Members Present: Chad Redwing (President), Shelley Circle (Vice President), Gisele Flores, (Secretary), Aishah Saleh (Parliamentarian), Hans Hauselmann (Legislative Analyst), Andrew Kranzman, Annaliese Hausler-Akpovi, Ashley Kipple, Belen Robinson, Gabe Tovar, Holly Nash-Rule, Jamie DeRollo, Jennifer Macias, Jeff Beebe, Jesus Navarro, John Zamora, Kerri Stephens, Kevin Alavezos, Layla Spain, Marc Anaya, Noah Wilson, Rudy Andrade, Shaila Christofferson, Stella Beratlis, Theresa Rojas, Titiana Stovall, Tristin Hassell

Members Absent: Danielle Preciado, Deborah Martin, Margaret Kingori, Rich Dyer

Guests Present: Allan McKissick (Faculty Liaison to the Board), Ariana Gonzalez, Curtis Martin, Gabriel Barajas, (ASMJC), Jennifer Zellet, Jessica Brennan, Jim Beggs, Jim Houpis, Jim Howen, Laura Manzo, Liz Camboia, Pam Guerra-Schmidt, Rob Stevenson, Ruth Luman, Rusty Stivers, Sarah Schrader, Shirley Miranda-Brenes, Trevor Jackson

C. Redwing welcomed two new senators, Jamie DeRollo representing PE and Jeff Beebe representing Tech Ed.

I. PARLIAMENTARY MINI-LESSON – Aishah Saleh

Aishah Saleh provided a mini-lesson regarding “Objecting to Considering Undiplomatic or Improper Matters”, “Limit or Extend a Debate”, and the comment “Refer to Committee”.

II. APPROVAL OF ORDER OF AGENDA ITEMS

M/S (R. Stevenson (sub for Noah Wilson until he arrives), J. Macias) Motion to approve the Order of Agenda Items.

R. Stevenson, by request from their representative, requested that Board Policy 7-8049 be pulled from the Consent Agenda to be considered later in the agenda and have placed at the end of the action items as #7.

M/S/C (R. Stevenson (sub for Noah Wilson until he arrives), J. Macias) Motion to approve the Order of Agenda Items as revised.

24 Ayes, 0 Opposed, 1 Abstention (Jamie DeRollo)

III. APPROVAL OF THE MINUTES (September 3, 2020)

M/S (H. Nash-Rule, J. Macias) Motion to approve the minutes of September 3, 2020.

S. Circle corrected a first meeting date for Curriculum Committee to be September 8, 2020 instead of September 22, 2020.

M/S/C (H. Nash-Rule, J. Macias) Motion to approve the minutes of September 3, 2020 as amended.

Annaliese Hausler-Akpovi arrived prior to the vote

23 Ayes, 0 Opposed, 2 Abstention (J. DeRollo, Marc Anaya)
IV. CONSENT AGENDA: Board Policies (BP 4230, BP 5075, BP 7-8047, BP 7-8050 and BP 7211); Instruction Council (Angela Pignotti); Online Education Committee (Iris Carroll, Steve Miller, Kurt Olson and Ryan Guy); Senate Executive (Curtis Martin, Rob Stevenson, Vacant-Equity Advisor); College Council (Allan McKissick); Resource Allocation Council (Vacant)

(BP 7-8049, has been pulled for consideration at the end of the agenda and will not be included in the Consent Agenda approval)

M/S/C [H. Nash-Rule, J. Zamora] Motion to approve the Consent Agenda.
25 Ayes, 0 Opposed, 0 Abstentions

V. PUBLIC COMMENTS - None

VI. REPORTS: Due to time constraints and the volume of work before the Senate, regular reports of the Legislative Analyst, Instruction Council, Facilities Council, Resource Allocation Council, College Council, Faculty Representative to the Board, Distance Education Committee, Students Services Council, Faculty Workgroup, AB705 Workgroup, Pathways Implementation Team and District Advisory Technology Committee will be provided electronically as an appendix to the minutes. Issues that arise from faculty participation in these committees which require Academic Senate discussion need to be brought for disposition to the Academic Executive before the publication of the agenda.

