



**College Council  
Meeting Minutes  
June 15, 2017**

<b>Members</b>	<b>Representing</b>	<b>Present</b>	<b>Absent</b>
Jill Stearns	MJC President, Chair	√	
Al Alt	Vice President, College Administrative Services/ Facilities	√	
Jennifer Hamilton	Vice President, Instruction		√
Chad Redwing	Academic Senate	√	
Curtis Martin	Academic Senate President	√	
Debbi Partridge	CSEA President	√	
Elizabeth David	Academic Senate	√	
Flerida Arias	Dean of Equity and Student Learning		√
Flora Carter	College Committee for Diversity and Community	√	
Francisco Banuelos	Student Services Council	√	
James Todd	Vice President, Student Services	√	
Vacant	Resource Allocation Council		
Jim Sahlman	YFA President		√
Jonathan Andrews	ASMJC		√
Julie Hughes	CSEA	√	
Vacant	CSAC		
LaKiesha McDonald	CSEA	√	
Lisa Husman	LTAC	√	
Lonita Cordova	Academic Senate		√
Mike Smedshammer	Distance Ed Committee	√	
Nancy Backlund	College Technology Committee	√	
Patrick Bettencourt	Dean	√	
Ross McKenzie	YFA		√
Shelley Circle	Academic Senate		√
Tommy Ledesma	ASMJC President		√
Vacant	Accreditation Council		
Jacob Cook	ASMJC		√
Vacant	Instruction Council		
Vacant	Professional Development Coordinating Committee		
See Al Alt above	Facilities Council	√	
Sabrina Miranda	Recorder	√	
<b>Guests</b>			
Nancy Sill	Professor, Business Administration, Business, Behavioral and Social Science		
James Palmer	Research Analyst		

Jenni Abbott	Dean of Institutional Effectiveness
Steve Amador	Professor, Mechanized Agriculture

**I. CALL TO ORDER**

J. Stearns called the meeting to order at 3:04 pm.

**II. INFORMATION AND DISCUSSION ITEMS**

None.

**III. ACTION ITEMS**

**A. Approval of minutes**

**Action Item - Motion:**

**Who: J. Todd moved, C. Martin seconded**

**What: Motion to approve the minutes of April 24, 2017**

- o **Result: 15-ayes, 0-no,**
- o **Motion Carried**

**B. Program Review Process**

C. Martin stated that the following amendments were made during the April 27, 2017 Academic Senate meeting: In I.C. The Role of Faculty in the Educational and Student Support Program Review Process, on the 9<sup>th</sup> line down, beginning with the YCCD Board of Trustees, “and its constituents or its designees” will be included.

In the third paragraph on page 3 “or its appointee” is removed.

**Action Item - Motion:**

**Who: C. Martin moved, E. David seconded**

**What: Motion to accept Program Review Process with amendments**

- o **Result: 15-ayes, 0-no**
- o **Motion Carried**

**C. Student Learning Outcomes and Assessment Handbook 2<sup>nd</sup> Edition, 2017**

The following amendments are to be made:

On page 7 of the Student Learning Outcomes and Assessment Handbook, under Outcomes Assessment Workgroup (OAW) Charge, it will read “received and disseminate assessment data from the course, support services, program, service area, administrative unit, and institutional learning outcomes.”

On page 20, instead of reading “Discipline faculty are asked to provide qualitative CLO data and analysis” it will read “Discipline faculty are encouraged to provide qualitative CLO data and analysis.”

On pages 14 and 28, after the Outcomes Assessment Workgroup, it will read “in its role as a committee of the academic senate.”

**Action Item - Motion:**

**Who: C. Redwing moved, L. Husman seconded**

**What: Motion to accept Student Learning Outcomes Assessment Handbook, 2<sup>nd</sup> Edition, 2017 as amended**

- **Result: 15-ayes, 0-no**
- **Motion Carried**

#### **D. Faculty Hiring Prioritization Process 2017/18**

##### **Action Item - Motion:**

**Who: F. Carter moved, E. David seconded**

**What: Motion to accept revisions to Faculty Hiring Prioritization Process 2017/18**

- **Result: 15-ayes, 0-no**
- **Motion Carried**

#### **E. IEPI Goals and Institution Set Standards**

**Who: N. Backlund moved, D. Partridge seconded**

**What: Motion to accept revisions to IEPI Goals and Institution Set Standards**

- **Result: 15-ayes, 0-no**
- **Motion Carried**

#### **F. College Technology Plan**

Two amendments are made: Information will be added about a mobile application and Canvas has 24/7 faculty and student support.

**Who: D. Partridge moved, N. Backlund seconded**

**What: Motion to accept College Technology Plan with noted amendments**

- **Result: 15-ayes, 0-no**
- **Motion Carried**

#### **G. ISER**

**Who: N. Backlund moved, D. Partridge seconded**

**What: Motion to accept ISER**

- **Result: 15-ayes, 0-no**
- **Motion Carried**

#### **VI. ADJOURNMENT**

The meeting was adjourned at 3:43 pm.