!*

Rationale for Expedited Approval: Course has not been updated due to faculty reduction in student activities position. Classes are being taught in the Spring 2015 semester, and enrollment is growing. Expedited approval for Summer 2015 is being requested so an accurate configuration of hours can be implemented.

MODIFY hours, description, outcomes, objectives, content, typical assignments, methods of instruction, methods of evaluation, textbooks

Rationale: Course is being updated for compliance and to update textbooks, content, assignments, objectives, methods of instruction, and methods of evaluation.

Enrollment Restrictions: (none)

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: (CC GUIDE 115)

C-ID Status: (none)

General Education Status: Maintaining: (MJC Activities)

Program Impact:

   Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

M/S/U (E. Lucas, M. Lynch) to MODIFY SOCSC 58

M/S/U (E. MAKI, E. Lucas) to MAINTAIN PLACE MENT of SOCSC 58 on ACTIVITIES

M/S/U (S. Berger, E. Lucas) to EXPEDITE MODIFICATIONS of SOCSC 58

NEW COURSES

SOCIO 105   **Introduction to Statistics for the Social & Behavioral Sciences**   **3**

CCCCO Proposal Type: New Credit Course

Effective: Upon CCCCO Approval

ADOPT

Rationale: With approval for the SOC 125 C-ID descriptor (attached), this course will support the ADTs in Administration of Justice, Kinesiology, Nursing, Political Science, and Sociology.

Enrollment Restrictions: Requesting: (P) Satisfactory completion of MATH 89 or MATH 90 or qualification by the MJC assessment process.

Distance Education Status: (none)

Materials Fee Status: (none)

Articulation Status: Transfers to CSU. Requesting UC.

C-ID Status: Requesting: (CID SOCI 125)

General Education Status: Requesting: (MJC-GE: D2) (CSU-GE: B4) (IGETC: 2)

Program Impact:

   Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).

SOCIO 105 pulled for discussion by M. Garcia due to concerns with expedited approval for the course. B. Adams alerted the committee that this course does not have an expedited approval request because it is a new course. All new courses regardless of the request made by the faculty are not set to be active until the CCCCO makes the final approval. Once the CCCCO approves this course, the course will be effective in all data systems and the course catalog, if the course is approved before the catalog deadline for publishing. If not, it may be placed in addendum.

M/S/U (M. Garcia, C. Mulder) to ADOPT SOCIO 105

M/S/U (C. Mulder, E. Lucas) to ADOPT REQUISITES for SOCIO 105

M/S/U (P. Mendez, M. Adams) to PLACE SOCIO 105 on GE PATTERN(S)

DE (DISTANCE EDUCATION) ONLY PROPOSALS

ENGL 50 **Basic Composition and Reading** **5**
Effective: ~~Spring 2015~~ summer 2015 *Expedited!*
Rationale for Expedited Approval: This course has already been approved by the curriculum committee (March 18, 2014) for Summer 2015 activation, but the department is requesting expedited approval for spring 2015 in order to provide for enhanced student access and the ability for program majors to complete their degrees in a timely manner. Given that 3 of the 4 courses are for specialized degrees, it is critical that offering are online to provide equitable access to our working students.
MODIFY DE modalities only
Rationale: Add distance education component.
Distance Education Status: Requesting: Mixed Modalities/Hybrid
Program Impact:
 - Professional Selling Certificate of Achievement
 - Retail Management (WAFC) Certificate of Achievement
M/S/U (E. LUCAS, E. MAKI) to ADOPT DE for ENGL 50
M/S/U (S. Berger, E. Lucas) to EXPEDITE DE MODALITIES for ENGL 50

HUMSR 110 **Intro to Interviewing, Counseling** **3**
Effective: spring 2015 *Expedited!*
Rationale for Expedited Approval: This course has online sections scheduled for Spring 2015. With registration already open, students have enrolled and they would be denied access to the course if it is cancelled. Approving for Spring 2015 would allow it to be scheduled as a late start class to minimize disruption to student schedules.
MODIFY DE modalities only
Rationale: Add distance education component.
Distance Education Status: Requesting: Online, Mixed Modalities/Hybrid
Program Impact:
 - Chemical Dependency Counseling Certificate of Achievement
 - Chemical Dependency Counseling A.A. Degree
 - Gerontology Skills Recognition Award
 - Human Services A.A. Degree
 - Human Services Certificate of Achievement
M/S/U (E. LUCAS, E. MAKI) to ADOPT DE for HUMSR 110
M/S/U (S. Berger, E. Lucas) to EXPEDITE DE MODALITIES for HUMSR 110

