



**College Council
Meeting Minutes
November 26, 2018**

Members	Representing	Present	Absent
Steve Collins	MJC Interim President, Chair	√	
Al Alt	Vice President, College Administrative Services/Facilities Council	√	
Patrick Bettencourt	Dean of Instruction & Student Learning	√	
Nancy Carranza	Director of College Affairs, ASMJC	√	
Julie Hughes	Admissions and Records Specialist, CSEA	√	
Lisa Husman	Executive Secretary, LTAC	√	
Harloveleen Hundal	President, ASMJC	√	
Andrew Kranzman	Instructor-English, Academic Senate	√	
Bryan Justin Marks	Associate Dean of Campus Life & Student Learning, Student Services Council		√
Curtis Martin	Professor-History, Academic Senate		√
LaKiesha McDonald	Program Specialist, CSEA	√	
Ross McKenzie	Professor-Math, YFA	√	
Parul Parikh	Accounting Analyst, CSAC		√
Mikayla Ramirez	Director of Student Relations, ASMJC	√	
Chad Redwing	Professor-Humanities, Academic Senate	√	
Jim Sahlman	Professor-Speech Communications, YFA		√
Michael Smedshammer	Distance Education Coordinator, Distance Education Committee	√	
Sherri Suarez	Events/Facilities Scheduling Coordinator, CSEA	√	
James Todd	Vice President of Student Services		√
Jennifer Zellet	Vice President of Instruction	√	
Vacant	Technology Committee		
Vacant	Accreditation Council		
Vacant	Resource Allocation Council		
Vacant	Instruction Council		
Vacant	Professional Development Coordinating Committee		
Vacant	Student Success and Equity Committee		
Sabrina Miranda	Recorder	√	

Guests	
Jenni Abbott	Dean, Institutional Effectiveness

I. CALL TO ORDER

S. Collins called the meeting to order at 3:13 pm.

II. Action Items

A. Approval of Minutes

Action Item - Motion:

Who: R. McKenzie moved, C. Martin seconded

What: Motion to approve the minutes of October 22, 2018

- Result: 15-ayes, 0-no
- Motion Carried

B. Affirmation of Local Goal Setting Guidance – 1st Read

J. Zellet explained that legislature has instructed MJC to align all plans, goals, vision documents, and more to align with the Chancellor's vision statements. Essentially, we are being requested to affirm that we have a plan to define our plans and this must be done by December. MJC and Columbia must work together to culminate a district document that is sent to the Chancellor's Office. The initial steps include acknowledging the work ahead of us, reviewing our baseline data, and having a plan to accomplish our goals. Baseline data comes to us from the Scorecard. The next step of this plan is to utilize the morning of Institute Day to work together around the plans that we have to sum up where we are and where we have been.

J. Abbott stated that the Chancellor's Office put together what they are calling simplified metrics. Over 60 metrics have now been narrowed down to 24 for every single thing we do at the college, based on a student's journey throughout college. The Scorecard is going to change to these new measures. J. Abbott handed out and reviewed [MJC Student Success Metrics Baseline](#) and the [MJC Process for Local Goal Setting 2018](#).

J. Abbott explained that by December 15, President Collins is required to certify with the Chancellor's Office that we have a plan that includes reviewing our baseline data. We will hold student focus groups next semester to discuss what is important. We must also review our data with the community. By May 15, we must submit our set goals to the Chancellor's Office and accomplish them by 2022.

Action Item - Motion:

Who: R. McKenzie moved, L. Husman seconded

What: Motion to approve the Affirmation of Local Goal Setting Guidance - 1st Read

- Result: 15-ayes, 0-no
- Motion Carried

C. IC On Cycle Replacement

J. Zellet explained that on cycle replacements are budget neutral and are positions that are retirements and replacements that were announced by the deadlines, as provided in the hiring prioritization document. At this point, all processes have been followed and the final step is to present it to College Council.

The recommendation made at the last Instruction Council meeting was that these

positions be posted as soon as possible and not wait until we have confirmation of additional hires. It is crucial that we recruit as soon as possible and not wait for confirmation of FON or additional hires.

The recommendation of Instruction Council is to forward all four on cycle replacements for acceptance with the ranked order of Nursing, English, Humanities, and Chemistry. This is the first year we ranked replacements so that if we ever find ourselves in a position where our FON is less and the District says we actually need to not replace positions, then we need to know what the faculty's position has been as a recommendation to the President. From that point forward, if the President chooses something else, then there is a rationale provided to College Council.

Action Item - Motion:

Who: R. McKenzie moved, A. Kranzman seconded

What: Motion to approve the IC On Cycle Replacement

- **Result: 15-ayes, 0-no**
- **Motion Carried**

III. Representative Reports

A. CSAC

No report.

B. ASMJC

M. Ramirez stated Veterans Education Day and An Evening with Erica Ormsby was held on November 7. The last FLOW will be held this Wednesday, November 28 and Cram Night will be held on December 6 from 6 – 10pm on East Campus in the Student Center.

C. LTAC

L. Husman stated that elections are coming out soon and there will be several openings.

D. Academic Senate

No report.

E. CSEA

S. Suarez stated CSEA held nominations in November and there are no positions being opposed. CSEA will have a full team with the exception of one position starting in January.

F. YFA

R. McKenzie stated that due to the actions of the District and their continued deceptions, the YFA has called for a two-day unfair labor practices strike. The YFA appreciates the support it has received from students, local staff, and local administration.

V. ADJOURNMENT

The meeting was adjourned at 4:06 pm.