



College Council Meeting Minutes
April 28, 2014

MEMBERS

Council Member	Representing	Present	Absent
Jill Stearns	MJC President, Chair	√	
Susan Kincade	VP Instruction	√	
Al Alt	VP College Administrative Services	√	
Brenda Thames	VP Student Services	√	
Bill Anelli	Academic Senate	√	
Florida Arias	Professional Development Coordinating Committee		√
Nancy Backlund	College Technology Committee		√
Francisco Banuelos	Facilities Council		√
Debi Bolter	YFA President	√	
Iris Carroll	Distance Ed Committee		√
Flora Carter	College Committee for Diversity & Community	√	
Paul Cripe	Resource Allocation Council	√	
Rosanne Faughn	CSEA President	√	
Jennifer Hamilton	Academic Senate President-elect	√	
Cece Hudelson	Dean	√	
Lisa Husman	LTAC	√	
Deborah Laffranchini	Instructional Council		√
Bryan Marks	CSAC	√	
Curtis Martin	Academic Senate	√	
Ross McKenzie	YFA Rep	√	
Debbi Partridge	CSEA	√	
Martha Robles	Student Services Council	√	
James Todd	Academic Senate President		√
Andrew Campbell	ASMJC President		√
Korey Keith	ASMJC		√
Luis Rebolledo	ASMJC	√	
Vacant	Accreditation Council		

GUESTS

Name	Title
Brian Sinclair	Faculty Consultant to the Board
Teresa Rule	Business Services & Accounts Manager

I. Call to Order

Brenda Thames chaired, calling the meeting to order until Jill Stearns was able to attend the meeting.

II. Action Items

A. Approval of Minutes

Ross McKenzie had a grammatical correction to comments in the last sentence regarding Board Policy 7160 to provide a clearer understanding.

Action Item:

Motion: Jennifer Hamilton moved to approve the minutes of April 14, 2014 with amendment.

Seconded by: Rosanne Faughn

Result: The minutes of April 14, 2014 were approved with amendment by aye vote with one abstention.

B. Consent – YCCD Board Policy

1. 2015 - Member(s)
2. 7160 – Professional Development
3. 7210 – Academic Staff Employees
4. 7330 – Communicable Disease
5. 7336 – Certification of Freedom from Tuberculosis
6. 7337 – Fingerprinting
7. 7346 – Employees Called to Military Duty
8. 7365 – Discipline and Dismissals – Classified Employees
9. 7500 – Volunteers

Action Item:

Motion: Jennifer Hamilton moved to approve the above consent items.

Seconded by: Paul Cripe

Result: The consent items were approved by aye vote.

III. Discussion

A. College Council Evaluation of Effectiveness

Ross McKenzie commented that some of the councils had problems at times with forwarding information secondary to misaligned meeting schedules and short timelines. College Council could only work on items that were able to get through to us.

Bill Anelli read a statement from James Todd who was unable to be the meeting and made the following comments.

- It would be nice to have a standard survey to be sent to the councils.
- Need one web site where all the councils' meetings are posted.
- Include a basic calendar.
- Happy with how College Council confirms the work of our councils and committees across the college.
- Would like to have time to send item back to councils if College Council does not agree.

Jennifer Hamilton commented that if we have a master calendar, everything can be backed up to a timeline so all councils are organized. A task force from this group could look at the calendar to organize.

Susan Kincade suggested maybe a year-at-a-glance calendar. She felt that College Council has done quite a bit with what has been forwarded to us.

Bryan Marks commented to try to get all areas depicted on a chart on the same level as equally important.

Jennifer Hamilton asked if we could put together a page like the decision making and shared governance flow chart from *Engaging All Voices*? A person would just go to one page and click on whatever council they want information on. Make it an interactive site. Everyone could look at that page and see how the councils work together.

Debbie Partridge has observed that we are so far behind deadlines we don't have time to fully discuss items. She hopes that as we are learning this process, it will be better. With College Council meeting twice a month and a lot of councils only meeting once a month, a few councils had not met and it delayed everything.

There was general consensus that a task force to work on a comprehensive web site page for the councils be formed.

Task Force Members: Jennifer Hamilton, Bill Anelli and Bryan Marks

When asked by Brenda Thames, it was agreed around the table that College Council has been fairly effective this past year.

Al Alt suggested that there should be goals for the councils to work from.

Paul Cripe commented that he has had a feeling throughout the year that we could do it better next time. He suggested, as items come up, having a special place where we can say *we have to fix this*. He remembered that Jill said something like we would review the hiring prioritization at the end of the year. Susan Kincade commented that maybe the first meeting of the year would be a good time by finding some of these items in the past minutes that need more in-depth discussion.

Paul Cripe commented that often these things are time critical and we have to pass them through. He suggested just jotting these items down so we don't forget. Martha Robles suggested that the items could go on a future agenda and not on a list.

Susan Kincade will go through the College Council minutes and look for those items that need to be addressed further.

Al Alt stated that the Resource Allocation Council (RAC) is going to carry forward evaluation recommendations for the beginning of the year.

Debi Bolter commented that this might be what we should be doing, looking at duplication or overlap of councils.

Jill Stearns joined the meeting and informed members that she has a deadline for today to get input for the vision statement to the district. Regarding evaluation, Jill's intent was to ask members, from their standpoint, what has been valuable, have a general discussion, and follow

up with a survey. Jill expressed appreciation that everyone has brought back comments from the other councils. She felt this year has been better on policy than last year as far as timing.

