

Modesto Junior College
College Council Meeting Minutes
February 11, 2013

MEMBERS

Council Member	Representing	Present	Absent
Jill Stearns	MJC President, Chair	√	
Susan Kincade	VP Instruction	√	
Michael Guerra	VP College Administrative Services	√	
Brenda Thames	VP Student Services	√	
Flerida Arias	Professional Development Coordinating Committee	√	
Nancy Backlund	College Technology Committee	√	
Francisco Banuelos	Facilities Council	√	
Debi Bolter	YFA Rep	√	
Iris Carroll	Distance Ed Advisory Committee	√	
Flora Carter	College Committee for Diversity & Community	√	
Paul Cripe	Resource Allocation Council	√	
Jillian Daly	YFA President	√	
Rosanne Faughn	CSEA President	√	
Rhonda Green	LTAC	√	
Jennifer Hamilton	Academic Senate President-elect	√	
Cece Hudelson-Putnam	Dean	√	
Deborah Laffranchini	Instructional Council	√	
Eva Mo	Academic Senate	√	
Debbi Partridge	CSEA	√	
Martha Robles	Student Services Council	√	
Tanya Smith	CSAC	√	
James Todd	Academic Senate President	√	
Korey Keith	ASMJC	√	
Kevin Sabo	ASMJC President	√	
Mike Sharif	ASMJC		√

GUESTS

Name	Title
Brian Sanders	Dean, Science, Math & Engineering
Rose LaMont	Economics Professor
Brian Sinclair	Computer Graphics Professor
Lazaro Garcia	ASMJC

Business

1. Call to Order

Jill Stearns called the meeting to order.

2. Review of Agenda

Jill Stearns reviewed the agenda with members, adding Board Policy 7-8049 Academic Senate.

Action Items

3. Review of Minutes

Kevin Sabo moved to approve the minutes of January 28, 2013. Korey Keith seconded.

There was general consensus to approve the minutes of January 28, 2013.

4. Consideration of Board Policy and Administrative Procedure – Second Reading

Jill Stearns explained that the purpose of College Council reviewing is that when a board policy goes to District Council, it is pretty well vetted. Many of the policies are not going to have an impact. Jill stressed that is very important that we have a campus-wide awareness of how policies are going to affect the budget and college operations. College Council can simply say we approve or put forward what we would like to see in the policy.

Jillian Daly said that she would like to know if it is a brand new policy or mandatory.

Jill Stearns explained that the highlights and strikeouts are there so the changes can be seen.

Board Policy 2105 – Election of Student Member

Kevin Sabo informed members that Columbia (Associated Students) needs 3-4 readings on items and has not voted yet. ASMJC is just waiting on Columbia. Other colleges have trustees for each campus and Kevin is not sure what all their concerns are at Columbia.

Jillian Daly informed members that she was going to abstain and let the students work it out and she felt members should support the students.

Action Item

Kevin Sabo moved that College Council forward Board Policy 2105 to the district with a positive recommendation. Korey Keith seconded.

Motion passed by aye vote with two abstentions.

Board Policy 2015 – Student Member(s)

Kevin Sabo moved to forward Board Policy 2015 to the district with a positive recommendation. Korey Keith seconded.

Motion passed by aye vote with two abstentions.

Board Policy 7-8049 – Academic Senate

There was general consensus to table this item to the next agenda as the Academic Senate is not ready with information.

5. College Council Goals Taskforce

Jill Stearns reminded members that these are goals the college is able to have on an annual basis and start to develop a strategic plan.

Taskforce volunteers: Kevin Sabo, Jennifer Hamilton, Korey Keith, Brenda Thames, Debi Bolter, Cece Hudelson-Putnam, Flora Carter, Donna Yarnal.

Jill Stearns explained that the objective is to have goals that are very measurable. Nora Seronello, Research Analyst, will help in this process. Nora will be able to tell us what measurement and what data we have to be able to get to how well we are doing in reaching the goals we have set. Hopefully, by the time fall rolls around, this group will have a pretty set group of goals.

Informational Items

6. Science Community Center

Jill Stearns introduced Brian Sanders, Dean of Science, Mathematics & Engineering whom she asked to give a presentation of the program side of the Science Community Center.

Brian Sanders presented a slideshow depicting the DNA structure example in the building and the rotation of the earth pendulum that ASMJC is sponsoring. He also showed pictures of the different stages of the building as the structure progressed. In the new center, the Great Valley Museum (GVM) will be facilitating more in-depth instruction. Due to classroom building standards, GVM currently cannot actually hold classes in their existing building.

