



College Council Meeting Minutes
March 10, 2014

MEMBERS

Council Member	Representing	Present	Absent
Jill Stearns	MJC President, Chair	√	
Susan Kincade	VP Instruction		√
Vacant	VP College Administrative Services		
Brenda Thames	VP Student Services		√
Bill Anelli	Academic Senate	√	
Florida Arias	Professional Development Coordinating Committee	√	
Nancy Backlund	College Technology Committee		√
Francisco Banuelos	Facilities Council		√
Debi Bolter	YFA President		√
Iris Carroll	Distance Ed Committee	√	
Flora Carter	College Committee for Diversity & Community	√	
Paul Cripe	Resource Allocation Council	√	
Rosanne Faughn	CSEA President	√	
Jennifer Hamilton	Academic Senate President-elect	√	
Cece Hudelson	Dean		√
Lisa Husman	LTAC	√	
Deborah Laffranchini	Instructional Council	√	
Bryan Marks	CSAC		√
Curtis Martin	Academic Senate	√	
Ross McKenzie	YFA Rep	√	
Debbi Partridge	CSEA		√
Martha Robles	Student Services Council		√
James Todd	Academic Senate President	√	
Andrew Campbell	ASMJC President	√	
Korey Keith	ASMJC		√
Luis Rebolledo	ASMJC	√	
Vacant	Accreditation Council		

Guests

Name	Title
Brian Sinclair	Faculty Consultant to the Board
Hunter Wright	ASMJC

I. Call to Order

Jill Stearns called the meeting to order and welcomed new College Council member, Curtis Martin, Academic Senate rep.

II. Informational Items

A. Vice President College Administrative Services – Search

The meeting commenced with informational items until a quorum was met.

Jill Stearns informed members that Albert Alt has been named as the new VP of College Administrative Services, pending Board approval. Albert comes to MJC with good experience and is currently at Sweetwater Unified School District. He has also held positions at the Yuba and Feather River community colleges.

III. Action Items

A. Approval of Minutes

Iris Carroll requested that *Monday through Thursday* be added to YFA's report regarding office hours.

Action Item:

Motion: James Todd moved to approve the minutes of February 24, 2014.

Seconded by: Jennifer Hamilton

Result: The minutes of February 24, 2014 were approved as revised by aye vote.

B. Faculty Hiring Prioritization for Growth Recommendation

Jill Stearns stated that the college has the opportunity to institutionalize 3 faculty positions that were restored as one-year positions last year. The college is moving forward with hiring those 3 positions using the growth position process.

Faculty Growth Prioritization from the Instruction Council:

1. PRHE/Athletic Trainer
2. BBSS/Administration of Justice
3. FCS/Child Development
4. AHC/Speech Communication
5. SME/Engineering

The Athletic Trainer (#1) position was originally presented as mandatory but that was in error. Debbie Laffranchini clarified that not being mandatory did not change the Instruction Council members' ranking and it was mentioned that it could be filled by a non-faculty person. Jill Stearns expressed concern that we are talking about a plus one position in an area that is shrinking due to the repeatability ruling. Another complexity in this area, is some of the coaches would like to be relieved of coaching and assigned 100% instructional load. Jill will be meeting with the Chancellor's executive staff regarding these issues on Wednesday.

Jill Stearns pointed out that the engineering position (#5) equates to a new program. She recommends that such recommendations be made via a program viability review process.

Action Item:

After much discussion, College Council members requested taking some time to vet with their respective constituency, revisiting this agenda item in two weeks. Jill Stearns will forward information to members from the meeting with the Chancellor's executive staff.

Informational Items

A. FTES Update

Jill Stearns informed members that the new student orientation event was held last Saturday with a great turnout of over 500 students. This was a very positive event and students were taking *selfies* and seeing themselves on the wide screen. A lot of parents were in attendance as well. Photos of the event can be viewed on twitter. Jill stated that students were putting courses in their shopping cart in preparation for their enrollment priority. The next orientation is Saturday, April 12.

