



**College Council
Meeting Minutes
February 10, 2020**

| Members | Representing | Present | Absent |
|---------------------|---|----------------|---------------|
| Jim Houpis | President, Chair | √ | |
| Jenni Abbott | Technology Committee Representative | √ | |
| Shelley Akiona | YFA | | √ |
| Maryanne Ambler | LTAC | √ | |
| Flerida Arias | Vice President of Student Services | √ | |
| Patrick Bettencourt | Dean Representative | | √ |
| Nancy Carranza | ASMJC | √ | |
| Shelley Circle | Academic Senate | | √ |
| Julie Hughes | CSEA | √ | |
| Andrew Kranzman | Academic Senate | √ | |
| Bryan Justin Marks | Student Services Council | √ | |
| LaKiesha McDonald | CSEA | | √ |
| Ross McKenzie | YFA | √ | |
| Jennifer Novoa | ASMJC | √ | |
| Parul Parikh | CSAC | | √ |
| Mikayla Ramirez | ASMJC | √ | |
| Chad Redwing | Academic Senate | √ | |
| Sarah Schrader | Interim Vice President of College and Administrative Services | √ | |
| Michael Smedshammer | Distance Education Committee | √ | |
| Tiffnie-Ann Versola | CSEA | | √ |
| Jennifer Zellet | Vice President of Instruction | √ | |
| Vacant | Accreditation Council | | |
| Vacant | Resource Allocation Council | | |
| Vacant | Instruction Council | | |
| Vacant | Professional Development Coordinating Committee | | |
| Vacant | Student Success and Equity Committee | | |
| Sabrina Miranda | Recorder | √ | |

| Guests | |
|--|--------------------|
| Alicia Arceo (for Tiffnie-Ann Versola) | Program Specialist |

I. CALL TO ORDER

J. Houpis called the meeting to order at 3:02 pm.

II. Agenda

A. Approval of Minutes

Action Item - Motion:

Who: M. Smedshammer moved, J. Zellet seconded

What: Motion to approve the minutes of January 27, 2020 with amendments

- **Result: 15-ayes, 0-no**
- **Motion Carried**

B. Measure E Bond Project Priorities

S. Schrader explained that she mistakenly provided College Council with an incorrect list of project priorities at the last meeting, but the list is now corrected. The document listing the priorities is divided into three columns indicating what College Council and Facilities Council has approved and recommended. Facilities Council placed track repair at the top because it is a safety concern. The remaining items on the list include fire training center pavement repair, demolition of the old gym and Stoddard Annex buildings, ag doors, electronics remodel (Athletics – Student Success Hub), soccer field disabled path of travel, and dental lab (workforce development).

The Director of Facilities Planning and Operations, Judy Lanchester, has been receiving quotes for some of the projects and the dental lab is proving to be more expensive than originally anticipated. Because of this, we were asked to reconsider the priority of the projects at the last Facilities Council. It was decided that we need to take a step back on the dental lab and begin meeting with community members to figure out what is truly needed.

Action Item - Motion:

Who: C. Redwing moved, J. Zellet seconded

What: Motion to approve Measure E Bond Project Priorities

- **Result: 14-ayes, 0-no, 1-abstention**
- **Motion Carried**

C. Decision Making Principles – 1st Reading

J. Houpis stated he has been working on developing a decision making principles document that has now been shared with the Academic Senate executive team, the Academic Senate, ASMJC, and is now before College Council for a first reading. J. Houpis explained that he wanted to provide a framework for the Education Master Plan as well as help us focus our discussions and initiatives.

The decision making principles include to do what is best for our students, address social justice and equity, find a way to “yes” and be a beacon of hope. The five strategic priorities are access, affordability, building community, transformative and innovative practices, and stewardship of resources. The way the list was put together has nothing to do with importance; it is not an all-inclusive list.

Action Item - Motion:

Who: R. McKenzie moved, M. Ambler seconded

What: Motion to approve Decision Making Principles for 1st Reading

- Result: 15-ayes, 0-no
- Motion Carried

D. Institute of Applied Creativity and Communication Transformation

C. Redwing clarified that the item is informational only at this time. Some of the documents (provided on the College Council website) have been through PDCC, Academic Senate, as well as the executive cabinet in terms of a pre-read. In general, this is a reverse engineered conceptual approach to professional development. If we had unlimited funding and there were no constraints, this is what an ideal professional learning environment might look like. We seek your feedback for ideas or ways to strengthen this.

E. Promising Practices for Community College Student Success

C. Redwing clarified that the item is informational only at this time. Some of the documents (provided on the College Council website) have been through PDCC, Academic Senate, as well as the executive cabinet in terms of a pre-read. In general, this is a reverse engineered conceptual approach to professional development. If we had unlimited funding and there were no constraints, this is what an ideal professional learning environment might look like. We seek your feedback for ideas or ways to strengthen this.

F. Cooperative Work Experience Plan – 2nd Reading

C. Redwing explained that the State Chancellor's office has asked all colleges to develop a cooperative work experience education plan for students who are serving internships in the community, whether paid or unpaid. The CWEE plan has been developed by Dejeune Shelton and states that internships are learning and work experience and should contain a requirement for employers, a requirement from faculty, and a requirement for students.

Action Item - Motion:

Who: J. Zellet moved, J. Abbott seconded

What: Motion to approve the Cooperative Work Experience Plan – 2nd Reading

- Result: 15-ayes, 0-no
- Motion Carried

G. Guided Pathways Scale of Adoption Assessment – 2nd Reading

J. Zellet stated that there has been only minor wordsmithing changes made to the Guided Pathways Scale of Adoption Assessment document – no content has been changed.

Action Item - Motion:

Who: C. Redwing moved, F. Arias seconded

What: Motion to approve the Guided Pathways Scale of Adoption Assessment – 2nd Reading

- Result: 15-ayes, 0-no
- Motion Carried

III. Representative Reports

A. CSEA

A. Arceo stated that new members are being acclimated to their roles and CSEA is currently working on leadership training.

B. CSAC

No report.

C. LTAC

M. Ambler stated that LTAC is working on developing their own website as well as being closer to having a mentor program developed. The updated LTAC handbook is now available on the YCCD website.

D. YFA

No report.

E. Academic Senate

C. Redwing stated that on March 5 a women's suffrage event was held. Much of the Academic Senate is involved in redesigning the student experience and reviewing data as we try to bring support services and structure to the pathways model. There is an innovative collaboration retreat invitation that A. Kranzman sent to everyone on Friday. It is intended for both full time and part time faculty, instructional and counseling, as well as leadership. The Academic Senate had a wonderful breakfast with ASMJC. Work is beginning on the incarcerated program and pilot classes will be offered in March.

F. ASMJC

M. Ramirez stated that FLOW is being held this Wednesday, there will be a Valentine's Day event on Thursday, and African American Education on February 24 the African American Heritage Week. Additionally, ASMJC recently passed a resolution on diversity and a smoke free campus.

V. ADJOURNMENT

The meeting was adjourned at 4:04 pm.