## College Council Meeting Minutes
### January 25, 2016

<table>
<thead>
<tr>
<th>Members</th>
<th>Representing</th>
<th>Present</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Jill Stearns</td>
<td>MJC President, Chair</td>
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<tr>
<td>Al Alt</td>
<td>Vice President, College Administrative Services/ Facilities Council</td>
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<tr>
<td>Alfonso Romero</td>
<td>ASMJC</td>
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<tr>
<td>Bill Anelli</td>
<td>Academic Senate</td>
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<tr>
<td>Baljinder Gill</td>
<td>CSEA President</td>
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<td>Brenda Thames</td>
<td>Vice President, Instruction</td>
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<td>Curtis Martin</td>
<td>Academic Senate President</td>
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<td>Flerida Arias</td>
<td>Dean of Equity and Student Learning</td>
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<tr>
<td>Flora Carter</td>
<td>College Committee for Diversity and Community</td>
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<td>James Todd</td>
<td>Vice President, Student Services (Interim)</td>
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<td>Jennifer Hamilton</td>
<td>Resource Allocation Council</td>
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<td>Jim Sahlman</td>
<td>YFA President</td>
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<tr>
<td>Jonathan Andrews</td>
<td>ASMJC</td>
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<tr>
<td>June Hunt</td>
<td>CSAC</td>
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<td>LaKiesha McDonald</td>
<td>CSEA</td>
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<td>Lisa Husman</td>
<td>LTAC</td>
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<td>Lonita Cordova</td>
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<td>Martha Robles</td>
<td>Student Services Council</td>
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<td>Mike Smedshammer</td>
<td>Distance Ed Committee</td>
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<td>Nancy Backlund</td>
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<td>Patrick Bettencourt</td>
<td>Dean</td>
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<td>Ross McKenzie</td>
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<td>Tanya Smith</td>
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<td>Tommy Ledesma</td>
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<td>Vacant</td>
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<td>Professional Development Coordinating Committee</td>
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<td>See Al Alt above</td>
<td>Facilities Council</td>
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<td>Amy Bethel</td>
<td>Recorder</td>
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### Guests

None
I. CALL TO ORDER
J. Stearns called the meeting to order at 3:03 p.m.

II. WELCOME NEW MEMBERS
New members Dr. Lonita Cordova, Veterans Services Coordinator/DSPS Counselor and Alfonso Romero, ASMJC Senator-Matriculation were introduced and welcomed to College Council.

III. ACTION ITEMS
A. Approval of Minutes

Action Item - Motion:
Who: R. McKenzie moved, J. Hamilton seconded
What: Motion to accept the minutes of 11/23/15 as presented. J. Andrews noted a change to the title of the conference he referenced in the ASMJC report.
   o Result: Unanimous approval, as corrected
   o Motion Carried

B. Faculty Hiring Prioritization – Growth Positions
The 2016-17 Faculty Hiring Prioritization – Growth Positions list was reviewed. The top five ranked growth positions need to be hired in order fill vacant positions and to meet FON. These include: respiratory care, English, math, child development and philosophy.

While the total number of allowable growth positions is not yet known, positions beyond the top five will not likely be sought. B. Thames added that Instruction Council followed the Faculty Hiring Prioritization Process - Growth as it exists. The Instruction Council will begin review of the process and will accept written suggestions for improvement.

Action Item - Motion:
Who: C. Martin moved, R. McKenzie seconded
What: Motion to accept the 2016-17 Faculty Hiring Prioritization – Growth Positions list and move forward with the hiring of the top five positions.
   o Result: Unanimous Approval
   o Motion Carried

C. Consent Agenda
   i. YCCD Board Policies
      Posted 1/8/16
      3225: Institutional Effectiveness
      3560: Alcoholic Beverages, Intoxicants, and Narcotics
      3720: Computer Use
      3820: Gifts/Donations to the District
      5030: Fees
      5040: Student Records, Directory Information and Privacy
      5050: Student Success and Support Program
      5110: Counseling
      5130: Financial Aid
The position of YCCD Board Policies on the College Council Agenda was discussed. It was determined that only those policies directly affecting governance should appear on the Consent Agenda and will be identified as such by President Stearns; all others should appear as Informational items. Proposed changes will be posted to the College Council website and opportunity for review and comment will continue.

**Action Item - Motion:**

**Who:** C. Martin moved, F. Carter seconded

**What:** Motion to move YCCD Board Policies to Information and Discussion Items with the exception of those that directly affect governance of the college.

- **Result:** Unanimous approval
- **Motion Carried**

IV. INFORMATION & DISCUSSION ITEMS

A. Enrollment Update

President Stearns noted a decrease of 155 FTES over the weekend; reasons for this are being explored. MJC will work hard to meet targets through late start spring offerings and scheduling robust Maymester and early start sessions. Moving forward, the college will continue strategic scheduling practices to increase opportunity and access for students.

T. Smith noted a perception by students that they cannot register in classes if they do not have priority registration or are fully matriculated. There was discussion of ways of changing this perception.

B. Student Success and Equity Committee Update

The committee has not yet met; they will meet next week.

C. All Council Meeting

An All Council meeting will be held while the councils are being evaluated. There was discussion of what the meeting would look like. C. Martin felt it could be beneficial to discuss the results of surveys, adding that the Council Evaluation Workgroup will be meeting soon. The meeting will be held on March 28, 3 – 5.

V. REPRESENTATIVE REPORTS

A. ASMJC

J. Andrews reported that Senate meetings will move to East Campus, Fridays at 2 p.m. Presentations were heard on the Student Equity Plan and Campus Safety at
the last meeting. Club Rush was held. Elections will occur in the next few weeks. P. Bettencourt expressed thanks to ASMJC for their willingness to partner with Child Development.

B. Instruction Council
There was no report. New members are being sought.

C. Student Services Council
R. McKenzie reported that multiple measures and Datatel issues were discussed.

D. Resource Allocation Council
Standard III was reviewed and evidence gathered.

E. Facilities Council
No report.

F. Accreditation Council
Accreditation Council has not met. Presentations were made on Institute Day in an open forum setting. The presentations will be repeated to create the opportunity to attend sessions on all four standards. Three faculty co-chairs will attend State Academic Senate training on Accreditation.

G. CSEA
Elections were held. The executive board attended training on Member Unity and E-Board training will be held next week. The focus of union leadership will be to unify members and increase morale.

H. CSAC
Has not met.

I. YFA
R. McKenzie reported that they are creating a survey for full time faculty regarding part time faculty issues. Concerns that eLumen may create an increase to workload are being reviewed.

J. Academic Senate
Multiple measures and learning communities at MJC resolutions passed. A first reading of Early Placement in High School (assessment) was held. Creation of a process of Program Discontinuance to accompany the policy and terminology: viability v. discontinuance was discussed. It will go to Instruction Council and College Council before going to Policy and Procedure Committee or the Board of Trustees.

K. LTAC
The revised Leadership Team Handbook has been finalized. Evaluation forms have been approved.

VI. ADJOURNMENT
The meeting was adjourned at 4:20 p.m.

Next Meeting: February 8, 2016, Library Basement, Room 55, 3 – 5 p.m. The February 22 meeting will be rescheduled to February 29.