a. Associated Students Report – Gabriel Barajas

Campus Life and ASMJC are bringing FLOW (Free lunch on Wednesday) back to campus. It began yesterday, September 16. All students have to do to receive FLOW is to pay their activity fees each semester. Campus Life and ASMJC will also be providing WINCO cards to MJC students. Students will need to sign up for a time slot to pick up their WINCO cards on East Campus on a First come first served basis. The price of the WINCO card is free for students after paying the student activity fee..

b. MJC President Report – Jim Houpis

J. Houpis thanked all for the patience during this time of dealing with the smoke and ash from all the fires. The hazardous health effects have been incredible.

We have competing health issues. COVID-19 which requires that air be constantly moving through the building and the smoke and ash which requires stopping air being pulled though the building. So there had to be a middle ground found. By the Higher Ed guidelines, the lowest in terms of air circulating through the building is 50%, so 50% could be recirculated. The idea is to reduce the amount of time spent in the building. The question is if COVID-19 is in the building how much time should be spent in that building.

The next issue is how to protect faculty, staff and students from the smoke and ash in the building. Normally there would be no outside air circulation. Now that 50% outside air is being pulled in, which has smoke and ash in it, it has to go through the building filtration system.

The newer buildings have a good filtration system and can handle any air quality outside. The problem is if it gets hazardous the filters would fill up more quickly and would cost the campus a million dollars to replace all the filtration units.

We don’t want students waiting at a bus stop and riding a bus to campus which puts them in serious hazardous conditions. We can handle it through very unhealthy conditions but once
it becomes hazardous, it is determined to close the campus. J. Houpis suspects having similar situations going forward due to COVID-19 being around for the foreseeable future. We will know how to proceed if this takes place again in the future.

Apologies to the football and athletic coaches, as COVID-19 has made it extremely difficult for our teams. COVID-19 has been managed county to county. MJC is the only junior college in Stanislaus County so we are responding to what the county authorities are doing. Our sister colleges Columbia College, Merced College and Delta College are responding to different county authorities.

J. Houpis briefly went over what we are attempting with the local health department to allow our teams to practice.

J. Houpis mentioned a new Board Policy 3-8020 regarding Due Process by which if employees or volunteers have a complaint they could pursue it in an organized manner to reach a solution. It does not override any collective bargaining agreements or supersede Title 9 or Title 5 or any type of federal or state laws but certain individuals may have issues that take place that are not covered. A discrete process will be in place in the event of a dispute.

c. **Curriculum Committee Report**—Shelley Circle

Curriculum Training took place on September 11, 2020. VP of Instruction J. Zellet did a presentation on equity and curriculum and challenged them as faculty to think about where the equity process would be embedded into the course outline of record and how to talk about it.

Representatives from eLumen came for a basic training on how eLumen could be used. It is going to be different and S. Circle mentioned that B. Adams said the team has uploaded the courses and are working on the ADTs which will take approximately another two months before they can start updating courses and accepting new course outlines of record.

d. **Academic Senate Report**—Chad Redwing

C. Redwing mentioned something related to Board policy 4230 and 5075 that was just passed on the consent agenda regarding grades and the addition of an FW mark as an option for faculty. There will be a Grading Town Hall on September 30, 2020 at 3 pm. VP Zellet and VP Arias and the Academic Senate will be co-hosting this town hall. Look for an invitation.

The grading options for the fall semester will be reviewed along with all the COVID-19 options from last semester, including the IEW and the new FW that was added for compliance reasons from Fiscal Services. The Town Hall will be recorded for those who are unable to attend.

C. Redwing has attended all the Columbia College Academic Senate meetings by Zoom and are aware they are using our Program Viability Process that was established through both Senates. Both their Office Records and Auto Body programs are currently going through the Program Viability process. It will be a difficult process but thought it important for the MJC Senate body to be aware what is taking place at Columbia and this is a kind of pilot of that process.

