



**College Council
Meeting Minutes
November 27, 2017**

Members	Representing	Present	Absent
Jill Stearns	MJC President, Chair	√	
Al Alt	Vice President, College Administrative Services/Facilities Council	√	
Steve Amador	Academic Senate	√	
Patrick Bettencourt	Dean of Instruction & Student Learning	√	
Flora Carter	Student Success and Equity Committee	√	
Shelley Circle	Academic Senate	√	
Jennifer Hamilton	Vice President of Instruction	√	
Julie Hughes	CSEA	√	
Lisa Husman	LTAC	√	
Cindy Lopez	ASMJC	√	
Curtis Martin	Academic Senate	√	
LaKiesha McDonald	CSEA	√	
Ross McKenzie	YFA	√	
Debbi Partridge	CSEA	√	
Saul Portillo	ASMJC	√	
Jim Sahlman	YFA		√
Alexandra Salgado	ASMJC		√
Elaine Schuber	CSAC	√	
Michael Smedshammer	Distance Education Committee	√	
James Todd	Vice President of Student Services	√	
Vacant	Technology Committee		
Vacant	Academic Senate		
Vacant	Accreditation Council		
Vacant	Resource Allocation Council		
Vacant	Instruction Council		
Vacant	Professional Development Coordinating Committee		
Sabrina Miranda	Recorder	√	

Guests	
Robert Stevenson	Professor, Arts & Humanities

I. CALL TO ORDER

J. Stearns called the meeting to order at 3:00 pm.

II. ACTION ITEMS

A. Approval of minutes

Action Item - Motion:

Who: R. McKenzie moved, L. Husman seconded

What: Motion to approve the minutes of November 13, 2017

- **Result: 18-ayes, 0-no**
- **Motion Carried**

B. Faculty Hiring Prioritization On Cycle Replacements 2018/19

J. Hamilton stated that an anomaly took place this year because of the opportunity for the retirement incentive deadline change. R. Stevenson explained that typically the deadline to announce retirement is September 30, but was extended to October 31. Divisions have the opportunity to forward a position and decide where the position may go. Factors may fall outside of the September 30 deadline, such as internal promotions or fatalities. When those things happen, positions come forward as off cycle replacements and go to Deans' Cab, where recommendations then go forward.

The Faculty Hiring Prioritization On Cycle Replacements 2018/19 document shows a first and second wave. According to the Hiring Prioritization document, any position who has announced their retirement has the opportunity to stay within the division. The divisions have a discussion based on the Instructional Outlook Report and is posted on the Instruction Council website. Most of these positions were direct replacements, with the exception of one.

Productive dialogue took place during Instruction Council about what students need and what the Institutional Outlook Report goals are for the year. After a first reading was sent back, J. Hamilton explained that she then sent a response asking for reconsideration. The division had a discussion and was brought back to Instruction Council with a recommendation that the position be English Language/Spanish. This was recommended with reservation, as seen on the On Cycle Replacement document.

R. Stevenson added that three positions could see proposals in Strong Workforce.

Action Item - Motion:

Who: J. Hamilton moved, F. Carter seconded

What: Motion to approve the Faculty Hiring Prioritization On Cycle Replacements 2018/19

- **Result: 16-ayes, 2-nayes**
- **Motion Carried**

C. SSSP-BSI-SE Integrated Plan – 1st Reading

J. Todd explained that the Student Success and Support Program, Basic Skills Initiative, and Student Equity plans have been integrated into one plan. The Student Success and Equity Committee worked together to create five goals as a Guided Pathways college in the new integrated plan. Using the four pillars of Guided

Pathways as the first four goals, a fifth goal was determined: Institutionalize Equity Center Practices. J. Todd asked that any suggestions or comments regarding the 1st read be addressed to him.

Action Item - Motion:

Who: C. Martin moved, J. Hamilton seconded

What: Motion to approve the SSSP-BSI-SE Integrated Plan – 1st Reading

- **Result: 17-ayes, 1-abstention**
- **Motion Carried**

III. Representative Reports

A. Academic Senate

C. Martin reported that Academic Senate voted on a first reading for the SSSP-BSI-SE Integrated Plan at its last meeting. A vote on a second reading will be held on December 2 at the next Academic Senate meeting.

B. LTAC

L. Husman reported that Klaus Tenbergen will meet with Gina Leguria and Chancellor Yong on Wednesday, November 29 regarding LTAC Handbook issues.

C. CSEA

D. Partridge reported that the annual See's Candies sales is currently taking place and has been extended to November 28 at 10am. Nominations for officers were held at the October and November CSEA meetings. All officers are unopposed except for chief steward, which will have its election in December.

D. CSAC

E. Schuber stated that there was no report at this time. D. Partridge explained that CSAC Christmas Caroling will be taking place at a retirement facility. There is no date determined at this time.

E. YFA

R. McKenzie reported that YFA met in Oakdale on November 16 and there were 55 attendees. YFA is planning its open house, tentatively scheduled for Monday, December 11 from 1 – 5 PM.

F. ASMJC

C. Lopez reported that there are two events left in the semester. The last FLOW will take place on November 29 and Cram Night will be held on December 7.

V. ADJOURNMENT

The meeting was adjourned at 4:30 pm.