Jill Stearns asked if it is valuable to members when people present to College Council? It was felt that presentations were valuable to engage as much as possible outside of our own circle.

Jennifer Hamilton commented that she has been able to report back wholeheartedly that we have been following a process.

Brian Sinclair added that having these conversations has been an improvement from the past in his experience with College Council.

Jill Stearns said that she appreciates this large group and that we always make quorum. She added that some of the other councils haven't had very good attendance. She asked for a survey of areas of interest that members want to know more about.

B. YCCD Vision Statement

Jill Stearns distributed a list of vision statements compiled at the recent district vision meeting. These are some of the powerful statements that have been put together. The current vision statement is a paragraph long. A year from now, there will be an opportunity to look at the vision statement again.

Brenda Thames commented that Student Services likes the word *inspire* and not *dream*.

Jennifer Hamilton responded that *students dream and we inspire*. Input suggestion Jennifer received: *Educate, Enrich and Enlighten*

Martha Robles said that the Service Council came up with the following statements: *Create the future. Learn. Inspire. Achieve. And, Committed to Developing and Inspiring Excellence.*

Teresa Rule said that a "wow" factor is needed for the students.

Members were given 3 votes that will collectively be one vote going to the district. The resulting ranking follows:

1. Dream. Learn. Achieve. YCCD. Where it happens.
2. Create the Future – Achieve Dreams
3. Exceed Expectations – Drive Success
4. Create the Future – Inspire Students and our Communities to Achieve Dreams
5. Exceed-Innovate-Drive
6. Doorway for every student's dream.
7. Dream. Learn. Achieve. YCCD. Making it real.
8. Passionately preparing students for a wildly successful tomorrow.
9. Our students' success shines throughout our communities.
10. The shining success of our students enriches our communities.
11. We measure success by the achievement of students' dreams.

V. REPRESENTATIVE REPORTS

A. Instruction Council

No report.

B. Student Services Council

Brenda Thames reported that Student Services Council had a form for their evaluation. The Student Success & Support Program plan is now finished. The Student Services Council did not like the new structure of the minutes and some members wanted more detail to the minutes. Jill Stearns responded that the new structure was designed to support quickly identifying the action and discussion in support of our decision-making process.

C. Resource Allocation Council

Paul Cripe reported that RAC had a quorum at the last meeting. He learned that next year's budget will have a couple hundred thousand more dollars and that is great news. There are a lot more requirements. RAC did its evaluation but there is nothing to report out yet. The group talked about how we would like things to be next year. There were some ideas RAC will try to make happen at the first meeting next year.

D. Facilities Council

Al Alt reported that the Facilities Council discussed plans for the first floor of the Morris Building. Some trees had to be removed. The council was updated on the district offices and how the new configuration will shift slightly. Also discussed were the parking areas and the loop for traffic that will run all the way around the campus.

E. Accreditation Council

Jennifer Hamilton reported that the council has not met but will be meeting this Thursday. The mid-term report will be worked on this summer. She requested that as members are evaluating, to please forward information that will be helpful as she addresses the accreditation report.

F. ASMJC

Luis Rebolledo reported that there will be a Senate meeting this Friday. The general assembly will meet this weekend in Los Angeles. Next week they will have plaques available for degrees to go in. The graduation luncheon will be held on the day of graduation at noon at MSR.

G. CSEA

No report.

H. CSAC

Bryan Marks reported that CSAC is getting ready for their Staff Development Day on May 21.

I. YFA

Ross McKenzie reported that he "won" for next year as College Council rep. YFA is going through benefits information. Workload issues need to be clarified. The executive board has completed the IBB training.

J. Academic Senate

Jennifer Hamilton reported that the Senate had two meetings in a row. A resolution passed regarding ACCJC standards relating to library, supporting the position that Library remain under the same standard rather than be moved to a separate standard. The summer agenda was

discussed. Several items will be worked on: SSSP, online orientation, student equity, along with working on program discontinuance which has been on the list for a while. The Senate is also going to be involved in the master plan, program review manual (James Todd & Curtis Martin working on), and mid-term report. She added that hopefully items will be taken care of in the next meeting.

Bill Anelli stated that he is interested in breakout proposals for Institute Day and also welcomes suggestions.

K. LTAC

Lisa Husman reported that LTAC has not met since the last College Council meeting. The confidential management staff did meet with the Interim Vice Chancellor of Human Resources and there were quite a few questions regarding *confidentials* coming off contract. As a result of being off contract, confidential managers will now be given due process and a 60 day notice if they are laid off.

L. President

Jill Stearns stated that we definitely have to get program discontinuance in place and that work will begin over the summer. She reported that the college received a donation from the O'Kelley Family Trust of \$673,330.03 for scholarship endowment for music and \$100,000.00 for the instrumental music department. The executors of the will also gave up their share to the college as well as paid for attorney fees for same.

IV. ANNOUNCEMENTS/COMMENTS

Flora Carter announced a presentation on General Ed Pathways by a presenter from CSU, Northridge. Flora will send out more information when she finds out the exact location where the meeting will be held at CSU, Stanislaus. Several College Council members are already planning to attend the presentation.

V. FUTURE AGENDA

VI. ADJOURNMENT