



**College Council
Meeting Minutes
December 9, 2019**

Members	Representing	Present	Absent
Jim Houpis	President, Chair	√	
Jenni Abbott	Technology Committee Representative	√	
Shelley Akiona	YFA		√
Maryanne Ambler	LTAC		√
Flerida Arias	Vice President of Student Services	√	
Patrick Bettencourt	Dean Representative	√	
Nancy Carranza	ASMJC		√
Shelley Circle	Academic Senate	√	
Julie Hughes	CSEA	√	
Andrew Kranzman	Academic Senate		√
Bryan Justin Marks	Student Services Council	√	
LaKiesha McDonald	CSEA		√
Ross McKenzie	YFA	√	
Jennifer Novoa	ASMJC		√
Parul Parikh	CSAC	√	
Mikayla Ramirez	ASMJC		√
Chad Redwing	Academic Senate	√	
Sarah Schrader	Interim Vice President of College and Administrative Services		√
Michael Smedshammer	Distance Education Committee	√	
Tiffnie-Ann Versola	CSEA	√	
Jennifer Zellet	Vice President of Instruction	√	
Vacant	Accreditation Council		
Vacant	Resource Allocation Council		
Vacant	Instruction Council		
Vacant	Professional Development Coordinating Committee		
Vacant	Student Success and Equity Committee		
Sabrina Miranda	Recorder	√	

Guests	
Rob Stevenson	Professor, Arts & Humanities

I. CALL TO ORDER

J. Houpis called the meeting to order at 3:09 pm.

II. Agenda

A. Approval of Minutes

Action Item - Motion:

Who: R. McKenzie moved, T. Versola seconded

What: Motion to approve the minutes of November 25, 2019 with amendment

- o **Result: 11-ayes, 0-no, 2-abstentions**
- o **Motion Carried**

B. The Hiring Prioritization Rankings – 2nd Reading

R. Stevenson stated that the Academic Senate unanimously passed the hiring prioritization rankings for a second reading and it is now brought before College Council for a second reading. R. McKenzie stated that it is his personal opinion that the engineering position should be ranked higher than the psychology position.

Action Item - Motion:

Who: R. McKenzie moved, C. Redwing seconded

What: Motion to approve the Hiring Prioritization Rankings for a 2nd reading

- o **Result: 13-ayes, 0-no**
- o **Motion Carried**

C. Vision Goals

F. Arias stated that Student Services is ready to pursue and move forward with the vision goals. Simultaneously, work is being done in the Education Master Plan and the Student Equity Plan. F. Arias stated that it is important to note to College Council, as stated in Engaging All Voices, that these plans are merging work.

J. Abbott explained that one of the items voted on in College Council last spring were five vision goals and a list of approximately 15 to 20 recommendations, action steps, and activities that we thought were leading indicators to help meet those vision goals by 2021.

J. Zellet stated that the Guided Pathways Scale of Adoption Assessment is being updated and includes factors about the vision goals. The item will come to College Council in January for a reading as an update from what was approved last spring. After being discussed in College Council, it will be submitted to the Chancellor's Office.

D. Education Master Plan

J. Zellet stated that the Education Master Plan currently has a workgroup in progress and there is not much to update at this time. The vision goals and accreditation are embedded throughout the Education Master Plan and we will continue to make those connections clear. The item will be discussed at a future College Council meeting.

E. College Technology Committee Recommendation for Computer Replacement Options

J. Abbott explained that the College Technology Committee is trying to figure out how to best serve faculty and student labs regarding computer replacements. One of the

recommendations made is to provide options to faculty of either a laptop or a desktop computer. The Information Technology department is identifying some recommended computers so that instructors will have a choice.

Additionally, Information Technology reviewed the number of computer labs on campus and it was determined that we have over 80 computer labs with over 1,800 computers. At the last College Technology Committee meeting, Andrew Kranzman presented a pilot project where IT would have two carts of laptops. This has worked extremely well in literature and language arts, as IT can roll the carts into classrooms and when students are finished using them, they can be returned to the cart. Using this method, the cart can then keep moving so that classes do not need to be moved or labs scheduled. While this idea may not work in all departments, it does work well in liberal arts programs and therefore may be a good solution.

J. Abbott clarified that this item is purely informational to College Council, as the deans must have a conversation to see if there is a possibility to compress.

F. Rubric for Review of New Technologies

J. Abbott brought forth the rubric for new technologies that was requested at the previous College Council meeting held November 25. The idea is that having a rubric allows us to rank, document, and bring forward new technology requests to College Council.

J. Zellet stated she would like to consider the rubric with a timeline and recommendation that the College Technology Committee bring back a regularized schedule for approval of process to College Council.

Action Item - Motion:

Who: C. Redwing moved, S. Circle seconded

What: Motion to approve the rubric for review of new technologies

- **Result: 13-ayes, 0-no**
- **Motion Carried**

G. BoardDocs Presentation

A presentation was provided to members of College Council by the Board Docs company via Zoom. Discussion on the item is tabled in order to have Interim Vice President of College Administrative Services Sarah Schrader present.

III. Representative Reports

A. CSEA

T. Versola stated that CSEA just wrapped up nominations for their next executive board in January. CSEA is also preparing to begin negotiations in January.

B. CSAC

P. Parikh stated that CSEA and CSAC are working together to develop training for classified staff.

C. LTAC

No report.

D. YFA

R. McKenzie stated that the YFA is currently working on bylaw revisions.

E. Academic Senate

C. Redwing stated that the ACCP Action team released the professional development survey and has received the results. The next step will be to present the survey response to both the Professional Development Coordinating Committee as well as College Council, which will be done next semester. Work is also beginning on the Credit for Prior Learning initiative. Academic Senate is excited to be working with Michael Jackson, Letitia Senechal, and Fernando Velez on the matter.

Resolution F19-D passed last Thursday at the Academic Senate meeting, which was the last of four resolutions passed this semester. It is to support the recognition of students who have received a certificate of at least 12 units at a graduation ceremony. Next semester, in addition to the professional development teaching and learning center, Academic Senate is prioritizing the retreat of the calendar taskforce.

F. ASMJC

No report.

V. ADJOURNMENT

The meeting was adjourned at 4:37 pm.