MATH 89 **Intermediate Algebra Essentials** **4**
Effective: spring 2015 *Expedited!*
Rationale for Expedited Approval: Online courses have received new attention and emphasis, creating an urgent need to schedule online and hybrid late-start versions of this course.
MODIFY implementation date
Rationale: Add distance education component.
Distance Education Status: Requesting expedited implementation date: Online, Mixed Modalities/Hybrid
Program Impact:
   Stand-Alone (Be advised that the department will need to do a timely modification to any desired academic programs in CurricUNET to include this course as an option and to officially change the status to Program-Applicable).
M/S/U (E. LUCAS, E. MAKI) to ADOPT DE for MATH 89
M/S/U (S. Berger, E. Lucas) to EXPEDITE DE MODALITIES for MATH 89

PE 120   **Sports and Society**   3
Effective: spring 2015 *Expedited!*
Rationale for Expedited Approval: This course is currently scheduled for the Spring 2015
semester. There are 19 students currently enrolled. To enable those students to progress toward
their degree without interruption, we would like to be able to keep the scheduled course.
MODIFY DE modalities only
Rationale: Add distance education component.
Distance Education Status: Requesting: Online
Program Impact:
 Stand-Alone (Be advised that the department will need to do a timely modification to any desired
academic programs in CurricUNET to include this course as an option and to officially change the
status to Program-Applicable).
M/S/U (E. LUCAS, E. MAKI) to ADOPT DE for PE 120
M/S/U (S. Berger, E. Lucas) to EXPEDITE DE MODALITIES for PE 120

SOCIO 101   **Introduction to Sociology**   3
Effective: spring 2015 *Expedited!*
Rationale for Expedited Approval: This course has online sections scheduled for Spring 2015.
With registration already open, students have enrolled and they would be denied access to the
course if it is cancelled. Approving for Spring 2015 would allow it to be scheduled as a late start
class to minimize disruption to student schedules.
MODIFY DE modalities only
Rationale: Add distance education component
Distance Education Status: Requesting: Online
Program Impact:
 - Administration of Justice AS-T Degree
 - Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
 - CSU General Education Pattern Certificate of Achievement
 - General Studies, Emphasis in Social and Behavioral Sciences A.A. Degree
 - Human Services A.A. Degree
 - MJC-GE Pattern A.A. Degree Major
 - Nursing: Associate Degree Nursing Program (RN) A.S. Degree
 - Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree
 - Nursing: LVN to ADN Upgrade A.S. Degree
 - Sociology AA-T Degree
SOCIO 101 pulled for discussion by M. Adams due to concerns about the methods of
evaluation. It was unclear why the faculty member listed oral presentations as a method if the class
was taught online. How can you provide an oral presentation if you are online? A discussion
ensued regarding the different tools used to provide an online oral presentation (skype, etc.). J.
Hamilton noted that she had reviewed the course outline and suggested that if needed, the item
could be revised to just say "presentation." B. Adams revised the information with the consent of
the committee and the dean.
M/S/U (E. Maki, M. Adams) to ADOPT DE for SOCIO 101
M/S/U (S. Berger, E. Lucas) to EXPEDITE DE MODALITIES for SOCIO 101

SOCIO 125   **Sociology of the Family**   **3**
Effective: spring 2015 *Expedited!*
Rationale for Expedited Approval: This course has an online section scheduled for Spring 2015.
With registration already open, students have enrolled and they would be denied access to the
course if it is cancelled. Approving for Spring 2015 would allow it to be scheduled as a late start
class to minimize disruption to student schedules.
MODIFY DE modalities only
Rationale: Add distance education component
Distance Education Status: Requesting: Online
Program Impact:
 - Associate Degree Nursing Program Curriculum (for RN) A.S. Degree
 - CSU General Education Pattern Certificate of Achievement
 - Human Services Certificate of Achievement
 - Human Services A.A. Degree
 - Nursing: Associate Degree Nursing Program (RN) A.S. Degree
 - Nursing: LVN to ADN (RN) Advanced Placement Pathway A.S. Degree
 - Nursing: LVN to ADN Upgrade A.S. Degree
 - Sociology AA-T Degree
M/S/U (E. LUCAS, E. MAKI) to ADOPT DE for SOCIO 125
M/S/U (S. Berger, E. Lucas) to EXPEDITE DE MODALITIES for SOCIO 125

VI. PROGRAM NOTIFICATION AGENDA

Program Activity

Hearing no objections, the committee was notified of the following program activity

MODIFY: **Agriculture Business Program**   **30**
AS: Agriculture Business
MODIFY title
Effective: Upon CCCCO Approval
Rationale: This award came through and was approved by the Curriculum Committee on 3/18/2014.
The award displayed the wrong title. The correct title is Agriculture Business. The CCCCO has the
correct title on file but CurricUNET and Datatel needed to be fixed. H. Townsend has updated
CurricUNET and Datatel to reflect the corrected title. This information appears here for the purpose of
the committee's record.