An additional anatomy lab will be housed in the new building. There will be two separate cadaver rooms and double the physiology space. The floor plan will allow for easy access to the different areas.

Brian cited some professors' testimony to the improvement with the center. Chemistry has gone green through microscale experiments the use of less chemicals. Safety has been improved with the lab in the center of the chemistry area. An astronomy telescope will be placed in the fourth floor. There will be a rooftop observatory where there are no city lights for better night time observation. The planetarium will have Velvet projector and Zeiss projector. Geology earth signs with glowing sphere demonstration will be in place.

Brian stated that Measure E has done amazing things for their program and the center is truly a resource for the entire community. Relocating into the Science Community Center will start in May.

7. Accreditation Update

Jill Stearns stated that she was certain there would be an accreditation update by today's meeting. Instead, the report has been mailed today and information is not being given over the phone so we are waiting for the mail.

Jill did receive an updated rubric and memo from the accreditation commission. The memo basically said that colleges have had ten years to fully implement student learning outcomes assessment into college program review, planning, budgeting, and decision-making. The recent regulations require institutions to set standards for student achievement; these standards may be tailored to the institution and its mission. It must be determined what an acceptable level of student success looks like. The college is going to be having some conversations on those ideas. The information is all spelled out in the memo that was distributed to members.

Accreditation Workshop

James Todd informed members that he attended the workshop that was facilitated by the accreditation commission who brought in guest speakers. Board members and a lot of students attended from different colleges. The workshop was about how to do better at accreditation. There were some colleges there that were successful and some that had risen out of show cause. The workshop facilitators looked at colleges that were not successful and those that were, and the difference.

Understanding the division of labor under constituent groups was part of it and how the Academic Senate is involved. Good and bad practices were also compared.

Jennifer Hamilton who also attended the workshop stated that on healthy campuses, there were processes that were well established so regardless of who is at the chair, there were processes that worked. She emphasized that that is one of the best practices. Those most successful took a really long approach. They took constituent groups and educated them and it was really transparent. Jennifer reiterated that taking a long term approach and investing in a process and policy that everyone can all adhere to resulted in success.

James Todd added that we need to hold onto a structure no matter who is there and we need to get to trust.

Debi Bolter who also attended the workshop stated that ACCJC President Barbara Beno talked about the memo and setting standards. They cannot be goals or benchmarks, it is a standard that we expect as a healthy institution. Part of accreditation is evaluation in the future.

Jill Stearns emphasized that we have to continue to be moving forward with the changes.

REPRESENTATIVE REPORTS

Instructional Council

Deborah Laffranchini reported that at the first meeting of the Instructional Council members were establishing what a quorum was. Susan Kincade explained that when the council talked about quorum they talked about common sense and had a general feel of what made sense. There was good discussion and the group came up with how they are going to conduct the meetings.

Student Services Council

Martha Robles reported that the Student Services Council confirmed its charge, talked and agreed on how we are going to run the meetings. Members will be looking at board policies 7225 and 7227. There was an overview of the Student Success Council and they talked about matriculation.

Resource Allocation Council

Paul Cripe reported that the Resource Allocation Council talked some about College Council's concerns about how resources are allocated and guiding principles. Most of those concerns have been thought about in the past 4-5 years by RAC.

Paul stated that regarding Board Policy 7232 Classification Review, some people had some serious questions about the wording. Members asked about the District Classification Review Advisory Committee description and function and who is on the committee. Some had serious questions and wanted to know more specific questions about what it was. Brenda Thames responded that 3 LTAC members and 3 classified staff are on that committee. There were also concerns about the new anniversary date and exactly what that meant.

Cece Hudelson-Putnam noticed Y rating of positions when someone's job does not require as much as it is rated. Y rating protects that person from moving down and contributes to an inflationary process. Michael Guerra responded that when the position is vacated, it will be looked at.

Paul said that Michael Guerra reminded members where we are in the budget and the many items that are unknown. The Measure E budget is sun setting and this will impact the college. Blackboard, for instance, will no longer be funded by Measure E. The Patterson site also came up at the meeting. The college is \$200,000 behind going into this year and ways are going to be found to make that up. This year the estimate for PT/OL is \$6.75 million.

Facilities Council

Francisco Banuelos reported that the Facilities Council was not able to meet due to the conflict with the district budget forum.

Accreditation Council

Susan Kincade reported that the Accreditation Council will be meeting on Thursday.

FUTURE AGENDA

ADJOURNMENT