

Modesto Junior College
College Council Meeting Minutes
March 21, 2011

Present: Mike Adams, Julie Berg, George Boodrookas, Jillian Daly, Rosanne Faughn, Carmen Fernandez, Wendy Griffiths-Bender, Gaither Loewenstein, Adrienne Peek, Joan Van Kuren, Karen Walters Dunlap, Barbara Wells, Adam Webber (ASMJC), Sam Pierstorff (Faculty Consultant to the Board)

Absent: Don Low

Guests: Maurice McKinnon, Elaine Schuber

Business

1. Review of Minutes

Action Item

Adrienne Peek pointed out that the Student Success Committee should not be pluralized. Rosanne Faughn corrected the spelling of Elaine Schuber's name.

The minutes of March 7, 2011 were approved with corrections.

2. Review of Agenda

Gaither Loewenstein reviewed the agenda with members.

PRESIDENT'S OFFICE

Gaither Loewenstein reminded members of his Let's Chat hour this Thursday. He added that there has been really good participation in the lunch environment sessions and it has been helpful for him to meet with staff and faculty in an informal atmosphere.

INSTRUCTION

3. Accreditation/Institutional Effectiveness Committee (AIE)

Karen Walters Dunlap reported that AIE is moving forward with a number of items. AIE is preparing an executive summary and report out from the priority process survey. Recommendations from the survey will be forwarded to the Planning & Budget Committee. AIE is also preparing a status report on goals, working on the agenda for the annual summer workshop, PRNet, and the editing of the first draft of the self study and gathering evidence.

AIE has almost completed the first draft of the report with the goal to have the first part to the president a couple of weeks from now. Gaither Loewenstein added that he would like to get the faculty to look at this before the end of April. He is going to have to go back and look at the report to see what the budget reductions have done to the accreditation standards. Gaither noted that the Senate can present minority reports at the time the team visits. An effective

report would site a standard. Gaither suggested the Senate review the current draft and give suggestions for how these reductions are going to affect the draft. Mike Adams informed members that a special Senate meeting is already set for March 31st to discuss accreditation.

Adrienne Peek reported that AIE had a very productive meeting at which the overall structure of this year's assessment report was laid out. AIE will determine where we are this moment to where we will be May 6. A four-year plan and an ongoing tally will be added to the process. This should generate immediate rescheduling of courses that were scheduled to assess but were not. The full report for the AIE workshop will be done. Adrienne felt that the college will be better than last year but not where we want to be. There has been a lot of progress in some areas and none in other areas. The committee talked about some automatic triggers for program viability, looking at if the course has not been offered in four years, then maybe it should be on the list, why do we still have it, and should it be deactivated? Adrienne reminded members that if the course was not offered, it cannot be assessed.

4. Enrollment

There was no enrollment update. Karen Walters Dunlap reported that the summer schedule is now done and the only changes may be adding classes, dependent on if students need certain classes to finish their program. Twenty more sections of English and math were added than last summer. Gaither Loewenstein stressed that students who are only one or two courses away from completing a program scheduled for elimination need to be identified.

5. Student Success Advisory Committee Task Force

Karen Walters Dunlap stated that a proposal has gone to the Senate and is awaiting feedback. The proposal will return to College Council for approval.

STUDENT SERVICES

6. New Dean of Counseling & Student Services/Combined Vice President position

Gaither Loewenstein informed members that Lorena Dorn has been hired as the new Dean of Counseling and Student Services, subject to Board approval. Ms. Dorn comes from Victor Valley College. Gaither added that the committee, Don Low and himself were very impressed with her and feel that she is really going to help us, particularly with the challenges of Student Services.

A job description has been completed for the Vice President of College and Student Support and recruitment will begin for that position. This position combines the duties of the Vice President of Student Services and the Vice President of College Administrative Services. Gaither is not aware of any other colleges that do this. He added that if you look at MJC's particular structure, you would see that the College Administrative Services Vice President has a relatively few number of people who report to this person and the district does a lot of the administrative support work. A person who has done Student Services work has done a considerable amount of budget accounting would be an ideal candidate for this position. If some services are ultimately eliminated from the district, we may have to restructure in 3 or 4 years. Gaither added that it is certainly a doable way of structuring in these current budget times.

COLLEGE ADMINISTRATIVE SERVICES

7. Planning & Budget Committee (PBC)

Gaither stated that there should be some sort of framework in place for the Senate and the Planning & Budget Committee to work together to look at the structure of the college from the bottom up in anticipation of possible budget cuts in 2012/13. This issue will be discussed at PBC.

8. Budget

No report.

9. Facilities/Capital Construction

Carmen Fernandez reported that all projects are on target. Founders Hall will be done in July as well as the Pavilion. Issues with the Science building are moving along as well. Gaither stated that he would like a dinner event done around the ribbon cutting of the Science building in honor of the retired astronomy instructor.

CONSTITUENT REPORTS

Academic Senate

Mike Adams reported that the Senate has had a first reading of the changes to the equivalency process. He added that this is the first time the Senate has discussed some problems because they have never had to worry about bumping rights before. The Senate also talked about the Student Success Advisory Committee. There was a lot of discussion about adding members and blossoming out into a huge group. A student at the meeting requested student involvement.

Mike reported that there is a possibility that faculty may veto having a faculty member sit on the math position screening committee. Gaither responded that if a math position is not filled, the college will be down three math instructors due to two temporary fills this year and one retirement this spring. He added that the college is going to move forward with hiring this position. Math was the number one ranked position by PBC as well.

Barbara Wells reported that the Fall Institute Day meeting was held and members are well on their way to a theme and several presentations. There will be presentations on civility, PRNet, TRIO and something extracted from the standards. After Wednesday's meeting, there will be more concrete ideas. Wes Page will do a presentation on the progression of the construction of the buildings. Barbara Wells will be stepping down from the Institute Day Committee.

YFA

Jillian Daly reported that she is busy dealing with faculty in distress and there will be a big meeting with legal this week as well. She is also meeting with faculty in preparation for the public hearing on April 12. Negotiations has changed direction and the focus through April will be on the layoffs.

CSEA

Rosanne Faughn reported that she is trying to keep everyone calm. At this point she is roughly looking at 47-50 classified staff involved in the layoffs. She added that once the Board takes action, the CSEA negotiation team will look at the initial list and bumping rights and it will become a domino effect. Rosanne is trying to keep up the morale. CSEA is working with the district to make sure the seniority list is correct. She explained that people have bumping rights back to their previous position prior to reclassification.

Student Services

No report.

IAC

George Boodrookas stated that he has nothing more to report at this time.

ASMJC

No report.

College Management Council (CMC)

CMC has not met since the last College Council meeting and therefore there is nothing to report.

ANNOUNCEMENT

FUTURE AGENDA

1. Student Success Advisory Committee Task Force draft document - Revisit

ADJOURNMENT