Just a quick reminder, there are some great Civic Engagement opportunities coming up. There is a session on October 1 on Criminal Justice and the 2020 elections. Our own Civic Engagement Project is broadcasting a debate on the First Amendment at 6:00 pm this evening. There is a lot of materials out there and both Wesleyan University and CEP materials can be used in the classroom if you choose.
Due to recognizing that all will be fatigued by zoom meetings, the December 3 “meeting” has been cancelled and Hans Hauselmann and Curtis Martin have agreed to lead us in a Zoom Senate cook along, so a meal will be prepared together and to end the semester as a small thank you for all of your diligence and attending all these meetings.

VII. ACTION ITEMS

1. Participatory Governance Workgroup Initial Draft (Informational)

   This is just informational and is a merging of the work done by the work group this summer. Please review and take back to constituent groups. Send any feedback or comments back to C. Redwing. The work group will be reconvening in about three weeks and will consider feedback received.

2. YCCD Policy and Administrative Procedures: 4235 Credit for Prior Learning (First Reading)

   C. Redwing thanked those who worked on this which had a very small-time frame in order to frame and come to an agreement on both the policy and procedure.

   Please take back to your division and constituents for any feedback.

   **M/S/C (H. Nash-Rule, J. Zamora) Motion to approve YCCD Policy and Administrative Procedures: 4235 Credit for Prior Learning for a 1st Reading.**

   24 Ayes, 0 Opposed, 2 Abstentions (J. DeRollo, J. Beebe)

   N. Wilson arrived prior to the vote, R. Stevenson no longer a sub, T. Stovall arrived prior to the vote.

3. Academic Senate Resolution FA20-A: Acknowledgement of Classified Professionals’ Vital Contribution to Modesto Junior College (First Reading)

   **M/S/C (J. Zamora, J. Macias) Motion to approve Resolution FA20-A: Acknowledgement of Classified Professionals for a 1st Reading.**

   26 Ayes, 0 Opposed, 0 Abstentions

4. Academic Senate Resolution FA20-B: Preferred Name Recognition (First Reading)

   **M/S (T. Rojas, H. Nash-Rule) Motion to approve FA20-B: Preferred Name Recognition for a 1st Reading.**

   A suggestion was made to add “and pronoun” to the Therefores. This was accepted as a “Friendly Amendment” and approved by the authors.

   **M/S/C (T. Rojas, H. Nash-Rule) Motion to approve FA20-B: Preferred Name Recognition as revised for a 1st Reading.**

   26 Ayes, 0 Opposed, 0 Abstentions
5. **MJC Zero Textbook Cost (ZTC) Plan 2020-2022** (Second Reading)

M/S (H. Nash-Rule, Andrew Kranzman) Motion to approve MJC Zero Textbook Cost (ZTC) Plan 2020-2022 for a 2nd Reading.

1.17.12

Discussion took place and a suggestion was made as a friendly amendment and was accepted by S. Miranda-Brenes. J. Zellet suggested using “reassigned time” instead of release time.

On page 9, on the first line of the table under Description it will read the following: “Fund 80% reassigned time of faculty, which can be divided, distributed as available/appropriate to further develop, coordinate and deliver all ZTC/OER Trainings”.

Detailed discussion took place regarding language, redefining the budget, and clarifications. S. Miranda-Brenes will get some clarification.

M/S/C (T. Rojas/A. Kranzman) Motion to postpone the continuing discussion and clarification until the next meeting on October 1, 2020.

26 Ayes, 0 Opposed, 0 Abstentions 1.39.08

6. **Academic Senate Resolution SU20-C: Humanizing Language/Discourse** (Second Reading)

M/S (H. Nash-Rule, J. Macias) Motion to approve Resolution SU20-C: Humanizing Language/Discourse for a 2nd Reading.

