

Modesto Junior College
College Council Meeting Minutes
December 6, 2010

Present: Mike Adams, Julie Berg, George Boodrookas, Jillian Daly, Rosanne Faughn, Wendy Griffiths-Bender, Gaither Loewenstein, Bob Nadell, Joan Van Kuren, Karen Walters Dunlap, Gary Whitfield, Adam Webber (ASMJC), Sam Pierstorff (Faculty Consultant to the Board)

Absent: Adrienne Peek, Barbara Wells

Guests:

Business

1. Review of Minutes

Action Item

The minutes of November 22, 2010 were approved as written.

2. Review of Agenda

Agenda item, *Institutional Effectiveness congruency with Mission Statement and SLOs* was tabled to the next meeting.

Adam Webber requested discussion of the transfer of the Career, Transfer Center along with the blueprints to see how it will affect students. He also requested an update on the student pay program procedure, the way students pay for their programs.

PRESIDENT'S OFFICE

3. Civility Designs/Slogans – Revisit - Sam Pierstorff

Sam Pierstorff reported receiving emails and visits to his office regarding the civility initiative. Issues range from *why are we posting something like this, why are we doing something so stupid when there are other more important issues?* Some people don't think our president has those good manners. Comments such as there has been gratuitous incivility crafting at others, some disparagement, perhaps in jest but taken otherwise. Some do not like the idea of a civility button when it is not practiced by the leader. Sam's general feeling is people think the president is a tough, smart guy but not tactful.

Gaither Loewenstein responded that the civility idea was not his idea and was brought up by the College Council. Civility is contained in one of the four strategic goals the college will focus on for the year. He further stated that he does not think that anyone would suggest that he would put himself up for poster boy for civility. He added that he would certainly understand if folks feel that he is not a legitimate spokesperson for the campaign. Gaither likes the idea of a civility campaign because it is something he is working on for himself and he doesn't feel we should wait until he is civil. He added that he is always working on this himself.

Jillian Daly said for her the button is the smallest part of it. She thinks College Council agreed this would go to the divisions to see what they wanted to do with it within their program.

Joan Van Kuren added that she heard the comment, what about people that are civil all the time and don't get a button. You are not going to catch everyone. There was a little animosity about those people getting left out.

George Boodrookas said that even when the tolerance initiative was brought out there were people who didn't like it.

Gaither said you would ask people what civility means to them. Jillian suggested just giving out the buttons to everyone on Institute Day. George added maybe just a reminder and have people define in their own groups. Joan said the other comment is where is the money coming from? If we give to everyone it would cost more than \$100. Adam Webber added that it is not as good of a point if you give everyone the button.

Sam Pierstorff pointed out that all the animosity toward civility is why you need this. Rosanne Faughn added that by giving buttons to everyone they can choose to wear it or not. People were worried about signing the resolve when it came out. Sam added that civility is not necessarily where we are right now.

Karen Walters Dunlap informed members that the deans will be talking about how their division embodies goal #4.

Jillian suggested that maybe it is enough for Gaither just to talk about it on Institute Day and have the buttons available at tables. Gaither responded that he could write some sort of message to the college regarding the holidays and civility and making goal 4 into buttons.

Action Item

There was general consensus that Gaither Loewenstein would send out a holiday greeting including a civility message to the campus community and have 500 buttons available in the lobby on Institute Day.

INSTRUCTION

4. Accreditation/Institutional Effectiveness (AIE) Committee Update

Karen Walters Dunlap stated that there is a meeting this Friday and no prior meeting so there is nothing to report.

5. Enrollment

Karen Walters Dunlap reported that Brian Sanders printed out the numbers today and classes are 60% full with 14,000 unduplicated headcount for students enrolled in Spring 2011. This makes the college right on track. The deans are just starting to look at summer scheduling, looking at plan A & B in case there are any necessary cuts. Summer session starts June 7.

6. Report - Institutional Effectiveness congruency with mission statement and SLOs

Karen Walters Dunlap requested this item be tabled as the Accreditation/Institutional Effectiveness Committee (AIE) has not discussed it yet.

STUDENT SERVICES

7. Career Transfer Center

Gaither Loewenstein informed members that plans are not drawn up for the relocation yet. A group of folks will be sitting down with an architect. He will find out when the next meeting is and will let Adam Webber know. Adam responded that he just wants to go on record saying *I haven't nor any member of my team endorsed it (Career, Transfer Center) going by the coffee shop.*

Gaither clarified that from the bookstore all the way to the café is potentially the total space for the Career Transfer Center. This plan would eliminate coffee service for that area. Gaither felt the coffee shop could go in the Welcome Center with a window punched into the Student Lounge. He is also thinking of taking seating out to the Rotunda with the seating configuration like a Starbucks area. The committee will make a recommendation to the president for this area. Adam added that student government does not have a position yet.