MODIFY: **Agriculture Science Program**   **30**
AS: Agriculture Science
MODIFY title
Effective: Upon CCCCO Approval
Rationale: This award came through and was approved by the Curriculum Committee on 3/18/2014.
The award displayed the wrong title. The correct title is Agriculture Science. The CCCCO has the
correct title on file but CurricUNET and Datatel needed to be fixed. H. Townsend has updated
CurricUNET and Datatel to reflect the corrected title. This information appears here for the purpose of
the committee's record.

MODIFY:	Music Program	24 (previously 23-25)

MODIFY: **Music Program**   **24** (previously 23-25)
AA-T: Music
MODIFY Revised Rationale to CCCCO
Effective: Upon CCCCO Approval
Rationale: This award has been revised to remove courses that are not appropriate for music majors. Additionally, it removes the option of MUST 101 as an alternative to the pairing of MUST 121/MUST 131. Students who complete MUST 101 in lieu of MUST 121/MUST 131 will not be prepared for MUST 122/MUST 132, and will not satisfy prerequisite requirements for enrolling in those courses.

CCCCO Approvals: Programs

CERT: Automotive Diagnosis (01/08/2015)

Program learning outcomes for the following programs were modified in CurricUNET

(None)

VII. PROGRAM CONSENT AGENDA

(None)

VIII. PROGRAM DISCUSSION AGENDA

Application for Approval - New Credit Programs (Formerly the CCC-501)

(None)

Substantial Changes to an Approved Credit Program (Formerly the CCC-510)

(None)

Non-Substantial Changes to Approved Program or Change of Active–Inactive Status (Formerly the CCC- 511)

MODIFICATIONS

(None)

INACTIVATIONS

(None)

Program Changes that do not require Chancellor's Office Notification/Application for Approval

(None)

IX. STANDING REPORTS

1. **Transfer Model Curriculum (Associate Degrees for Transfer)**   **B. Adams**

    B. Adams reported that she plans to work with M. Boyd to complete the two Agriculture COTs (Chancellor Office Templates). She showed the Curriculum Committee members the Chancellor's website with recently revised templates. The newly revised templates have the CSU-GE and IGETC areas separated to make the double counting calculations easier to compute than the earlier templates. She reported that once a new template is available and posted on the CCCCO website, faculty have 18 months to complete and submit the template if they have a similar degree. It was noted that Chemistry is not available yet but once it is, we will have 18 months from the date that it's posted to get the template completed and turned in. It is anticipated it will be posted on February 1, 2015.

    M. Garcia asked if Computer Science is being worked on. B. Adams said that she is not sure if any progress has been made since we are still working on Math and Physics courses and their unit values to reach 60-unit maximum. We have until June 30, 2015 to submit the Computer Science ADT. S. Circle asked about the Spanish ADT deadline. B. Adams said that the Spanish ADT is under the same deadline since it was released before the 18-month rule began.

    J. Hamilton suggested that an institutional conversation take place about what we need to do when we can't reach the number that the CCCO template is requiring. She said if we are not careful we could end up losing a degree and the Curriculum Committee plays an important role with this particular issue. There are going to be challenges to determine how to constructively move toward an objective that serves our students. She believes that the Curriculum Committee is a great place for the conversation to start. B. Adams noted that this can be achieved as the committee works on the curriculum review process.

    Approved templates can be viewed at the following site:

    http://extranet.cccco.edu/Divisions/AcademicAffairs/CurriculumandInstructionUnit/TransferModelCurriculum.aspx

2. **C-ID** (Excel Sheet, Newsletter)   **R. Cranley**

    R. Cranley reported that we currently have 144 approved C-IDs. An email was forwarded to the committee that discussed C-ID e-mail alerts not being received. She added that a ticket has been issued and hopefully the issue will be resolved soon. Currently there is a request for C-ID reviewers at the CSU level. There is a shortage in reviewers. Faculty can earn $10 per each course outline review. The Biology TMC is on the C-ID website. This will not be forwarded to the Chancellor's Office website until around February.

