ACADEMIC SENATE MEETING
UNAPPROVED MINUTES
February 2, 2017

Members Present: Curtis Martin (President), Chad Redwing (Vice President), Steve Amador (Parliamentarian), Deborah Laffranchini (Legislative Analyst), Allan McKissick, Ashley Yu, Belen Robinson, Bob Droual, Elizabeth David, Elizabeth Hondoy, Ellen Dambrosio, Eric Ivory, Holly Nash Rule, Jennifer Macias, Jim Howen, Jim Stevens, Kerri Stephens, Kevin Alavezos, Mike Adams, Pamela Kopitzke, Theresa Stovall , Tristan Hassell

Members Absent: Andrew Kranzman, Hans Hauselmann, Kurt Olson, Lisa Riggs, Nathan Bento, Paul Berger, Shelley Circle (Secretary),

Guests Present: Brandi Snider, Jane Harmon, Jenni Abbott, Jill Stearns, Joseph Suratt (ASMJC – Senator of Tech. Education & Workforce Development), Michelle Christopherson (Faculty Liaison to the Board), Mike Smedshammer, Nancy Sill, Leslie Collins

Others Present: Kathy Haskin

Due to not yet having Quorum, C. Martin moved up IV. Public Comments in which YCCD Interim Chancellor Jane Harmon was present to visit.

Dr. Jane Harmon introduced herself and discussed her professional background and goals for the time that she will be here.

C. Martin welcomed Kerri Stephens, new representative from Political Science and President Jill Stearns who was to speak on an item in the Agenda and field questions if necessary.

I.   APPROVAL OF ORDER OF AGENDA ITEMS

No objections, the Order of Agenda Items were approved.

II.   APPROVAL OF THE MINUTES (January 19, 2017)

M. Christopherson made a couple of clarifications to her report of January 19, 2017 with a few word changes.

J. Suratt, ASMJC, clarified a couple of dates in his report of January 19, 2017.

M/S/C (A. McKissick, H. Nash-Rule) Move to approve the minutes of January 19, 2017 as amended. No objections, the minutes of January 19, 2017 were approved as amended.

III. CONSENT AGENDA
1.   Board of Trustees Policies and Procedures: 3505, 3-8073, 3518, 3710, 3715, 3750, 3530, 3570, 3-8002, 3-8004, 3-8016, 3-8024, 3-8025, 3-8026, 3-8027, 3-8030, 3-8072, 3-8032, 3-8033, 3-8035, 3-8069, 3-8071, 2015, 3515, 4-8074, 5220, 6305

A. McKissick requested to pull policies 3505, 3518, 3710, 3715, 3750, 3530, 3515, 4-8074, and 5220, for possible discussion.

2.   Appoint Adrienne Peek, Timothy Hobert, Annaliese Hausler-Akpovi and Robert Stevenson to the Hiring Committee for English Full Time Tenure Track.

3.   Appoint Gabriele Steiner, Michael Akard, Ruth Luman, Sara Berger and Marcos Garcia to the Hiring Committee for ESL Full Time Tenure Track.

4.   The California Guided Pathways Project - Application Submission

It was requested that a brief be given on the California Guided Pathways Project. C. Martin mentioned that President Stearns was present to address this issue.

President Stearns mentioned the work done so far at MJC in regards to Guided Pathways has been noticed and MJC has been asked to apply. 15 – 20 California Community Colleges will be chosen. There is no guarantee and if MJC is selected we are paying to participate and it is a big commitment. It is a three year commitment which entails six two-day convenes over the course of a year of which MJC would play a pivotal role in shaping what Pathways looks like.

Those colleges who have gone through the process are seeing, in terms of their students making their way through the institution, tremendous outcomes. It's big and it will be challenging and will require courageous conversations and really looking at the institution through a different lens.

Questions were asked and answered and a discussion took place.

5.   How to Make MJC Graduation A Successful Experience Every Year: A Guide for Faculty

No objections to the amended Consent Agenda, the Consent Agenda was approved.

IV.   PUBLIC COMMENTS
1.   Visit from YCCD Interim Chancellor Jane Harmon. – Already took place, as was moved up to the beginning of the meeting.

V.   REPORTS: *Due to time constraints and the volume of work before the Senate, regular reports of the Legislative Analyst Report, Instruction Council, Facilities Council, Resource Allocation Council, College Council, Faculty Representative to the Board, Distance Education Committee, Students Services Council, Faculty Professional Development Coordinating Committee, and District Advisory Technology Committee will be provided electronically as an appendix to the minutes. Issues that arise from faculty participation in these committees need to be brought for disposition to the Academic Executive before the publication of the agenda.*

a.   Associated Students Senate Report – Joseph Suratt – See report attached

E. Ivory also wanted to remind Senate that the 28th Annual African American Education Conference is taking place on Saturday, February 25, 2017 which is also an ASMJC sponsored event. The key note speakers will be Jerry Marshall, from the Umoja Community, Sacramento and Chris Chapman, of Oakland Unified School District/African American Achievement Program.

b.   Faculty Liaison to Accreditation Council – Nancy Sill

N. Sill mentioned that James Todd will be replacing Brenda Thames as the MJC Accreditation Liaison Officer (ALO) and will continue that role through the visit of the Accreditation Team. N. Sill also mentioned more participation of tri-chair in the accreditation report process. She asked that everyone pick an area that is of interest to you, review it and make edits to that

section and send to her. Revisions are made to accreditation documents every Thursday by 5:00 pm.