Ross McKenzie asked if there is a projection for regular summer. Jill will get information verified and back to College Council.

B. Substantive Change Report re Distance Education

Jennifer Hamilton reported that all of the evidence is included in the 90 page document that was previously emailed to members. She requested feedback on the first 30 pages, the remaining pages being evidence. When a substantial change happens, a substantive change report must be submitted. This cannot be done while the college is on sanction which has been the case since 2010 until accreditation was recently restored. The purpose of the substantive change report was for distance education. The document is making its way through the participatory governance system. Jennifer felt the distance education plan is very top notch.

Jill Stearns added that the district will be working on our vision statement in April. Last year YCCD and MJC reviewed statements. She has a draft set of goals and is waiting for the vision meeting to occur. There will be an annual score card for the community to let them know how our goals are progressing.

IV. REPRESENTATIVE REPORTS

A. Instruction Council

Deborah Laffranchini had no further report beyond the earlier faculty hiring prioritization agenda item.

B. Student Services Council

Ross McKenzie stated that the council has not met.

C. Resource Allocation Council

Paul Cripe reported that a lot of the items RAC talked about were mentioned in today's meeting. Two to three meetings ago, the \$250,000 that was found has been *unfound*. The main reason was salary of coaches and counseling in the spring.

At a previous meeting, Iris Carroll had asked about the money for equipment and library materials. Jill Stearns stated that there has to be a 3 to 1 match. For every dollar you have to show you have spent three dollars and the college will be all right with the match. RAC is going to make a decision regarding this. Jill gave credit to Iris Carroll who brought this up, adding it would have been a huge lost opportunity for the money.

D. Facilities Council

No report.

E. Accreditation Council

Jennifer Hamilton reported the Accreditation Council has not met.

F. ASMJC

Andrew Campbell reported that elections have opened and students are now turning in applications. Planning has started for the student general assembly. A student approached Andrew about a smoke free campus and he will keep College Council updated on the issue. One of the issues ASMJC is having is the college keeps changing the rules on the students regarding paperwork for purchases, requisitions, travel, and events. Andrew said that Sherri Suarez in the mailroom is very good at helping students to get through some of the paperwork.

G. CSEA

No report.

H. CSAC

No report.

I. YFA

Ross McKenzie reported that YFA is still doing what he reported on at the last meeting. If there is a health insurance change, YFA will have to do something with that. YFA executive staff will be attending the California Community College Independents (CCCI) conference for independent unions next month.

J. Senate

James Todd reported that the Academic Senate has been talking about hiring priority. There are some concerns about process in general and revisiting the process and determining how we can improve. The majority of discussion centered on the ASCCC paper and Student Success and Support Program (SSSP) plan regarding counseling in community colleges. Discussed were the differences between the counseling professional and what the role of faculty is. Also discussed were ways the college can serve students. James said that it was good to hear the counselors' perspective and what they do. There might be some possibilities for faculty to work across campus to bridge the gap through the role of faculty advising.

K. LTAC

Lisa Husman stated that she has nothing to report. LTAC met last Monday and only three members were present and she was not there.

L. President

Jill Stearns reported that MJC has a new web site that will be rolled out this week. The new site looks like MJC with primarily blue and white and not black and gold. It looks clean and is organized. There is still quite a bit of work to be done on the site. Jill expressed appreciation

for Joshua Sigman, Front End Web Developer for his great work and user-friendly ability to instruct staff on the new web site. She also gave David Todd kudos for taking Measure E pictures that she plays for civic groups when she has speaking engagements.

V. ANNOUNCEMENTS/COMMENTS

Flora Carter reminded members of the *Ain't I a Woman* performance tonight.

FUTURE AGENDA

1. Faculty Hiring Prioritization for Growth Recommendation

VI. ADJOURNMENT