



**College Council  
Meeting Minutes  
September 23, 2019**

<b>Members</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
Jim Houpis	President, Chair	√	
Jenni Abbott	Technology Committee Representative	√	
Shelley Akiona	YFA	√	
Flerida Arias	Vice President of Student Services		√
Patrick Bettencourt	Dean Representative		√
Nancy Carranza	ASMJC	√	
Shelley Circle	Academic Senate	√	
Julie Hughes	CSEA	√	
Lisa Husman	LTAC		√
Andrew Kranzman	Academic Senate	√	
Bryan Justin Marks	Student Services Council	√	
LaKiesha McDonald	CSEA		√
Ross McKenzie	YFA	√	
Jennifer Novoa	ASMJC	√	
Parul Parikh	CSAC	√	
Mikayla Ramirez	ASMJC		√
Chad Redwing	Academic Senate	√	
Sarah Schrader	Interim Vice President of College and Administrative Services	√	
Michael Smedshammer	Distance Education Committee	√	
Tiffnie-Ann Versola	CSEA	√	
Jennifer Zellet	Vice President of Instruction	√	
Vacant	Accreditation Council		
Vacant	Resource Allocation Council		
Vacant	Instruction Council		
Vacant	Professional Development Coordinating Committee		
Vacant	Student Success and Equity Committee		
Sabrina Miranda	Recorder	√	

<b>Guests</b>	
Laura Maki	Dean of Science, Math & Engineering
Susan Yeager	Vice Chancellor of Fiscal Services
Ruth Luman	Professor, English Second Language

**I. CALL TO ORDER**

J. Houpis called the meeting to order at 3:01 pm.

**II. Consent Agenda**

**A. Approval of Minutes**

**Action Item - Motion:**

**Who: R. McKenzie moved, J. Zellet seconded**

**What: Motion to approve the minutes of September 9, 2019 with amendment**

- o **Result: 16-ayes, 0-no**
- o **Motion Carried**

**B. Budget Presentation**

S. Yeager presented information regarding the statewide budget and the district's budget, stating that we are currently on our 5<sup>th</sup> version of the student centered funding formula within one year and four months. This is important to understand because the formula is not yet fully flushed out for two reasons. The first reason is that there are some errors in the calculations. This is not particularly concerning because the errors are being corrected. The second reason is that the formula is not fully funded.

We are funded based on three pots of money: 60% FTES, 20% supplemental, and 10% student success metrics. Last year the formula was fixed so that the available revenue meets the available performance. There will be mid-year rate changes for 2019/2020, as well as in 2021. The formula is either fully funded or changed enough such that districts are not over performing. There are potentially going to be changes in the rates every year. The other implication is that if there is only a set pot of money, then the pot is only so big. In turn, regardless of how well we perform, it becomes an issue of how well did we perform relative to other districts. This is problematic because it cannot be known for certain how anyone is going to do until all district numbers are met.

S. Yeager stated that it is important to notice the downward trend on both the SCFF calculation and what we are actually going to receive. There is additional money for 2018/2019 and it is believed that everyone will receive at least 8.13%. However, we rolled 300 FTES back to 2017/2018 in order to get to 16,542 FTES, which must be paid back.

J. Houpis clarified that at the beginning of 2018/2019, we thought we would have \$104.4 million. By the end of the year it turned out we had only \$102.7 million, which is \$1.7 million less than we anticipated. J. Houpis suggested members of College Council to send any questions they had for S. Yeager to S. Miranda, who will catalogue the questions and forward them to S. Yeager.

S. Yeager stated that the District Advisory Council is working on a resource allocation model. In the meanwhile, we will be working with the existing model and will be working to find efficiencies and ways to better serve our students.

### C. Athletics

J. Houpis stated that athletics operates outside of the normal academic year calendar. For example, basketball begins before spring and football begins before fall.

### D. Engaging All Voices

J. Houpis polled everyone regarding speaking to their constituents about updating Engaging All Voices. Members of College Council advised that many of the councils and committees have not yet met for the fall semester. The item will be brought forth to a future College Council meeting.

### E. Education Master Plan (EMP)

J. Houpis stated that the Education Master Plan document should be reviewed on a semiannual basis in order to determine progress made on planned actions. In addition, the Education Master Plan should have its own webpage.