    R. Cranley forwarded communication studies, psychology, and social sciences to the deans. Currently there is a five year review process taking place for these three disciplines. Faculty can go in to the C-ID site and see if there are any additions or comments that need to be made to the descriptors. C. Martin asked for the total of submitted descriptors. R. Cranley reported that we have approximately 216 out of 230 at this point. To visit the C-ID website:

    https://c-id.net/

3. **CurricUNET Implementation/Issues**   **B. Adams**

    B. Adams reported that spellcheck is now working. Activities is still not showing on the CORs, as evidenced by a course approved at the meeting; SOCSC 58 is still not showing "activities" on the Word Report.

4. **Outcomes Assessment Workgroup (OAW)**   **K. Ennis/E. Kerr**

    E. Kerr reported the next OAW meeting is on February 6, 2015, with an Assessment Day also scheduled for that morning. An e-mail will go out shortly to faculty members. Some faculty and administrators will meet with an Elumen rep on January 21. Elumen is a platform for student outcomes. E. Kerr reported the process will not change, but the data entry aspect may if Elumen becomes our new database system. J. Hamilton reported Elumen can make assessment instantaneous and faculty can also link their assessment information to ILO and PLOs. E. Kerr said this system will allow us to dig deeper into student demographics which is what we currently need to do to be effective.

5. **AB 86 and SB1070 Legislation**   **P. Mendez**
   P. Mendez said that they are still sorting out the Governor's proposal on the budget. AB 86 is moving forward with funding. He reported that $300-$350 million will be provided for maintenance and effort for the adult education program. About $150-$200 million statewide will be distributed or consortiums.

   P. Mendez reported that more instructors are needed in the conversation. Locally, he added, the December draft report has been submitted. The report consists of local recommendations for Stanislaus County and the Motherlode. The final report is due March 2015. The larger group is breaking into sub groups to work on ESL, ABE, CTE & apprenticeships, and disability services. P. Mendez reported that faculty who would like to join the group can make $35 an hour for their time. Contact P. Mendez for information. SB173 is another item to keep an eye on. SB173 speaks to the implementation of adult education. P. Mendez reported that he plans to present information to the MJC Academic senate soon on AB86 and SB1070 legislation.

   To view meetings, resources, and documents from the Stanislaus & Motherlode AB86 Consortium:

   http://www.mjc.edu/instruction/teched/ab86consortium/ab86_meetings_resources.php

X. UNFINISHED BUSINESS

Action Items

1. **Curriculum Review Process**   **B. Adams**
   B. Adams reported the review process was approved by the committee 11/4/2014. She asked the committee to think about what the process would be for a course that needs to be reviewed or revised and hasn't been put forth to the committee for approval. Should we set up a guideline in regards to a timeframe for courses? Sometimes courses can fall through the cracks. For this reason, B. Adams looked to see what other college policies or guidelines are in regards to this subject. She noted that Mt. San Jacinto College has a noncompliant warning list that they send out to the faculty. They give the faculty a year from the date of the warning to update the course. If the course is not updated, the Curriculum Committee automatically inactivates the course.

   C. Martin asked if we would deactivate a course that is essential for graduation. He asked about other options besides inactivation. How do you resolve this? Who does the course belong to at that point? The course belongs to the Curriculum Committee. A discussion ensued. J. Hamilton said that we should look for the commonality. What are the goals that we are trying to reach for the students? These are our guiding principles when we are seeking solutions. Guiding principles may keep the courses from the stage of the Curriculum Committee having to take a course over.

   M. Adams said that he liked the idea of a subcommittee to work on the Curriculum Review Process. It was decided that some members of the subcommittee who worked to come up with the recent justification forms will meet to work on the curriculum review process. The subcommittee will work to come to a conclusion on the process and bring the results to the next Curriculum Committee meeting. B. Adams will schedule a meeting with the interested members.

Informational Items

(NONE)

XI. NEW BUSINESS

Action Items

1. **Curriculum Committee Goals**   **B. Adams**
   Postponed definitely to February 3 meeting.

2. **DANCE/THETR/PE Crosswalk**   **B. Adams/M. Lynch**

    B. Adams reported that the DANCE prefix was approved February 4, 2014. A crosswalk has been provided that shows the conversion of the THETR and PE courses that will be converted to DANCE in CurricUNET and other systems.

    M/S/U (E. LUCAS, S. Circle) to approve the DANCE/THERT/PE crosswalk effective summer 2016.

    Informational Items

1. **ASCCC Disciplines List**   **B. Adams**

    The 2014 disciplines list has been posted and is a little bit different. It especially affects non-credit courses. B. Adams noted that there are a few new discipline modifications.

XII. PUBLIC COMMENT

(NONE)

Meeting adjourned at 5:03 PM