

Modesto Junior College
College Council/Planning & Budget Committee
Joint Meeting Minutes
November 7, 2011

Present: Kevin Alavezos, Francisco Banuelos for Brenda Thames, Iris Carroll, Jane Chawinga, Paul Cripe, Rosanne Faughn, Michael Guerra, Cece Hudelson-Putnam, Bill Kaiser, Rose LaMont, Maurice McKinnon, Allan McKissick, Adrienne Peek, Martha Robles, Jim Sahlman, Nancy Sill, Tanya Smith, Joan Van Kuren, Karen Walters Dunlap, John Zamora, Sam Pierstorff (Faculty Consultant to the Board), Doug Dyrssen, Robin Jones (ASMJC)

Absent: Jenni Abbott, Larry Calderon, Jillian Daly, Ken Hart, Brenda Thames,

Business

1. Review of Minutes

No action taken.

2. Review of Agenda

Karen Walters Dunlap reviewed the agenda with members.

PRESIDENT'S OFFICE

3. Accrediting Commission for Community & Junior Colleges (ACCJC) Regional Workshop

Karen Walters Dunlap reported that 12 colleges attended the workshop sponsored by MJC and about 60-70 people attended. The commission gave the college a list of individuals that wanted to attend. Participants took MJC's planning model and resource allocation model and compared it to other colleges' models. A similar discussion as PBC is having was held. Karen reported that MJC's model is similar to a lot of other colleges and we are further along than a lot of the colleges.

Rosanne Faughn reported that she found the workshop interesting and each time she attends these workshops, she finds out more information. She noticed that some of the models have individual councils like MJC. Some colleges reported right to the College Council and then to the president. Others had a Strategic Planning Council. One college has a Planning & Budget Committee that fell under the college as a committee in the Academic Senate.

Rosanne said that it caught her attention when our chancellor came in, she made mention that with a multi-college district, you are still one district. She pointed out that the way Columbia College does theirs is different from the way MJC does. Even if we are supposed to be one, we are separate in this sense. She found this a little bothersome.

Michael Guerra, who also attended the workshop, felt that MJC stands pretty well compared to the rest of the colleges.

Karen Walters Dunlap felt that MJC has done a really good job with program review which feeds up to College Council. There are a number of colleges who have not implemented program review other

than for instruction. She reported that MJC is miles ahead of other colleges for SLOs and PRs and that was nice to hear. The Commission loved MJC's resource allocation model graphic.

Karen reported that the Commission is starting a new self study process in 2012 called Institutional Evaluation. MJC is the last group that went on the old process. A list of metrics will be developed for each standard. Under the 2012 process, when you are writing it, you will know exactly what the team will be looking for.

Karen distributed a Program Review Resource Request Ranking flowchart graphic for the Accreditation/Institutional Effectiveness Committee (AIE) as it stands which mirrors the cycle the college has now. Planning & Budget has struggled for the last year or so with what their role is. When we look at strategic planning and integration of College Council, that is where there has been some questions. When Larry Calderon came, he saw that we have Planning & Budget and planning is part, but then there is also College Council and how are we going to reconcile these two committees? One of the things Larry Calderon proposed was that Planning & Budget focus on resource allocation and Karen felt the processes they have developed are pretty good and maybe the planning part should move to College Council. Planning & Budget has been looking at different models and what other colleges are doing.

Sam Pierstorff responded that part of it is where Planning & Budget lives at currently, and it lives in the Senate.

4. Continued Discussion Regarding Planning

Karen Walters Dunlap facilitated discussion. Participants divided up into small groups with each group visually diagramming what they think should be MJC's planning model, sketching an integrated planning process for MJC.

Jim Sahlman distributed a model he authored before the meeting. Jim stated that he used the premise of the Curriculum Committee as an analogy. The Curriculum Committee meets on a regular basis. Decisions go directly to the Board. When Curriculum does something that proposes to change the process, it comes directly to the Senate. This model keeps everything going and makes people want to serve. The three college-wide committees in the model would be: 1) Accreditation and Institutional Effectiveness Committee, 2) Planning and Budget Committee, and 3) Professional Development Committee. He requested that this model be considered as a starting point.

Allan McKissick responded that a couple lines might need to be added to this regarding AB1725 and Title V. Jim responded that everything he is finding is that we are a Senate recommending body and Title V requires mutual agreement.

Karen Walters Dunlap clarified that we are looking at College Council and Planning & Budget and what we are going to do next. The hope was to come up with a proposed model and resolve the Planning & Budget and College Council issue. Should Planning & Budget be a budget committee, leaving strategic planning with College Council and what is the best plan for College Council. Karen credited Planning & Budget for having a pretty good model and cautioned not to throw it out unless members can come up with a pretty good model. She said to look at Planning & Budget on up. Planning & Budget gets information and where does it go from there?

Representatives from the four groups presented their diagram of the models to the group. The comment was made that what the groups came up with is pretty close to what Dr. Calderon has been proposing. After the presentations, Karen instructed the groups to reconvene and tweak their diagrams. The group decided on two of the models to be combined into one. A graphic artist will combine the two models into a draft as a starting point. Carolyn Hart will send the draft out to the group for review to see if input was accurately captured.

Jim Sahlman requested that what these diagrams do be bulleted.

Action

A task force was formed to summarize what the diagrams do by providing a narrative, fusing the two planning structure models created at today's meeting. A draft will be sent to members for the November 21 College Council meeting for continued discussion. The draft will be sent to members by November 17.

Task Force members: Rose LaMont, Jim Sahlman and Adrienne Peek

ADJOURNMENT