M/S (A. Kranzman, J. Zamora) Motion to amend Resolution SU20-C: Humanizing Language/Discourse with the following at the fourth Whereas and the second Therefore:

> Whereas: Speech in the public business of or on behalf of the institution is subject to district, state, and federal, state, and district policy, statute, and law, and is herein recognized as professional discourse, separate from one’s first amendment rights as a private citizen or from academic freedom in the classroom or other educational space (From YCCD 2020-2021 Board Goals/Special Priorities, unanimously approved 12 August 2020: “Foster an institutional culture that creates a positive educational environment, including utilizing principles that are guided by due process, open discourse, academic freedom, and viewpoint diversity.”); and

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[...] 
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Therefore: Be it resolved, that we that we develop best-practice guidelines for discussion around inclusive and equitable terms to assist the institution in having rigorous and sometimes difficult, sensitive, or controversial conversations. This practice will encourage open discourse while fostering a more inclusive culture and discourage language that may cause dehumanization, marginalization, or a bias against or misrepresentation of particular student populations. (YCCD Resolution 20-21.03: “[T]he Board of Trustees of the Yosemite Community College District strongly condemns racism and discrimination in all its forms, and affirms the District’s unwavering commitment to serve all students from all ethnicities, backgrounds, religious beliefs, national origins, genders, sexual orientations, and political affiliations, without preference or prejudice.”) As part of an institutional commitment to equity, certain terms these guidelines can be examined or re-examined in order to preserve a sense of dignity and value of those who attend and work at the institution and added to the guide modified on a regular basis through discussion and consensus of the Academic Senate. The discussion around the addition of new terms/language can act as opportunities for continued education and further dialogue.

Thank you.

A friendly amendment was suggested to remove the middle part in red of the Therefore and make it a Whereas.
Academic Senate Meeting:
Sept. 17, 2020

Whereas: (YCCD Resolution 20-21.03: "[T]he Board of Trustees of the Yosemite Community College District strongly condemns racism and discrimination in all its forms, and affirms the District’s unwavering commitment to serve all students from all ethnicities, backgrounds, religious beliefs, national origins, genders, sexual orientations, and political affiliations, without preference or prejudice.")

[...]

Therefore: Be it resolved, that we that we develop best practices guidelines for discussion around inclusive and equitable terms to assist the institution in having rigorous and sometimes difficult, sensitive, or controversial conversations. This practice will encourage open discourse while fostering a more inclusive culture and discourage language that may cause dehumanization, marginalization, or a bias against or misrepresentation of particular student populations. As part of an institutional commitment to equity, certain terms these guidelines can be examined or re-examined in order to preserve a sense of dignity and value of those who attend and work at the institution and added to the guide modified on a regular basis through discussion and consensus of the Academic Senate. The discussion around the addition of new terms/language can act as opportunities for continued education and further dialogue. Thank you.

After discussion this was not accepted as a friendly amendment and was reverted back to the prior amendment motion as follows:

Whereas: Speech in the public business of or on behalf of the institution is subject to district, state, and federal. state. and district policy, statute, and law, and is herein recognized as professional discourse, separate from one’s first amendment rights as a private citizen or from academic freedom in the classroom or other educational space (From YCCD 2020-2021 Board Goals/Special Priorities, unanimously approved 12 August 2020: “Foster an institutional culture that creates a positive educational environment, including utilizing principles that are guided by due process, open discourse, academic freedom, and viewpoint diversity.”); and

[...]

Therefore: Be it resolved, that we that we develop best practices guidelines for discussion around inclusive and equitable terms to assist the institution in having rigorous and sometimes difficult, sensitive, or controversial conversations. This practice will encourage open discourse while fostering a more inclusive culture and discourage language that may cause dehumanization, marginalization, or a bias against or misrepresentation of particular student populations. (YCCD Resolution 20-21.03: "[T]he Board of Trustees of the Yosemite Community College District strongly condemns racism and discrimination in all its forms, and affirms the District's unwavering commitment to serve all students from all ethnicities, backgrounds, religious beliefs, national origins, genders, sexual orientations, and political affiliations, without preference or prejudice.") As part of an institutional commitment to equity, certain terms these guidelines can be examined or re-examined in order to preserve a sense of dignity and value of those who attend and work at the institution and added to the guide modified on a regular basis through discussion and consensus of the Academic Senate. The discussion around the addition of new terms/language can act as opportunities for continued education and further dialogue. Thank you.

