

Policy Change	<input checked="" type="checkbox"/>	Constituency Group Review	<input checked="" type="checkbox"/>
Procedure Change	<input type="checkbox"/>	District Council	<input type="checkbox"/>
New Policy	<input type="checkbox"/>	Board 1 st Reading	<input type="checkbox"/>
New Procedure	<input checked="" type="checkbox"/>	Board 2 nd Reading	<input type="checkbox"/>
<u>Comments:</u>		<u>Referred to:</u>	
Revised in conjunction with 2350 - Speakers		Legal	

KEY:
BOLD= new language
~~strikethrough=~~ delete language

Edited:
5/30/13

Deleted text transferred to Policy 2350-Speakers



Policy

2345 Public Participation at Board Meetings ~~Oral Communications~~

The Board shall provide opportunities for members of the public to participate in the business of the Board.

Procedure:

The following **process** guidelines shall be followed by members of the **Board to allow public participation:** public who wish to speak to the Board on any topic:

~~A. Sequence of Events~~

~~The sequence for Board consideration of an agenda item is as follows:~~

A. Board Agenda Items

1. The person(s) identified on the agenda will make the presentation.
2. The Board Chair will open the discussion to hear public comment.
3. Public comments are to be directed to the Board.
4. The Board Chair will close the public discussion.
5. The Board will discuss the topic and take action as it deems appropriate.

B. Items not on the Board Agenda

1. **A time will be provided on the agenda for general public comment at each Board meeting.**

~~B. Time Limits (applicable to sections "C" and "D")~~

- ~~1. Each speaker will be allowed a maximum of five (5) minutes per topic.~~
- ~~2. A speaker's time may not be transferred to another speaker.~~
- ~~3. Time limits per speaker may be shortened and/or a maximum time allotment for public comment may be imposed by the Board Chair if a large number of people wish to address the topic. The Board Chair also may request that speakers identify themselves as for or against a proposed action so speakers can be alternated, pro and con.~~

1 ~~C. Speaking to Items on the Board Agenda~~

2 Members of the public wishing to speak to the Board regarding action items on the
3 agenda are subject to the following provisions:

- 4 1. ~~Members of the public should complete and submit a written request form to~~
5 ~~the Chancellor or designee and identify the item, and list the speaker's name,~~
6 ~~address and organizational affiliation, if any.~~
- 7 2. ~~Members of the public may speak to the Board on specific agenda items after~~
8 ~~being recognized by the Chair of the Board and before formal Board~~
9 ~~discussion.~~
- 10 3. ~~Each speaker coming before the Board is limited to one presentation per~~
11 ~~agenda item.~~

12
13 ~~D. Speaking to Information Items and Items not on the Board Agenda~~

14 Members of the public wishing to speak to the Board regarding items not on the
15 agenda are subject to the following provisions:

- 16 1. ~~Members of the public should complete and submit a written request form to~~
17 ~~the Chancellor or designee, and identify the item, and list the speaker's name,~~
18 ~~address and organizational affiliation, if any.~~
- 19 2. ~~Members of the public may speak to the Board regarding items not on the~~
20 ~~agenda during the "Comments from the Public" section of the agenda after~~
21 ~~being recognized by the Chair of the Board.~~
- 22 3. ~~All comments must be related to the business of the Board.~~
- 23 4. ~~Each speaker coming before the Board is limited to one presentation per~~
24 ~~meeting on non-agenda items.~~
- 25 5. ~~No action will be taken by the Board, at this time, on items not on the agenda.~~

26 If requested, writings that are public records shall be made available in appropriate alternative formats
27 so as to be accessible to persons with a disability. **Cross reference: YCCD Policy 2350**

28
29 **References:**

30 Government Code Section [54950, et seq., 54954.3, 54957.5](#); Education Code [72121.5](#)

31
32 **Adopted:** June 4, 2002

33 **Revision Adopted:** September 2, 2003