



**ACADEMIC SENATE MEETING
APPROVED MINUTES
Sept. 3, 2020**

Members Present: Chad Redwing (President), Shelley Circle (Vice President), Gisele Flores, (Secretary), Aishah Saleh (Parliamentarian), Hans Hauselmann (Legislative Analyst), Annaliese Hausler-Akpovi, Ariana Gonzalez (sub for Marc Anaya), Ashley Kipple, Deborah Martin, Gabe Tovar, Holly Nash-Rule, Jennifer Macias, Jesus Navarro, Jim Howen, John Zamora, Kerri Stephens, Kevin Alavezos, Layla Spain, Margaret Kingori, Noah Wilson, Rich Dyer, Rudy Andrade, Shaila Christofferson, Stella Beratlis, Theresa Rojas, Titiana Stovall

Members Absent: Andrew Kranzman, Belen Robinson, Danielle Preciado, Tristin Hassell

Guests Present: Allan McKissick (Faculty Liaison to the Board), Bruce Anders, Curtis Martin, Florida Arias, Gabriel Barajas, (ASMJC), George Boodrookas, Jennifer Zellet, Jessica Brennan, Jim Beggs, Jim Houpis, Laura Maki, Laura Manzo, Pam Guerra-Schmidt, Rob Stevenson, Ruth Luman, Shirley Miranda-Brenes, Theresa Stovall, Tina Akers-Porter, Trevor Jackson

C. Redwing mentioned the pulling of AB 705 and will attempt to deal with it at the October 1 Academic Senate Meeting.

I. APPROVAL OF ORDER OF AGENDA ITEMS

M/S/C (J. Zamora, G. Tovar) Motion to approve the Order of Agenda Items.

25 Ayes, 0 Opposed, 0 Abstentions

R. Stevenson subbed for Noah Wilson until his arrival

II. APPROVAL OF THE MINUTES (July 16, 2020)

M/S/C (J. Zamora, L. Spain) Motion to approve the Minutes of July 16, 2020.

25 Ayes, 0 Opposed, 0 Abstentions

R. Stevenson subbed for Noah Wilson until his arrival

III. CONSENT AGENDA: *Credit For Prior Learning Workgroup (Letitia Senechal; Michael Jackson and Greg Hausmann) and [Board Policies for Constituent Review \(2355 Decorum; 3560 Alcoholic Beverages, Intoxicants and Narcotics; 3600 Auxiliary Organizations; 4220 Standards of Scholarship; 4400 Community Service Classes \(Community Education\); 5203 Lactation Accommodation; 6550 Disposal of Surplus Property\)](#)*

M/S/C (J. Macias, R. Stevenson) Motion to approve the Consent Agenda

25 Ayes, 0 Opposed, 0 Abstentions

R. Stevenson subbed for Noah Wilson until his arrival

IV. PUBLIC COMMENTS –

J. Beggs made comments regarding Resolution S20-C.

T. Rojas read a statement by Zaid Shlah regarding Resolution S20-C.

V. *REPORTS: Summer Senate meeting reports of the District Fiscal Advisory Council, Curriculum Committee, Legislative Analyst, Instruction Council, Facilities Council, Resource Allocation Council, College Council, Faculty Representative to the Board, Distance Education Committee, Students Services Council, Faculty Professional Development Coordinating Committee, Outcomes Assessment Workgroup, AB705 Workgroup, Pathways Implementation Team and District Advisory Technology Committee will be provided electronically as an appendix to the minutes. Issues that arise from faculty participation in these committees which require Academic Senate discussion need to be brought for disposition to the Academic Senate President before the publication of the agenda.*

a. [Associated Students Report](#) – Gabriel Barajas

G. Barajas briefly gave his background and is planning on majoring in kinesiology and sports medicine and mentioned his reasons for joining ASMJC.

G. Barajas briefly mentioned AB 705 and the reasons for it. ASMJC is attempting to get the message out to the students so they know they can do an assessment and decide which math and English they feel comfortable taking which would allow them to complete their degree in two to three years and that they don't automatically have to take certain classes.

G. Barajas mentioned Guided Pathways in majors that would help the students succeed.

b. [MJC President Report](#) – Jim Houpis

J. Houpis mentioned the challenges that MJC has had to face, and that the number of online instructors has doubled in a short time. He thanked all for the efforts done on behalf of the students in the community.

In an effort to rebound from COVID-19 it is necessary to have an educated student body and work force going forward.

J. Houpis applauded G. Boodrookis and M. Sundquist for a superb job organizing Institute Day and enjoyed the radio show format. There were 399 virtual attendees. Comments received mentioned two lessons that had a preference to Zoom and there was a need to connect. Going forward they are thinking of incorporating both in terms of some being zoom and then a possible reception get-together for socializing.

