

Modesto Junior College
College Council Meeting Minutes
December 5, 2011

- Present:** Larry Calderon, Jillian Daly, Rosanne Faughn, Michael Guerra, Cece Hudelson-Putnam, Allan McKissick, Adrienne Peek, Tanya Smith, Brenda Thames, Joan Van Kuren, John Zamora, Doug Dyrssen (ASMJC)
- Absent:** Bill Kaiser, Karen Walters Dunlap, Sam Pierstorff (Faculty Consultant to the Board)
- Guests:** Rose LaMont

Business

1. Review of Minutes

Action Item

Adrienne Peek stated that Pat James who will be doing a presentation on distance ed at the December 1 Senate meeting is Co-Director of @One, not Act 1 and requested that her title be added to the minutes of November 21, 2011.

Michael Guerra moved to approve the minutes of November 21, 2011 with corrections. Adrienne Peek seconded. The minutes of November 21, 2011 were approved as amended.

2. Review of Agenda

Larry Calderon reviewed the agenda with members.

PRESIDENT'S OFFICE

3. Founders Hall Issues

Allan McKissick stated that he thinks Karen Walters Dunlap is on it but she is not here. He explained that a few things have come up and he has talked to instructors about it. There used to be bulletin boards on the walls where you could tack messages up and now they are gone. He would like to see a lot more bulletin boards up for campus events, and other posting. Michael Guerra responded that he doesn't believe there is any money left for Founders Hall, but other sources could be explored. Allan added that the same dry wall structure is by instructors' offices. More bulletin boards are needed in the hallways, classrooms and by office doors.

Doug Dyrssen responded that if larger ones need to go up in hallways, bring it up to him for ASMJC to fund. Michael Guerra will bring in up in Friday's Campus Development Committee meeting. Joan Van Kuren will research to see if a count of need has been done in the Science, Math & Engineering division.

Allan McKissick reported that a member of his department is in a wheelchair and he has noticed that there are quite a few less ramps in Founders Hall than before the remodel. Some ramps have been removed. Some inner doors don't have buttons for disabled. Allan stressed that technically, the

college is compliant but we have less than we did before. Adrienne Peek responded that she thought Kitchell was going to have more buttons installed.

Jillian Daly added that there is a meeting tomorrow regarding the camera surveillance in common areas. She asked when are we going to get keys to the exterior doors of Founders Hall. Larry Calderon responded that some employees are lending their keys out or losing them and has possibly been the problem in the past. Jillian requested that the issuing keys to exterior doors of Founders Hall be placed on the next College Council agenda.

Michael Guerra added that at his old campus, if you lost a key, you had to do a police report. Faculty should have a key for accessing and they should lock it when they leave.

Allan suggested putting just one key fob lock at each end of Founders Hall as a remedy. Michael Guerra responded that key fobs are being moved away from and going to trilogy. He will research the cost of a fob lock at the north end of Founders Hall and report at the next meeting.

Michael Guerra reported that there will be a campus safety committee reinstated.

4. College Priorities

The agenda item was tabled as Karen Walters Dunlap was not there to address.

5. Budget Forum

Larry Calderon sent a message out to all managers and supervisors asking them to encourage their staff to attend the budget forum which will be an MJC budget update. The forum will be December 12th from 3-5 in the Fireside Lounge.

Allan McKissick referenced faculty priority going before the Senate. Larry Calderon stated that recommendations can go to the Academic Senate, as they have not gone anywhere yet. Allan stated that program review is not designed to address eliminated programs. One issue in the Senate is going to be how do you address eliminated programs when there isn't a process in place. Allan reference Board Policy 4103 stating you are supposed to have a sign off by the Senate and District, it just hasn't happened and there is a need to get this codified.

Larry Calderon said we can set aside all half developed documents, begin with a clean plate and get a balanced group and let this body develop procedures for everything we do. He would like to talk to the Senate on December 8th to say that he wants to set aside the decision making document and have discussion with, let's acknowledge College Council to serve as a strategic element for the college and agreement after discussion with Senate and IAC and agree and just move forward.

John Zamora said that what Larry is just proposing is what College Council *was*. Because of the accreditation crisis, we had the decision making document. The size of membership can be worked out but we need to go back to what it was. Don't know if we have improved our communication with this decision document. There is a bunch of "ifs" and fuzziness which make it difficult to move. He would like to talk to his colleagues and brush the plate clean and start over.

Jillian Daly said the first thing we need to agree upon is what College Council should be.

Allan McKissick added that the Senate reps are obligated to go back to the Senate. He is all for what John Zamora says.

Larry Calderon said that he is committed to establishing a protocol where the president shares all information with the college. He will talk to the Senate about his proposal on December 8th.

INSTRUCTION

5. Enrollment

No report.

STUDENT SERVICES

8. Update

No report.

COLLEGE ADMINISTRATIVE SERVICES

9. Budget

No report.

10. Measure E

Michael Guerra reported that the integrated learning center is going to the state for architectural review. In January, plans are submitted to DSA for approval for the High Tech Center. Michael will be meeting with Matt Kennedy from Kitchell twice a month trying to identify any overages that come out. The library is within budget. Facilities have not met. He will be meeting with reps regarding the Measure E Task Force.

CONSTITUENT REPORTS

Academic Senate

No report.

YFA

Jillian Daly informed members that already the rumors are flying about the accreditation report. Larry Calderon responded that he has received a draft report and has distributed to VPs asking for review for correction of errors of fact.

CSEA

No report.

IAC

No report.

Student Services

No report.

ASMJC

No report.

ANNOUNCEMENTS

A joint meeting with Planning & Budget, AIE and College Council to discuss the Integrated Planning model will be December 19th. Members will be polled for a common time with location TBA.

FUTURE AGENDA

1. Founders Hall – Issuing of keys to exterior doors – Jillian Daly
2. Fob cost for Founders Hall entrance report – Michael Guerra
2. College priorities – Karen Walters Dunlap

ADJOURNMENT