



**College Council
Meeting Minutes
April 24, 2017**

Members	Representing	Present	Absent
Jill Stearns	MJC President, Chair	√	
Al Alt	Vice President, College Administrative Services/ Facilities Council	√	
Jennifer Hamilton	Vice President, Instruction	√	
Chad Redwing	Academic Senate	√	
Curtis Martin	Academic Senate President	√	
Debbi Partridge	CSEA President	√	
Elizabeth David	Academic Senate	√	
Florida Arias	Dean of Equity and Student Learning		√
Flora Carter	College Committee for Diversity and Community	√	
Francisco Banuelos	Student Services Council	√	
James Todd	Vice President, Student Services	√	
Vacant	Resource Allocation Council		
Jim Sahlman	YFA President	√	
Jonathan Andrews	ASMJC	√	
Julie Hughes	CSEA	√	
Vacant	CSAC		
LaKiesha McDonald	CSEA	√	
Lisa Husman	LTAC	√	
Lonita Cordova	Academic Senate		√
Mike Smedshammer	Distance Ed Committee	√	
Nancy Backlund	College Technology Committee	√	
Patrick Bettencourt	Dean		√
Ross McKenzie	YFA	√	
Shelley Circle	Academic Senate	√	
Tommy Ledesma	ASMJC President		√
Vacant	Accreditation Council		
Jacob Cook	ASMJC		√
Vacant	Instruction Council		
Vacant	Professional Development Coordinating Committee		
See Al Alt above	Facilities Council	√	
Sabrina Miranda	Recorder	√	

Guests	
Nancy Sill	Professor, Business Administration, Business, Behavioral and Social Science
James Palmer	Research Analyst

I. CALL TO ORDER

J. Stearns called the meeting to order at 3:02 pm.

II. INFORMATION AND DISCUSSION ITEMS**A. Enrollment Update**

J. Stearns reported that Spring enrollment is up since our last report in March. Summer enrollment is coming along nicely and we are ahead 80 FTES from where we were last year. We still have considerable work to do and we are still on track to claim this year as a stability year.

B. Accreditation Update

J. Todd reported that revisions in Standard III will be heavily worked on in May. Deadlines for getting Standards to the Academic Senate will be in June. An Academic Senate faculty workgroup met and provided feedback as well. Writing is being reduced in each Standard to address specific questions that have been asked.

C. Student Success and Equity Update

M. Smedhammer discussed the Repast Project involving Chad Redwing. The Repast Project invites students and their families to a restaurant for dinner and conversation with faculty and administrators. So far, two dinners have taken place with great success. The project has been designed around the research that sitting down in a family meal setting leads to increased discussion.

J. Todd reported that discussion has taken place regarding changes in curriculum that are happening in the fall. A new integrated basic skills initiative Student Equity and SSSP template is due in December, with board approval to go the Chancellor's office at the end of the fall.

Student Pathways Centers on both campuses are seeing a 49 to 51 percent division in the amount of services that are provided. J. Todd reported that Al Smith discussed the great developments of putting together communities of course work for students in an umoja informed program called Rise Up – a targeted group running out of the Multicultural Center in Founders Hall. Faculty and staff will receive professional development regarding Rise Up.

Scott Kerlin thanked everyone for their contribution to the CCSSE survey.

D. Quality Focus Essay

J. Stearns discussed that the Quality Focus Essay (QFE) is a new piece of our ISER. ACCJC has expressed new expectations for the QFE, specifying that the QFE must contain learning outcomes. Additionally, ACCJC has suggested that MJC include Guided Pathways in the QFE. ACCJC has stated that there should be focus on identifying the work that MJC intends to engage in and that work should be detailed in the QFE. It is believed that the incorporation of these two items can be reasonably accomplished in the two years between now and when writing in the mid-term report begins.

III. ACTION ITEMS

A. Approval of minutes

Action Item - Motion:

Who: J. Todd moved, D. Partridge seconded

What: Motion to approve the minutes of April 10, 2017, with an amendment

- o Result: 20-ayes, 0-no, 1–abstention from R. McKenzie
- o Motion Carried

B. College Technology Plan – First Read

A. Alt reported that a goal of the College Technology Council was to complete an updated version of the College Technology Plan. Essentially, this plan is at first review stage. College Technology Council will finalize the plan within the week and it will be brought back to the next College Council meeting.

C. Program Review – Second Read

J. Todd reported that there have been no significant changes since the first read of the new Program Review.

The new Program Review in eLumen includes disaggregated student achievement and learning data, drawn from Datatel and the last two years of eLumen SLO work. Resource requests will now draw on a thorough analysis of disaggregated data available from two years of faculty SLO assessment (including course, program, general education, and institutional learning outcomes). The new two-year cycle will allow for a more informed curriculum update by disciplines.

The new Program Review is due September 15 inside of eLumen for all departments. Each division will need to review programs in their area and prioritize the resource requests inside of their division.

The Program Review process is moved to the June electronic agenda for voting.

D. Faculty Hiring Prioritization Process 2017/18 – Second Read

J. Stearns announced that the vote on a second read for the Faculty Hiring Prioritization Process 2017/18 is moved to an electronic vote. J. Stearns will reach out to the appropriate parties to have information bolded and the revision date updated.

E. Revisions to *Engaging All Voices* – Second Read

Action Item - Motion:

Who: C. Martin moved, J. Hamilton seconded

What: Motion to accept revisions to *Engaging All Voices* second reading

- o Result: 20-ayes, 0-no
- o Motion Carried

F. IEPI Goals

J. Todd lead discussion regarding IEPI goals and input was received. Final placement of IEPI Goals will be on the June agenda.

VI. ADJOURNMENT

The meeting was adjourned at 4:49 pm.