



**College Council Meeting Minutes
December 9, 2013**

MEMBERS

Council Member	Representing	Present	Absent
Jill Stearns	MJC President, Chair	√	
Susan Kincade	VP Instruction	√	
Vacant	VP College Administrative Services		
Brenda Thames	VP Student Services	√	
Bill Anelli	Academic Senate	√	
Florida Arias	Professional Development Coordinating Committee	√	
Nancy Backlund	College Technology Committee		√
Francisco Banuelos	Facilities Council		√
Debi Bolter	Accreditation Council/Acting YFA President	√	
Iris Carroll	Distance Ed Committee	√	
Flora Carter	College Committee for Diversity & Community	√	
Paul Cripe	Resource Allocation Council	√	
Vacant	YFA President		
Rosanne Faughn	CSEA President		√
Vacant	LTAC		
Jennifer Hamilton	Academic Senate President-elect	√	
Cece Hudelson-Putnam	Dean	√	
Deborah Laffranchini	Instructional Council	√	
Bryan Marks	CSAC	√	
Ross McKenzie	YFA Rep	√	
Debbi Partridge	CSEA	√	
Martha Robles	Student Services Council		√
James Todd	Academic Senate President	√	
Andrew Campbell	ASMJC President	√	
Korey Keith	ASMJC	√	
Luis Rebolledo	ASMJC		√

GUESTS

Name	Title
Teresa Rule	Business Services Accounts Manager

I. Call to Order

Jill Stearns called the meeting to order.

II. Welcome and Introductions

Jill Stearns welcomed everyone and thanked everyone for participating in this additional meeting.

III. Action Items

A. Approval of Agenda

The agenda was approved as presented.

B. Approval of Minutes

Debi Bolter and Ross McKenzie had amendments to the minutes.

Action Item:

Motion: Jennifer Hamilton moved to approve the minutes of December 2, 2013 with amendments.

Seconded by: James Todd.

Result: The minutes of December 2, 2013 were approved by aye vote as amended.

IV. First Read

A. YCCD Board Policy:

1. 7110 – Delegation of Authority for Personnel Actions

A brief discussion ensued around the chancellor delegating authority and ultimately reporting to the board.

2. 7120 – Recruitment and Hiring

3. 7125 – Verification of Eligibility for Employment

There was no discussion on policy 7120 or 7125.

Action Item:

Members will share the above YCCD Board Policies with their constituent groups. This item will come back to consent at the next College Council meeting.

V. Consent

A. Distance Education Plan Revisions

This agenda item was visited and discussed in previous College Council meetings and there were no additional questions or comments.

B. Faculty Hiring Prioritization

This agenda item was visited and discussed in previous College Council meetings and there were no additional questions or comments.

C. Measure E Project Prioritization

A brief discussion ensued about the likelihood of all of the items being funded. The purpose of the priority list is to have a plan in place in the event that extra money becomes available to enable funding other needed projects.

Action Item:

Motion: James Todd moved to approve the above consent items.

Seconded by: Paul Cripe

Result: The consent items were unanimously approved by aye vote.

VI. Accreditation Update

Jill Stearns reported that she has received no information from the college's accreditation team visit. The report will be confidential when it is received and Jill will have an opportunity to review the report for error of fact. Ideally, she would work with the visiting team to correct any errors of fact. The team would finalize the report and give it to the Commission staff. The document would then become our team report.

VII. REPRESENTATIVE REPORTS

A. Instruction Council

Deborah Laffranchini reported that the Instruction Council met on Friday and discussed and approved all 16 faculty positions. Growth presentations for faculty positions will be held January 31st from 12:00 to 5:00 in Yosemite 213. Each division will continue to submit 5 positions with each division presenting their top two positions. Presentations will have a time limit of five minutes for each position. The Instruction Council's self-study will take place on February 25th.

B. Student Services Council

Brenda Thames reported that the early alert system was discussed at the last Student Services Council meeting. Brenda and Martha Robles were not able to attend the last meeting.

C. Resource Allocation Council

Jill Stearns reported that RAC members continue in their effort to develop the budget for 2013-2014. She expressed appreciation for Larry Carrier's interim service as VP of College Administrative Services. Contact is being made to a retired YCCD employee to consider duties similar to Mr. Carrier's for budget development focus to make deadlines and have everything in order.

Brenda Thames reported that the application deadline was extended to January 17th for the VP of College Administrative Services to get a little more depth and breadth of applicants. The screening committee will be meeting with the consultant to develop questions. At last count, there were nine applications.

D. Facilities Council

There was no report as the council has not met.

E. ASMJC

Andrew Campbell reported that Cram Night was held last Thursday and had the biggest turnout he has ever seen. He added that he had his first final today. The final ASMJC Senate meeting for the semester is this Friday.

F. CSEA

Debbi Partridge reported that CSEA had its December meeting off campus on the 19th. Candy will be delivered from the See's Candy fundraiser tomorrow. The calendar fundraiser turned out good. Debbi expressed thanks to everyone who has supported the fundraisers.

G. CSAC

Bryan Marks reported that CSAC is working on breakout workshops for Institute Day. CSAC is starting the Staff Talent Ability and Recognition (STAR) program in January.

H. YFA

Ross McKenzie reported that negotiations are completed now and members are voting on whether to ratify the contract or not. He was pretty pleased with how the distance ed article went out for the incrementally large class size to encourage faculty to take. Faculty was encouraged to attend the service for Charles Mullins.

I. Senate

James Todd reported that a big part of the last meeting was the adoption of a resolution for Charles Mullins. A lot of Senate discussion currently is centered on how to get information back to constituents. A process for getting information back and forth will be worked on over the next semester. Hiring prioritization was a big part of this conversation.

J. MJC President

Jill Stearns reported that the team chair commented that during the team visit it was very evident there was a great deal of respect among leaders on campus. She is looking forward to discussions in the spring about what we can improve or do better. One improvement would be that ideally, College Council would meet on the off week other groups meet. There is a need for a better way of coordinating that makes more sense for the ability to enable moving forward. What is needed is a schedule built into it the opportunity for coordination of groups.

VIII. ANNOUNCEMENTS/COMMENTS

Jill Stearns encouraged everyone to attend Chad Redwing's *Great Conversations* that wraps up in January for the first year. The format is two small readings and conversations about what was read. This next year will focus on education, starting with historical information. Everyone is invited to attend.

Jill invited everyone to attend the Celebration of Life service for Charles Mullins.

Bill Anelli informed members that there will be breakout sessions on Institute Day from 9 to noon with division meetings in the afternoon. Top interests workshops were using online tools and technology in classrooms, the student success initiative, and behavioral intervention training. Other workshops will be featured as well.

IX. FUTURE AGENDA

1. YCCD Board Policy: 7110, 7120, 7125 (Consent)

X. ADJOURNMENT