



**College Council
Meeting Minutes
April 27, 2020**

Members	Representing	Present	Absent
Jim Houpis	President, Chair	√	
Shelley Akiona	YFA	√	
Maryanne Ambler	LTAC	√	
Flerida Arias	Vice President of Student Services	√	
Patrick Bettencourt	Dean Representative	√	
Nancy Carranza	ASMJC		√
Shelley Circle	Academic Senate	√	
Julie Hughes	CSEA	√	
Andrew Kranzman	Academic Senate		√
Bryan Justin Marks	Student Services Council	√	
LaKiesha McDonald	CSEA		√
Ross McKenzie	YFA	√	
Jennifer Novoa	ASMJC	√	
Parul Parikh	CSAC	√	
Mikayla Ramirez	ASMJC	√	
Chad Redwing	Academic Senate	√	
Sarah Schrader	Interim Vice President of College and Administrative Services	√	
Michael Smedshammer	Distance Education Committee	√	
Tiffnie-Ann Versola	CSEA	√	
Jennifer Zellet	Vice President of Instruction	√	
Vacant	Accreditation Council		
Vacant	Resource Allocation Council		
Vacant	Instruction Council		
Vacant	Professional Development Coordinating Committee		
Vacant	Student Success and Equity Committee		
Vacant	Technology Committee		
Sabrina Miranda	Recorder	√	

Guests	

I. CALL TO ORDER

J. Houpis called the meeting to order at 3:03 pm.

II. Agenda

A. Approval of Minutes

Action Item - Motion:

Who: J. Zellet moved, S. Schrader seconded

What: Motion to approve the minutes of April 13, 2020

- **Result: 17-ayes, 0-no**
- **Motion Carried**

B. ACCT – Second Reading

C. Redwing explained that this is the second and final reading of the ACCT document. The affective domain is crucial in student success as well as contextualization; the loss of the social context of learning that students are used to has been compromised. The purpose of the ACCT is to emphasize pedagogical practices to assure that learning is active, affective, and contextualized.

Action Item - Motion:

Who: J. Zellet moved, S. Circle seconded

What: Motion to approve the ACCT – Second Reading

- **Result: 17-ayes, 0-no**
- **Motion Carried**

C. Grading During Covid-19 FAQs

C. Redwing thanked Florida Arias, Jennifer Zellet, and everyone involved for their efforts.

D. Draft Summer/Fall 2020 Professional Development Plan

C. Redwing stated that a report is due mid-May regarding professional development efforts that are to take place this summer and through fall. Four main categories have been identified. They are: professional development targeted to the continuity of education planning and preparedness, the online education faculty cohort, finding ways to use the problem solving contextualized and active learning methodology of ACCT, and prioritizing participatory governance activities. This is being accomplished through the development of the Engaging All Voices document, academic calendar and course compression, ZTC and OER faculty cohorts, logistical rollout in fall of pathways, followed by spring emphasis on student experience and data.

E. Resource Allocation Model – 2nd Reading

S. Schrader walked the council through the ten-step process of the Resource Allocation Model, up for a second reading approval.

Action Item - Motion:

Who: S. Circle moved, C. Redwing seconded

What: Motion to approve the Resource Allocation Model – Second Reading

- **Result: 11-ayes, 2-no, 1-abstention**
- **Motion Carried**

F. 20-21 Budget

S. Schrader explained that at a prior District Fiscal Advisory Council meeting, spreadsheets were reviewed for potential deficits to the tentative and final budget. Currently scenarios are being run for an 8.7% and a 12.7% deficit, but spreadsheets for this information have not yet been provided. There is discussion about reviewing a hiring freeze with limited exceptions. There have been several retirements among faculty and rehiring of faculty is needed. Information regarding the May revise will be shared as soon as it's received.

G. Curriculum Committee Definition of "Emergency Conditions"

J. Zellet stated the Chancellor's office has given us until December 30, 2020 to provide provisions for all classes for teaching in a distance education setting. There has been concern expressed in Academic Senate and Curriculum Committee meetings regarding teaching certain classes remotely on regular basis. The form has been amended to include a column that specifies that it is "for emergency conditions only." An emergency condition is defined as "ECO criteria for emergency may include mandates called by city, county, state, federal agencies and their affiliates aka FEMA or YCCD administration."

Action Item - Motion:

Who: S. Circle moved, S. Schrader seconded

What: Motion to approve the addition of "emergency conditions" language

- Result: 15-ayes, 0-no, 2-abstentions
- Motion Carried

III. Representative Reports

A. ASMJC

M. Ramirez explained some of her experiences during her time at MJC and her time as ASMJC president. She has seen the best and worst of what MJC has to offer, including the faculty strike, Covid-19 and remote learning, student voices not being heard in shared governance and related situations, to feeling the genuine support of administration as well as Academic Senate President Chad Redwing, who has worked hand in hand with ASMJC.

B. CSEA

T. Versola stated that CSEA continues to work on finalizing the MOU with HR regarding the Covid-19 pandemic. April's chapter meeting was held via Zoom and had a record turnout of 65 attendees. Negotiations continue to be held.

C. LTAC

M. Ambler stated that LTAC is working with CSEA and YFA for upcoming benefits changes. Jillian Daly will be emailing the management team with updates.

D. YFA

R. McKenzie stated that the YFA is having a vote that should close tomorrow for internal bylaws changes and a new adjunct representative. The YFA and District have signed a side letter detailing current conditions with the pandemic and its effect on the contract. Negotiations are moving forward and the YFA is encouraged.

E. Academic Senate

C. Redwing stated that the last Academic Senate meeting will be held this week.

F. CSAC

No update.

V. ADJOURNMENT

The meeting was adjourned at 4:05 pm.

Unapproved