



**College Council  
Meeting Minutes  
December 11, 2017**

<b>Members</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
Jill Stearns	MJC President, Chair	√	
Al Alt	Vice President, College Administrative Services/Facilities Council	√	
Steve Amador	Academic Senate	√	
Patrick Bettencourt	Dean of Instruction & Student Learning		√
Flora Carter	Student Success and Equity Committee	√	
Shelley Circle	Academic Senate	√	
Jennifer Hamilton	Vice President of Instruction	√	
Julie Hughes	CSEA	√	
Lisa Husman	LTAC	√	
Cindy Lopez	ASMJC		√
Curtis Martin	Academic Senate	√	
LaKiesha McDonald	CSEA		√
Ross McKenzie	YFA	√	
Debbi Partridge	CSEA	√	
Saul Portillo	ASMJC		√
Jim Sahlman	YFA		√
Alexandra Salgado	ASMJC		√
Elaine Schuber	CSAC	√	
Michael Smedshammer	Distance Education Committee	√	
James Todd	Vice President of Student Services	√	
Vacant	Technology Committee		
Vacant	Academic Senate		
Vacant	Accreditation Council		
Vacant	Resource Allocation Council		
Vacant	Instruction Council		
Vacant	Professional Development Coordinating Committee		
Sabrina Miranda	Recorder	√	

<b>Guests</b>	
Nick Stavrianoudakis	Dean, Physical, Recreational, and Health Education and Athletic Director

**I. CALL TO ORDER**

J. Stearns called the meeting to order at 3:02 pm.

**II. ACTION ITEMS**

**A. Approval of minutes**

**Action Item - Motion:**

**Who:** R. McKenzie moved, D. Partridge seconded

**What:** Motion to approve the minutes of November 27, 2017

- Result: 14-ayes, 0-no
- Motion Carried

**B. SSSP/BSI/SE Integrated Plan – 2<sup>nd</sup> Reading**

J. Todd reported that a Program Goals and Planning document has been posted on the College Council website regarding the SSSP/BSI/SE Integrated Plan. The Program Goals and Planning document answers questions received regarding the plan within the last week.

Discussion was held and it was suggested that the word “scale” or “scale up” be used in an effort to avoid using the word “institutionalize”.

**Action Item - Motion:**

**Who:** R. McKenzie moved, A. Alt seconded

**What:** Motion to accept the SSSP/BSI/SE Integrated Plan document with changes discussed

- Result: 14-ayes, 0-no
- Motion Carried

**III. Information and Discussion**

**A. District Enrollment Report**

J. Stearns reported that fall numbers continue to move upward. The numbers do not include any non-credit or positive attendance, as this is based on reports for current terms and future terms that only count actual enrollment in weekly and daily census courses. Spring is up approximately 120 compared to last fall. We continue to look at the current schedule as well as the early start summer schedule.

We have invested in a scheduling analytics software called Ad Astra. Ad Astra allows deans to run a variety of reports and scenarios. Today an in depth conversation was held with Ad Astra regarding our spring schedule and it was determined that our schedule is not large enough. Fall enrollments have proven that students are not enrolled in many units, as there are not enough seats made available to them. While efficiency is high, we need to balance efficiency with access.

**B. Prior Learning Assessment (PLA): Regional Project and Innovation Grant**

J. Stearns discussed that West Hills and San Joaquin Delta College received a \$2 million Award for Innovation grant from the State Chancellor’s Office in order to spearhead the development of the QuickPath Program in the Central Region. The Prior Learning Assessment (PLA) is a holistic look at incoming students, particularly students who are 25 years of age or older, who possess workforce

experience. Serving post-traditional adult learners presents the challenge of modifying existing institutional processes designed for traditional students. The program is designed to simplify the navigation of prior learning assessment options and expand the offerings to include credit by portfolio assessment.

MJC has been invited to engage in this project and was asked to put together a team. President Fairchilds and President Stearns held a separate conversation with Brenda Thames, President of West Hills College, to discuss the details of this project. Although MJC has been invited to engage in this project, there is no commitment to move forward.

**C. OEI – Online Education Initiative**

J. Hamilton discussed that the Online Education Initiative sent forward a letter regarding the next cohort for OEI. Columbia College has previously taken part in the first OEI cohort. There is much training and support that can be received through OEI and there is a special focus on student equity, which aligns with our campus wide efforts. Not all online faculty are obligated to be an OEI course, but if we apply and are accepted into the cohort, then we ask faculty volunteers who are interested.

The deadline for the letter of interest is December 15 and requires both the President's signature as well as the Academic Senate President's signature. Once received, OEI will forward additional information.

**D. Independent Living Skills Program and Foster Youth Services RFP**

J. Todd explained that he had a meeting with the Stanislaus County Office of Education (SCOE) this week regarding a foster youth initiative. The initiative provides foster youth, ages 15 to 21, with independent life skills, classes, and interaction.

Part of this initiative allows data sharing with the county and collaborating in terms of transitions. The idea is that we would provide life skills classes and workshops for students as well as other incentives, such as how to apply for FAFSA, financial literacy workshops, food pantry collaboration, and other life skills topics.

A proposal is due December 21<sup>st</sup> and requires a financial statement and a plan for how to engage foster youth students. The commitment would be for one year, July 2018 to June 30, 2019.

**E. Naming of MJC Facility – Information**

This item was not on the College Council Agenda and is being provided as an information only item by AI Alt. The item will come before College Council for consideration for action at the January 22, 2018 meeting. If adopted by College Council, the name of the facility would be forwarded to the Governing Board for consideration at its February meeting.

A. Alt discussed that the Outdoor Education Center project name has reached a point in construction where an official permanent name needs to be established. The steering committee has met several times and considered various options and included constituent feedback. The project steering committee forwarded the recommendation name of "Great Valley Nature Lab" to Facilities Council with written rationale. Facilities Council considered the suggested name as an information item at its October 10, 2017 meeting. Council members had the opportunity to ask questions of the steering committee and hear the rationale in person. After having an

opportunity to obtain constituent feedback, Facilities Council took action to recommend the name of Great Valley Nature Lab to College Council.

**IV. Representative Reports**

**A. YFA**

R. McKenzie reported that the YFA holiday social is being held on December 11.

**B. ASMJC**

No report.

**C. Academic Senate**

No report at this time.

**D. CSAC**

E. Schuber reported that caroling is being held on December 18 with locations to be determined. In spring of 2018, CSAC hopes to hold a personal safety workshop with Lloyd Jackson.

**E. LTAC**

L. Husman reported that Klaus Tenbergen met with Gina Leguria and Henry Yong two Wednesdays ago and LTAC will hold a meeting this Wednesday, December 13, to discuss the outcome.

**F. CSEA**

D. Partridge reported that the chapter meeting was moved up to this Thursday, December 14, due to the upcoming holiday. Thursday will also be the holiday social and voting will take place for a chief steward for 2018.

**V. ADJOURNMENT**

The meeting was adjourned at 5:00 pm.