J. Houpis mentioned the budget and at the end of the year discussions of budget cuts, but the news improved so much that we're down to zero budget cuts. We are financially stable for the entire academic year, although we know fiscal difficulties loom in the future. The November election looms ahead, COVID-19 vaccines are around the corner and as we move forward together we'll get through this together.

c. [Curriculum Committee Report](#)– Shelley Circle

Curriculum Committee met once a month all summer to make sure to get approximately 200-300 Distance Education Agendas done. There is an all-day training on September 11 and a special meeting which will probably involve more Distance Education Agendas. Hopefully on September 11 there will be some information about the eLumen update shared and can enlighten Senate at the next meeting. Their first official meeting is on September 8, 2020.

d. [Academic Senate Report](#) – Chad Redwing

Before C. Redwing gives his report, Aishah Saleh, our Parliamentarian, give a refresher on Robert's Rules of Order basics.

A. Saleh briefly went over the Robert's Rules of Order basics on "how to make a motion", "how to make a motion to amend", what a "friendly amendment" looks like as well as a "point of order" and "point of information". The Robert's Rules of Order Cheat Sheet will be sent out to the Senate membership.

C. Redwing wanted to give an acknowledgement to the counselors, as it was found out on August 24 that we were about 400 FTES short of where we needed to be. Counselors literally contacted students by phone who had enrolled but were not in attendance from August 24 – August 27, which assisted in increasing the FTES by 300 and making sure the bottom line stayed relatively stable.

Academic Senate mourns along with Martha Rice, Program Specialist, who lost not only her sister, but both brothers to COVID-19. The Rice family has asked that any donations be directed to the Osborn Two-Way Immersion Academy Fund 201 N. Soderquist Rd. Turlock, 95380. The Academic Senate sent a bouquet of flowers was delivered to the family to let them know that we stand with them in difficult times.

There are some councils and committees that need some faculty appointments, such as College Council, RAC and OEC and there still is an open potential appointment on the Academic Senate Exec for a position whose primary concern would be an equity lens. If anyone has interest in fulfilling the open seats in College Council, RAC or OED and the Academic Senate Exec role, please contact C. Redwing.

VI. ACTION ITEMS

1. [Priorities and Values MJC Academic Senate 2020-2021](#) (Informational)

C. Redwing briefly went over the Priorities and Values for Academic Senate for fall 2020 – spring 2021, which is the time left in this term of Academic Senate service. Exec is using the Priorities and Values to frame the work to be done.

If there are concerns, questions or interest in supporting one of the priorities or values, please let C. Redwing know.

2. ~~[AB 705 Analysis: Fall 2019 Modesto Junior College](#)~~ (Informational)

Pulled prior to the meeting.

3. [ESS 20-300-002 COVID-19 Grading Policies, Academic Standing, Course Cancellations](#) and [BP 4230](#) and [BP 5075](#) (Informational)

C. Redwing briefly went over the ESS 20-300-002 COVID-19 Grading Policies, Academic Standing and Course Cancellations memorandum that was received from the State Chancellor's Office, along with copies of the new Board Policies 4230 and 5075. This memo is to remind everyone of the grading exceptions and the new Board Policies on Grading and Academic Record Symbols during this COVID-19 time and Course Adds and Drops.

As a Senate, guidance needs to be provided to faculty as grading is done at the end of the semester.

4. [Formation of Student-Centered Instruction Workgroup](#).

The intent of this workgroup is to handle issues around Instruction preparation, record keeping and attendance during COVID-19. This will be a short-term workgroup (four to six weeks) that will put out recommendations to faculty in a town hall, which is very similar to the grading town hall done at the end of last semester. The workgroup will look at not only grading and the Chancellor's guidance of these issues during COVID-19 but also some best practices, which could include lecture capture and how to keep easy seating charts in case a trace is necessary for on campus classes where someone is exposed to COVID-19.

The tiers for return to campus plan, which was only done for the fall, will have to be looked at again to see how it relates to the state's kind of new coding for the levels of COVID-19 and recommendations provided.

ASMJC President, Jennifer Novoa previously volunteered, along with Gisele Flores, Shelley Circle, Layla Spain, and Jessica Brennan. C. Redwing will reach out to the Instruction Office because it is important to work hand in glove and see who they would recommend to represent Instruction.

5. [Board Policy Cyclical Review \(BP 7-8047, BP 7-8049, BP 7-8050 and BP 7211\)](#)

These policies are up for cyclical review and the reason they were not on the Consent Agenda is they are all issues that deal with the work done in Academic Senate. Those policies include: "Staffing Academic Positions", "Academic Senates", "Professional Improvement", and "Faculty Service Areas, Minimum Qualifications, and Equivalencies".

C. Redwing wanted to bring the policies back for Senate to review. He requested they be taken back to constituents for input and will be on the Consent Agenda at the next meeting.

6. [MJC Zero Textbook Cost \(ZTC\) Plan 2020-2022](#) (First Reading)

Shirley Miranda Brenes briefly went over the MJC Zero Textbook Cost Plan 2020-2022 revision made since the last time she brought to Senate prior to the summer.