J. Houpis suggested convening the same members who previously served on the EMP workgroup to serve on the workgroup again to update the EMP document. The EMP will remain valid from 2017-2022, with an update indicating it has been reviewed for accuracy and progress.

### Action Item - Motion:

**Who:** J. Zellet moved, J. Abbott seconded

**What:** Motion to reconvene the EMP Workgroup

- Result: 16-ayes, 0-no
- Motion Carried

### F. Guided Self-Placement

S. Circle explained that with the rollout of the Guided Self-Placement (GSP), it has been discovered that when students are applying through CCCApply, 61% tested into English 101, 18% tested into English 100, and 21% tested into ESL. With the GPA tool, 76% went into English 101, 13% into English 100, and 11% into ESL, but when it comes to GSP, 84% are in English 101, 21% in English 100, and only 9% are in ESL. What is being observed is that ESL students are bypassing the process of language learning and directly placing themselves into native speaking English 101 and 100.

S. Circle stated that Ruth Luman and others have reviewed the data and discovered that when students place into English 140 and go directly into a college level composition class, only 12.5% of those students pass. If they skip ELIC 141 and go directly into college composition class, only 24.5% of those students pass college composition. If students take ELIC 141 then there is an 80% pass rate in college composition. In essence, by allowing students to bypass the language learning that they need, they are being set up for failure. The AB 705 Taskforce asks College Council to agree to have a one-time only chance to complete the Guided Self-Placement. This can be done for the spring semester only in order to observe changes.

R. Luman explained that there is a fairly significant decrease in enrollments in EL courses and an increase in students asking their English 100 or 101 instructors to translate or speak more slowly. It is taking a significant amount of time on both the part of staff as well as faculty to try to redirect those students. It is problematic in that by the time the students or instructors realize that the student population is misplaced, there are no other courses in which students can enroll. Due to low enrollment in the EL

program, even the students who can potentially go back into that program may not be able to due to those courses being cut.

J. Houpis stated that in a previous Academic Senate meeting, S. Circle shared a great suggestion of having practice tests for students to take prior to using the GSP. This is a great idea for adults who suffer from test anxiety, if someone realizes they mistakenly filled out the application incorrectly, or if their session is timing out.

J. Houpis asked that the AB 705 Taskforce further discuss the issues surrounding the Guided Self-Placement tool.

### **III. Representative Reports**

#### **A. CSEA**

T. Versola stated that CSEA is currently working on trying to remove barriers for classified staff to participate in CSEA activities. We are also going to have a CSEA party at the Columbia vs MJC basketball game.

#### **B. CSAC**

P. Parikh stated that CSAC is discussing providing new hire training for classified staff.

#### **C. LTAC**

No report.

#### **D. YFA**

R. McKenzie stated that YFA is working on revising their bylaws and is trying to determine what the fairest way is to get adjunct faculty to sign on. There was much discussion at the last YFA council meeting regarding the 2021 academic calendar. YFA is vehemently opposed to it and feels that it will drastically hurt students.

#### **E. Academic Senate**

C. Redwing stated that the Academic Senate recently held a presentation on zero textbook cost (ZTC). Academic Senate is pleased to know that all program reviews were reviewed on Friday, September 20. Currently the Senate is working through a series of grass roots resolutions, including teaching incarcerated and formerly incarcerated students, recognizing student certificate achievement, student childcare, a green initiative, an international student initiative, celebration of the 100<sup>th</sup> anniversary of women's suffrage, and a concern for both outdoor and indoor additional spaces for students. The Academic Senate also spent time on the academic calendar and prefers additional time to discuss potential program impacts.

#### **F. ASMJC**

J. Novoa stated that ASMJC celebrated Constitution Day and handed out 300 copies of pocket-sized U.S. Constitutions. Also celebrated was MJC's 98th birthday with Pirate Promotion Day, where hundreds of students enjoyed food, games, music, and fun.

N. Carranza stated that at the November 11 YCCD Board meeting, MJC presented a resolution highlighting ASMJC's support for the bus pass program. ASMJC is currently working on several other resolutions with student opinions. Library Awareness Day will be held September 23 – 24 on both West and East Campuses.

**V. ADJOURNMENT**

The meeting was adjourned at 5:15 pm.