



**College Council
Meeting Minutes
March 11, 2019**

Members	Representing	Present	Absent
Jim Houpis	MJC President, Chair	√	
Jenni Abbott	Technology Committee Representative	√	
Al Alt	Vice President of College and Administrative Services		√
Flerida Arias	Interim Vice President of Student Services		√
Patrick Bettencourt	Dean Representative	√	
Nancy Carranza	ASMJC	√	
Julie Hughes	CSEA	√	
Lisa Husman	LTAC		√
Harloveleen Hundal	ASMJC	√	
Andrew Kranzman	Academic Senate	√	
Bryan Justin Marks	Student Services Council		√
Curtis Martin	Academic Senate	√	
LaKiesha McDonald	CSEA		√
Ross McKenzie	YFA	√	
Parul Parikh	CSAC		√
Mikayla Ramirez	ASMJC		√
Chad Redwing	Academic Senate	√	
Jim Sahlman	YFA		√
Michael Smedshammer	Distance Education Committee	√	
Sherri Suarez	CSEA	√	
Jennifer Zellet	Vice President of Instruction	√	
Vacant	Accreditation Council		
Vacant	Resource Allocation Council		
Vacant	Instruction Council		
Vacant	Professional Development Coordinating Committee		
Vacant	Student Success and Equity Committee		
Sabrina Miranda	Recorder	√	

Guests	
Jillian Daly	Dean of Literature & Language Arts
Laura Maki	Dean of Science, Math & Engineering

I. CALL TO ORDER

J. Houpis called the meeting to order at 3:00 pm.

II. Action Items

A. Approval of Minutes

Action Item - Motion:

Who: R. McKenzie moved, C. Martin seconded

What: Motion to approve the minutes of February 25, 2019

- Result: 12-ayes, 0-no, 1-abstention
- Motion Carried

III. Information & Discussion Items

A. MJC Goal Setting Process

J. Abbott explained that our goals are required to be sent to the Chancellor's office by May 31. This week three student focus groups will be conducted to find out where barriers are for students. On Wednesday, March 20, President Houpis will be meeting with community members to share data. We will review our baseline data and set the goals we want to set at the next College Council on March 25.

B. Program Review

J. Abbott shared a draft of the redesign of program review. Academic Senate has reviewed the draft for a first reading. Two data sets were done and all data was pulled manually from our research office. A big change is that we are not talking about courses anymore, we are talking about programs.

1,376 students are claiming that AOJ is their program of study, which is then further broken down by ethnicity, retention rate in the program, awards over three different years, and a breakdown of completions by ethnicity. For CTE programs, it shows how many students are earning a living wage and how many students are employed after one year in the program.

Last is transfer data. The program review draft shows five years of data of how many students are transferring into a program. Programs and faculty will review the analysis of their program and then set goals.

The MJC mission statement is broken down into five general areas on the bottom of the first page of the SWOT analysis design. When we have all program reviews, we can map them and be able to see how we are supporting our mission.

After Academic Senate reviews this at their next meeting, it can be brought back to College Council for voting.

C. Tutoring Proposal

J. Daly explained that the AB 705 Taskforce created a tutoring proposal draft that explains what we currently offer in the tutoring center and what is being proposed. A light pilot is being offered this semester. There is equity data that shows that we

serve 10% of our overall student population every semester and roughly reflects the student body by ethnicity. The proposal provides what the current tutoring budget is (on page 11). The plan is to increase the general tutoring of an additional five math and English tutors and three staff tutors.

An embedded tutoring program is needed. The intention is to begin offering tutoring in the corequisite math courses. With embedded tutoring, the plan is to have a professional development plan that includes how tutors are trained, what is appropriate and inappropriate, and instructing faculty on how to include embedded tutoring in their classes.

The tutoring proposal includes asking for reassigned time for math faculty to develop the curriculum for math tutor training. Tutor training will be completed through a series of tutor modules.

Suggestions were made to the tutoring proposal draft and it will return to College Council at a later date for further review.

IV. Representative Reports

A. Academic Senate

C. Martin stated that the Academic Senate focused on setting goals and program review. There was not much feedback regarding program review, but long discussion took place regarding state initiatives.

B. YFA

R. McKenzie stated that Modesto and Columbia faculty continue to work on class size. In some areas, it is stalled a bit because administration is overworked. YFA is currently working on revising bylaws, in particular with respect to membership. Elections are coming up and J. Sahlman will no longer be in the role of YFA President. The YFA is having a social in Oakdale on April 9 for MJC and Columbia faculty.

C. LTAC

J. Daly stated that the LTAC executive board will be meeting this Wednesday to regroup.

D. CSAC

No report.

E. CSEA

S. Suarez stated that CSEA is currently in negotiations with District. Classified are working on the first cyclical review of job classifications and salaries as well as individual classification reviews.

F. ASMJC

H. Hundal stated the Women's Empowerment Luncheon will be held on March 13. The Latino Comics Expo is set to be held on March 15 & 16. Unfortunately, FLOW will not be served this week due to the Cesar Chavez events and luncheon, but will continue on March 20.

V. ADJOURNMENT

The meeting was adjourned at 4:12 pm.