M/S/F (A. Kranzman, J. Zamora) Motion to amend Resolution SU20-C: Humanizing Language/Discourse with the following at the fourth Whereas and the second Therefore:
Motion Failed


M/S/C (H. Nash-Rule, J. Macias) Motion to approve Resolution SU20-C: Humanizing Language/Discourse for a 2nd Reading.
25 Ayes, 0 Opposed, 1 Abstention (J. Beebe)

Pulled from Consent Agenda: BP 7-8049:

R. Stevenson who pulled the Board Policy referred conversation to A. McKissick.

A. McKissick made some suggestions about edits he felt should be made. It was suggested due to the time frame if those edits could be made we can bring back to the October 1, 2020 meeting.

M/S/C (K. Alavezos, S. Christofferson) Motion to have BP 7-8049 edits made and brought back to the October 1, 2020 Academic Senate meeting.
26 Ayes, 0 Opposed, 0 Abstentions

ITEMS FOR FUTURE AGENDAS:

1. Funding the Institute for Applied Creativity and Community Transformation (ACCT)  
2. Curricular Overlap and Collegial Consultation  
3. School Chair Structure for Guided Pathways Schools  
4. Academic Senate Bylaws, Rules and Committee Service Handbook Work Group  
5. Equal Opportunity Employment Plan/ District Hiring Process for Faculty and High-Profile Educational Leadership  
6. Faculty Involvement in MJC’s 100th Birthday Celebrations  
7. Student Exit Survey/ Opt-Out Graduation

ADJOURNMENT 5:40 pm

NEXT ACADEMIC SENATE MEETING: October 1st @ 3:45pm / Zoom
Report to Academic Senate: Online Education Committee

Submitted by: Iris Carroll
Senate Representatives: Iris Carroll, Steve Miller
Meeting Date: 9/9/2020

HIGHLIGHTS

Starfish:

The committee found out that there will be a significant cost increase for Starfish. The District IT group is evaluating Starfish to discover where there is overlap with other big software projects. They want to find out if there overlapping services available from multiple software products to which the District subscribes.

NetTutor:

Until now, MJC has received NetTutor for free from the Online Education Initiative. This funding is being reduced and basing their cost allotments on the colleges’ FTEs. Therefore, MJC may be forced to reduce hours of service provided by NetTutor. We discussed that providing tutoring for so many hours is an equity issue for our students, many of whom do their academic work late at night and on weekends. We also discussed the fact that we need to provide faculty with better advisement when we implement a new tool, so they can decide whether or not to incorporate it in their classes.

We are not sure when NetTutor hours will be reduced. Jillian Daly and Sheri Lima, of the Library & Learning Center, are looking at statistics/costs to help inform the decision regarding reduction of available hours.

Update to Regular and Substantive Contact Rule:

Mike explained that REC rules are governed by federal law and California’s Title 5, each of which have new language.

1. There is a new federal rule that is set to go into effect in July 2021 that defines the interaction as meeting the standard if it satisfies at least two of five conditions: providing direct instruction; assessing or providing feedback on a student’s course work; providing information or responding to questions about the content of a course or competency; facilitating a group discussion regarding the content of a course or competency; or other instructional activities approved by the institution’s or program’s accrediting agency.
2. California’s Title 5 has now added that the contact must also include student-to-student contact in addition to faculty-initiated contact.

**MediaShare:**

For years, we have been using MediaShare to store streaming video for instructors to use. MediaShare is so old that it is at the end of its lifespan. Therefore, we need to move over to the 3C Media platform. For those faculty who have films on MediaShare, Jeff Swank and his group have been moving films over from MediaShare to 3CMedia. In addition, Mike Smedshammer and Ashli Baumgardner have created instructions and videos for faculty who want to begin using 3CMedia:

- Page of instructions from Mike: <https://docs.google.com/document/d/1LYzLXixt09cOH5GL6agNxlaosGuIZF__bdHx6cGwVI/edit>
- Ashli’s great playlist: <https://www.youtube.com/playlist?reload=9&list=PLKPIpwoWO3OTEzM-9Vh3wcF0XOwIv7dYnS>

Faculty can no longer upload media to MediaShare and it will be completely shut off by the end of December.

**CurricuNet:**

Any course that does not have a completed DE addendum cannot be taught in the spring because we will continue remote operations through spring semester.