

Modesto Junior College
College Council Meeting Minutes
December 3, 2012

MEMBERS

Council Member	Representing	Present	Absent
Jill Stearns	Chair	√	
Susan Kincade	VP Instruction	√	
Michael Guerra	VP College Administrative Services	√	
Brenda Thames	VP Student Services	√	
Debi Bolter	YFA Rep		√
Jillian Daly	YFA President		√
Rosanne Faughn	CSEA President	√	
Bill Kaiser	IAC Rep	√	
Allan McKissick	Academic Senate Rep		√
Debbi Partridge	CSEA Rep	√	
Tanya Smith	CSAC Rep	√	
James Todd	Academic Senate Rep	√	
John Zamora	Academic Senate President	√	
Andrew Campbell	ASMJC Rep	√	
Mike Sharif	ASMJC Executive	√	

SUBSTITUTE

Name	Member Substituting for
Rose LaMont	Jillian Daly

GUESTS

Name	Title
Becky Crow	Director of Campus Safety
Lorena Dorn	Dean of Counseling & Student Services
Antoinette Herrera	Director of Health Services

Business

1. Call to Order and Introductions

Jill Stearns called the meeting to order.

2. Review of Agenda

Jill Stearns reviewed the agenda with members.

3. Review of Minutes

Action Item

Rosanne Faughn moved to approve the minutes of November 5, 2012. Bill Kaiser seconded.

There was general consensus to approve the minutes of November 5, 2012.

4. Consideration of Board Policy and Administrative Procedure – First Reading

After brief discussion, College Council agreed to consider the following nine board policies and procedures for a second reading at the next College Council meeting.

- 2410 Policy and Administrative Procedure
- 2432 CEO Succession (NEW)
- 2717 Personal Use of Public Resources (NEW)
- 3300 Public Records
- 3-8001 Public Communications
- 3-8008 Communication Channels (Elimination)
- 7335 Health Examinations
- 7337 Fingerprinting
- 7-8049 Academic Senates

College Council further agreed to forward the following two policies and procedures to other councils.

- 3310 Records Retention and Destruction (forwarded to Instruction and Student Services)
- 7232 Classification Review (forwarded to Instruction, Student Services and RAC)

5. Student Mental Health Program grant (SMHP)

Background

Antoinette Herrera, Director of Health Services, gave the background for the grant that MJC has been awarded for the next two years in the amount of almost \$200,000. The grant is issued in partnership by the California Community College Chancellor's Office and the Foundation for California Community Colleges. Funding for the grant is from the California Mental Health Services Authority (CalMHSA). The focus of the grant is on mental health prevention and early intervention programs, services, and strategies and to advance the collaboration between select colleges and county services. The grant encompasses three approaches: Faculty and staff training, suicide prevention; and peer support.

Collaboration between colleges takes place to see how they can work together. MJC & Columbia College hosted an event where representatives were invited from campuses and other agencies from San Joaquin, Tuolumne and Fresno counties. Another event is planned for the spring to help students transition from K-12 and to other colleges.

Behavioral Intervention Team (BIT)

Becky Crow referred back to April 2007 when the Virginia Tech tragedy occurred. An investigation and report called findings was done. A lot was learned about the shooter, Seung Hui Cho through the process of completing the findings. Becky stated that Cho had a lot of help and intervention in high school but not in college and his mental health began to deteriorate in college.

Becky explained that by coming together as a team they will be able to field intervention. The BIT educates faculty and staff on what kinds of things we may be able to look for and focuses on preventing the threat and/or crisis before it occurs. A national trainer is coming to MJC from back east December 10-12 to show BIT how to put together a team.

At-Risk Online Training

Lorena Dorn explained that this training is free to all community colleges and is an interactive online training to learn how to recognize at-risk problems. There is one general 45-minute training and an additional training that gives you online prompts to respond to. Lorena hopes people will find the training helpful. Everyone will be getting the link to the training soon. The training gives you some

better ways to get the student calmed down and back on track. Training on front desk safety is also available.

Antoinette Herrera added that the intent is to bring the training to where the students are to bring mental health issues out and educate staff on how to better communicate with students. Antoinette along with Becky and Lorena have created resource pages to help in communicating with students. Antoinette added that the idea is to approach issues from the same level and go up from there.

