

# MEMORANDUM OF UNDERSTANDING (MOU)

DRAFT

May 1, 1996

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## FACULTY BOARD OF TRUSTEES CONSULTANT POSITION

In the interest of shared decision-making the Academic Senates of Columbia and Modesto Junior colleges and the Yosemite Community College District Board of Trustees have arrived at the following agreement:

A position of Faculty Board of Trustees Consultant will be created with the following policies and procedures agreed to by the Academic Senates of Columbia and Modesto Junior Colleges, the Yosemite Faculty Association and the Yosemite Community College District Board of Trustees:

### ELIGIBILITY REQUIREMENTS

To be eligible, a candidate must have been an Academic Senate President, or YFA President for a minimum of one full term; or served at least two years as a YFA or Academic Senate officer including at least one year experience on either College Council or District Council

### ELECTION PROCEDURE

Candidates who fulfill the eligibility requirements should announce their intentions to run for the Board of Trustees Consultant position by presenting themselves with hard copy resume to each of the following constituencies: YFA Representative Council; the Modesto Junior College Academic Senate; the Columbia Academic Senate.

On a predetermined date, each of the constituencies will vote by secret ballot for the candidate of their choice.

1. If all three constituencies select the same candidate, he or she will be the winner by unanimous consent.
2. If two out of three of the constituencies select the same candidate, he or she will be the winner by a two-thirds vote.

3. If, under unusual circumstances there are three candidates and each constituency elects one of the three, then there must be a run-off vote by a ranking system (secret ballot in each constituency. The executive board of each constituency will run this ranking system and total the points. The final tally should be administered by the YFA election committee.

#### DUTIES AND RESPONSIBILITIES OF THE FACULTY CONSULTANT

1. Serve as the Faculty Consultant to the Board of Trustees and attend all Board meetings. This person will be seated with the Board of Trustees, not in a resource position as the chancellor's Cabinet or the College Presidents, and participate fully in all open discussions and would receive all reports, data and mailings that are sent to the Board members.
2. It is anticipated that the Faculty Consultant will meet informally with members of the Board of Trustees on an "on-call" basis. It is further anticipated that the Board of Trustees will utilize the Faculty Consultant on a regular basis.
3. Advise the Chancellor as to the faculty view on all issues. Review and edit electronically the first drafts of the upcoming Board of Trustees agenda. Under normal circumstances this would be available on Wednesday before the Board of Trustees meeting.
4. It is expected that the Faculty Consultant will attend the leadership group meetings of the following organizations:
  - Columbia College Academic Senate
  - Modesto Junior college Academic Senate
  - Yosemite Faculty Association
  - The respective College Councils on an "as needed" basis
5. Serve as one of the Faculty positions on District Council designated to the YFA
6. Efforts will be made to create a reasonable meeting schedule for the Faculty Consultant.

#### COMPENSATION

1. Sufficient reassigned time to accomplish the duties and responsibilities.
2. YCCD transportation available or compensation for use of personal car for travel, approximately 200 miles per week.
3. Access to District support staff and computer when needed.

Having reached this tentative agreement of May 7, 1996, the undersigned hereby agree to recommend its approval to the Academic Senates of Columbia and Modesto Junior Colleges, the Yosemite Faculty Association and the Yosemite Community College District Board of Trustees.

\_\_\_\_\_ Date \_\_\_\_\_  
Allen Boyer

\_\_\_\_\_ Date \_\_\_\_\_  
Maryl Landes

\_\_\_\_\_ Date \_\_\_\_\_  
Richard Higginbotham

\_\_\_\_\_ Date \_\_\_\_\_  
Robert Cardoza

## APPROVAL:

For the Academic Senate, Modesto Junior College

\_\_\_\_\_ Date \_\_\_\_\_

For the Academic Senate, Columbia College

\_\_\_\_\_ Date \_\_\_\_\_

For the Yosemite Faculty Association:

\_\_\_\_\_ Date \_\_\_\_\_

For the Board of Trustees, Yosemite Community College District:

\_\_\_\_\_ Date \_\_\_\_\_