



**College Council
Meeting Minutes
October 24, 2016**

Members	Representing	Present	Absent
Jill Stearns	MJC President, Chair		√
Al Alt	Vice President, College Administrative Services/ Facilities Council		√
Brenda Thames	Vice President, Instruction	√	
Chad Redwing	Academic Senate	√	
Curtis Martin	Academic Senate President	√	
Debbi Partridge	CSEA President	√	
Elizabeth David	Academic Senate	√	
Flerida Arias	Dean of Equity and Student Learning		√
Flora Carter	College Committee for Diversity and Community	√	
Francisco Banuelos	Student Services Council	√	
James Todd	Vice President, Student Services	√	
Jennifer Hamilton	Resource Allocation Council	√	
Jim Sahlman	YFA President		√
Jonathan Andrews	ASMJC	√	
Julie Hughes	CSEA		√
June Hunt	CSAC		√
LaKiesha McDonald	CSEA	√	
Lisa Husman	LTAC		√
Mike Smedshammer	Distance Ed Committee	√	
Nancy Backlund	College Technology Committee	√	
Patrick Bettencourt	Dean		√
Ross McKenzie	YFA	√	
Shelley Circle	Academic Senate	√	
Wyant "Bear" Unruh	ASMJC		√
Vacant	Accreditation Council		√
Vacant	ASMJC		√
Vacant	Instruction Council		√
Vacant	Professional Development Coordinating Committee		√
See Al Alt above	Facilities Council	-	
Amy Bethel	Recorder	√	

Guests	
Scott Kerlin	Director of College Research

I. CALL TO ORDER

B. Thames called the meeting to order at 3:10.

II. ACTION ITEMS

A. Approval of Minutes of October 10, 2016

J. Todd requested an addition to the Program Review Workgroup Update to include a link to the Program Review Workgroup notes and the timeline documents they discussed.

Action Item - Motion:

Who: R. McKenzie moved, N. Backlund seconded

What: Motion to approve the minutes of October 10, 2016 with requested addition to Program Review Workgroup Update

- Unanimous approval
- Motion carried

III. INFORMATION & DISCUSSION ITEMS

A. Scorecard Presentation

Scott Kerlin, Director of College Research, walked the council through the information contained on the website for the [California Community College 2016 Student Success Scorecard](#), and provided hard copies of the Scorecard and a document containing an overview of the Scorecard data. Discussion and questions followed the review.

B. Enrollment Update

VPI Thames presented a review of the District Enrollment Report. Discussion ensued regarding establishment of an enrollment management committee. Recommendation was made that constituents incorporate this suggestion into the EMP planning process as a way of moving this concept forward.

2016-17 target FTES is 14,657

Current FTES: 6168.57

Total Sections: 1596

C. Student Success and Equity Update

No update.

D. Accreditation Update

No update.

E. Resource Allocation Council Update

J. Hamilton reported that an extract of possible IELM eligible items was pulled from Program Review. Needs will be sorted by categories: mandatory, mission critical, essential, and desirable. Divisions will prioritize their needs. Division lists will then be forwarded to Deans' Cabinet for review and college-wide prioritization. Mandatory items should be defined as being necessary to meet a legal requirement and will be given first priority.

F. Student Services Council Update

The Student Services Council did not meet due to a High School Counselor Day event.

G. Instruction Council Update

Off cycle faculty replacement requests will be reviewed by Deans' Cab.

H. Program Review Workgroup Update

The workgroup will meet again next week. Six additional programs have submitted program reviews and three more will be forthcoming. C. Martin is creating a list of programs with current program reviews. The list will be shared once reviewed by VPI Thames. Student Services program reviews are almost all complete.

IV. ADJOURNMENT

The meeting was adjourned at 5 p.m.

Next Meeting: November 14, 2016, Library Basement, Room 55, 3 – 5 p.m.

Future Agenda Items:

Invite Nora Seronello for a demonstration on Burning Glass data.

Unapproved