



**College Council Meeting Minutes**  
**March 24, 2014**

**MEMBERS**

<b>Council Member</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
Jill Stearns	MJC President, Chair	√	
Susan Kincade	VP Instruction	√	
Vacant	VP College Administrative Services		
Brenda Thames	VP Student Services	√	
Bill Anelli	Academic Senate	√	
Florida Arias	Professional Development Coordinating Committee		√
Nancy Backlund	College Technology Committee		√
Francisco Banuelos	Facilities Council	√	
Debi Bolter	YFA President	√	
Iris Carroll	Distance Ed Committee	√	
Flora Carter	College Committee for Diversity & Community	√	
Paul Cripe	Resource Allocation Council	√	
Rosanne Faughn	CSEA President	√	
Jennifer Hamilton	Academic Senate President-elect	√	
Cece Hudelson	Dean		√
Lisa Husman	LTAC	√	
Deborah Laffranchini	Instructional Council	√	
Bryan Marks	CSAC		√
Curtis Martin	Academic Senate	√	
Ross McKenzie	YFA Rep	√	
Debbi Partridge	CSEA	√	
Martha Robles	Student Services Council		√
James Todd	Academic Senate President	√	
Andrew Campbell	ASMJC President	√	
Korey Keith	ASMJC		√
Luis Rebolledo	ASMJC	√	
Vacant	Accreditation Council		

**GUESTS**

<b>Name</b>	<b>Title</b>
Brian Sinclair	Faculty Consultant to the Board

**SUBSTITUTE**

<b>Name</b>	<b>For Member</b>
Jillian Daly	Cece Hudelson

## I. Call to Order

Jill Stearns called the meeting to order.

## II. Action Items

### A. Approval of Minutes

#### Action Item:

**Motion:** Jennifer Hamilton moved to approve the minutes of March 10, 2014.

**Seconded by:** Iris Carroll

**Result:** The minutes of March 10, 2014 were approved by aye vote.

### B. Faculty Hiring Prioritization for Growth Recommendation – *Revisit*

*Faculty Growth Prioritization from the Instruction Council:*

1. PRHE/Athletic Trainer
2. BBSS/Administration of Justice
3. FCS/Child Development
4. AHC/Speech Communication
5. SME/Engineering

James Todd reported that the concern the Senate had, was the repeatability issue. The Senate is also concerned about process and overturning something that was discussed at Instruction Council and the Senate not being in the room for the discussion. The Senate recommended that the hiring prioritization that was initially done by the Instruction Council and confirmed the process. James added that the planning set up in Engaging All Voices was followed and that it would be a positive to affirm that process.

Jillian Daly reminded members that there was some discussion about whether the information was correct.

Jill Stearns pointed out that while the athletic trainer position is not mandated, one person cannot provide training for 21 teams. The person currently assisting in training is asking for release from this 50% assignment. PRHE wants to grow the athletic training program. This position would be 50/50; teaching athletic training and performing athletic training.

Paul Cripe recommended that a priority list be maintained in the event that we get money.

Susan Kincade pointed out that it is the charge of the Instruction Council to review the faculty hiring prioritization process and see what can be done better as it always can be better.

Jennifer Hamilton stated that developing the Educational Master Plan will help us have more focus next year.

Deborah Laffranchini informed members that the Instruction Council ranked the 16 positions.

Flora Carter asked if it was possible to isolate the athletic trainer position. Curtis Martin added that if there are no concerns about administration of justice or child development, then let's approve.

**Action Item:**

**Motion:** James Todd moved that College Council recommends the faculty hiring priority for growth recommendation rankings as presented by the Instruction Council.

**Seconded by:** Jillian Daly

**Result:** The motion was approved by aye vote with two abstentions.

Jill Stearns stated that in the April meeting, College Council will evaluate what we did well and where we can make improvement as part of the annual review of institutional effectiveness.

