



**College Council  
Meeting Minutes  
April 27, 2015**

**MEMBERS**

<b>Council Member</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
Jill Stearns	MJC President, Chair		√
Susan Kincade	VP Instruction		√
Al Alt	VP College Administrative Services		√
Brenda Thames	VP Student Services	√	
Flerida Arias	Professional Development Coordinating Committee		√
Nancy Backlund	College Technology Committee		√
Patrick Bettencourt	Dean	√	
Debi Bolter	YFA President		√
Flora Carter	College Committee for Diversity & Community	√	
Baljinder Gill	CSEA President		√
Jennifer Hamilton	Resource Allocation Council	√	
Lisa Husman	LTAC		√
Deborah Laffranchini	Instruction Council		√
Curtis Martin	Academic Senate VP		√
Ross McKenzie	YFA Rep		√
Chad Redwing	Academic Senate		√
Martha Robles	Student Services Council	√	
Mike Smedshammer	Distance Ed Committee	√	
Tanya Smith	CSEA		√
James Todd	Academic Senate President	√	
Joan Van Kuren	CSAC	√	
Luis Rebolledo	ASMJC President		√
Tyler Minane	ASMJC		√
Roxanne Weaver	ASMJC		√
Vacant	Accreditation Council		
Vacant	Facilities Council		

**GUESTS**

<b>Name</b>	<b>Title</b>
Nick Stavrianoudakis	Interim Athletic Director

**I. CALL TO ORDER**

Brenda Thames called the meeting to order in Jill Stearns' absence.

## II. ACTION ITEMS

Due to lack of a quorum, the council was unable to take a vote on action items.

### ACTION ITEMS

After much discussion, there was general consensus to have a meeting or an electronic vote by the end of May. Instruction Council members present will check with the Instruction Council members to make sure that their constituencies have seen the hiring prioritization revision.

#### Action

**A poll will be sent out to members regarding meeting availability for the month of May. If the poll does not result in availability to meet quorum, an electronic vote will be utilized.**

## III. INFORMATION & DISCUSSION ITEMS

### A. New Faculty Orientation Planning

James Todd informed members that the faculty retreat will be combined with new faculty orientation. He added that Curtis Martin wanted a discussion about it here and wanted to get both Instruction and YFA in on the discussion.

New faculty orientation planning will be placed on the next agenda when Curtis Martin is able to attend.

### B. College Council Evaluation

Brenda Thames suggested that since the council has already conducted a verbal group assessment of the council's activities for the year and further discussion on the action item for fall 2015 College Council evaluation be completed by email. The development of a template for evaluation was also discussed.

### C. Ed Master Plan Development

Brenda Thames stated that the college needs to begin the development of an educational master plan. Thus planning should begin and end with College Council. Brenda suggested that College Council delegate a preliminary work group, working this summer to create an initial document that can be fully flushed out by College Council in the fall.

James Todd added that last fall several plans were brought to the Instruction Council. He felt that Curtis Martin would be involved with a work group like that. He also felt that there is a big link between student success and equity and what that master plan would look like. James is interested in being in the work group.

It was agreed that College Council should solicit participants from all the councils.

## **IV. REPRESENTATIVE REPORTS**

### **A. Instruction Council**

James Todd reported that the Instruction Council has been concentrating on the hiring prioritization document and it has been forwarded to the Academic Senate.

### **B. Student Services Council**

Due to lack of a quorum Student Services Council did not meet.

### **C. Resource Allocation Council (RAC)**

Jennifer Hamilton reported that RAC did not meet because of hiring as a lot of members are involved in screening committees. RAC is working on the IELM process for next year.

### **D. Facilities Council**

Martha Robles reported that the Facilities Council is working through the list of projects that are being funded.

### **E. Accreditation Council**

Jennifer Hamilton reported that the council finished reading through the Accreditation Standards and completed a list of key points for consideration and concerns. A recommendation was made that different governance bodies be assigned to different standards for evidence gathering and brought forward to Jill Stearns and Brenda Thames. An updated timeline for the year is now on the Accreditation Council web page. There are two change reports that have to be done. The council would like to get everyone involved in the accreditation document so there are no surprises.

Jennifer encouraged anyone who is interested, to read through the standards. She added that the primary focus of the process is now "*what are you doing to make your institution better?*" Jennifer advised that we need to follow the spirit of accreditation, not just the law.

### **F. ASMJC**

No report.

### **G. CSEA**

No report.

### **H. CSAC**

Joan Van Kuren reported that CSAC is looking for funding for professional development workshops. The workshops would be for software and different things we cannot get on campus like time management and maybe have someone come talk to us about different items. Judy Wagner has some ideas about things she wants to bring to us and wants to know if anyone has any ideas for funding. Brenda Thames requested a list of items.

### **I. YFA**

No report.

## **J. Academic Senate**

James Todd reported that the Senate is looking at the hiring prioritization process. There is another meeting this week, and none in May or June. This week they are going to have a presentation from CSU, Stanislaus regarding the GE pathway project. There will be an assessment of what the Senate has to do this summer like the faculty retreat and similar items.

## **K. LTAC**

No report.

## **L. President**

No report.

## **V. ANNOUNCEMENTS/COMMENTS**

## **VI. FUTURE AGENDA**

1. Board Policy 7380 – Retiree Health Benefits: Academic Employees – Revisit when updated
2. New Faculty Orientation
3. Faculty Hiring Prioritization Revision
4. YCCD Board Policies – Consent
5. College Council Evaluation
6. Ed Master Plan Development

## **VII. ADJOURNMENT**