The only change made was on page 6, "Printing OER Materials for Students" regarding a process for faculty to send instructional materials to Duplicating for printing, and students could purchase *at cost* from the bookstore. To decrease the cost of printing, they are proposing that some Lottery funds received from the State be used to support this effort. In one-year's time, MJC has doubled the amount of Zero Textbook Cost sections that we offer and are up 20%.

Kudos to the following areas who had a high percentage of ZTC sessions. Communications 70%, Earth Science 66%, Chemistry 56%, Art 48%, Child Development 42% and Math 4.5%

S. Miranda Brenes also shared some details that are taking place at the state level. ASCCC funded some projects last year to produce Open Education Resources in the disciplines that developed new materials which included: Anthropology, Art History, Biology, Biotechnology, Chemistry, Communication Studies, Culinary Arts, Early Childhood Education, English, English as a Second Language, Italian, Math, Paralegal, Political Science, Sociology and Spanish.

M/S (R. Stevenson, A. Kipple) Motion to approve the MJC Zero Textbook Cost (ZTC) Plan 2020—2022 for a 1st Reading.

Noah Wilson arrived prior to the vote, which means Rob Stevenson is no longer subbing for Noah Wilson.

Discussion ensued

M/S/C (R. Stevenson, A. Kipple) Motion to approve the MJC Zero Textbook Cost (ZTC) Plan 2020—2022 for a 1st Reading.

25 Ayes, 0 Opposed, 0 Abstentions.

7. [Academic Senate Resolution SU20-C: Humanizing Language/Discourse](#) (Second Reading)

M/S (A. Saleh, T. Stovall) Motion to approve Resolution SU20-C: Humanizing Language/Discourse for a 2nd Reading.

M/S (A. Saleh, H. Nash-Rule) Motion to make an amendment to Resolution SU20-C, to add a WHEREAS after the third Whereas to read:

Whereas: Speech in the public business of or on behalf of the institution is subject to district, state, and federal policy, statute, and law, and is herein recognized as professional discourse, separate from one's first amendment rights as a private citizen or from academic freedom in the classroom or other educational space; and

and the last Whereas on page one that reads *Those with Deferred Action for Childhood Arrivals (DACA) status have a legally recognized standing overseen by U.S. Citizenship and Immigration Services (USCIS); and* has been struck out and was struck out at the last meeting and should not have remained.

On page two the second Therefore, the words in the first sentence ~~develop a living/working glossary of~~ be struck out and inserted *develop best practices for discussion around* to read:

Therefore: Be it resolved, that we develop best practices for discussion around inclusive and equitable terms to assist the institution in having rigorous and sometimes difficult, sensitive, or controversial conversations.

Discussion ensued.

M/S/C (A. Saleh, H. Nash-Rule) Motion to make an amendment to Resolution SU20-C, to add a WHEREAS after the third Whereas to read:

Whereas: Speech in the public business of or on behalf of the institution is subject to district, state, and federal policy, statute, and law, and is herein recognized as professional discourse, separate from one's first amendment rights as a private citizen or from academic freedom in the classroom or other educational space; and

On page two the second Therefore, the first sentence is to read:

K. Stephens suggested a Friendly Amendment in the first Therefore: Be it resolved to strike the word *eliminate* and replace it with *discourage*.

The authors approved the change as a Friendly Amendment to change the word *eliminate* to *discourage* in first Therefore: Be it resolved.

M/S/C (T. Rojas, J. Macias) Motion to postpone the Final vote of Resolution SU20-C to the next meeting.

24 Ayes, 0 Opposed, 1 Abstentions (J. Howen)

ITEMS FOR FUTURE AGENDAS:

1. [Credit for Prior Learning](#) Policy and Procedures
2. Funding the [Institute for Applied Creativity and Community Transformation \(ACCT\)](#)
3. Appreciation and Affirmation of Classified Professionals
4. Curricular Overlap and Collegial Consultation
5. School Chair Structure for Guided Pathways Schools
6. Academic Senate [Bylaws](#), [Rules](#) and Committee [Service Handbook](#) Work Group
7. Equal Opportunity Employment Plan/[District Hiring Process](#) for Faculty and High-Profile Educational Leadership
8. [Engaging All Voices/Educational Master Plan](#) and [Vision Goals](#)
9. Faculty Involvement in MJC's 100th Birthday Celebrations
10. Student Exit-Survey / Opt-Out Graduation

ADJOURNMENT: 5:41 pm

NEXT ACADEMIC SENATE MEETING: September 17th @ 3:45pm / Zoom

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Modesto Junior College Academic Senate will record the votes of all members as follows: 1. Members recorded as absent are presumed not to have voted; 2. the names of members voting in the minority or abstaining are recorded; 3. All other members are presumed to have voted in the majority.