



**College Council  
Meeting Minutes  
January 23, 2017**

<b>Members</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
Jill Stearns	MJC President, Chair	√	
Al Alt	Vice President, College Administrative Services/ Facilities Council	√	
Brenda Thames	Vice President, Instruction	√	
Chad Redwing	Academic Senate	√	
Curtis Martin	Academic Senate President	√	
Debbi Partridge	CSEA President	√	
Elizabeth David	Academic Senate	√	
Florida Arias	Dean of Equity and Student Learning	√	
Flora Carter	College Committee for Diversity and Community	√	
Francisco Banuelos	Student Services Council	√	
James Todd	Vice President, Student Services (Interim)	√	
Jennifer Hamilton	Resource Allocation Council	√	
Jim Sahlman	YFA President	√	
Jonathan Andrews	ASMJC	√	
Julie Hughes	CSEA	√	
Vacant	CSAC		
LaKiesha McDonald	CSEA	√	
Lisa Husman	LTAC		√
Lonita Cordova	Academic Senate		√
Mike Smedshammer	Distance Ed Committee	√	
Nancy Backlund	College Technology Committee		
Patrick Bettencourt	Dean		√
Ross McKenzie	YFA	√	
Shelley Circle	Academic Senate	√	
Tommy Ledesma	ASMJC President		√
Vacant	Accreditation Council		
Kevin Naranjo-Romero	ASMJC	√	
Jacob Cook	ASMJC	√	
Vacant	Professional Development Coordinating Committee		
See Al Alt above	Facilities Council		
Sabrina Miranda	Recorder	√	

<b>Guests</b>	
Kevin Alavezos	Professor – Office Administration
John Zamora	Professor – Computer Science
Nancy Sill	Professor – Business Administration
Pedro Mendez	Dean, Public Safety/Technical Education & Community Education
Jenni Abbot	Director of Grants and Resource Development

**I. CALL TO ORDER**

J. Stearns called the meeting to order at 3:05 p.m. It was announced that the order in which the agenda is typically held is being changed to accommodate late arrivals.

**II. INFORMATION AND DISCUSSION ITEMS**

**A. Accreditation Update**

B. Thames reported that narrative templates have been posted and feedback is welcome. Directions are posted on the website. The Respiratory Care Subchange proposal to the Commission is on the agenda for the next Commission meeting. All new programs and new curriculum has been approved. Standard II specifically is in need of faculty examples.

**B. Student Success and Equity Update**

F. Arias discussed that the first meeting is scheduled for January 30, 2017. This is an opportunity to provide faculty and staff with online training. Currently there are 60 people involved. There are four new faculty interested in going to the FYE conference, 17 interested in training in Spring to teach FTIC, and the sections will expand from 20 to 30. The last meeting for the fall equity institute is January 27, 2017 and an orientation session will be held.

**C. Enrollment Update**

President Stearns shared the District Enrollment Report dated 01/23/17. It is reported that Spring dropped 155 over the weekend, which is right on the usual course in terms of census process. A marketing effort is in place to launch a campaign to have inreach and outreach in support of the expanded early start summer class schedule.

**D. Educational Master Plan Introduction:**

K. Alavezos discussed that the Educational Master Plan (EMP) is a five-year workplan developed to guide the college toward measurable institutional goals that meet the college mission. The following individuals make up the EMP workgroup: Brenda Thames, Jenni Abbott, James Todd, Jennifer Hamilton, Pedro Mendez, Nancy Sill, John Zamora, Curtis Martin, and Kevin Alavezos.

P. Mendez discussed the participation in and use of charrettes.

N. Sill discussed how EMP priorities and objectives were developed from campus feedback.

J. Zamora discussed the current timeline: January 2017 is when the first draft was presented, February will include constituent review and revision, and March will include a final plan being approved.

J. Todd discussed institutional growth, culture capacity, transformational change, and communication. The goal is to increase college completion rates.

J. Abbott discussed taking goals and operationalizing them. The heart of the plan is 12 objectives and underneath those objectives are multiple activities and measurable outcomes.

J. Hamilton discussed building a framework for students so that they can see how their goals fit into their big picture.

C. Martin discussed the effectiveness of breaking down into work groups to achieve goals.

The next steps include broad dissemination of drafts for constituent review and feedback. Feedback will be collected and sent back to the EMP group through February 22 and discussed at the next College Council meeting on February 27. The second reading will be March 13.

#### **E. Reflections on Institute Day – Guided Pathways**

President Stearns reported that Institute Day was a success, bringing positive feedback. Results from the Institute Day survey have not yet been reviewed, so please provide your feedback using the survey.

Guided Pathways evidence demonstrated that it will assist students in mapping out and achieving their goals. Students will be better prepared for transfer and meeting workforce needs.

#### **F. Resource Allocation/Facilities Update**

A. Alt discussed that the opportunity to allocate money is up to \$2.1 million for Instructional Equipment and Library Materials (IELM) and was going to be tied to resource requests that were submitted to the 2016 program reviews. To this point, over \$1.5 million has been allocated for resource requests directly tied to IELM. Facilities update to be heard in February.

#### **G. YCCD Board Policies.**

No comments or suggested edits on policies:

DRAFT 2015: Student Member

DRAFT 3515: Reporting of Crimes

DRAFT 4-8074: Human Subject Research Protection

DRAFT 6305: Reserves

### **III. ACTION ITEMS**

#### **A. Approval of minutes**

#### **Action Item - Motion:**

**Who: J. Todd moved, J. Hamilton seconded**

**What: Motion to approve the minutes of November 28, 2016**

- **Unanimous approval**
- **Motion Carried**

**B. Consideration of recommendation from Student Services Council that MJC apply for CA Guided Pathways Project**

Tabled.

President Stearns discussed the lack of guidance provided to students regarding transfer degrees. Support for Guided Pathways can allow guidance for the college to explore and build what would be beneficial at MJC.

**C. Consideration of recommendation from Student Services Council that MJC adopt Multiple Measures for placement using GPA as an indicator, following their established and recommended algorithm beginning Fall 2017**

Tabled.

**VI. ADJOURNMENT**

The meeting was adjourned at 5:00 p.m.

Next Meeting: February 27, 2017, Library Basement, Room 55, 3 – 5 p.m.