Jill Stearns said that universal with colleges, the transition to online services means we only deal with students who have had a problem related to our processes. She commented that the online mental health training was very well done and is very good.

Bill Kaiser reported that he went through every single piece of the training and it was very well done.

Tanya Smith added that it would be better if it had a scenario that targeted Student Services front line staff. Jill Stearns responded that it is a well-developed product. She suggested that Tanya try the training and give feedback if it is not helpful to her.

6. Budget

Michael Guerra reported that he is looking at a little increase in the college's FTEs which we will have the funding for and the college is good to grow by 160 FTEs and will fund accordingly. He cautioned that there really isn't a new stream of money coming through with the passage of Prop 30. There will be a pending issue if the legislature doesn't move forward with it. The state is projecting COLA. He feels that the college is doing a good job. Michael added that the budget situation is really forcing us to look at our spending and planning. Student Success is mandated and is a cost without funding.

Jill Stearns explained that we have been allowed to have carryover the last two years and that is the only reason we are able to be in pretty good shape. We are down 20 faculty from last year and she is not exactly sure how all of that came about but that is pretty significant even for a college of this size. Jill cautioned that we need to step back and look differently at our budget for 2013-14. She thinks we will have an opportunity to reestablish our base and go from there.

7. Resource Allocation Council

Michael Guerra reported that RAC will be refining and revisiting its guidelines and the guidelines will be sent out to bring forward and make recommendations.

REPRESENTATIVE REPORTS

YFA

Rose LaMont reported that YFA is negotiating workload and gathering a lot of information with two table talks being sent out today. She requested reading those and communicating with the YFA rep and making sure they give feedback to you. YFA has been redoing their bylaws and are at the end of that process.

CSEA

Rosanne Faughn reported that CSEA and CSAC have identified new members and it is pretty exciting to get people involved. Nominations are out for chapter officers. Negotiations right now are on hold for the district. She hopes to get back to negotiations in January.

CSAC

Tanya Smith reported that they are working on having staff development day and are going again to professional development. They are attempting to get Bubba Paris to speak and a lot of workshops they are hoping to get approved and get the ball rolling. Debbi Partridge explained that Bubba Paris is a retired football player who is really good with relations and spoke at the CSEA a conference a couple of years ago.

Student Senate

Mike Sharif reported that Cram night is happening on December 6th. Club training for officers will be on December 11th. Office renovation for Student Development and Campus Life is being planned. Legislative events are being planned and Assembly member Cathleen Galgiani will be visiting the ASMJC office.

Mike introduced Andrew Campbell, the new College Council Student Senate rep.

Academic Senate

John Zamora reported that the president elect and at-large position will be announced shortly. Every year the parliamentarian, legislative analyst and secretary are elected. The bylaws have gone out to faculty and have come back. The Senate has approved the 2013 schedule, making sure Institute Day is on Friday. Academic Senate is in the process of coming up with all faculty appointments with the various councils. The Senate is also in the process of looking at the bylaws and roles.

John Zamora stressed that the big thing faculty need to be aware of is transfer model curriculum because the college has to be in compliance with all our degrees. We have to have all of those in place and all have to be through the CID process by summer 2014 to be eligible for Fall 2014. Jill Stearns added that by this process it will be known that MJC courses fully articulate.

John Zamora informed members that he needs to go back to the classroom and step down from being the Academic Senate President. He feels that it is his obligation to go back to the classroom because his department has a full blown computer science program and is short on instructors. John added that fortunately, James Todd is stepping into being the Academic Senate president so it will be in good hands and other people are also stepping up.

Student Services

No report.

FUTURE AGENDA

1. Policy & Procedures – Second reading

- 2410 Policy and Administrative Procedure
- 2432 CEO Succession (NEW)
- 2717 Personal Use of Public Resources (NEW)
- 3300 Public Records
- 3-8001 Public Communications
- 3-8008 Communication Channels (Elimination)
- 7335 Health Examinations
- 7337 Fingerprinting
- 7-8049 Academic Senates

ADJOURNMENT