

Policy Change
Procedure Change
New Policy
New Procedure

Subject Matter Area Review
Constituency Group Review
District Council
Board 1st Reading
Board 2nd Reading

KEY:
BOLD= new language
~~strikethrough~~= delete language

Comments:
Updates provided by Compliance using CCLC templates to inform recommended revisions
[CCLC Spring 2015 Update](#)

Referred to:

Edited:
11/18/15

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Policy

3501 Campus Security and Access

The Chancellor shall establish procedures for security and access to District facilities.

References:

[Part 34 Code of Federal Regulations 668.46\(b\)\(3\)](#); [ACCJC Accreditation Standard III.B.1](#)

Adopted: April 9, 2014

Last Reviewed:

Administrative Procedure

3501 Campus Security and Access

During business hours, YCCD Central Services (excluding non-public access areas), Modesto Junior College (excluding the West Campus Agriculture Housing community) and Columbia College (excluding the apartments located on campus) will be open to students, parents, employees, contractors, guests, and invitees visitors. During non-business hours, access to all District facilities is by an issued key, electronic access or by assistance from Campus Safety/Security or housing staff/supervisor. In the case of periods of extended/emergency closure, the colleges will admit only those who have received approval from the president or his/her designee.

Instructional areas such as the Library, swimming pools, locker rooms, athletic fields and classrooms are limited to students and employees of the college or participants in authorized programs. Staff areas such as private offices, back offices, non-instructional kitchens and maintenance areas are accessible to assigned employees and by invitation to others for college business.

On-campus residences are secured 24 hours a day by the occupants. The colleges do not control the security of the individual residences. The West Campus Agriculture Housing community is patrolled by MJC Campus Safety 24 hours a day and afterhours access is defined in the Resident Agreement. The residences on the Columbia College campus are private apartments and not owned by the District. Columbia College Campus Security only patrols the adjoining parking lot 24 hours a day.

Periodic security surveys will be conducted by the Director of District Security and Campus Safety/Security to review security concerns such as landscaping, locks, fire alarms, lighting, intrusion detection systems, security cameras, signage, electronic and manual access control systems, and emergency phones, and other physical security systems. As appropriate, the Director of District Security and Campus Safety/Security will meet with Facilities Planning and Operations to review/resolve concerns that could raise personal safety risks.

References:

[34 Code of Federal Regulations Section 668.46\(b\)\(3\)](#); [ACCJC Accreditation Standard III.B.1](#)

Procedure Last Revised: April 9, 2014

Last Reviewed: