ACADEMIC SENATE MEETING
APPROVED MINUTES
November 29, 2018

Members Present: Curtis Martin (President), Chad Redwing (Vice President), Andrew Kranzman (Secretary), Steve Amador (Parliamentarian), Hans Hauselmann (Legislative Analyst), Allan McKissick (sub for Noah Wilson) Faculty Liaison to the Board, Annaliese Hausler-Akpovi, Austin Adams, Cheryl Mulder, Deborah Martin, Elizabeth Hondoy, Gisele Flores, Holly Nash-Rule, Jennifer Macias, Jim Howen, Kerri Stephens, Kevin Alavezos, Marc Anaya, Margaret Kingori, Rich Dyer, Rodolfo Andrade, Roger Smith, Shaila Christofferson, Shauna Bennett, Stella Beratlis, Theresa Rojas, Theresa Stovall, Titiana Stovall, Tristan Hassell

Members Absent: Belen Robinson, Eric Ivory

Guests Present: Jenni Abbott, Joshua Hash

C. Martin mentioned most of the discussion for today's meeting will be around Program Review. He also mentioned that the Funding Formula will change significantly on how we are funding. FTES' carries the weight and currently they are paid at 70%, but in approximately three years we will be paid 60% on FTES, 20% on Success Rates and 20% on income/low income. For all intents and purposes it will be based on performance-based funding.

I. APPROVAL OF ORDER OF AGENDA ITEMS

M/S (Th. Stovall, Ti. Stovall) Move to approve the Order of Agenda Items.

As there were no objections, the Order of Agenda Items were approved.

II. APPROVAL OF THE MINUTES (November 8, 2018) Not completed as yet.

III. CONSENT AGENDA
  I. Board of Trustees Policies and Procedures: (October) 5200, 5205, 5210, 5300, 5400, 5410, 5420
  Check the Policy Committee, Constituency Group Review, for documents.

As there were no objections, the Consent Agenda was approved.

IV. PUBLIC COMMENTS
Comments were made regarding the strike that took place.

V. REPORTS: *Due to time constraints and the volume of work before the Senate, regular reports of the Legislative Analyst Report, Instruction Council, Facilities Council, Resource Allocation Council, College Council, Faculty Representative to the Board, Distance Education Committee, Students Services Council, Faculty Professional Development Coordinating Committee, and District Advisory Technology Committee will be provided electronically as an appendix to the minutes. Issues that arise from faculty participation in these committees need to be brought for disposition to the Academic Executive before the publication of the agenda.*

  a. Associated Students Senate Report – Alexis Zaragoza – No report
  b. Outcomes Assessment Workgroup Report – Nita Gopal, Chair OAW – No report

  c. President's Report – Curtis Martin

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President's Report – Because of the forced time off, due to air quality, the President's interviews are schedule for Sunday, December 16 and Monday, December 17. The forums are scheduled for January 22nd or January 23rd. A message will come from the district confirming the times and dates of those forums. Depending on the availability of the candidate, it should come before the Board either in February or March 2019 for approval.

There was a brief discussion about the perceptions of the strike.

VI.   SENATE BUSINESS
   A.   Nominations for 2 At Large Senators, 1 vacancy for fall 2018 – spring 2019, and 2 to begin fall 2019 – spring 2021

        Marc Anaya, Counseling, will be filling the vacant spot for At Large Senator for the remainder of the fall 2018-spring 2019 term. Marc Anaya and Margaret Kingori will be filling the spots for the fall 2019-2021 term.

   B.   Nominations for 2 Adjunct At Large Senators, 1 vacancy for fall 2018, 2 to begin fall 2019 – 2021

        Shauna Bennett, Business Administration, will finish off the semester as Adjunct At Large Senator for fall 2018. Mark Robertson will return as Adjunct At Large Senator for the spring 2019 semester and then Shauna Bennett will be joining us for the fall 2019-spring 2021 term. Hans Hauselmann will return for the fall 2019-2021 term.

   C.   Resolution F18 – C: Recognition of James Todd

        M/S (T. Stovall, Ti. Stovall) Move to approve Resolution F18-C: Recognition of James Todd for a 1st Reading.

        R. Stevenson made a brief comment about the resolution being a rough draft and the final draft will follow at the next meeting.

        M/S/C (T. Stovall, Ti. Stovall) Move to approve Resolution F18-C: Recognition of James Todd for a 1st Reading.
        27 Ayes, 0 Opposed, 0 Abstentions

   D.   Total Cost of Ownership Plan for IT and the District, 1st Reading

        Josh Hash from IT presented the Total Cost of Ownership Plan for IT and the District and felt that it should go through the governance process. This document has already gone through both Colleges Technology Committees for suggestions and input as well as the District Technology Advisory Committee (DTAC). The plan is to have two meetings at MJC Academic Senate, two meetings at Columbia Academic Senate, College Council, District Council and followed by the Board.

        M/S (T. Stovall, Ti. Stovall) Move to approve the Total Cost of Ownership Plan for IT and the District for a 1st reading.

        J. Hash mentioned that he would like this document to be a living document which continues to roll into a strategic plan and aligns with a strategic and technology plan. This is an important step in addressing the District Accreditation concerns. The "total cost of ownership" refers to the estimated financial cost of technology which includes the initial purchase, maintenance and lifespan.

        Discussion ensued, questions were asked and answered and comments were made.

M/S/C (T. Stovall, Ti. Stovall) Move to approve the Total Cost of Ownership Plan for IT and the District for a 1ˢᵗ reading.
26 Ayes, 1 Opposed (J. Howen), 0 Abstentions

E. [Process for Local Goal Setting, 1ˢᵗ Reading](#) – Jenni Abbott

Moved to following G. MJC Student Success Metrics Baseline Data

F. [Draft of Follow-up Accreditation Report](#) – 1ˢᵗ reading

M/S (T. Stovall, Ti. Stovall) Move to approve the Draft of Follow-up Accreditation Report for a 1ˢᵗ Reading.

J. Abbott mentioned seen in the document is the college response to the finding of the Distance Education Regular and Effective Contact, which is relevant to us. The draft of responses from the District regarding getting a Total Cost of Ownership from IT and Facilities and regarding the Board delegating authority to the Chancellor and to the presidents has not been received as yet. It is documented as evidence but a draft of responses from the District has yet to be received. The District is not accredited, only the colleges are. The District will send those drafts to both MJC and Columbia, which will be the same, and will be incorporated into our response. A complete document will come back probably in January 2019,

M/S/C (T. Stovall, Ti. Stovall) Move to approve the Draft of Follow-up Accreditation Report for a 1ˢᵗ Reading.
27 Ayes, 0 Opposed, 0 Abstentions

G. MJC Student Success Metrics Baseline Data – Jenni Abbott

The Student Success Metrics is similar to the Student Centered Funding Formula Metrics. However there is a new scorecard which is located at www.mjc.edu at the bottom of the page. Every year it gives us lots of information about different measures.

J. Abbott went over the Student Success Measures Baseline information that California Community Colleges have been asked to certify to a plan on how goals will be set for improving the Student Success Metrics by December 15, 2018. The colleges have to review the 2016-17 baseline data that is in the Student Success Metrics Dashboard. A plan has to be included that shows the data was reviewed with the community and the student focus groups and needs to be certified by the college and by the Board.

The Goals of the Vision for Success were made up of Goals to achieve by 2021-2022:
Completion – Increase # of students who earn a degree, certificate or job skill sets by 20%.
Transfer – Increase by 35% the # of students who transfer annually to a UC or CSU.
Unit Accumulation – Decrease the number of units accumulated by students earning associate degrees to an average of 79 units.
Workforce – Increase the number of exiting CTE students who report being employed in their field of study to 76%.
Equity – Reduce equity gaps across all of the above measures by 40%.

The **MJC Baseline figures for 2016-2017** and **Needed to Meet Goal by 2022** were presented and discussed. The first four goals for 2016-2017 were then compared between MJC, Columbia, Delta and Merced.

Leading Indicators of Enrollment, Learning Progress, Momentum and Success were reviewed and discussed. Questions were asked and discussion ensued in each area.

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For your information the link for the [MJC Baseline, Student Success Measures, November 2018, Institutional Effectiveness](#) is attached.

E.   Process for Local Goal Setting, 1st Reading

M/S/C (T. Stovall, Ti. Stovall) Move to approve the Process for Local Goal Setting for a 1st Reading.
26 Ayes, 0 Opposed, 0 Abstention
A. Hausler-Akpovi left, R. Andrade arrived, and C. Mulder left.

H.   Discussion: Program Review, Guided Pathways, and Integrated Planning

Curtis Martin said this baseline data blends together with Program Review. Even if we disagree with some of the data, some of it is difficult to find out about. If our SLOs were correct all of our students would succeed. SLOs are just a portion of what faculty do, which is a way of finding evidence. As Program Review is discussed, which will have to be done for your programs next semester, C. Martin feels it should not be changed this time around but go with the last one as an update, but then possibly redesign a Program Review with this type of information because not only is it the way the funding will occur but also points better to what are the end goals of the students. He is also having the discussion of success rates in courses that are beginning to disappear. One of the things that very few know, except the CTE program, that of the academic programs, how many of you in your academic programs know how many students there are in your academic programs. How many English majors are there? Do you know their names? Do you contact them? It is the kind of thing that meshes perfectly with Guided Pathways as we look at programs. If we focus on the students we know what they are doing our success rates can increase dramatically. Guided Pathways is better than what we were doing, or at least it's' experimentation because what we were doing is not. At least not the investment of resources that we place on students and still have a 42% success rate of completion. It can be better than that. Things happened and put a dent to the semester while we were going with many of the initiatives because we do not think it particularly healthy to have things happening in that direction while there is still a serious labor issue and at the same time we begin to worry that the momentum can serve as a flag.

Proposals will be brought back for Program Review next time.

ITEMS FOR FUTURE AGENDAS: MJC 100th Anniversary, Academic Senate, Curriculum Committee and Guided Pathways and 705; Professional Development for YCCD Trustees on Academic and Professional Matters.

VII.   ADJOURNMENT 5:34 pm

NEXT ACADEMIC SENATE MEETING: December 6, 2018, Library Basement, Room 55

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Modesto Junior College Academic Senate will record the votes of all members as follows: 1. Members recorded as absent are presumed not to have voted; 2. the names of members voting in the minority or abstaining are recorded; 3. All other members are presumed to have voted in the majority.

Report to Academic Senate: Online Education Committee

Submitted by: Rebecca Ganes
Senate Representatives: Iris Carroll, Rebecca Ganes, Steve Miller, Mary Silva
Meeting Date: 11/14/2018

HIGHLIGHTS:

* An updated Online Education Initiative (OEI) Rubric is now available.
  https://onlinenetworkofeducators.org/wp-content/uploads/2018/11/CVC-OEI-Course-Design-Rubric-rev.11.07.2018.pdf

* OEI is funding several new 3rd party tools at Canvas such as NameCoach, Notebowl, Cranium Café, and Proctorio. NameCoach is already available for use; hopefully, the other tools will be available for the Spring 2019 semester.

* A record 73% of all MJC Canvas courses are published for Fall 2018. This fact demonstrates the extent to which faculty are using Canvas to teach online/hybrid courses, and enhance face-to-face classes.

* The 2018-2023 MJC Online Education Plan is now available at the Online Education Committee Website: https://www.mjc.edu/governance/distanceedcommittee/index.php