



**College Council
Meeting Minutes
November 28, 2016**

Members	Representing	Present	Absent
Jill Stearns	MJC President, Chair	✓	
Al Alt	Vice President, College Administrative Services/ Facilities Council		✓
Brenda Thames	Vice President, Instruction	✓	
Chad Redwing	Academic Senate	✓	
Curtis Martin	Academic Senate President	✓	
Debbi Partridge	CSEA President	✓	
Elizabeth David	Academic Senate	✓	
Florida Arias	Dean of Equity and Student Learning	✓	
Flora Carter	College Committee for Diversity and Community		✓
Francisco Bañuelos	Student Services Council	✓	
James Todd	Vice President, Student Services	✓	
Jennifer Hamilton	Resource Allocation Council	✓	
Jim Sahlman	YFA President		✓
Jonathan Andrews	ASMJC	✓	
Julie Hughes	CSEA	✓	
June Hunt	CSAC		✓
LaKiesha McDonald	CSEA	✓	
Lisa Husman	LTAC		✓
Lonita Cordova	Academic Senate		✓
Mike Smedshammer	Distance Ed Committee	✓	
Nancy Backlund	College Technology Committee	✓	
Patrick Bettencourt	Dean		✓
Ross McKenzie	YFA	✓	
Shelley Circle	Academic Senate	✓	
Tommy Ledesma	ASMJC President		✓
Vacant	Accreditation Council		
Vacant	ASMJC		
Vacant	Instruction Council		
Vacant	Professional Development Coordinating Committee		
See Al Alt above	Facilities Council		
Geri Vargas	Recorder		

I. CALL TO ORDER

J. Stearns called the meeting to order at 3:06 p.m. and quorum was declared.

II. ACTION ITEMS

A. Approval of minutes

Action Item - Motion:

Who: Ross Makenzie moved, Shelley Circle seconded

What: Minutes approved with no changes.

- **Result: 14 ayes; 0 no,**
- **Motion Carried**

B. MJC Strategic Plan 2016-2021 recommendation to forward to YCCD Board of Trustees for approval

Jill and Amy reviewed some past strategic plans. Jill shared for accreditation purposes, it is not required; however, Chancellor Smith requested College Council send to Board for approval.

Action Item - Motion:

Who: Jennifer Hamilton moved, Florida Arias seconded

What: Strategic Plan forwarded to the Board of Trustees

- **Result: 14 ayes; 0 no,**
- **Motion Carried**

C. Faculty Hiring Prioritization for 2017/18 Growth Positions

Brenda explained the difference between off-cycle as opposed to growth and potential. Off-cycle is still in budget and is separate in terms of budgetary planning; however, on-cycle positions go through Instruction cycle and only growth positions come to College Council.

Curtis read on-cycle positions: Two nursing, one EOP&S counselor, one English, one English Language (ELL), one Librarian, one Anatomy, and one Math.

An electronic vote will go out to College Council on Friday.

III. Information and Discussion Items

A. YCCD Board Policies

DRAFT 3530: Weapons on Campus – Page 2 came up for discussion in terms of the definition of “weapons,” as some divisions use “tools” for their instruction.

DRAFT 3570: Smoking – Changes will be reviewed and made as it pertains to law. Many agreed that providing a “designated smoking area” may help the problem. Jill will create a task force to put forth a recommendation on smoking. Will include students in this task force. Policy comments: The verbiage in the policy is not clear in terms of the choice whether to comply or not.

DRAFT 3-8002: Citizens Advisory Committees – Recommendation to strike the

policy.

DRAFT 3-8004: Soliciting Funds on District Property – Jill shared that she signs any forms for off-campus solicitations and ASMJC is involved in this process.

DRAFT 3-8016: Lost and Found Property- Striking this policy (District) and left to the respective colleges.

DRAFT 3-8024: Energy Management -

DRAFT 3-8025: Maintenance of Buildings and Property – Keeping “informal inspection” by providing notice.

DRAFT 3-8026: Temporary Facilities – No discussion

DRAFT 3-8027: Use of District Keys – No discussion

DRAFT 3-8030: Copyrights Computer Software – No discussion

DRAFT 3-8072: Unattended Minors – Information shared regarding students who bring children to their classes and allow them to sit outside the classroom. Liability is a big issue. However, Instructors are advised to keep their deans in-the-loop.

B. Enrollment Update

2016-17 target FTES is 14,657

Current FTES: 10,487

Total Sections: 1,593

C. Student Success and Equity Update – Florida reported that they re-a about to close off the deadline but extended to Wednesday, November 30.

Sabadó de Educacion was a success. Participants from the community included, El Concilio, Central Valley Opportunity Center, Cambridge Academies, and staff from student services, financial aid, CTE, DSP&S, EL&L, Great Valley Museum, the staff from Student Success (program specialists). Approximately 46 participants filled out surveys.

Florida also reported the workshop that was attended and facilitated by Ken and John from AtD was successful.

D. Accreditation Update – Brenda updated Council with substantive change reports. Information can be accessed through the following link:

<http://www.mjc.edu/general/accreditation/substantivechange.php>

E. Resource Allocation/Facilities Update – No report.

VI. ADJOURNMENT

The meeting was adjourned at 4:31