8. Proposed Changes to the Student Program Pay Procedure

Adam Webber stated that he has not received a notice and would like to be consulted before anything goes to the Board. He added that he saw a brief reference to a private debt collection agency and he would like to know about that. Gary Whitfield responded that the college uses three debt collection agencies if a student's account is not paid. This is still in discussion and Gary thinks it will be a topic at the District Advisory Council (DAC) meeting. Gary noted that Teresa Rule addressed College Council regarding this procedure in quite some detail at the September 27, 2010 meeting. This procedure is going on at community colleges and is more of the business side and being accountable to the state where the college is obligated to collect a debt from the student. Gary further added that anything that is not paid results in the college getting hurt. Changes: Payment plan first, adding people to the wait list when someone drops off, and then the de-reg. It is estimated that these proposed changes to the pay procedure will probably go to the Board in three or four months. (Note: This item was discussed in detail and approved at a previous College Council meeting that was not attended by Adam Webber or his designee.)

Bob Nadell added that this procedure is really designed to help the students and can prevent them from their account going to collections by the de-reg and it will help the college with accounts receivable.

COLLEGE ADMINISTRATIVE SERVICES

9. Planning & Budget Committee

Mike Adams reported that the last two Planning & Budget Committee meetings have been devoted 100% to priority lists for IAC, Administration and Student Services and are now

finalized. The final Excel spread sheets are on the president's Planning & Budget Committee web site (mjc.edu/president). Gaither added that he felt that it was a very collegial and thoughtful process as well as some good changes and PBC members did a really good job. Gaither requested that members remind constituents that we are going to try and do the process even better and more effective next year and welcomed suggestions.

10. Measure E/Facilities/Capital Construction

Gary Whitfield reported that there are still some issues with the AG Pavilion due to the subcontractor who went bankrupt. It is estimated that the project will be set back to May or June. The Art Building is scheduled to be completed in the summer. A tree south of South Drive will be removed where the kilns will be located for safety reasons. Gaither interjected that there is a landscape task force and a recommendation that one tree should go and one should be left in this vicinity. He will consult with that task force on what and where to plant.

Gary reported that hazmat is being done on the American Medical Response (AMR) property and Modesto Police Department will be conducting an exercise on the property. The AMR building is scheduled to be demolished in late spring. About 160 parking spaces will be restriped, extending the parking lot.

The Facilities/Capital Construction meeting will take place this Friday.

CONSTITUENT REPORTS

Academic Senate

There has not been a meeting of the Senate since the last College Council and therefore, there is nothing to report.

YFA

Jillian Daly reported that YFA and the Academic Senate will have a holiday social on December 14th in the newly remodeled faculty lounge. Negotiations are continuing with another Friday meeting before the holidays. The YFA survey was completed and data is being analyzed. Good feedback was received on what members expect from the union. The second half of the survey was all about SLOs and workload. Jillian pointed out that it has been very bothersome for people to figure out where part time faculty belong in SLO assessment.

IAC

George Boodrookas reported that last week IAC had a focused conversation on accreditation. Each member took their piece, giving information back to Karen. Karen Walters Dunlap interjected that the deans talked about summer school. George added that some of the colleges are canceling summer school. Karen verified that she knows of at least six schools that have canceled summer school to save money. Gaither clarified that there has been no discussion of canceling summer session at MJC. Karen said MJC is offering some summer classes that will allow students to complete their program, such as the dental program. Gary pointed out that when we reduce our summer session, it also hurts some of our other programs like Food Services and the Bookstore.

Student Services Council

Bob Nadell reported that StartSmart started this week in anticipation of the spring term. These students are generally new students and if they complete StartSmart they change their registration date. The program gives the student an advantage for their first semester. Bob noted that students who go through StartSmart generally have higher GPAs and are more successful and that is generally universal throughout colleges.

A priority list for Planning & Budget has been prepared by the council.

CSEA

Rosanne Faughn reported that final nominations are completed. She will be president again next year; Wendy Hesse will be First VP; Tammie Miles, Second VP; Debbi Partridge will be Chief Job Steward; Jeff Swank as Public Relations; Jim Codoni, Treasurer; and as of today, a secretary has not been named.

College Management Council (CMC)

Gaither Loewenstein reported that there was a nice presentation at the CMC meeting regarding the campus climate survey. Groups were identified from the low (negative) responses and brought together as a focus group to flush out why they felt negative towards these issues. The classified side felt that they weren't listened to and weren't always allowed to participate. One of the things CMC agreed upon is everybody at this college is equal and that everyone's input is equally important, we just play different roles at the college. We are all equally important to the college. It means we want everyone's input and participation. Gaither made a plea to the managers that everyone be allowed to participate as we really want more participation and value input.

ASMJC

No report.

ANNOUNCEMENTS

Wendy Griffiths-Bender reported that many people are participating in cram night and requested cram night be announced to students.

Mike Adams reported that by tomorrow the Senate elect position will be announced.

FUTURE AGENDA

1. Report from Institutional Effectiveness congruency with mission statement and SLOs

ADJOURNMENT