

MJC ACADEMIC SENATE
RESOLUTION SP99-A: REVISING COURSE ROLL BOOK POLICIES
February 18, 1999

Proposed by: MJC Academic Senate Executive Board

WHEREAS: The MJC roll books were created at a time in which all faculty would manage their grades by hand, and during that time they were a useful tool to make this laborious process easier, and

WHEREAS: Many faculty are now using spreadsheet programs or grading software to manage their grades; student names, ID numbers and grades are printed clearly and now appended to the roll sheet, and

WHEREAS: The requirement remains that grades must still be handwritten on the roll sheets before they are accepted by the records office, and

WHEREAS: The college is now introducing online course management where grades can potentially be transmitted via e-mail or some other electronic transfer system which will further increase the percentage of faculty who will no longer use the roll book sheets for the purpose for which they were originally intended;

THEREFORE: **BE IT RESOLVED** that the MJC Academic Senate recommends that faculty who currently manage their roll/grade books electronically and who submit a printed copy of the records of classes attached to the printed roll sheet no longer be required to transfer by hand their course grades onto the roll sheet.

First Reading: February 25, 1999

Final Action: March 11, 1999

Disposition: Carried

Approved resolution forwarded to Director of Matriculation for implementation.