

Modesto Junior College
College Council Meeting Minutes
October 8, 2012

MEMBERS

Council Member	Representing	Present	Absent
Jill Stearns	Chair	√	
Susan Kincade	VP Instruction	√	
Michael Guerra	VP College Administrative Services	√	
Brenda Thames	VP Student Services	√	
Debi Bolter	YFA Rep		√
Jillian Daly	YFA President		√
Rosanne Faughn	CSEA President	√	
Bill Kaiser	IAC Rep	√	
Allan McKissick	Academic Senate Rep	√	
Debbi Partridge	CSEA Rep	√	
Tanya Smith	CSAC Rep	√	
James Todd	Academic Senate Rep	√	
John Zamora	Academic Senate President	√	
Kevin Sabo	ASMJC President	√	
Mike Sharif	ASMJC Executive	√	

SUBSTITUTE

Name	Member Substituting for
Rose LaMont	Jillian Daly

GUESTS

Name	Title
James Varble	ASMJC Executive

Business

1. Call to Order and Introductions

Jill Stearns called the meeting to order.

2. Review of Agenda

Jill Stearns reviewed the agenda with members. Per a request, she will give an update on the status of the decision-making document at the end of her report on the Student Success conference.

3. Review of Minutes

Action Item

The minutes of October 1, 2012 were tabled to the October 22, 2012 meeting.

4. Assessment Update

James Todd reported attending the RP Group “Strengthening Student Success” conference that featured several different sessions on assessments and how other colleges were grappling with them. He felt that MJC is somewhere in the gray area of proficiency. James added that it was good to hear some colleges talk about budget problems, course offerings, and how some courses do not make it within the timeline. MJC started the process beginning the semester with assessment day which brought the college to a place where we can say proficiency is met. In the spring a whole new cycle begins, which starts when and how long it will be. Currently, the college is doing assessing twice within a five year period. The Accreditation/Institutional Effectiveness Committee (AIE) is talking about assessment in relation to program review.

Institutional Learning Outcomes are starting in November. A report is due on the 15th with a report to the board the end of November. James has a meeting with the outcomes assessment group for the report to ACCJC on how we are doing in terms of accessing data and doing budgetary decisions. He hopes to have a draft of the report done by the end of the week.

James Todd also learned how people are using their data at other institutions. The goal between now and once we build Institutional Learning Outcomes would be that all faculty would sit down with all their outcomes and know when they see that list over the next five years, that they are okay with it and they can easily be streamlined.

James Todd stressed that we need to make sure we can put assessment to the front with a two hour meeting that is devoted to assessment. He noted that spring marks the first semester of the second cycle. James will get input from the work group on an assessment session around the timeframe of Spring Institute Day. There is a five year curriculum cycle and discussion needs to take place regarding whether we have program review every five years to align.

5. Accreditation Follow-up Report

Susan Kincade reported that the accreditation follow-up report is now complete. She said that Debi Bolter was phenomenal and so many others in helping with the report. There have been three sessions reviewing with several revisions at the conference, Saturday, Sunday and today. The document will be in the hands of the board by this evening. Printing of seven sets of the report will be done to be included as evidence for ACCJC and team members along with thumb drives so the document will be easily accessible.

Susan Kincade will provide a link to the follow-up report to everyone.

Jill Stearns informed members that the accreditation team will visit October 31 starting at noon and all day November 1. The follow-up report will be online after the board approves it on Wednesday.

6. Strengthening Student Success Conference

Jill Stearns reported attending the Research & Planning Group (RP Group) Strengthening Student Success conference. She informed members that the standards are currently under review and input is being gathered regarding standards. One of the comments she is hearing is please eliminate redundancy especially in our responses. It is more of an expectation on how we are using SLOs. The next step is going to be tracking the learning outcomes of students which is where this is headed, and how do you start to manage? There would be some sort of a check box for each student. She is waiting to see a draft of what the revised standards look like. This would be another major initiative for colleges to develop. Once the draft is out, the college needs to start having conversations regarding what our SLOs would look like. Some things are yet to be determined and there are a lot of unknowns. The other big change is each college is going to be expected to define student success and what that means for the institution. There will be a draft when the Commission convenes in January, hopefully.

These new standards would take effect in 2014. Once the draft is out, there will be quite a vetting process. SLOs and program review are not being eliminated; this is just taking things a step further.

ANNOUNCEMENT

Jill Stearns informed members that she sent out an email stating that we are going to move forward with the decision-making document.

FUTURE AGENDA

1. Co-chairs to be revisited

ADJOURNMENT