C. Martin requested permission to hold a special meeting of Senate to review the draft of the accreditation report draft.

c.   Outcomes Assessment Workgroup Report – Nita Gopal, Chair OAW – see report attached

As Nita Gopal was unable to attend the meeting, C. Martin read Nita's report. Over 93% of courses scheduled for fall 2016 have been assessed, and there are plans for training for PLO/ILO mapping. The SLO Handbook will be updated to incorporate more faculty questions and updated into eLumen.

d.   President's Report – Curtis Martin

C. Martin mentioned that he met with Anne DeMartini, Leslie Beggs and Darin Gharat and the new board has a different approach on how the relationship should be with the rest of the institution. He is glad to see the trustees have a sense of openness. C. Martin believes we are seeing a new day and seeing a light.

VI.   SENATE BUSINESS

A.   Elections – Adjunct at-Large; Academic Senate Legislative Analyst

Announcements were sent out for the Executive positions. No one contested Shelley Circle as Secretary, or Steve Amador as Parliamentarian.

For the Adjunct at Large positions, there were two openings and three nominations. Hans Hauselmann is one of the nominations for Adjunct at Large and also has a nomination for Legislative Analyst. There is nothing in the Bylaws stating an Adjunct at Large cannot hold this position. Angela Pignotti has been notified to put a Survey Monkey Election together and will be sending out shortly.

Discussion ensued.

There being no objections, Shelley Circle as Secretary, Steve Amador as Parliamentarian and Hans Hauselmann as Legislative Analyst were approved as the Academic Senate Executive for the fall 2017 – spring 2018 session.

B.   Resolution S17-A: Establishment of Best Practices for Online Waitlist Enrollment, 1st Reading

M/S (H. Nash-Rule, K. Alavezos) Motion to approved Resolution S17-A: Establishment of Best Practices for Online Waitlist Enrollment, 1st Reading.

Leslie Collins from the Distance Education Committee gave a brief background giving the reason for a resolution recommending the elimination of the E-Add Card and follow what is on PiratesNet.

M/S/C (H. Nash-Rule, K. Alavezos) Motion to approved Resolution S17-A: Establishment of Best Practices for Online Waitlist Enrollment, 1st Reading.
21 Ayes, 0 Opposed, 0 Abstentions

C. Review: Draft of Accreditation Report: Standard II.A.1-3 and Standard II.1-3: Rubric for Evaluation; Standard IV

Comments were made about Standard IV. Additional comments were again made about having a special meeting to go over Standards II and IV.

D. Review: Draft of Educational Master Plan

Questions were asked and answered by Jenni Abbott. J. Abbott will send any feedback that has been received before the Senate meeting on March 2, 2017 for a 2nd Reading.

M/S/C (K. Alavezos, H. Nash-Rule) Motion to approve the Draft of Educational Master Plan as a 1st Reading.
21 Ayes, 0 Opposed, 0 Abstentions

Continuation of Consent Agenda – 1. Board of Trustees Policies and Procedures

Allan McKissick went over the issues with the Policies pulled. Policies pulled are to be held for further discussion at the Policies and Procedures Committee Meeting and additional Senate discussion. Policies pulled are: 3505, 3518, 3710, 3715, 3750, 3530, 3515, 4-8074, and 5220, all others are good to be approved.

VII. INFORMATIONAL ITEMS – No informational items

ITEMS FOR FUTURE AGENDAS: Defining plagiarism; Use of Pre-Packaged Online Materials from Vendors; Program Discontinuance; Faculty Hiring Procedures; Program Review Pilot and Process; Engaging All Voices Review

VIII. ANNOUNCEMENTS – Next Senate meeting – February 16, 2017 – Library Basement, Room 55
IX. OPEN COMMENTS FROM SENATORS – no open comments from Senators
X. ADJOURNMENT   5:43 pm

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Modesto Junior College Academic Senate will record the votes of all members as follows: 1. Members recorded as absent are presumed not to have voted; 2. the names of members voting in the minority or abstaining are recorded; 3. All other members are presumed to have voted in the majority.

Distance Education Advisory Committee

Prepared by: Leslie Collins
DE Senate Representatives: Iris Carroll, Leslie Collins, Mary Silva

Date: February 13, 2017

Projects:

· Proposing Senate Resolution S17-A: Establishment of Best Practices for Online Waitlist Enrollment.

· Reviewing the Educational Master Plan.

· Reviewing the Accreditation Report.

· Securing funding for between 10 and 20 faculty to attend the Online Teaching Conference. If you are interested in applying for one of these spots, an application will be available soon.

· Launching a pilot project in which faculty test Vericite software as a possible alternative to Turnitin. Following this pilot project, participants will demo the Vericite software for stakeholders.

· Exploring the possibility of joining the CCC Proctoring Network.

· Exploring the possibility of creating indoor maps of MJC buildings using Google Maps.

Work Groups:

· Online Waitlist

· Educational Master Plan

· Proctoring Network

Recommendation:

· The college should renew the Respondus Lockdown Browser contract for two more years.