



**College Council
Meeting Minutes
September 10, 2018**

| Members | Representing | Present | Absent |
|---------------------|--|----------------|---------------|
| Steve Collins | MJC Interim President, Chair | √ | |
| Al Alt | Vice President, College Administrative Services/Facilities Council | √ | |
| Patrick Bettencourt | Dean of Instruction & Student Learning | √ | |
| Nancy Carranza | Director of College Affairs, ASMJC | √ | |
| Julie Hughes | Admissions and Records Specialist, CSEA | √ | |
| Lisa Husman | Executive Secretary, LTAC | √ | |
| Harloveleen Hundal | President, ASMJC | | √ |
| Andrew Kranzman | Instructor-English, Academic Senate | √ | |
| Bryan Justin Marks | Associate Dean of Campus Life & Student Learning, Student Services Council | √ | |
| Curtis Martin | Professor-History, Academic Senate | √ | |
| LaKiesha McDonald | Program Specialist, CSEA | √ | |
| Ross McKenzie | Professor-Math, YFA | √ | |
| Parul Parikh | Accounting Analyst, CSAC | √ | |
| Mikayla Ramirez | Director of Student Relations, ASMJC | √ | |
| Chad Redwing | Professor-Humanities, Academic Senate | √ | |
| Jim Sahlman | Professor-Speech Communications, YFA | | √ |
| Michael Smedshammer | Instructional Design Coordinator, Distance Education Committee | | √ |
| Sherri Suarez | Events/Facilities Scheduling Coordinator, CSEA | | √ |
| James Todd | Vice President of Student Services | √ | |
| Jennifer Zellet | Vice President of Instruction | √ | |
| Vacant | Technology Committee | | |
| Vacant | Accreditation Council | | |
| Vacant | Resource Allocation Council | | |
| Vacant | Instruction Council | | |
| Vacant | Professional Development Coordinating Committee | | |
| Vacant | Student Success and Equity Committee | | |
| Sabrina Miranda | Recorder | √ | |

| Guests | |
|---------------|--|
| | |

I. CALL TO ORDER

S. Collins called the meeting to order at 3:03 pm.

II. ACTION ITEMS

A. Approval of minutes

Action Item - Motion:

Who: C. Redwing moved, L. Husman seconded

What: Motion to approve the minutes of April 9, 2018

- o **Result: 16-ayes, 0-no**
- o **Motion Carried**

B. Instructional Outlook Report

J. Zellet explained that the function of the Instructional Outlook Report is to guide the hiring prioritization process and help us be strategic in how we prioritize. Every year, the Instructional Outlook Report goes out to departments and divisions where faculty needs in their areas will be discussed. Based on the criteria put forward in this document, the divisions prioritize which positions they want to bring forward to the Instruction Council. The Instruction Council work comes back to College Council where it is approved as a recommendation to the president for prioritization of faculty hires.

This year will likely be similar to the previous year in that we will not have additional faculty hires based on growth in our student enrollment. Our district is above the FON (Faculty Obligation Number) which is a number that the State Chancellor's office gives each district. In order to not be penalized, we must meet this minimum calculation of full time faculty. Instruction Council will be looking to replace retirees. There has been money placed in the upcoming budget to hire new faculty, which may affect the FON calculation; but, that has not been solidified.

J. Zellet asks that everyone please read through and discuss the Instructional Outlook Report materials with their constituents and gather feedback. The item will be brought forth again at the next College Council meeting.

Representative Reports

A. YFA

R. McKenzie reported that YFA and YCCD are still at an impasse and fact finding will take place next week. The fact finding report will be available approximately two to three weeks after fact finding is held. Members are currently in the process of determining whether or not a strike will take place. Ten days after the fact finding report is received, YFA has the right to strike. YFA is looking at CCAP agreements so that both Columbia and MJC can work with local high schools. Institute Day meetings were highly attended by YFA.

B. LTAC

L. Husman reported that pending Board approval, LTAC will receive a 2.71% increase on the management salary schedule that is retroactive as of July 1. District will continue to provide two fully paid benefit base plans, one with Blue Shield and one with Kaiser. There will also be buy-up plans available. Fully paid dental and

vision will continue with the contract through September 30, 2019. PEP funds have been increased from \$1500 to \$2000.

C. ASMJC

N. Carranza reported that Welcome Week took place August 27 – 29, where new students were welcomed onto campus. Remembrance Day will be held September 11. A display honoring those who lost their lives will be held on East Campus Quad. FLOW also begins this week. M. Ramirez reported that Club Rush will be held on September 12 and 13. Clubs will be handing out information to all students. September 17 is Constitution Day. An ASMJC Senator along with other ASMJC members will be handing out Constitutions to students.

D. CSEA

J. Hughes reported that CSEA has reached a tentative agreement with the district and voting will take place within the next few weeks.

E. Academic Senate

C. Martin reported that the Academic Senate has not yet met but will be meeting in two weeks. At the top of the agenda will be Regular and Effective Contact. C. Martin stated that he sent an email last Thursday to his constituents that he would like to see a statement of ethics for faculty.

F. CSAC

No report at this time.

V. ADJOURNMENT

The meeting was adjourned at 3:32 pm.