**III. Informational Items**

**A. FTES**

Susan Kincade reported no change for now, but she has high hopes for summer and the best case is to roll back from summer. It is estimated, but not verified, 460 FTEs to roll back.

**B. Integrated Planning**

Jill Stearns informed members that in April, Chancellor Smith will be holding a district wide vision process that will take a look at the district vision to be much more strategic and more intentional. MJC has been holding off on its strategic planning for this discussion to occur. MJC revisited its mission statement recently.

There is a workgroup under leadership of Brenda Thames that has drafted college goals. It will be a smaller set of goals with measurable outcomes that will be the foundation for an annual report to the community. This report will be something that will show at a glance on how well the college is meeting the goals. The strategic plan will be a brief document presenting the college vision, mission and goals.

Brenda Thames informed members that the Student Success and Support Program (SSSP) final draft must be completed by April in order to be reviewed at Institute Day and submitted to the state by October. First time student advising and educational planning are being discussed and more faculty involvement is needed. There are pathways to help with the process and the mission is very broad.

**IV. REPRESENTATIVE REPORTS**

**A. Instruction Council**

Deborah Laffranchini reported that the Instruction Council has not met since the last College Council meeting.

**B. Student Services Council**

Brenda Thames reported that the Student Services Council did meet and discussed SSSP planning and recommendation, student equity fact sheets and the student success initiative.

**C. Resource Allocation Council**

Paul Cripe reported that RAC met for just an hour long. There wasn't a quorum, so those present just discussed information items, but nothing specific.

#### **D. Facilities Council**

Francisco Banuelos reported that the Facilities Council was presented with Measure E Updates. The most interesting was the traffic light on west campus which has faced challenges at every step of the development process.

Francisco added that at the next meeting evaluation and charge of the council will be on the agenda.

#### **E. Accreditation Council**

Jennifer Hamilton reported that the Accreditation Council primarily discussed the substantive change document and preparing for the midterm report. The council talked about the timeline and she looks forward to progressing the document across campus.

#### **F. ASMJC**

Andrew Campbell reported that ASMJC elections are currently underway. Luis Rebolledo, current College Council representative, along with two others, is running for ASMJC president.

#### **G. CSEA**

Rosanne Faughn reported that CSEA will be meeting in Sacramento instead of Las Vegas for conference this year. Debbi Partridge, Julie Hughes, Wendy Hesse and Carol Ellis will be attending the conference along with Rosanne. Sherri Potts was selected as CSEA *Unsung Hero*. A recognition lunch to celebrate will be hosted by River-Delta field office on April 12 in Stockton.

#### **H. CSAC**

No report.

#### **I. YFA**

Ross McKenzie reported that YFA will be surveying faculty on potential negotiation openers. Interest Based Bargaining (IBB) training sessions are in the planning stages. This training is for YFA members and any interested parties. Rep Council will be on the 3<sup>rd</sup> Wednesday of the month for the most part.

#### **J. Senate**

James Todd reported that the Academic Senate talked about the hiring prioritization and the role of council meetings. Last Friday, MJC housed an Area A session. Senate presidents from Oregon to Bakersfield were in attendance. At the plenary on April 11, a number of resolutions will be on the agenda. There was some discussion about repeatability.

Jill Stearns added that the new standards are on ACCJC's website and the meetings are also posted. State Chancellor's Office LeBaron Woodyard, Dean of Minimum Qualifications, Flex Calendar, Library & Learning Services and Distance Education has announced that the earliest flex changes will take place is January 2015.

## **K. LTAC**

Lisa Husman reported that LTAC will meet on Monday, April 7.

## **L. President**

Jill Stearns stated that the student attendance on all our councils has been tremendous and really good. She thanked everyone for engaging in conversation for the long term benefit of MJC.

## **V. ANNOUNCEMENTS/COMMENTS**

### **FUTURE AGENDA**

## **VI. ADJOURNMENT**